



# Chancellor Search



## KAUHALE

Hawai'i Community College embraces the concept of *Kauhale* that traditionally means the Hawaiian village. *Kauhale* is an 'ohana of administrators, faculty, staff, students, their families, and the Hawai'i Island community that contributes measurably to the success of our college's mission and outcomes. *Kauhale* maximizes the "community" in our mission through dialogue, planning, innovation, and assessment across traditional college divisions and units. *Kauhale* enables all members of the college 'ohana to recognize and celebrate our own individual skills, knowledge, and experiences as well as the skills, knowledge, and experiences of others. *Kauhale* unites all components of Hawai'i Community College into an "academic village without walls" for the overall success of our learners, the learners' communities and their families, in the spirit of *E 'Imi Pono* (seeking excellence).



## MISSION

Hawai'i Community College promotes student learning by embracing our unique Hawai'i Island culture and inspiring growth in the spirit of "*E 'Imi Pono*." Aligned with the UH Community Colleges system's mission, we are committed to serving all segments of our Hawai'i Island community.



## VISION

To promote student learning, Hawai'i Community College will emphasize the knowledge and experience necessary for students to pursue academic achievement. As lifelong learners, the students will become productive and engaged citizens capable of meeting the complex challenges of a global community.

## INSTITUTIONAL LEARNING OUTCOMES

- Our graduates will be able to communicate effectively in a variety of situations.
- Our graduates will be able to gather, evaluate and analyze ideas and information to use in overcoming challenges, solving problems and making decisions.
- Our graduates will develop the knowledge, skills and values to make contributions to our community in a manner that respects diversity and Hawaiian culture.

## MOTTO AND MASCOT

*E 'Imi Pono*, (Seeking Excellence) – College motto  
 'Io (Native Hawaiian hawk) – College mascot





# HAWAI'I COMMUNITY COLLEGE AT A GLANCE



**FOUNDED:** 1941 as the Hawai'i Vocational School, second oldest campus in the University of Hawai'i System. Transferred to the University of Hawai'i in 1969 and renamed Hawai'i Community College in 1970. Celebrating its 75th anniversary during the 2015-16 academic year. One of seven community colleges in the University of Hawai'i System.

**CAMPUS:** Hawai'i Community College serves all of Hawai'i Island, the southernmost island in the State of Hawai'i. The main campus is located in Hilo on the eastern or windward side of the island with many of its programs located on the Manono campus and some in shared facilities on the nearby University of Hawai'i at Hilo campus. The new Pālanui campus that opened in Fall 2015 is located in Kona on the western or leeward side of the island.

**ENROLLMENT:** 3,087 headcount in credit courses; full-time 41%; part-time 59%; and hundreds more enrolled in non-credit and continuing education courses.

**CARNEGIE CLASSIFICATION:** Associate/public, 2-year college.

**ACCREDITATION:** Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, (ACCJC, WASC); American Culinary Federation Foundation Accrediting Commission (ACFFAC); Commission on English Language Program Accreditation (CEA); National Association for the Education of Young Children (NAEYC); and National League for Nursing Accrediting Commission (NLNAC).

**DEGREES AND CERTIFICATES:** Twenty-six (26) programs and seventy-three (73) degrees and certificates within the following – Associate in Arts (AA); Associate in Science (AS); Associate in Applied Science (AAS); Certificate of Achievement (CA); Certificate of Competence (CO); and Academic Subject Certificate (ASC).

**DIVERSITY:** Women, 58%; Men, 42%, Average Age, 26; self-reported ethnicities-Hawaiian/Pacific Islander (46%), Asian (21%), Caucasian (17%), Mixed (14%) and All Other (2%).

## **COLLEGE STAFF (AUTHORIZED PERMANENT POSITIONS):**

Administrators-8; Faculty-118, Administrative/Professional/Technical-44; Civil Service-63.

**FINANCES (IN MILLIONS):** General Funds-\$14.9; Tuition, Fees and Special Funds-\$6.4; Federal Funds-\$4.5; Private Gifts and Donations-\$.09.

**HAWAI'I ISLAND:** Hawai'i Island is home to Kilauea, an active volcano, and two mountains that are higher than 13,000'—Mauna Loa and Mauna Kea. Hawai'i Island, at 4,028 square miles, is larger than all of the other islands in the State of Hawai'i combined. The Island has numerous sites that are culturally significant to Native Hawaiians and eleven of the Earth's thirteen climate zones. It has the most distinctive and numerous ecosystems in the entire State of Hawai'i with several endangered, endemic species found only on the Island.



