

## HOW TO APPLY FOR FINANCIAL AID

### STEP 1

Create an FSA ID at [www.pin.ed.gov](http://www.pin.ed.gov).  
 The FSA ID replaces the FSA PIN.

- If you are a dependent student, a parent will also need to create an FSA ID.
- The FSA ID is used to electronically sign your FAFSA.
- Keep a record of your FSA ID username, password, email, etc. for reference.

### STEP 2

Complete the 2016-2017 FAFSA (Free Application for Federal Student Aid) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

Be sure to:

- Read and complete ALL sections of the application carefully. Refer to the **HELP AND HINTS** box for guidance or information about each field in FAFSA.
- Include Guam Community College **Federal School Code 015361** for our institution to receive your information electronically.
- Enter your student FSA ID. If student is a dependent, enter also a parent FSA ID. Then click on **SUBMIT MY FAFSA NOW**.
- Print out and keep a copy of your submitted information for your records.
- It will take approximately **ONE WEEK** for GCC to receive your FAFSA information electronically.

### STEP 3

Follow-Up with the GCC Financial Aid Office

- Follow up with GCC Financial Aid Office after **ONE WEEK** from submitting your FAFSA application online.
- Continuing/returning students will be notified by email if other documents are necessary to complete your financial aid application. New students will need to apply for admission to GCC to be notified.
- The GCC Financial Aid Office may be **REQUIRED** to do verifications and **REQUEST** an **OFFICIAL 2015 TAX TRANSCRIPT(s), 2015 W-2(s), SNAP benefits paid for 2014/2015, etc.** (refer to back of sheet). If student/parent(s) filed an AMENDED TAX RETURN, refer to back of sheet for the **REQUIRED** documents.
- Your FAFSA must be complete and ALL required documents submitted before the **PRIORITY DATES** (refer to back of sheet). Otherwise, YOU MAY HAVE TO RELY ON YOUR OWN RESOURCES to pay for tuition, registration fees, books, supplies and other expenses.

### STEP 4

You must complete the **APPLICATION FOR ADMISSION AS A DECLARED STUDENT** form and submit it to the **Admissions & Registration Office** along with **proof of high school graduation or G.E.D.** For more information, contact (671) 735-5531/32/33.

- You must be accepted into Guam Community College seeking a degree or certificate program approved for Title IV funding by the U.S. Department of Education.

### STEP 5

Students whose FAFSA is complete AND ALL documents have been submitted AND have registered for classes may pick-up a **DEFERMENT LETTER** at the Financial Aid Office.

- The Deferment Letter is to obtain your student ID and/or book(s) at the GCC Bookstore.
- Pell Grant award is disbursed following certification of enrollment and satisfactory academic progress. Login to **MyGCC** at [www.guamcc.edu](http://www.guamcc.edu) to view your account and financial aid information and if a Net PELL Award is available for pick-up at the Cashier's Office.

**IMPORTANT!** If you have not met the **priority deadlines** for financial aid or your financial aid will not cover your charges, full payment must be made or set up a payment plan with the Accounts Receivable Office (671) 735-5551 no later than 4 PM on the last day to make payment (refer to semester Schedule of Classes).

### SCHOLARSHIPS

Visit the GCC Website at [www.guamcc.edu](http://www.guamcc.edu) – Financial Aid to view **Available Scholarships**

### CONTACT US

Guam Community College  
 FINANCIAL AID OFFICE  
 P.O. Box 23069  
 Barrigada, Guam 96921

Phone: (671) 735-5543/5544  
 Fax: (671) 734-5238

Email: [financialaid@guamcc.edu](mailto:financialaid@guamcc.edu)  
 GCC Website: [www.guamcc.edu](http://www.guamcc.edu)

### PRIORITY DEADLINES

Your **FAFSA** should be completed and **ALL** required documents submitted before the **PRIORITY DATES**. Refer to the **priority dates** below for the semester you plan on first attending for **School Year 2016-2017**.

**MAY 5, 2016**  
is the financial aid  
**priority date** for  
**SUMMER 2016**  
semester

AND

**JULY 7, 2016**  
is the financial aid  
**priority date** for  
**FALL 2016**  
semester

AND

**DECEMBER 7, 2016**  
is the financial aid  
**priority date** for  
**SPRING 2017**  
semester

The GCC Financial Aid Office may be **REQUIRED** to do verifications and **REQUEST** documents on the items below.

### REQUESTED DOCUMENTS FOR VERIFICATION

**Submit a 2016-2017 Verification Worksheet for Dependent or pendent Students** (download at [www.guamcc.edu](http://www.guamcc.edu)—Financial Aid)

**For all applicants:**

- Household size
- Number in college
- Child support paid in 2015
- SNAP (formerly food stamps) benefits paid in 2014 and 2015  
(Submit certification from Public Health & Social Services)

**For non-tax filers—Submit:**

- Income earned from work—**Submit W-2(s) or Wage Tax Statement(s) for 2015**

**For tax filers (student and if married, spouse) or (if student is a dependent, student and parent(s)—Submit:**

- Official 2015 Tax Transcript(s) and 2015 W-2(s)
- Amended 2015 Income Tax Return (if applicable) and original 2015 Income Tax Return
- Adjusted gross income (AGI)
- U.S. Income tax paid
- Education credits
- Untaxed portions of IRA distributions
- Untaxed portions of pensions
- IRA deductions and payments
- Tax-exempt interest income

**Other verified item if applicable:**

- Identity and Statement of Educational Purpose form

Your FAFSA must be complete and ALL required documents submitted before the PRIORITY DATES shown above. Otherwise, **YOU MAY HAVE TO RELY ON YOUR OWN RESOURCES** to pay for tuition, registration fees, books, supplies and other expenses.

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