

**Apply**

# Open Registration

## HAPPENING NOW! Summer & Fall 2024

Whether you want to pursue a Bachelor's in CTE, an Associate Degree or a Certificate Program, GCC has a range of options for you.

- Check out our [Degrees and Certificate Programs](#) [1]
- View our current [Course Schedule](#) [2]
- See our latest [Course Catalog](#) [3]

**Services to help you get started at GCC.**

### **Are you a New Student?**

Do you need help applying at GCC, filling out the FAFSA, or registering for classes? Get in touch with the Reach for College Office to help get you enrolled at GCC.

[Request service from the Reach for College Office](#) [4]

Call: [\(671\)735-5641](tel:(671)735-5641) [5] Ext. 1121 / 1122

Email: [reachforcollege@guamcc.edu](mailto:reachforcollege@guamcc.edu) [6]

Located at the GCC Student Center, 2nd Floor, Room 5203

Monday – Friday, 8:00 AM – 5:00 PM

---

### **Are you a Returning Student?**

---

Continuing GCC Students can register for classes through [MyGCC](#) [7] Student Portal.

---

## **Do you need accommodations?**

[Accommodative Services](#) [8]

Phone: [\(671\)735-5641](#) [5] Ext. 5594 / 5597

Email: [accommserv.info@guamcc.edu](mailto:accommserv.info@guamcc.edu) [9]

---

## **STEPS TO REGISTER**

### **1. Apply at GCC**

**Complete and submit the [Application for Admission AY 2024-2025](#) [10]**

*Continuing GCC Students, move on to steps 4, 6, 8, 9, & 10*

- When submitting an application, a valid government-issued ID must be presented to be processed. (Submit the application to GCC Admissions and Registration, [Building 2000](#) [11], Rotunda)
- If choosing to email an application, a valid government-issued ID must be attached along with your application. (Email to [gcc.registrar@guamcc.edu](mailto:gcc.registrar@guamcc.edu) [12])

*Once your application has been processed, you will receive an email with your Student Information (MyGCC Account).*

**For more information, call [\(671\)735-5531](#) [13] or email [gcc.registrar@guamcc.edu](mailto:gcc.registrar@guamcc.edu) [12]**

---

### **2. Activate your MyGCC account**

---

## **Log in to [MyGCC](#) [14] and activate your GCC email account**

MyGCC (Student Portal) is the hub for all your information, such as Registration Status, Grades, Holds, Transcripts and Financial Balances. Daily Announcements, News and Events are posted here as well. *Note that your GCC email can be accessed via [Gmail](#) [15]*

---

### **3. Submit Transcripts & Certifications**

**Turn in your official High School Transcript, GED® Certification, or HiSet® Certification**  
(No later than the week before classes start)

Email to: [gcc.registrar@guamcc.edu](mailto:gcc.registrar@guamcc.edu) [12]

**or**

**Mailed to:**

Guam Community College  
Attn: Admissions & Registration  
P.O. Box 23069, GMF,  
Barrigada, Guam 96921

Official Transcripts are received DIRECTLY FROM another institution (sent to GCC) through *mail* or *secure electronic means*. Transcripts emailed to GCC from personal email accounts or sent via postal mail after being opened will NOT be accepted.

For more information, call [\(671\)735-5531](tel:(671)735-5531) [13] or send an email to [gcc.registrar@guamcc.edu](mailto:gcc.registrar@guamcc.edu) [12]

---

### **4. Financial Aid**

**Plan to use the FAFSA? Start filling out the [FAFSA](#) [16]**

Guam Community College School Code: **015361**

After filling out the FAFSA, the federal processing time will take about 3-5 days. You will then receive a Deferment Letter in your GCC Email from the GCC

---

Financial Aid Office. The Deferment Letter acts as a ticket and needs to be presented in order to complete steps 9 and 10.

**For more information, call or email:** [GCC Financial Aid \[17\]](#) at [\(671\)735-5543 \[18\]](tel:6717355543) | [financialaid@guamcc.edu \[19\]](mailto:financialaid@guamcc.edu)

---

## 5. Health Requirements

### Submit Student Health Requirements

(Please include your GCC Student ID # (B00XXXXXX) and a Contact Number when communicating with the GCC Health Services Center via email.)

