

UNIVERSITY OF GUAM
Financial Aid Office
Student Financial Assistance Program
Academic Year 2010-2011

GUAM COMMUNITY COLLEGE
UNDERGRADUATE STUDENT LOAN

INSTRUCTIONS TO APPLICANTS

These instructions are for the Student Loan Program sponsored by the Government of Guam for undergraduate studies at Guam Community College.

Please read these instructions carefully. **IF YOUR APPLICATION AND SUPPORTING DOCUMENTS ARE LATE AND/OR INCOMPLETE, IT WILL NOT BE SUBMITTED TO THE BOARD OF REGENTS FOR CONSIDERATION.**

THE STUDENT LOAN APPLICATION FORM

1. You must complete all sections of the application form. Please do not leave any sections blank. If the section does not apply to you, please indicate with a "N/A" or "none".
2. You must sign the application form. Obtain your parent's signature if you are a minor.
3. You must have the application **NOTARIZED**. Please note that the Notary Public will require your signature in his/her presence and may require a fee.
4. You must submit the completed application form and all required documents to the Financial Aid Office, located at the University of Guam Field House, by **APRIL 30, 2010 at the close of business 5:00 p.m. Applications submitted by mail must be postmarked on or before April 30, 2010.**

APPLICATION AND REQUIRED DOCUMENTS

Please complete the following sections on the application form attached. You must also submit the required documents to support the information given.

SECTION 1: PERSONAL DATA

- [] You must provide **PROOF OF U.S. CITIZENSHIP or PERMANENT RESIDENT ALIEN** Status:
- a) You must submit an official copy of your birth certificate with a copy of your U.S. passport.
 - b) If you are a naturalized citizen, you must submit a copy of your naturalization certificate upon submission of your application, with a copy of your U.S. Passport.
 - c) If you are a permanent resident alien, you must submit a copy of your alien registration card, with a copy of your Passport.

SECTION 2: EDUCATIONAL DATA

- [] You must submit an **ACCEPTANCE LETTER or ENROLLMENT CERTIFICATION**:
- a) If you are entering in as a new student, you must submit an irrevocable letter of acceptance from Guam Community College.
 - b) If you are currently enrolled in the institution, submit an official certification of enrollment from your GCC's Admission and Records department.
- [] You must submit **OFFICIAL ACADEMIC TRANSCRIPTS** for all institutions attended:
- a) For undergraduate students, you must submit an official high school transcript.
 - b) If you are currently in an undergraduate level, please provide an official transcript from high school, your current institution and all prior post-secondary institutions attended.

SECTION 3: COST OF ATTENDANCE

- [] You must submit a copy of the **2010-2011 CATALOG and COST OF ATTENDANCE**.
- If your catalog is only available on-line you must printout the catalog and tab the required sections as indicated below:
 - Please highlight and tab the following sections in the catalog: (1) accreditation, (2) tuition and fees, (3) degree programs, and (4) academic major program description/requirements for the degree you plan to pursue.
 - Please highlight on the Cost of Attendance Sheet, your: (1) housing plans, (2) meal plans, (3) tuition/fee rates, and any other expenses applicable to you.

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APPLICATION AND REQUIRED DOCUMENTS (Continued)

SECTION 4: FINANCIAL AID INFORMATION

- [] You must provide a copy of your **FINANCIAL AID AWARD LETTER for AY 2010-2011**.

SECTION 5: STATEMENT OF RESIDENCY

- [] You must submit **PROOF OF FIVE-YEAR GUAM RESIDENCY***, by providing **TWO OR MORE** of the following:
- Copies of personal and/or parent's income tax forms filed and stamped received by the Department of Revenue and Taxation for the last five (5) years (2005, 2006, 2007, 2008, & 2009); or a certified statement from Department of Revenue and Taxation.
 - Applicants under Public Assistance must submit a certified statement indicating five years of assistance from agencies providing assistance.
Voter registration for the last three (3) recent elections certified by Guam Election Commission. . (NOTE: The following years must reflect you voting: 2004, 2006, & 2008.)
 - If the applicant is eighteen (18) years or younger, must provide an official transcript from the Department of Education Middle School or Guam Private Elementary/Middle School.
- *Applicant must be listed on all documents submitted by parents or guardians.

ADDITIONAL DOCUMENTS REQUIRED

- [] You must submit your parent's and/or your **1040 TAX FORM(S) for YEAR 2009** filed and stamped received by Department of Revenue & Taxation.
- [] You must apply for the **AY 2010-2011 FAFSA**. You must include the UOG Title IV Code 003935 and GCC Title IV Code 015361 in Step Six (6) of the FAFSA form. Student must mail completed FAFSA forms using envelope provided or apply through the Internet using www.fafsa.ed.gov. Print out the Signature Page, sign and mail out to address provided. In 4 – 6 weeks the Student Aid Report (SAR), the results of your application, will be mailed to the address you provided. This SAR must be submitted to the Financial Aid Office to complete your file.

