

**GUAM COMMUNITY COLLEGE
BOARD OF TRUSTEES
Monthly Meeting – Wednesday, October 18, 2023, 12:00 p.m.
Rm. 112, Learning Resource Center (Library), Building 4000**

AGENDA

I. CALL TO ORDER

1. Roll Call
2. Recital of Mission Statement
Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES

1. Monthly Meeting of September 13, 2023

III. COMMUNICATIONS

IV. PUBLIC DISCUSSION

V. REPORTS

1. *President's Report:*
 - Financial Status of the College
 - Capital Improvement Projects (CIP)
2. *Monthly Activities Reports:*
 - Student Trustee
 - Faculty Advisory Member
 - Support Staff Advisory Member
 - Board of Trustees Community Outreach Report

VI. UNFINISHED BUSINESS

1. Construction Projects Updates
 - Wellness Center
 - Building B
 - Workforce Development Center
 - Culinary Arts & Baking Center
 - Building 2000 Generator
2. Accreditation Updates

VII. NEW BUSINESS

1. BOT Fiscal Calendar (updated)
2. Resolution re Write-Off of Uncollectible Receivables
3. GCC Strategic Resource Plan (2023-2027)
4. President's Travel Request (November 2023)

VIII. EXECUTIVE SESSION

1. Personnel Matters
2. Labor Management Relations
3. Legal Matters

IX. ADJOURNMENT

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of September 13, 2023

Minutes

I. CALL TO ORDER. The monthly meeting of the GCC Board of Trustees held on September 13, 2023, was called to order at 12:09 p.m., by Chairman Arriola in Room 112 located at the Guam Community College Learning Resource Center (Library) in Mangilao, Guam.

1. Roll Call. Trustees Present: Mr. Frank P. Arriola, Chairman; Mr. Carlo Leon Guerrero, Vice Chairperson; Mr. Richard P. Sablan, Treasurer; Ms. Yolanda M. Padrones, Member; Mr. Kenly Magwili, Student Trustee. Ms. Gina Y. Ramos, Member (schedule conflict); Ms. Rose P. Grino, Secretary (off-island).

Others in attendance: Dr. Mary A.Y. Okada, President; Ms. Rodalyn Gerardo, Vice President, Finance & Administration; Mr. Gerald Cruz, Associate Dean, TSS; Ms. Apolline San Nicolas, Chief Human Resources Officer; Dr. Julie Ulloa-Heath, Assistant Director, Planning & Development; Mr. John Dela Rosa, Assistant Director, Office of Communications & Promotions; Ms. Simone Bollinger, Faculty Advisory member; Mr. Kenneth Bautista, Support Staff Advisory member; Attorney Rawlen Mantanona.

2. Recital of Mission Statement. Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES – August 10, 2023.

MOTION

IT WAS MOVED BY TRUSTEE RICHARD P. SABLAN, AND SECONDED BY TRUSTEE KENLY MAGWILI, THAT THE BOARD APPROVES THE MEETING MINUTES OF AUGUST 10, 2023, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

III. COMMUNICATIONS. None received, however, at this time the President reported for the record that the Chairman and Dr. Okada will be meeting with Federal officials in Washington D.C., beginning next week, as follows: The Association of Community College Trustees (ACCT) regarding a regional training in collaboration with Northern Marianas College; USDA Deputy Administrator; Disaster Recovery for Dept. of Education relating to the nursing program; Health Resources & Services Administration (HRSA); Dept of Education Hydrogen and Fuel Cell Technologies Office (HFTO); Senior Vice President for the American Association for Community Colleges (AACC); and President of QEM, which is a third party that submits grant proposals to the National Science Foundation (NSF) relating to a potential project with GCC.

IV. PUBLIC DISCUSSION. No request.

V. REPORTS

1. President's Report: President Okada reported on the following:

Financial Status: The President provided the Board with a current financial status of the College as follows:

FY2023: As of September 12, 2023, for FY2023, the College has received a total of \$21,519,358.00. \$15,081,000.00 for the General Fund; \$353,000.00 for the 22% General Pay Plan; \$78,500.00 to support the Scholarship Office regarding WICHE; \$5,500,000.00 for MDF; \$72,000.00 for the POST Commission; \$200,400.00 for the Capital Improvements Fund; and \$200,000.00 for the First-Generation Trust Fund Initiative. Based on the amount billed per the allotment schedule, this amounts to 96% of the total requested ending the fiscal year.

