

**GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of February 11, 2022**

Minutes

I. CALL TO ORDER. The monthly meeting of the GCC Board of Trustees held on February 11, 2022, was called to order at 12:00 p.m., by Chairperson Frank P. Arriola in Room 112 located at the Guam Community College Learning Resource Center (Library) in Mangilao, Guam.

1. Roll Call. Trustees Present: Frank P. Arriola, Chairperson; Mr. Carlo Leon Guerrero, Vice Chairperson; Richard P. Sablan, Treasurer; Ms. Rose P. Grino, Secretary; Mr. Eloy P. Hara; Ms. Paris Blas, Student Trustee.

Others in attendance: Dr. Mary A.Y. Okada, President; Mr. John Dela Rosa, Assistant Director, Communications & Promotions; Attorney Rebecca Wrightson; Ms. Simone Bollinger, Faculty Advisory member; Mr. Kenneth Bautista, Support Staff Advisory member.

2. Recital of Mission Statement. Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES – January 6, 2022.

MOTION

IT WAS MOVED BY TRUSTEE RICHARD SABLAN, AND SECONDED BY TRUSTEE ELOY P. HARA, THAT THE BOARD APPROVE THE MEETING MINUTES OF JANUARY 6, 2022, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

III. COMMUNICATIONS. None.

IV. PUBLIC DISCUSSION.

At this time, there was discussion to table all other matters to include reports to the Board until the next Board of Trustees meeting, however, the Fiscal Year 2023 Budget Request for the College will be discussed per today's Board meeting Agenda. A motion was then made, as follows:

MOTION

IT WAS MOVED BY TRUSTEE ELOY P. HARA, AND SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE BOARD TABLED ALL ITEMS ON THE AGENDA

EXCEPT THE GUAM COMMUNITY COLLEGE FISCAL YEAR 2023 BUDGET REQUEST. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

V. REPORTS

1. President's Report: President Okada reported on the following:

Financial Status: *(Tabled)*

Capital Improvement Projects and other activities: *(Tabled)*

2. Monthly Activities Report.

Student Trustee: *(Tabled)*

Support Staff Advisory Member: *(Tabled)*

Board of Trustees Community Outreach Report: *(Tabled)*

VI. UNFINISHED BUSINESS

1. Construction Projects Updates.

Forensic Lab/DNA Building. *(Tabled)*

Building 300. *(Tabled)*

Wellness Center. *(Tabled)*

Building B. *(Tabled)*

Workforce Development Center (Barrigada Property): *(Tabled)*

VII. NEW BUSINESS.

FY 2023 Budget. A copy of the Fiscal Year 2023 Budget Request was submitted to the Board for consideration. The College is requesting the total amount of \$21,333,285 for FY23 for an increase of \$1,182,774.

The President reported budget request was developed by the departments through their respective Deans and Vice Presidents for their approval. This was then submitted for review to the Resource Planning Facilities and Governance Committee as well as the College Governing Council.

This budget request includes the salary increments for employees plus the Administrators pay adjustments approved by the Board.

Part of the increase is for personnel and benefits costs. The College received guidance from

BBMR to budget at the highest rate for vacant positions for the medical and dental. Faculty promotions are also included in this budget, pending results from the Advancement in Rank Committee, which should be finalized by the end of February 2022.

Decrease and increase of supplies/equipment remain stable due to the Higher Education Emergency Relief Fund to include some slight decrease for telephone under utilities due to the conversion to the VOIP system.

Contractual services, moved some of this to other funding sources such as the federal and non-appropriated funds but will be restored back to the regular budget due to HEERF funding that will be expired by next fiscal year.

The following motion was then made:

MOTION

IT WAS MOVED BY TRUSTEE ELOY P. HARA, SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE GUAM COMMUNITY COLLEGE FISCAL YEAR 2023 BUDGET REQUEST, AS PRESENTED, IS HEREBY APPROVED. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

VIII. EXECUTIVE SESSION *(Tabled)*

1. **Personnel Matters** *(Tabled)*
2. **Labor Management Relations** *(Tabled)*
3. **Legal Matters** *(Tabled)*

At this time, the Chairman thanked the GCC Team for all their hard work and for developing a well thought out budget during this difficult times such as challenges with enrollment. Praised the College for solutions to subsidize the boot camps, seeking other funding sources, as well as another year of clean audit for the College. The Chairman further thanked everyone for their support.

IX. ADJOURNMENT. A motion was made to adjourn the meeting, as follows:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE MEETING OF FEBRUARY 11, 2022, BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

There being no further discussion, the meeting of February 11, 2022, adjourned at 12:15 p.m.

SUBMITTED BY:



BERTHA M. GUERRERO
Recording Secretary

MAR 11 2022

ATTESTED BY:



ROSE P. GRINO
Secretary

MAR 11 2022

APPROVED BY:



FRANK P. ARRIOLA
Chairperson

MAR 11 2022