If your application with the above supporting documents is **COMPLETE**, it will be submitted to the Board of Regents Scholarship Committee for their recommendation. It will then be forwarded to the Board of Regents regular meeting for action. We will notify you in writing of the Board's decision on your application (around October/November for the Academic Year of application). If approved, you will be required to attend a **MANDATORY PRE-AWARD ORIENTATION** prior to receiving the award benefits. **Please keep in mind all award benefits are based on financial need and subject to the availability of funding.**

APPLICATION DEADLINE: APRIL 30, 2010

FOR ADDITIONAL INFORMATION, YOU MAY CONTACT THE UNIVERSITY OF GUAM FINANCIAL AID OFFICE AT: Telephone (671) 735-2288/2297 or FAX (671) 734-2907.

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INFORMATION

DEFINITIONS (As per Public Law 25-145)

The following terms whenever used in these regulations shall have the meaning indicated herein, except when the text otherwise requires:

1. *Awards*: all awards for grants and loans.
2. *Board*: the Board of Regents of the University of Guam.
3. *Bona fide resident*: a United States citizen or a permanent resident alien having resided on Guam for five (5) years immediately preceding the starting date of the academic year the assistance will be used.
4. *Full-time status*: minimum of twelve (12) or more credit hours per semester/quarter, quarter equivalent to twelve (12) semester hours, for undergraduate studies for students attending off-island institutions; or minimum of nine (9) credit hours per semester/quarter, quarter equivalent to nine (9) semester hours, for student attending an off-island institution for graduate studies.
5. *Major Program*: the specific academic program of study, which will be undertaken to achieve the desired degree.
6. *FAFSA*: Free Application for Federal Student Aid.

ELIGIBILITY REQUIREMENTS

1. You must be a bona fide resident of Guam for at least five (5) years immediately preceding award of the assistance AND either a citizen of the United States or a permanent resident alien.
2. You must be a high school or college graduate, or a college student enrolled in good academic standing at a U.S. accredited institution of higher learning.
3. You must have an overall grade-point average (gpa) of not less than:
 - 2.0 overall grade point average, or its equivalent, in your high school studies; and
 - 2.5 overall grade point average or its equivalent for applicants who are current or returning college students with prior credits at the time of application, at a U.S. accredited college and/or university;
4. You must show financial need. Calculation: Cost of Attendance (COA) minus Estimated Family Contribution (EFC) minus Student Financial Aid (SFA) equals unmet need (COA – EFC – SFA = Unmet Need).
5. You must be pursuing your *first* associate's degree.
6. You must be unconditionally accepted for admission into a major program at Guam Community College.
7. Your major program or its equivalent MUST be listed on the approved Career Priority Listing (CPL) for Academic Year 2010-2011. If you strongly feel that the major program you are pursuing is equivalent to one that is listed on the CPL, please provide justification from your institution.

BENEFITS (Total amount of the loans are contingent upon the availability of funds.)

1. Loans are limited to the following amounts for the costs of tuition and fees, room and board, books, and educational supplies.
2. Not to exceed Six Thousand Dollars (\$6,000.00) per year more than two (2) years for students attending the Guam Community College.

REPAYMENT OBLIGATION

1. Be employed for a period of one (1) year for each Six Thousand Dollars (\$6,000.00) received by the recipient under the loan. Employment shall commence within six (6) months after the completion of studies.
2. Any loan found to be forfeited shall be immediately due and payable monetarily.

PROHIBITIONS

1. No awards shall be granted to recipients applying for a 2nd associate's degree.
2. No awards shall be granted for the purpose of pursuing theological studies.
3. No money may be expended for awards unless such awards are authorized by the Board through Resolution.
4. No person receiving benefits under one subchapter of Division 3, GCA Title 17 shall be entitled to benefits under any other subchapter, and no person receiving benefits under any other teacher training, in-service training program or other Government of Guam educational program shall be entitled to benefits provided under the Student Financial Assistance Program (Chapter 15).