The President further reported that the budget bill for FY2024 has lapsed into law and the College will be receiving the requested amount, plus additional funding identified within the budget law and is optimistic moving forward with additional projects.

Capital Improvement Projects and other activities: The following is a report from the President.

Other activities:

The Scholarship Office on campus has been launched and have been receiving numerous inquiries to include donors regarding the Western Interstate Commission of Higher Education (WICHE) Professional Student Exchange Program (PSEP). Applications will be considered for scholarship opportunities in the five (5) healthcare career fields approved by the Board. Mr. John Dela Rosa and the Development & Alumni Relations Office will be working with donors for scholarship donations.

The Life Cycle for Engineering has completed their advanced welding training with Cabras Marine with a completion ceremony to be scheduled soon for 13 individuals.

CEWD have bootcamp completion ceremonies lined up from September 2023 through December 2023 and invites will be issued for those events.

There is a funding opportunity for PPEC member institutions to participate in a two-day training at the University of Hawaii in Manoa. This is in conjunction with the Department of Energy regarding Cybersecurity, Energy Security, and emergency response programs. The GCC representative will be Mr. Adrian Atalig, Chief Information Technology Officer with GCC's MIS. Mr. Atalig will also follow up on discussions in partnership with UH

BOT - Meeting of September 13, 2023

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regarding GOREX, which is an internet research exchange that allows any email traffic with “.edu” to go through faster.

With the MPA project now complete, the College has been inundated with requests for reservations, however, the President reported this will be mostly utilized to amplify educational programs on campus. That bringing the community to the campus will provide broader recognition of what the College does in terms of educational opportunities.

Building 300 is going through its final air-conditioning commission for a LEED certification.

The 13th Paramedic completers has already been wrapped up and the next cohort for Paramedics will begin soon. There are still a lot of interests for this program.

The Cybersecurity curriculum is currently being updated and will go through the Curriculum Review Committee (CRC). The courses should be offered soon. This will be through a Computer Science track that leads to a 2+2 with UOG.

The College is working with the Governor’s Office in reprogramming some of the ESF funding to extend the Literacy Navigators project through 2024. Anticipate including a Literacy Navigators conference to help support students. The President further explained that this project has been successful in terms of reaching into the community. There is a potential for a mobile literacy lab. An outreach program that goes into the community to also support the public libraries in the villages.

A Capital Improvement Project (CIP) Coordinator will be hired to help with the facilities projects due to several other ongoing projects. When this administrator is on board there will be other grant opportunities for expansion that this individual will be assisting with especially with Planning & Development (P&D). Dr. Julie Ulloa-Heath, the Assistant Director for P&D oversees this department, which handles projects relating to the Institutional Strategic Master Plan, Facilities & Maintenance, Sustainability, and all capital improvement projects. Dr. Julie also oversees the Adult Basic Education grant and is also a grant writer.

With FEMA, this is ongoing as the College has been submitting requisitions and processing them through as well as following up with the insurance for the College. The College has met the deadlines and is now going through repairs and replacements.

There is an agreement that is being worked out with FEMA and the College for eighty percent (80%) usage of the Foundation Building for administrative purposes. The College is waiting on FEMA for its final decision. This will be an income generating project with FEMA.

During the MPA ribbon cutting ceremony, a FEMA representative was in attendance and announced that the College will be awarded \$1.4 million for the next renovation, which is Building 600. Ms. Bonnie Datuin from Development & Alumni Relations (DAR) recently submitted a Notice of Intent to apply for another grant with FEMA for the renovation of

Building 500. The designs for the renovation for both buildings are currently being developed with TRMA.

2. Monthly Activities Report.

Student Trustee: Trustee Magwili reported the following:

8/31/2023, Thurs., 11:00 a.m.-12:00 p.m.: The GCC Building 300 (MPA) Ribbon Cutting ceremony was held and attended by Trustee Magwili.

