

Student Organization Advisor Verification Form CHECK-LIST

Form MUST be completed at the beginning of each academic year AND when new advisors are added!

NO student organization forms which REQUIRE an Advisor's signature will be accepted until a student organization Advisor Verification Form has been received and formally approved!

X Required Items

- Form is signed by all elected Advisors who meet the GCC Advisor Requirement.
- Form is signed by **AT LEAST** two (2) Officers.
- Signed Student Organization minutes indicating the Officers and the Advisors of the organization are attached.

*All items above **MUST** be completed **BEFORE** turning in the Advisor Verification Form to the Center for Student Involvement.*

DO NOT take this Form to the GCC Human Resources Office

Call the Center for Student Involvement at 735-5518/9, should you need more information.



Student Organization Advisor Verification Form

Date: _____

Academic Year: _____

Student Organization: _____

The following individuals were hereby elected to serve as Advisors for our student organization.

**** Signed Student Organization minutes indicating the currently elected Advisors of this organization MUST be attached to this Form! ****

STUDENT ORGANIZATION ADVISOR ACKNOWLEDGEMENT

By signing below, I hereby accept my position as a GCC student organization Advisor for this academic year and acknowledge that I meet the GCC advisor requirement: "All GCC student organization advisors must be a permanent, full-time, faculty or administrator at the Guam Community College."

Student Organization ADVISOR (Print name)

Student Organization ADVISOR (Signature)

Student Organization ADVISOR (Print name)

Student Organization ADVISOR (Signature)

Student Organization ADVISOR (Print name)

Student Organization ADVISOR (Signature)

Student Organization ADVISOR (Print name)

Student Organization ADVISOR (Signature)

Student Organization ADVISOR (Print name)

Student Organization ADVISOR (Signature)

STUDENT ORGANIZATION OFFICER ACKNOWLEDGEMENT

Student Organization OFFICER
(Print TITLE and name)

Student Organization OFFICER (Signature)

Student Organization OFFICER
(Print TITLE and name)

Student Organization OFFICER (Signature)

DO NOT take this Form to the GCC Human Resources Office

GCC Human Resources Office APPROVAL Certification

The above named Advisors hereby meet the GCC Advisor requirement stated above.

HRO Representative (Print NAME and SIGN)

Date

AUTHORIZING SIGNATURES

BOBBIE LEON GUERRERO, Program Specialist
Center for Student Involvement

MICHAEL L. CHAN, Ed.D., Dean
School of Technology & Student Services