

**GUAM COMMUNITY COLLEGE
BOARD OF TRUSTEES
Monthly Meeting – Thursday, March 19, 2026, 12:00 p.m.
GCC President’s Conference Room (PCR), Building 2000**

AGENDA

I. CALL TO ORDER

1. Roll Call
2. Recital of Mission Statement
Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES

1. Monthly Meeting of February 6, 2026

III. COMMUNICATIONS

IV. PUBLIC DISCUSSION

V. REPORTS

1. *President’s Report:*
 - Financial Status of the College
 - Capital Improvement Projects (CIP)
2. *Monthly Activities Reports:*
 - Student Trustee
 - Faculty Advisory Member
 - Support Staff Advisory Member
 - Board of Trustees Community Outreach Report

VI. UNFINISHED BUSINESS

1. Construction Projects Updates
 - Wellness Center
 - Solar Parking & Building D
 - Building 600
 - Public Health Building

VII. NEW BUSINESS

1. 2026-2032 Institutional Strategic Master Plan (ISMP)
2. 5 Year Academic Calendar (Updated)

VIII. EXECUTIVE SESSION

1. Personnel Matters
2. Labor Management Relations
3. Legal Matters

IX. ADJOURNMENT

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of February 6, 2026

Minutes

I. CALL TO ORDER. The monthly meeting of the GCC Board of Trustees held on February 6, 2026, was called to order at 12:01 p.m., by Chairperson Carlo Leon Guerrero in Room 112 located at the Guam Community College Learning Resource Center (Library) in Mangilao, Guam.

1. Roll Call. Trustees Present: Mr. Carlo Leon Guerrero, Chairman; Ms. Rose P. Grino, Vice Chairperson; Ms. Gina Y. Ramos, Treasurer; Ms. Faith Velasco, Student Trustee. Ms. Yolanda Padrones, Secretary (off-island); Mr. Frank P. Arriola, Member (schedule conflict); Mr. Richard P. Sablan, Member (schedule conflict).

2. Others in attendance: Dr. Virginia C. Tudela, Interim President; Dr. Mary Okada, President Emeritus; Ms. Clarissa Padua, Vice President, Finance & Administration; Ms. Pilar Williams, Vice President, Academic Affairs Division; Ms. Apolline San Nicolas, Chief Human Resources Officer; Mr. John Dela Rosa, Assistant Director, Communications and Promotions; Mr. Kenneth Bautista, Support Staff Advisory Representative; Ms. Francine Galao, Faculty Advisory Representative; Attorney Rawlen Mantanona; Mr. Valentino Perez.

3. Recital of Mission Statement. Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES – January 20, 2026 Minutes

MOTION

IT WAS MOVED BY TRUSTEE GINA Y. RAMOS, AND SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE BOARD HEREBY APPROVES THE MEETING MINUTES OF JANUARY 20, 2026, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

III. COMMUNICATIONS. None.

IV. PUBLIC DISCUSSION. No request.

V. REPORTS

1. President's Report: Interim President Tudela reported on the following:

Financial Status: The Interim President provided the Board with a current financial status of the College, as follows:

FY2026: As of year-to-date, the College received \$5,669,918.00 to support operations. This equates to approximately \$4.8 million from the General Fund; \$705,964.00 from MDF; \$26,168.00 to support the WICHE program; and \$100,000.00 to support the Guam POST Commission. This is equivalent to about 58% of the requested amount based on the allotment schedule. The College continues to receive regular appropriations from the Department of Administration.

Capital Improvement Projects and other activities:

The Interim President reported the following:

The Building 2000 emergency generator project is 100% complete. There is clarification on liquidated damages (LD) between TRMA and GCC on outstanding balances was discussed. Official calculation and the LD letter to American Builders is pending.

The Culinary Arts & Baking Center (Building 400) is 99.51% complete. Change Order No. 6 was issued to BME; Purchase Order for Change Order No. 6 was provided to BME; sample epoxy recoating was inspected and approved by TRMA; Notice to Proceed to order epoxy supplies and materials was provided to BME on January 29, 2026; tentative date to start recoating is during Spring break; BME will need 14 days for the recoating of the floors; and the 50-kilowatt Solar System has reduced the building's energy by 60-70%.