#### Health Requirements for NEW Students

**1. TB Skin Test must be less than one (1) year before registration;** *For any individual entering Guam from an area other than the United States or its territories, Public Law 22-130 requires that a tuberculosis test must be conducted within six (6) months before enrollment.*

If a Positive Reactor of TB, must obtain a [MEDICAL EVALUATION \[20\]](#) with a valid Chest X-ray report from their private medical clinic first and then proceed to the TB Section of the Department of Public Health & Social Services in Dededo to obtain a Certificate of Tuberculosis Evaluation Form for clearance. Call or email the GCC Health Services Center for further guidance;

**2. MMR (Measles, Mumps, Rubella – 2 doses required)** (this vaccine is given in 2 doses during childhood years, if a record is available showing these doses, this vaccine is not needed for the rest of a person's lifetime); If no record is available, visit a clinic to have both doses administered;

**3. TD / TDAP Booster – This vaccine is good for ten (10) years; and**

**4. Emergency and Health Information –** This form can be found [HERE \[21\]](#) and below under *Student Forms*.

**5. Oral Polio Vaccine (OPV) or Inactivated Polio Vaccine (IPV)** *for students below 18 years of age.*

*Students whose choice of study will place them at risk of exposure to bloodborne pathogens are advised to follow further instructions from their respective program*

---

*advisor regarding other health requirements such as the Hepatitis B vaccine and physical examination.*

Please visit the [GCC Health Services Center](#) [22] webpage for the complete listing of requirements and the PPD Skin Testing schedule. For more information, or to make an appointment with the [Health Services Center](#), [23] Call ( [24]671)735-5586 [24] Ext. 5577 / 5414 or email [gcc.healthcenter@guamcc.edu](mailto:gcc.healthcenter@guamcc.edu) [25]

---

## 6. [Academic Advising](#) [26]

### **Connect with a Counselor or your Academic Advisor**

Login to [MyGCC](#) [7]. Go to **My Courses** (Tab) > **Academic Profile** > **Select A Term**

#### [Request for Virtual or Walk-in Counseling Services](#) [27]

Virtual and Walk-in Counseling Services Schedule

**Mondays – Fridays**

**8:00 AM – 3:00 PM**

Students will be contacted in the order in which requests are received during regular hours of operation from 8:00 AM to 4:00 PM.

(Closed on GovGuam Holidays. All other hours by appointment only)

Counselors and Academic Advisors are available to assist students! Counselors and Academic Advisors help you clarify your life and career goals as they assist with developing your educational plan. They can help you learn which classes you should take and when you should take them. They are available to answer your concerns and are there to help you find ways and opportunities to reach your academic success.

---

## 7. [English & Math Placement via Testing, CLYMER or WorkKeys](#) [28]

Option A.

**Math & English Placement Test at GCC**

---

Note: Placement testing is a \$22 (non-refundable) fee, please contact a counselor or academic advisor before making payment. If placement testing is necessary, payment can be made at the cashier's office.

### [Request for Virtual or Walk-in Counseling Services](#) [27]

Virtual and Walk-in Counseling Services Schedule

**Mondays – Fridays**

**8:00 AM – 3:00 PM**

Students will be contacted in the order in which requests are received during regular hours of operation from 8:00 AM to 4:00 PM.

(Closed on GovGuam Holidays. All other hours by appointment only)

---

## Option B.

### **CLYMER Program**

If you are a recent High School Graduate, you may be eligible to skip the placement tests. Check out the [CLYMER](#) [29] Program to see if you are eligible.

**For more information about the CLYMER Program, contact the [Assessment and Counseling Office](#) [30]**

---

## Option C.

### **Placement with WorkKeys Certificate**

Guam Community College accepts valid (awarded within the last two years) Gold and Platinum WorkKeys Certificates for enrollment into MA110A and/or EN110 instead of a placement exam.

[WorkKeys application](#) [31]

---

## **8. Register for Classes**

**Register for classes through [MyGCC](#) [32]**

Read: [How to add classes using MyGCC](#) [33]

Or...