9/5/2023, Tues.: The “Need to Lead” Student Conference registration was launched and scheduled for Fri., September 29, 2023, 8:30 a.m.-3:30 p.m., at the Holiday Resort. Flyers have been posted and announcements made on social media and MyGCC. Presentation topics will include: Decolonization: Opportunities for Community Mobilization; Financing Your Future; Communication for Effective Leadership and Teamwork; Time Management; Tips for Academic Success; Managing Stress: Self-care Strategies; Personal Discovery and Career Exploration; and Wellness Support/Uplift Counseling Services.

9/8/2023, Fri., Bldg. 300 (MPA): 12:00 p.m. was the Student Organization Officer and Advisor Induction ceremony and training. There were over 100 attendees and 18 active student organizations; and at 2:00 p.m. was the COPSA general membership meeting.

9/14/2023; Thurs., 3:00 p.m.: Trustee Magwili will be attending a presentation organized by the Criminal Justice Student Organization; FBI Agents will conduct a presentation on human trafficking and on becoming an FBI Agent.

9/19/2023, Tues., 11am: The Practical Nursing Student Association (PNSA) will be hosting a bake sale fundraiser in front of the entrance to the Allied Health building.

Faculty Advisory Member: Ms. Simone Bollinger reported the following:

As last reported, there is a new benchmark of 10 students per class, which is part of the BOT/Faculty Agreement and faculty are catching up with the workload for the new academic year.

Just had to close a few classes and have met with Dr. Gina and DCs as part of the BOT/Faculty Agreement for the intent of not closing classes and what can be done. This is an ongoing conversation.

Classes for adjuncts are also part of the discussion as adjuncts are not covered under the BOT/Faculty Agreement.

Ms. Bollinger attended the new MPA ribbon cutting ceremony, which she described the set up as beautiful like a hotel setting.

Faculty are excited in hosting educational program events in the new MPA such as the “Cardboard Challenge” as reservations are filling up quickly.

This semester will be the first semester in which all 4 of the CHamoru cohorts will be on campus. The first cohort will be done next semester and the last cohort just started. There will be a showcase of what they have been doing and anticipate children will be able to

BOT - Meeting of September 13, 2023

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participate in field trips from storytelling, performance, history, emergent methods, plus reading and writing. This will all be in CHamoru to include children speaking the language.

November 22, 2023 is the “Pave Your Way” open house student event.

Faculty are participating in the Standards Committees and see this as a way in gaining institutional knowledge. Ms. Bollinger mentioned she was a Chair during the last accreditation and that it helped her understand the processes.

Ms. Bollinger attended the “Marianas History Conference” in Saipan during the Labor Day weekend. She is also part of the Micronesian Studies Master’s Program at UOG and decided to attend as a student and did not present but enjoyed it. She connected with other people invested in history and education within our region.

Have already established training with the BOT/Faculty Agreement with training planned for this semester and the next semester.

Staff Advisory Member: Mr. Kenneth Bautista reported the following:
Staff are finishing up preparations for the fall semester.

Board of Trustees Community Outreach Report:

8/7/2023, Mon., 11:30 a.m., GCC Student Center Canopy Ribbon Cutting Ceremony was attended by Trustee Padrones.

8/11/2023, Fri., 1:30 p.m.: Trustee Leon Guerrero attended the Childcare Bootcamp Completion ceremony at the new Student Center Canopy (Building 5000).

8/24/2023, Thurs., 10:00 a.m., President’s Conference Room: Trustee Padrones met with Dr. Okada regarding orientation as a newly appointed BOT member.

8/31/2023, Thurs., 11am-12pm: Trustees Leon Guerrero, Sablan and Magwili attended the Bldg. 300 (MPA) ribbon cutting ceremony. At this time Trustee Leon Guerrero recognized the work of the architect TRMA and the GCC team on the new MPA and was amazed by its structure. Trustee Sablan also agreed with Trustee Leon Guerrero and mentioned that it is a spectacular facility.

9/8/2023: Trustee Padrones attended the Ethics in Government training as part of a requirement by public law as a new Trustee.