Regarding AC Replacement, Carrier initiated the GPA Energy Sense Rebate application for GCC on January 30, 2026 and no work has been conducted regarding the reconnection of AC units at Building E to the existing DDC system. Schedule is pending as there are 2 DDC systems involved in the reintegration.

With Building 300, clarification on liquidated damages between TRMA and GCC on outstanding balance was discussed for this project; TRMA provided information on outstanding balance and MMO to prepare LD letter and over penalties; punch list work was halted due to crew being sick and off-island; work will continue on the canopy flashing and water tank repair in mid-February 2026.

The DNA Building is 46.25% complete; BME is still waiting to schedule an official testing and balancing work of the building mechanical system by a subcontractor; they have identified a new TAB Commissioning agent which requires a thorough site assessment; and the Joint Use Agreement document between GCC and GPD has been drafted and submitted for review and approval. GPD has been following up on this document.

The Building B renovation is 99.90% complete. The initial TAB report has been completed and submitted to TRMA for review. PFM has stated there will be adjustments needed based on the initial report. PFM is also working on correcting key functioning issues with specified

exterior doors and are 90% complete; the slippery veranda issue is being looked at and a proposal for no skid additions have been submitted to TRMA for review and consideration; OFCI key boxes and drop box is currently being installed and no programs or departments have begun moving into the building to date; and MIS continues to prepare the computer lab for full operation and functionality

The Workforce Development Center is 96.50% complete. American Builders continues to work on interior electrical work and major classroom lighting work; and the final Fire Alarm System testing is needed and will be scheduled. The College is requesting for program approval regarding relocation of equipment from the original equipment layout due to industry best practices and enhanced facility operations. GCC is finalizing a position paper regarding the contractor's consistent underperformance to be reviewed by TRMA consultants and the legal counsel. Ribbon cutting for the WDC was held on December 30, 2025. Only a temporary occupancy permit was obtained and full occupancy is currently being worked on.

In response to a question by the Chairman regarding how much additional time the contractor would need to reach 100% completion, it was reported that the contractor is currently finalizing the schedule. The focus at this stage is on scheduling the relocation of equipment from the current site to the new facility under the existing temporary occupancy permit. Once the equipment has been moved, remaining issues can continue to be addressed while the temporary occupancy is in effect.

Other activities:

The following was also reported: The GCC Fact Book Volume 20 for Academic Year 2025–2026 has been published on the GCC website; the Institutional Strategic Master Plan for 2026–2032 is being finalized and will be forwarded to the College Governing Council next week to be included on the Agenda for the next Board meeting.

All IPEDS reports were submitted on time, and this includes student financial aid costs, graduation rates and outcome measures; information related to the interim appointments and acting appointments have been updated in our GCC website.

The Academic Year 2026–2027 catalog is currently being updated, with the goal of publishing an electronic version of the Catalog on the College website by May 2026. This will be the first time the College provides the catalog in this format and is intended to enhance student advisement by ensuring that graduating high school students have access to up-to-date curriculum information as they register for classes; and the President's List and Dean's List for Fall 2025 have been posted.

2. Monthly Activities Report.

Student Trustee: Trustee Faith Velasco reported the following:

February 13, 2026, 12:00 p.m., Student Center Training Room 5108: COPSA general membership meeting.

The GCC Medical Assisting Student Organization also known as MASO are selling Valentine's Day bouquets made from handcrafted pipe cleaner flowers.

MASO will also be hosting a car wash on February 21, 2026, at the 76 Circle K in Anigua starting at 9:00 a.m. Trustee Velasco further reported to visit MASO's Instagram @masogcc to purchase car wash tickets or a Valentine's Day bouquet.

Faculty Advisory Member: Ms. Galao informed the Board there was no Faculty Advisory report at this time.

Support Staff Advisory Member: Mr. Kenneth Bautista reported the following:
The calendar year-end process has been finalized and all W2, 1098, and 1099 forms have been issued. Staff are now receiving additional training on the new platform prior to full implementation, including several weeks of training across various modules and areas of the new platform.

