

CONSTITUTION

Article I: NAME

Section 1.1: The name of this organization shall be called Council On Postsecondary Student Affairs (COPSA), under the administrative direction of the Center for Student Involvement (CSI) under the School of Technology and Student Services.

Article II: OFFICE

Section 2.1: The principal office for COPSA shall be located within the CSI office at the Guam Community College (GCC) or a designated location within GCC. The official mailing address is P.O. Box 23069, Barrigada, Guam 96921.

Article III: PURPOSE

Section 3.1: The Council On Postsecondary Student Affairs is organized to represent all officially registered Postsecondary and Adult High School students in matters concerning GCC's policies, student rights and programs.

Section 3.2: To create student forums; to exercise initiative in addressing issues; and to take the lead in fostering educational growth, cultural and social assimilation, ethnic appreciation and equal access to all college programs and activities adhering to college policies, Federal Statutes and Territorial Laws.

Section 3.3: To serve as a voice and the official liaison for the students in matters pertaining to the Student Code of Conduct in the GCC Student Handbook, the Student Organization Handbook, academic excellence, safety and welfare issues, and community relations by communicating with staff, faculty and administrators in meetings and otherwise.

Section 3.4: To encourage GCC personnel to work cooperatively in assisting COPSA to achieve its mission.

Section 3.5: To support the overall educational mission of GCC, as it relates to student interests.

Section 3.6: To promote the continued creation and development of organizations, programs, and activities that addresses the needs and interests of GCC students.

Article IV: COPSA EXECUTIVE COMMITTEE, STUDENT ORGANIZATION REPRESENTATIVES AND ADVISORS

Section 4.1: The COPSA Executive Committee shall consist of the COPSA Officers: President, Vice President, Secretary, Treasurer, Historian, Parliamentarian, Public Relations Officer; and the Board of Trustees Student Member.

Section 4.2: GCC recognized student organizations will be required to officially designate an officer or member to attend the COPSA General Membership meetings as the Student Organization Representative.

Section 4.3: Prior to their induction, the incoming newly elected and officially certified COPSA Officers will meet with the CSI representative(s) and elect advisors.

Advisors: The incoming COPSA Officers shall elect no more than four (4) Advisors. All advisors must be permanent, full-time faculty or administrators at the Guam Community College. Advisor(s) will have the authority to sign appropriate documents, financial requests, or render any decisions on behalf of the College for activities pertaining to COPSA.

Volunteer Co-Advisors: The incoming COPSA Officers can also choose to elect no more than two (2) Volunteer Co-Advisors who must be fully approved regarding all volunteer requirements of the College. Volunteer Co-Advisors cannot be listed as student organization advisors of record and do not have the authority to approve or sign any documents relating to the student organization nor will they have supervisory authority over student organizations.

Section 4.4: All COPSA members shall uphold the COPSA Constitution and By-Laws.

Section 4.5: The responsibilities and duties for COPSA Officers, Advisors and the Student Organization Representatives shall be stipulated in the COPSA By-Laws.

Article V: ELECTIONS AND TERM OF OFFICE

Section 5.1: An election shall be held during the Spring semester for new COPSA Officers for the upcoming academic year.

Section 5.2: To be declared eligible candidates, prospective students for COPSA Officer positions shall submit a completed application and all necessary documents to the CSI office no later than the stated deadline.

Section 5.3: A COPSA Officer's term of office shall be for one (1) year from the day after the GCC Spring Commencement Ceremony, until the GCC Commencement Ceremony in May of the following year. During their term as elected COPSA Officers, they shall not hold an officer position with any of the GCC Student Organizations and cannot hold the GCC BOT Student Member position.

Article VI: DISSOLUTION

Section 6.1: In the event COPSA is dissolved, its remaining assets, and/or outstanding bills shall be paid in full, and if any funds remain, the monies shall be returned to the GCC student activity fund account under the direction of the CSI Administrator in consultation with the Dean of the School of Technology and Student Services.

Article VII: AMENDMENTS



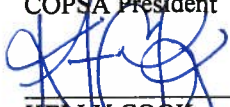
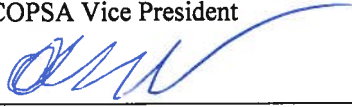
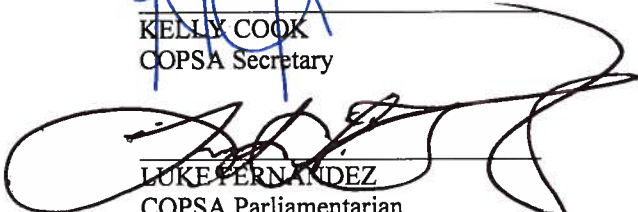

Section 7.1: Any COPSA member shall have the power to recommend to the general membership, any amendments to any article of this Constitution by securing a one-third (1/3) vote of the COPSA Executive Committee. The amendments must be ratified by a two-thirds (2/3) vote of the COPSA members present at a General Membership meeting.

Section 7.2: A COPSA Officer shall post on MyGCC, the proposed amendments for all COPSA members to review. The general membership shall ratify the amendments as indicated in Article 7.1.





Section 7.3: Any amendment(s) duly proposed and adopted by COPSA, shall be signed by the COPSA Officers, acknowledged by the COPSA Advisors and approved by the Program Specialist for the Center for Student Involvement and the Dean of the School of Technology and Student Services. A COPSA Officer shall immediately file the newly adopted document with the CSI office and other required GCC offices, as identified by CSI, and post the new document on MyGCC.

Article VIII: SIGNATURES



Section 8.1: The COPSA Officers duly signify by their signatures, this 19th day of September, 2016, that they have taken the oath of office, fully understand and accept the responsibilities of their positions, promise to perform their duties on behalf of all GCC Postsecondary and Adult High School students to the best of their abilities, and attest to the merit of the Articles of this document.

 _____ LIZA SAN AGUSTIN COPSA President	 _____ RODESON BASTO COPSA Vice President
 _____ KELLY COOK COPSA Secretary	 _____ ADRIAN FLORES COPSA Treasurer
 _____ LUKE FERNANDEZ COPSA Parliamentarian	 _____ JOHN MARTINEZ COPSA Public Relations Officer

ACKNOWLEDGED BY:

 _____ TROY LIZAMA COPSA Advisor	 _____ KATHRYN MALONEY COPSA Advisor
 _____ KRISTIANNA SANTOS, Ph.D. COPSA Advisor	 _____ CARL TORRES II COPSA Advisor

APPROVED BY:

 _____ BOBBIE LEON GUERRERO Program Specialist Center for Student Involvement <u>9/19/16</u> _____ Date	 _____ MICHAEL L. CHAN, Ed.D. Dean School of Technology and Student Services <u>9/20/16</u> _____ Date
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