VI. UNFINISHED BUSINESS

1. Construction Projects Updates. President Okada reported on the following:

Wellness Center.

There is a meeting with USDA next week and by then, the College should be able to submit an application for this project.

Building B.

To date, this project is nearly 50% complete. As last reported, the College anticipates a time extension for this project due to Typhoon Mawar and now waiting on this request.

Workforce Development Center (Barrigada property).

The College is waiting on the updated appraisal on this property from Cornerstone, plus finalizing some details on the discrepancy with the property deed and anticipates issuing this out to bid the beginning of the new fiscal year.

Culinary Arts & Baking Center.

To date, this project is 4% complete. DPW is requesting for the Guam Tropical Energy Code design plans and with this submission the building permit should be issued. The completion date for this project is June 2024. The bid for equipment has already been awarded for this project due to the lead time needed to coincide with the completion date.

The President reported that the Culinary Team are excited because they now have an opportunity to submit for a food truck. This would be an educational culinary food truck, which something that was discussed in the past and now currently brought up with Dean Pilar Williams. TRMA will work on the design for the GCC food truck as a “culinary learning lab.”

Generator for Building 2000.

The housing for this generator is currently at 75% complete and almost complete with the generator already on island.

At this time the President reported that the conceptual designs for Buildings 500 and 600 was initially presented to the College by TRMA. Dean Pilar Williams will be working with the construction and automotive faculty for this space.

The Chairman then mentioned that with all the College expansion, research should be done on the impact this will have on power consumption especially with the cooking and baking programs. The President agreed. The President then mentioned that another thing to consider and look into is for a parking garage. Currently, consideration has to be given in scheduling events especially in the MPA. Parking could become an issue during weekdays when students are on campus as opposed to weekends. The President will look into funding the shooting range that includes a parking garage.

2. Accreditation Updates. The following was provided as part of the Accreditation update:

The President explained that Dr. Gina was unable to attend today’s meeting but reported that Standards I-IV committees have already been formed that consists of faculty, staff and administrators. Standards I and II have already met for ISER training and Standards III and IV will meet tomorrow, September 14, 2023.

A membership listing of the AY2023-2024 Committees, including the Standards I-IV was provided to the Board.

An Accreditation Calendar of events was developed for 2023-2024. This was also provided to the Board. Dates of accreditation deadlines such as the Standard Committee trainings, draft deadlines and final ISER submission deadline were included on this calendar. Although the final Institutional Self Evaluation Report (ISER) is due to ACCJC on August 1, 2024, the campus deadline is April 2024 before the summer break. This final report will go through the College's participatory governance process for approval and then submitted to the Board in May 2024. The ACCJC on campus visit will be the week of March 3, 2025.

VII. NEW BUSINESS. There was no New Business for today's meeting.

At this time, a motion was made as follows:

MOTION

IT WAS MOVED BY TRUSTEE CARLO M. LEON GUERRERO, SECONDED BY TRUSTEE RICHARD P. SABLAN, THAT THE MEETING CONVENE INTO EXECUTIVE SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

At 12:39 p.m., the meeting convened into Executive Session.

VIII. EXECUTIVE SESSION

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

The following motion was then made:

MOTION

IT WAS MOVED BY TRUSTEE CARLO LEON GUERRERO, SECONDED BY TRUSTEE YOLANDA M. PADRONES, THAT THE MEETING RECONVENE INTO OPEN SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

At 1:07 p.m., the meeting reconvened into Open Session.

A motion was then made to accept the President's Report, as follows:

MOTION

IT WAS MOVED BY TRUSTEE YOLANDA M. PADRONES, SECONDED BY TRUSTEE KENLY MAGWILI, THAT THE PRESIDENT'S REPORT BE ACCEPTED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

At this time the Chairman praised the College for its status of receiving more than 90% of its budget appropriations near the end of the current fiscal year. On behalf of the Board, the Chairman encouraged everyone to continue the momentum and continue to help support the College.