# HAWAII COMMUNITY COLLEGE'S CHANCELLOR

## The Ideal Chancellor Will...

- Provide visionary leadership to strengthen the College's collaborative relationships with the diverse communities and constituencies of Hawai'i Island;
- Promote academic excellence and ensure student access and success;
- Value diversity and commit to establishing the College as a model indigenous-serving institution;
- Unite and lead the College's *Kauhale* via shared governance, teamwork, accountability, and transparency;
- Encourage innovation and support faculty and staff development;
- Acquire, manage and build diverse revenue streams to effectively secure the College's financial sustainability, development and growth on the East and West sides of Hawai'i Island;
- Advocate for the College in University of Hawai'i System and Legislative initiatives; and
- Be an outstanding communicator and approachable person who leads with integrity, enthusiasm, humility and a sense of humor, thus creating an environment that encourages respect, trust and collegiality.

## MINIMUM QUALIFICATIONS:

Master's degree or equivalent from an accredited university. Administrative experience in a college at the deanship level or equivalent and attainment of full professorial rank, or demonstrated comparable record of professional management experience in an educational agency, industry or government. Possession of management skills. Ability to communicate and interact effectively with diverse constituencies. Demonstrated leadership. Knowledge of fiscal operations and budget development, and risk management. All MQs must be met by effective date of hire. For Desirable Qualifications (DQs) and more information, see full advertisement at <http://workatuh.hawaii.edu> or <http://www.hawaii.hawaii.edu/chancellorsearch>.

## BENEFITS:

Include but are not limited to, health insurance, retirement plan, vacation and sick leave, and group life insurance. See details at <http://hawaii.edu/ohr/faculty-staff/benefits>

## ADMINISTRATIVE GOVERNANCE:

- University of Hawai'i Community Colleges System includes seven community colleges. The Chancellor reports to the Vice President for Community Colleges.
- University of Hawai'i System includes the seven community colleges, the University of Hawai'i at Mānoa, the University of Hawai'i at Hilo and the University of Hawai'i – West O'ahu, <http://www.hawaii.edu/offices/index.php>
- University of Hawai'i Board of Regents – the President of the University of Hawai'i System reports to the Board of Regents, <http://www.hawaii.edu/offices/bor/>

## Application Process

### To apply, submit the following:

- 1) Statement outlining how you meet the minimum and desirable qualifications, how your work experiences and/or formal training enable you to fulfill duties and responsibilities, and your management/leadership philosophy (see full advertisement at <http://workatuh.hawaii.edu>);
- 2) Current résumé;
- 3) Graduate and undergraduate transcript(s) showing degree and course work to date verifying minimum and desirable educational qualifications (official transcript copies are acceptable; original, official transcripts are required at time of hire). Online transcripts or academic record/grade summaries will NOT be accepted;
- 4) Five (5) recent professional references including names and contact information (telephone number and email addresses). References will not be contacted without prior notice to candidate. A background check will be made prior to employment.

**Email correspondence/submittal is strongly encouraged and should be sent to [ccsearch@hawaii.edu](mailto:ccsearch@hawaii.edu).**

No fax submissions will be accepted.

### If application is mailed, please send materials to:

Hawai'i Community College  
Human Resources  
Attn: Chancellor Search Committee  
200 W. Kawili St.  
Hilo, HI 96720

### Please direct all inquiries to:

Kenoalani Dela Cruz  
Chancellor Search Coordinator  
(808) 934-2658  
[noa@hawaii.edu](mailto:noa@hawaii.edu)

Continuous recruitment. Review of applications will begin on February 9, 2016.

<http://www.hawaii.hawaii.edu/chancellorsearch/>

The University of Hawai'i is an Equal Opportunity/Affirmative Action Institution. Brochure available in alternate format upon request for persons with print disabilities. For assistance, call Kenoalani Dela Cruz at (808) 934-2658.

Employment is contingent on satisfying employment eligibility verification requirements of the Immigration Reform and Control Act of 1986; reference checks of previous employers; and for certain positions, criminal history record checks.

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, annual campus crime statistics for the University of Hawai'i may be viewed at: <http://ope.ed.gov/security/>, or a paper copy may be obtained upon request from the respective UH Campus Security or Administrative Services Office.