## **Send an email request to [gcc.registrar@guamcc.edu](mailto:gcc.registrar@guamcc.edu) [12]**

Requests must come from your GCC (guamcc.edu) Email account. Include your Full Name, Student ID # (B00XXXXXX), and [Courses](#) [34] including **CRN**

*Requests that require an instructor or Department Chair's approval must go through them before sending them to Admissions & Registration*

---

## **9. Make Payment**

### **A. Financial Aid Students MUST process a Deferment Letter with the GCC Financial Aid Office.**

Get in touch with [GCC Financial Aid](#) [35]

Student Services & Administration Building (Bldg. 2000), Room 2116

Phone: [\(671\)735-5543](tel:(671)735-5543) [18]

Email: [financialaid@guamcc.edu](mailto:financialaid@guamcc.edu) [19]

Hours: Monday–Thursday, 8:00 AM–5:00 PM

Friday 8:00 AM – 12 Noon

---

### **B. Pay Online or at the GCC Cashier**

Email a [Credit Card Authorization](#) [36] to [businessoffice@guamcc.edu](mailto:businessoffice@guamcc.edu) [37]

*Important Note: Failure to make Payment or attain a Deferment Letter will result in ALL REGISTERED COURSES BEING DROPPED. Late Fee of \$37 if a student fails to make full payment by 4:00 PM on the deadline date.*

**For more information on payments, call or email the GCC Cashier:**  
[\(671\)735-5550](tel:(671)735-5550) [38] Ext. 5559, [businessoffice@guamcc.edu](mailto:businessoffice@guamcc.edu) [37]

---

## 10. ID Get your Student ID and textbooks

**Student IDs** can be obtained at the Student Support Services (SSS) Office located in Room C-1 (Building C). *Students with FAFSA must present a Deferment Letter or Receipt of tuition & fees to obtain a Student ID.*

With a student ID, students will have access to different resources and perks –library access, computer labs, and student activity freebies!

**For more information, call or email:** [\(671\)735-5555](tel:6717355555) [39], [studentsupportservices@guamcc.edu](mailto:studentsupportservices@guamcc.edu) [40]

---

**Textbooks can be purchased at the [GCC Bookstore](#) [41], located in Room 6104 (Foundation Building).**

[Must present your Student ID and schedule. FAFSA applicants must present a Deferment Letter.]

The latest textbook listing can be found on the [Bookstore's](#) webpage

**For more information, call or email:** [\(671\)735-6018](tel:6717356018) [42] Ext. 6021 / 6017, [bookstore@guamcc.edu](mailto:bookstore@guamcc.edu) [43]

---

### Additional Information: Tuition & Student Fees

#### **Tuition**

Resident, Military & Dependents, and Veterans: \$130.00/ Semester Hour

Non-Resident: \$155.00/ Semester Hour

Foreign Student: \$180.00/ Semester Hour

#### **Students Fees**



Registration \$22.00  
Student ID \$7.00  
Library Services \$15.00  
Student Activities \$15.00  
Health Services \$15.00  
Technology Fee \$73.00

**Total Student Fees (per semester) \$147.00**

*Does not include Course Fees, Laboratory Fees, Textbooks and Supplies.*

[Learn more about Tuition, Student Fees, Late Fees, Refunds and Senior Citizen Tuition Fee Waiver](#) [44]

## Frequently Asked Questions (FAQ)

### **What are your registration hours?**

We are open on Weekdays from 8:00 AM – 5:00 PM

*Closed on Weekends and Government of Guam Holidays.*

### **How do I get a Verification of Enrollment?**

Fill out the [Enrollment Verification Form](#) [45]

### **Where can I get my transcripts?**

Unofficial Transcripts can be accessed through [MyGCC](#) [7]

Official Transcripts can be ordered [HERE](#) [46]

### **I need assistance in filling out a GCC application and a FAFSA application**

[Reach for College Assistance](#) [47]

[\(671\)735-5641](#) [5] Ext. 1121 / 1122

Email: [reachforcollege@guamcc.edu](mailto:reachforcollege@guamcc.edu) [6]

### **I don't think I can afford college. Is there free money anywhere?**

[guamcc.edu/financialaid](https://guamcc.edu/financialaid)

[guamcc.edu/scholarships](https://guamcc.edu/scholarships) [48]

### **I'm in the military or a veteran who is interested in going to GCC. Do I have benefits?**

[guamcc.edu/MilitaryStudent](https://guamcc.edu/MilitaryStudent) [49]

[guamcc.edu/MilitaryVeteran](https://guamcc.edu/MilitaryVeteran) [50]

### **I want to finish high school, what programs do you offer?**

## **Apply**

Published on GUAM COMMUNITY COLLEGE (<https://guamcc.edu>)

---

Email [gccadulthoodeducation@guamcc.edu](mailto:gccadulthoodeducation@guamcc.edu) [51]

**Does GCC offer classes or programs for students in high school?**

[GCC High School Programs](#) [52]

**I don't know my way around the GCC Campus.**

[Campus Map](#) [53]

[Quick Contacts](#) [54]

[Departments and Offices](#) [55]