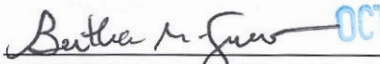
IX. ADJOURNMENT. A motion was made to adjourn the meeting, as follows:

MOTION

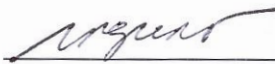
IT WAS MOVED BY TRUSTEE YOLANDA M. PADRONES, SECONDED BY TRUSTEE RICHARD SABLAN, THAT THE MEETING OF SEPTEMBER 13, 2023, BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

There being no further discussion, the meeting of September 13, 2023, adjourned at 1:08 p.m.

SUBMITTED BY:

 **OCT 18 2023**
BERTHA M. GUERRERO
Recording Secretary

ATTESTED BY:

 **OCT 24 2023**
ROSE P. GRINO
Secretary

APPROVED BY:

 **OCT 18 2023**
FRANK P. ARRIOLA
Chairperson

GUAM COMMUNITY COLLEGE
Board of Trustees
Annual Fiscal Year Calendar, October 2023 thru September 2024

OCT 18 2023

Approved by GCC Board of Trustees: _____

OCTOBER 2023	NOVEMBER 2023	DECEMBER 2023	JANUARY 2024
<p>18- <u>Wed.</u>, BOT monthly meeting (12pm)</p> <p>24- <u>Mon.</u>, Foundation Board of Governors mtg., 10am, Zoom</p> <p>31- <u>Tues.</u>, College Assembly (8am-3pm) MPA (ISER Update)</p> <p>Standard IV (Governance & Decision-Making) Committee mtg. every Fri., 10am-12pm, PCR</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u> Quarterly BOT Attendance Report to Governor, 5 GCA, Chapter 43, §43107 BOT Reporting requirement re meetings to OPA, Legislature & Governor, 5 GCA, Chapter 8, §8113.1</p> <p><u>PRESIDENT:</u> Quarterly Report to the Public Auditor & Legislative Speaker containing full disclosure of ALL funds under his/her purview and administration for the preceding quarter. Quarterly Report on status of MDF to BOT, Apprenticeship Advisory Council (AA), Legislature, 22 GCA, Chapter 7, §7120.2</p> <p>RECOMMENDATION FOR BOT POLICY REVIEW, OUTSTANDING POLICIES</p>	<p>14- <u>Tues.</u>, BOT monthly meeting (12pm)</p> <p>21- <u>Tues.</u>, Foundation Board of Governors mtg., 10am, Zoom</p> <p>Standard IV Committee mtg. every Fri., 10am-12pm, PCR 11/17- 1st ISER draft due to Accreditation Liaison Officer</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature & Governor, 5 GCA, Chapter 8, §8113.1</p> <p>RECOMMENDATION FOR BOT POLICY REVIEW, OUTSTANDING POLICIES</p>	<p>15- <u>Thurs.</u>, BOT monthly meeting (12pm)</p> <p>20- <u>Wed.</u>, Foundation Board of Governors mtg., 10am, Zoom</p> <p>Standard IV Committee mtg. every Fri., 10am-12pm, PCR</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature & Governor, 5 GCA, Chapter 8, §8113.1</p> <p><u>PRESIDENT:</u> 31- GCC's Annual Report to the Governor *Update BOT training: Boards and Commissions Educational Programs, 5GCA, §43116 (d): Continuing Education for Board and Commission Members. Each year, the members of each board and commission <i>shall</i>, as a form of continuing education, complete the applicable educational program for the board or commission on which they serve.</p> <p>** REMINDER: 2023 BOT ELECTION</p> <p>RECOMMENDATION FOR BOT POLICY REVIEW, OUTSTANDING POLICIES</p>	<p>12- <u>Fri.</u>, BOT monthly meeting (12pm) GCC campus</p> <p>25- <u>Thurs.</u>, Foundation Board of Governors mtg., 12pm, Zoom</p> <p>Standard IV Committee mtg. every Fri., 10am-12pm, PCR</p> <p>1/12th Draft Feedback returned to Standard Committees</p> <p>NOTE: (*update BOT training) BOARDS & COMMISSION EDUCATIONAL REQUIREMENT, 5GCA, §43116</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u> Quarterly BOT Attendance Report to Governor, 5 GCA, Chapter 43, §43107 BOT Reporting requirement re meetings to OPA, Legislature & Governor, 5 GCA, Chapter 8, §8113.1</p> <p><u>PRESIDENT:</u> Quarterly Report to the Public Auditor & Legislative Speaker containing full disclosure of ALL funds under his/her purview and administration for the preceding quarter. Quarterly Report on status of MDF to BOT, AA Council, Legislature, 22 GCA, Chapter 7, §7120.2</p> <p>Public Law 28-76 Ethics in Government Training every 4 years due 2025 (4 GCA, Article 4, Chapter 15, §15409)</p> <p>RECOMMENDATION FOR BOT POLICY REVIEW, OUTSTANDING POLICIES</p>