In response to a question from a Board member about whether the transition has been difficult, it was noted that many tools previously used are no longer available, and staff are undergoing extensive training to adapt to the new system.

Mr. Bautista further mentioned that the platform experience should remain the same for the users with some updates to their applications. The primary changes are occurring on the back end of the system.

Board of Trustees Community Outreach Report: At this time, there was no Outreach Report by the Board.

VI. UNFINISHED BUSINESS

1. Construction Projects Updates. President Okada reported on the following:

Wellness Center.

The purchase order for additional A&E services related to the relocation of the Wellness Center to Parking Lot F has been processed and provided to TRMA. The total additional cost for these A&E services is \$358,930.00.

Solar Parking & Building D. On January 29, 2026, a preconstruction meeting was held with the awarded contractor, Pacific Solar and PV; a purchase order in the amount of \$396,720.00 was generated; pending are clearance documents for two additional workers and site plan; roof repair and coating to be conducted first, and there is no anticipated start date yet until all workers are cleared and documents have been submitted

Building 600.

The College met with GHURA and FEMA regarding Hazardous Mitigation and Block grant funding that may be able to support this project. We plan to submit approximately 5-6 projects for consideration under this grant.

Public Health Building. The College is awaiting a follow up meeting with Public Health and Public Works to include the contractors currently working on the design.

VII. NEW BUSINESS.

1. FY 2027 Budget Request. The Board was presented with the FY 2027 Budget Request for its review and consideration. Dr. Tudela informed the Board that GCC's Fiscal Year 2027 budget request total approximately \$23,842,581.00, representing a 2% overall increase from Fiscal Year 2026. For the General Fund, there is a \$127,747.00 decrease due to the net of all the expected salary increments less the decrease in the retirement rate from 33.85% to 30.70%. There is also an increase of \$706,509.00, in the MDF request due to the organic growth with an expected increase to cover costs over time for contractual agreements and supplies. CEWD is requesting for more funding for additional training cycles, with an anticipated increase in cycle participants from GPD, DOC, CQA, POST, and GFD. A motion was then made, as follows:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, AND SECONDED BY TRUSTEE GINA Y. RAMOS, THAT THE BOARD OF TRUSTEES APPROVE THE GUAM COMMUNITY COLLEGE FISCAL YEAR 2027 BUDGET REQUEST, AS PRESENTED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

2. **Advisory Committees (Recommendation).** Dr. Tudela explained that in line with the Board of Trustees Policy 335, which establishes an advisory committee for each CTE program, a list of proposed membership was submitted to the Board. Based on the Workforce Advisory Committee Handbook, the term of office is two years; therefore, if approved, these individuals will serve on the Advisory Board for two years from Fall 2026 through Spring 2028. There was a question as to how often the committee meets and was informed it is anticipated that they meet every semester. A motion was then made, as follows:

MOTION

IT WAS MOVED BY TRUSTEE GINA Y. RAMOS, AND SECONDED BY TRUSTEE FAITH B. VELASCO, THAT THE BOARD OF TRUSTEES APPROVE THE RECOMMENDED LIST OF MEMBERS FOR THE GUAM COMMUNITY COLLEGE WORKFORCE DEVELOPMENT ADVISORY COMMITTEE FOR FALL 2026 TO SPRING 2028, AS UPDATED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

3. Resolution 01-2026 (Commendation for Services, Dr. Okada). The Chairman explained that on January 21, 2026, Dr. Mary A. Y. Okada was presented with a resolution commending her for her many years of dedicated service to Guam Community College.

For record purposes, this is a Joint Board Resolution of the GCC Board of Trustees and the GCC Foundation Board of Governors, approved and adopted by both bodies, namely Resolution No. 01-2026, "Commendation For Service And Honoring Dr. Mary A. Y. Okada For Her Extraordinary Leadership, Enduring Service, And Transformational Impact With Guam Community College; Acknowledging Dr. Okada's Role In Strengthening Guam's Workforce Development System; And Expressing Profound Gratitude For A Legacy That Has Positioned GCC As A Regional Leader In Education And Opportunity."