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 CAREER PRIORITIES LISTING
 For Academic Year - 2010-2011

* Agriculture:	Forestry Horticulture Organic
* Education:	Administration & Supervision Assessment & Evaluation Elementary Secondary Special Education Reading & Literacy Mathematics Education Science Education
Engineering:	Architecture Civil Electrical Environmental Mechanical Solar Energy Development Technology
* Environmental:	Engineering Management Planning Science
* Health Care Professionals:	Cardiology Diabetes Specialist Health Administration Health Science Laboratory Technology Medical Service Neurology Nursing Oncology Specialist Orthodontic Orthopedics Pharmacy Physician Assistance * Psychiatry (Adolescent) * Psychology: Clinical Public Health Administration Radiology Technology Social Work Speech Pathology Therapy, Occupational, Physical, Respiratory
* Law:	Criminal Justice Enforcement
Others:	Aquaculture Art: Graphics Aviation Management Banking * Business: Accounting, Administration, Management Finance & Economics, Human Resource Marketing/Advertising, Quality Management Communication Technology Computer and Information Systems (MIS) Computer Science * Construction: Management, Quality Control, Safety Consumer Family Science Program Counseling Cultural Resource Management Economics Energy/Resource Management Foreign Languages Forensic Science Historic Preservation & Conservation Library & Information Science Mathematics Natural Resource Management Organizational Development Tourism & Hospitality: Management Urban/Community Planning Veterinary Technician Natural Resource Management Organizational Development * Science: Physical, Atmospheric, Biology, Chemistry Tourism & Hospitality: Management Urban/Community Planning Micronesian Studies Anthropology Museum studies Construction Journeyman Public Policy and Social Change Ethical and Creative Leadership Humanities and Culture


 Robert A. Underwood, President


 P. Sonny Abo, Chairperson

*MS: Careers marked with * indicate the Career (without specialization) to be considered.

As of 12/18/2008

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Please use typewriter or block letters in ink. Submit the completed application to the Financial Aid Office, located at the University of Guam Field House, on or before **APRIL 30, 2010**. LATE and INCOMPLETE applications and those without supporting documents **WILL NOT** be considered. Refer to INSTRUCTIONS TO APPLICANTS accompanying this application form.

SECTION 1: PERSONAL DATA

APPLICANT'S NAME:			CITIZEN OF THE UNITED STATES:		
LAST	FIRST	MIDDLE	[] BY BIRTH [] BY NATURALIZATION		
SOCIAL SECURITY NO.:			If you are a naturalized citizen, please provide the information requested below. Present your naturalization certificate when you submit your application.		
DATE OF BIRTH:		PLACE OF BIRTH:			
SEX:		MARITAL STATUS:			
PERMANENT HOME ADDRESS:			Certificate No.: _____		
MAILING ADDRESS:			Date: _____		
EMAIL ADDRESS:			Place of Naturalization: _____		
PLACE OF RESIDENCE:			FOR PERMANENT RESIDENT ALIENS:		
TELEPHONE NO.:		Allen Registration No.: _____			
YOUR POSITION TITLE:			Date: _____		
NAME OF EMPLOYER:			Country of Citizenship: _____		
TELEPHONE NO.:		Resident of Guam since (month/year): _____			
SPOUSE'S NAME:			SPOUSE'S OCCUPATION•EMPLOYER•WORK PHONE:		
FATHER'S NAME:			FATHER'S OCCUPATION•EMPLOYER•WORK PHONE:		
MOTHER'S NAME:			MOTHER'S OCCUPATION•EMPLOYER•WORK PHONE:		
PARENT'S MAILING ADDRESS:			PARENT'S CONTACT NO.:		

SECTION 2: EDUCATIONAL DATA

<input type="checkbox"/> CERTIFICATE		<input type="checkbox"/> ASSOCIATE'S		MAJOR PROGRAM:	
ACCEPTED FOR ADMISSIONS TO (Name, address of institution)				MINOR:	
DEGREE EXPECTED:		MONTH/YEAR EXPECTED:			
STUDIES TO COMMENCE: (Circle One) Fall Winter Spring					
<input type="checkbox"/> Semester _____ Academic Year					

IF APPLYING FOR THE **UNDERGRADUATE** STUDENT LOAN, A HIGH SCHOOL TRANSCRIPT AND YOUR MOST RECENT OFFICIAL COLLEGE TRANSCRIPT IS REQUIRED. PLEASE SUBMIT AN OFFICIAL TRANSCRIPT FROM EACH POSTSECONDARY INSTITUTION ATTENDED.

HIGHEST DEGREE EARNED _____ DATE EARNED _____ MAJOR PROGRAM _____
(High School diploma included)

FROM (Name, address of college/university) _____

If you attended other higher education institutions, please provide the information below along with the official transcript(s).

NAME & LOCATION OF INSTITUTION	PERIOD OF ATTENDANCE	DEGREE OR CREDIT HOURS EARNED	MAJOR