PLEASE NOTE: DATES ARE SUBJECT TO CHANGE.

GUAM COMMUNITY COLLEGE
Board of Trustees
Annual Fiscal Year Calendar, October 2023 thru September 2024

Approved by GCC Board of Trustees: OCT 18 2023

FEBRUARY 2024	MARCH 2024	APRIL 2024	MAY 2024
<p>09- <u>Fri.</u>, BOT monthly meeting (12pm) 23- <u>Fri.</u>, Foundation Board of Governors mtg., 12pm, GCC campus or Zoom</p> <p>Standard IV Committee mtg. every Fri., 10am-12pm, PCR 2/16th: 2nd Draft of ISER due</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature & Governor, 5 GCA, Chapter 8, §8113.1</p> <p><u>BOARD:</u> No later than the 15th of February, submittal of GCCs annual operating budget and capital improvement budgets as it finds necessary directly to the Legislature.</p> <p>OUTSTANDING POLICIES FOR REVIEW.</p>	<p>08- <u>Fri.</u>, BOT monthly meeting (12pm) 22- <u>Fri.</u>, Foundation Board of Governors mtg. 12pm, GCC campus or Zoom</p> <p>Standard IV Committee mtg. every Fri., 10am-12pm, PCR</p> <p>3/1st Draft Feedback returned to Standard Committees 3/15th-3rd Draft Completed for review by campus constituents</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature & Governor, 5 GCA, Chapter 8, §8113.1</p> <p>OUTSTANDING POLICIES FOR REVIEW.</p>	<p>01- Mon., College Assembly (8am-3pm) MPA 12- <u>Fri.</u>, BOT monthly meeting (12pm) 26- <u>Fri.</u>, Foundation Board of Governors mtg., 12pm, GCC Campus or Zoom 4/12th: Feedback from campus constituencies incorporated into the ISER 4/15th-4/26th: ISER reviewed & approved by campus constituents</p> <p>New Student Trustee elected</p> <p>Reports Due: <u>BOT CHAIR</u> Quarterly BOT Attendance Report to Governor, 5 GCA, Chapter 43, §43107 BOT Reporting requirement re meetings to OPA, Legislature & Governor, 5 GCA, Chapter 8, §8113.1</p> <p><u>PRESIDENT:</u> Quarterly Report to the Public Auditor & Legislative Speaker containing full disclosure of ALL funds under his/her purview and administration for the preceding quarter. Quarterly Report on status of MDF to BOT, AA Council, Legislature, 22 GCA, Chapter 7, §7120.2</p>	<p>10- <u>Fri.</u>, BOT monthly meeting (12pm) (New Student Trustee sworn in) 17- <u>Fri.</u>, <u>GCC COMMENCEMENT, (Time TBA)</u> 26- <u>Fri.</u>, Foundation Board of Governors mtg., 12pm, GCC campus or Zoom</p> <p>Reports Due: <u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature & Governor, 5 GCA, Chapter 8, §8113.1</p>

PLEASE NOTE: DATES ARE SUBJECT TO CHANGE.