4. Resolution 02-2026 (Funding for Chiller Replacement for LRC). The Board was presented with Resolution No. 02-2026, "Appropriation To Fund The Replacement Of One Chiller Unit At The Learning Resource Center." After discussions, a motion was made, as follows:

MOTION

IT WAS MOVED BY TRUSTEE GINA Y. RAMOS, AND SECONDED BY TRUSTEE FAITH B. VELASCO,, THAT THE BOARD OF TRUSTEES APPROVE RESOLUTION NO. 02-2026, "APPROPRIATION TO FUND THE REPLACEMENT OF ONE CHILLER UNIT AT THE LEARNING RESOURCE CENTER," AS PRESENTED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

At this time, the following motion was made:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, AND SECONDED BY TRUSTEE GINA Y. RAMOS, THAT THE MEETING CONVENE INTO EXECUTIVE SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

At 12:22 p.m., the meeting convened into Executive Session.

VIII. EXECUTIVE SESSION

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

At this time, a motion was made, as follow:

MOTION

IT WAS MOVED BY TRUSTEE FAITH B. VELASCO, AND SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE MEETING RECONVENE TO OPEN SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

At 12:44 p.m., the meeting reconvened into Open Session.

At this time, another motion was made, as follows:

MOTION

IT WAS MOVED BY TRUSTEE GINA Y. RAMOS, AND SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE INTERIM PRESIDENT'S REPORT IS HEREBY APPROVED AND ACCEPTED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

At this time, the Board was informed that Dr. Virginia Tudela accepted the contract as Interim President for Guam Community College.

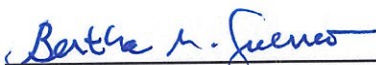
IX. ADJOURNMENT. A motion was made to adjourn the meeting, as follows:

MOTION

IT WAS MOVED BY TRUSTEE FAITH B. VELASCO, AND SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE MEETING OF FEBRUARY 6, 2026, IS HEREBY ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

There being no further discussion, the meeting of February 6, 2026, adjourned at 12:45 p.m.

SUBMITTED BY:


BERTHA M. GUERRERO
Recording Secretary


MAR 19 2026

ATTESTED BY:


YOLANDA M. PADRONES
Secretary

MAR 19 2026

APPROVED BY:


CARLO M. LEON GUERRERO
Chairperson

MAR 19 2026

Guam Community College
FIVE-YEAR ACADEMIC CALENDAR AY2026-AY2027 - AY2030-AY2031

FALL TERM	2026	2027	2028	2029	2030
Faculty Start Date	8/10/2026	8/9/2027	8/14/2028	8/13/2029	8/12/2030
First Day of Monday-Wednesday Classes	8/12/2026	8/11/2027	8/16/2028	8/15/2029	8/14/2030
First Day of Tuesday-Thursday Classes	8/13/2026	8/12/2027	8/17/2028	8/16/2029	8/15/2030
First Day of Friday	8/14/2026	8/13/2027	8/18/2028	8/17/2029	8/16/2030
First Day of Saturday Classes	8/15/2026	8/14/2027	8/19/2028	8/18/2029	8/17/2030
Labor Day Holiday (Observed)	9/7/2026	9/6/2027	9/4/2028	9/3/2029	9/2/2030
All Soul's Day Holiday (Observed)	11/2/2026	11/2/2027	11/2/2028	11/2/2029	11/1/30 - 11/2/30
Veteran's Day Holiday (Observed)	11/11/2026	11/11/2027	11/10/28 - 11/11/28	11/12/2029	11/11/2030
Thanksgiving Break	11/26/2026 - 11/29/2026	11/25/2027 - 11/28/2027	11/23/2028 - 11/26/2028	11/22/2029 - 11/25/2029	11/28/2030 - 12/1/2030
Our Lady of Camarin Day (Observed)	12/8/2026	12/8/2027	12/8/2028	12/7/29 - 12/8/29	12/9/2030
Last Day of Monday-Wednesday Classes	12/2/2026	11/24/2027	11/29/2028	12/3/2029	12/2/2030
Last Day of Tuesday-Thursday Classes	11/24/2026	12/2/2027	12/5/2028	11/29/2029	11/26/2030
Last Day of Friday Classes	11/20/2026	11/19/2027	12/15/2028	12/14/2029	12/6/2030
Last Day of Saturday Classes	11/21/2026	11/20/2027	12/9/2028	12/1/2029	12/7/2030
Grades Due	12/7/2026	12/7/2027	12/20/2028	12/19/2029	12/12/2030
Potential Make-up Days	11/6, 11/13, 11/20	11/5, 11/12, 11/19	11/3, 11/17, 12/1	11/09, 11/16, 11/30	11/8, 11/15, 11/22
SPRING TERM					
	2027	2028	2029	2030	2031
Faculty Start Date	1/4/2027	1/3/2028	1/8/2029	1/7/2030	1/6/2031
First Day of Monday-Wednesday Classes	1/6/2027	1/5/2028	1/10/2029	1/9/2030	1/8/2031
First Day of Tuesday-Thursday Classes	1/7/2027	1/6/2028	1/11/2029	1/10/2030	1/9/2031
First Day of Friday Classes	1/8/2027	1/7/2028	1/12/2029	1/11/2030	1/10/2031
First Day of Saturday Classes	1/9/2027	1/8/2028	1/13/2029	1/12/2030	1/11/2031
Martin Luther King Jr. (Observed)	1/18/2027	1/17/2028	1/15/2029	1/21/2030	1/20/2031
Guam History & Chamorro Heritage Day -	3/1/2027	3/6/2028	3/5/2029	3/4/2030	3/3/2031
Spring Break	3/22/2027 - 3/28/2027	4/10/2028 - 4/16/2028	3/26/2029 - 4/1/2029	4/15/2030 - 4/21/2030	04/7/2031-04/13/2031
Last Day of Monday-Wednesday Classes	5/3/2027	5/1/2028	5/7/2029	5/6/2030	5/5/2031
Last Day of Tuesday-Thursday Classes	4/27/2027	4/25/2028	5/1/2029	4/30/2030	4/29/2031
Last Day of Friday Classes	4/23/2027	4/21/2028	4/27/2029	4/26/2030	4/25/2031
Last Day of Saturday Classes	4/24/2027	4/22/2028	4/28/2029	4/27/2030	4/26/2031
Grades Due	5/6/2027	5/4/2028	5/10/2029	5/9/2030	5/8/2031
Commencement Exercise	5/14/2027	5/12/2028	5/18/2029	5/17/2030	5/16/2031
Memorial Day Holiday (Observed)	5/31/2027	5/29/2028	5/28/2029	5/27/2030	5/26/2031
Potential Make-up Days	4/9, 4/16, 4/23	4/7, 4/21, 4/28	4/6, 4/13, 4/20	04/05, 04/12, 04/26	04/4, 04/18, 04/25
SUMMER TERM					
	2027	2028	2029	2030	2031
Faculty Start Date / 1st Day of Classes	6/4/2027	6/2/2028	6/1/2029	5/31/2030	5/30/2031
Independence Day Holiday (Observed)	7/5/2027	7/4/2028	7/4/2029	7/4/2030	7/4/2031
Last Day of Classes	7/16/2027	7/14/2028	7/13/2029	7/12/2030	7/11/2031
Liberation Day Holiday (Observed)	7/21/2027	7/21/2028	7/20/2029 - 7/21/2029	7/22/2030	7/21/2031
Grades Due (except Saturday classes)	7/22/2027	7/19/2028	7/18/2029	7/17/2030	7/16/2031
Potential Make-up Days	6/18, 6/25, 7/2	6/16, 6/23, 6/30	6/15, 6/22, 6/29	06/14, 06/21, 06/28	6/13, 6/20, 6/27
NOTES: 1) Satellite Program and cross-enrolled classes will follow the official Department of Education schedule for their respective schools. Professional Development Days as outlined in the GDOE Calendar will be utilized as working sessions, as needed. 2) Summer Term courses with more than 60 contact hours require additional class sessions. 3) Summer Saturday-only classes start the Saturday before the first day of weekday classes. 4) This Schedule is subject to change.					
Mission Statement Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia. (Board of Trustees Policy 100)					

Approved:



Carlo Leon Guerrero, Chairperson
 Board of Trustees

Date:

3/19/26