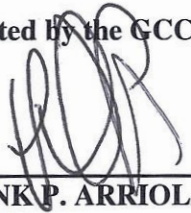
GUAM COMMUNITY COLLEGE
Board of Trustees
Annual Fiscal Year Calendar, October 2023 thru September 2024

Approved by GCC Board of Trustees: OCT 18 2023

JUNE 2024	JULY 2024	AUGUST 2024	SEPTEMBER 2024
<p>07- <u>Fri.</u>, BOT monthly meeting (12pm) 21- <u>Fri.</u>, Foundation Board of Governors mtg., 12pm, GCC campus</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature & Governor, 5 GCA, Chapter 8, §8113.1</p> <p><u>PRESIDENT:</u> June 30th - Graduate Employment Report</p> <p>OUTSTANDING POLICIES FOR REVIEW.</p>	<p>12- <u>Fri.</u>, BOT monthly meeting (12pm) 26- <u>Fri.</u>, Foundation Board of Governors mtg., 12pm, GCC campus</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u> Quarterly BOT Attendance Report to Governor, 5GCA, Chapter 43, §43107 BOT Reporting requirement re meetings to OPA, Legislature & Governor, 5 GCA, Chapter 8, §8113.1 Quarterly Report to the Public Auditor & Legislative Speaker containing full disclosure of ALL funds under his/her purview and administration for the preceding quarter. Quarterly Report on status of MDF to BOT, Apprenticeship Advisory Council, Legislature, 22 GCA, Chapter 7, §7120.2</p> <p>OUTSTANDING POLICIES FOR REVIEW.</p>	<p>02- <u>Fri.</u>, BOT monthly meeting 16- <u>Fri.</u>, Foundation Board of Governors mtg., 12pm, GCC campus</p> <p>AUGUST 1ST: ISER due to ACCJC</p> <p>TBA - Convocation</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature & Governor, 5 GCA, Chapter 8, §8113.1 BOT Annual Educational Requirements, 5 GCA, Chapter 43, §43116</p> <p>OUTSTANDING POLICIES FOR REVIEW.</p>	<p>13- <u>Fri.</u>, BOT monthly meeting (12pm) 27- <u>Fri.</u>, Foundation Board of Governors mtg., 12pm, GCC campus</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature & Governor, 5 GCA, Chapter 8, §8113.1</p> <p>TBA - GCC PAR EXCELLENCE GOLF TOURNAMENT (Scheduled in Sept. or Oct. 2024)</p> <p>Oct. 2024-Annual ACCT Conference</p> <p>** REMINDER: MARCH 2025 ACCREDITATION ON-CAMPUS VISIT</p> <p>*2025 Board Reappointments</p>

Adopted by the GCC Board of Trustees:

Date:



OCT 18 2023

FRANK P. ARRIOLA, Chairperson

PLEASE NOTE: DATES ARE SUBJECT TO CHANGE.

GUAM COMMUNITY COLLEGE
Board of Trustees
Resolution 14-2023

WRITE-OFF OF UNCOLLECTIBLE RECEIVABLES
FISCAL YEAR 2022

WHEREAS, the appropriate fiscal statement of receivables requires periodic write-off of uncollectible accounts; and

WHEREAS, the College has drawn up a list of uncollected accounts receivable included in this document; and

WHEREAS, the student account listing consists of the following terms (excluding CEWDs): all of 2010 terms, to all of 2016 terms; and


WHEREAS, attempts have been made to collect these amounts, the student accounts will remain on hold, and students will not be allowed to receive transcripts or register for future classes; and

WHEREAS, these amounts were included in the allowance for bad debt in FY 2022; and

WHEREAS, College procedures call for the write-off of these amounts after an appropriate period of time.

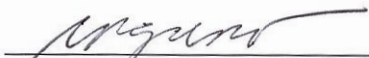
NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the write-off of student accounts receivable balances of \$1,261,998.03 reflected in the Fiscal Year 2022 Financial Statements.

ADOPTED the 18th day of October 2023.



FRANK P. ARRIOLA
Chairperson

ATTESTED BY:



ROSE P. GRINO
Secretary

PRESIDENT'S TRAVEL SCHEDULE
November 2023

Conference Title/Sponsor	Date	Location
SLDS Regional workshops*	November 9-10, 2023	Phoenix, AZ
APAFS 21st Pacific Region Investment Conference**	November 30 – Dec 1, 2023	Manila, PI

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** To be partially reimbursed by APAFS*