

GUAM COMMUNITY COLLEGE BOARD OF TRUSTEES
Monthly Meeting – Friday, April 8, 2022, 12:00 p.m.
Rm. 112, Learning Resource Center (Library), Building 4000

AGENDA

I. CALL TO ORDER

1. Roll Call
2. Recital of Mission Statement
Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES

1. Monthly Meeting of March 11, 2022

III. COMMUNICATIONS - None

IV. PUBLIC DISCUSSION - No Requests

V. REPORTS

1. *President's Report:*
 - Financial Status of the College
 - Capital Improvement Projects (CIP)
2. *Monthly Activities Reports:*
 - Student Trustee
 - Faculty Advisory Member
 - Support Staff Advisory Member
 - Board of Trustees Community Outreach Report

VI. UNFINISHED BUSINESS

1. Construction Projects Updates
 - Forensic Lab
 - Building 300
 - Wellness Center
 - Building B
 - Workforce Development Center

VII. NEW BUSINESS

1. Five-Year Academic Calendar (AY2022-AY2027)
2. Request to Provide Additional Funding for Building B Renovation Project
3. Vice President *Emeritus*
4. 2022 ACCT GLI for Pacific Island Postsecondary Institutions (June 19-22, 2022)
5. President's Travel Request (May-June 2022)

VIII. EXECUTIVE SESSION

1. Personnel Matters
2. Labor Management Relations
3. Legal Matters

IX. ADJOURNMENT

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of March 11, 2022

Minutes

I. CALL TO ORDER. The monthly meeting of the GCC Board of Trustees held on March 11, 2022, was called to order at 12:02 p.m., by Vice Chairperson Carlo Leon Guerrero in Room 112 located at the Guam Community College Learning Resource Center (Library) in Mangilao, Guam.

1. Roll Call. Trustees Present: Mr. Carlo Leon Guerrero, Vice Chairperson; Richard P. Sablan, Treasurer; Mr. Eloy P. Hara; Ms. Rose P. Grino; Ms. Paris Blas, Student Trustee. Frank P. Arriola, Chairperson (schedule conflict).

Others in attendance: Dr. Mary A.Y. Okada, President; Ms. Rodalyn Gerardo, Vice President for Finance & Administration Division; Mr. John Dela Rosa, Assistant Director, Communications & Promotions; Ms. Apolline San Nicolas, Chief Human Resources Officer; Dr. Julie Ulloa-Heath, Assistant Director, Planning & Development; Attorney Rebecca Wrightson; Ms. Simone Bollinger, Faculty Advisory member; Mr. Kenneth Bautista, Support Staff Advisory member.

2. Recital of Mission Statement. Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES – February 11, 2022.

MOTION

IT WAS MOVED BY TRUSTEE ELOY P. HARA, AND SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE BOARD APPROVE THE MEETING MINUTES OF FEBRUARY 11, 2022, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

III. COMMUNICATIONS. None.

IV. PUBLIC DISCUSSION. No request.

V. REPORTS

1. President's Report: President Okada reported on the following:

Financial Status: The President provided the Board with a current financial status of the College as follows:

FY2022: As of March 7, 2022, the College received a total of \$8,700,683.00 as follows: \$6,664,944.00 for the General Fund; \$1.9 million for MDF; \$36,000.00 for POST; and

approximately \$100,000.00 for the First-Generation Trust Fund Initiative. Based on billings and the allotment schedule, this equates to 86% of the request. The College is currently receiving allotments on a regular basis from DOA.

Capital Improvement Projects and other activities: The following reports from the President include the months for January/February 2022.

CIP:

Ongoing projects: The notice of intent to award for the Building 2000 emergency generator was issued to American Builders Corporation and awaiting documents from them before the final notice of award is issued; started water leak detection for our campus to determine if there are any so it can be resolved; an additional water pump for the Foundation Building (Bldg. 6000) will be installed to serve as a back up and this project has already been awarded; waiting for the final design for the canopy for the student center; refurbishment of 30,000 gallon water tank is ongoing with a 44% completion; adding benches around campus; the Culinary expansion is underway with a full design by TRMA and input from the Culinary faculty; waiting on proposals for the bathroom renovation in Building 2000.

Other activities:

Boot Camps: The College completed the ship repair boot camp on January 14, 2022; launched the truck driving, diesel mechanic, GED and bus driving boot camps; completed the diesel mechanic and construction III boot camps in February 2022. There are several employer sponsors such as Triple J, Guahan Waste Control, MidPac Far East, East West Rental, Guam Pak Express, and for the construction boot camp, Inland Builders.

The College is currently establishing the 22nd cycle for the Guam Fire Department's Academy with the goal of a pro-board certification in partnership with the Saipan Port Authority.

The President participated in a stakeholders forum with the Mañelu group in support of their clientele. Anticipate providing them with workshops including participation in workforce development programs such as the boot camps.

The College participated in a job fair hosted by Atkins Kroll. The President thanked Dr. Mike and his team for this effort.

The GED and Basic Adult Education office are collaborating with the Bureau of Women's Affairs for scholarship opportunities. This is to support women who are seeking to complete their high school education with a diploma or GED.

The College is preparing to launch the 2022 Summer and Fall registrations to provide students time to register for classes. Anticipate this will begin on Monday, March 14, 2022.

There is an opportunity for the College to engage in articulation agreements with Chaminade

to allow GCC students to complete and enter into a 2+2 with Chaminade through a virtual or distance education.

The College is continuously seeking grant opportunities. One opportunity is a FEMA application for the mitigation and hardening of Building 600; another is the Asian American and Native American Pacific Islander-Serving Institutions (AANAPISI).

A meeting was held with Mr. Richard Ibanez from Guam Mass Transit to partner in strengthening what they already have with funding and also help identify routes for our students to have access with mass transit transportation. Anticipate this will help the barrier that some students have with some of their transportation issues especially with the increase of gasoline.

The ACCJC Midterm Report is on today's agenda for the Board's consideration, which has gone through the College Governing Council and is due to ACCJC on March 15, 2022.

There is an opportunity for the College with the GCC Foundation to obtain property near the campus. The College will issue an RFQ for an appraisal. This particular property was on the last ISMP and anticipate approaching the owners after an appraisal is done.

A technology audit is being conducted for the College to determine whether it has the capacity to expand its online programs. It includes the help desk to support students online and the bandwidth. Anticipate supporting MIS and other College employees through professional development training with this process, if needed.

2. Monthly Activities Report.

Student Trustee: Trustee Paris Blas reported for February and March 2022 activities as follows:

Tuesday, 3/8/2022: Classes resumed back on campus and feedback from students: two (2) weeks was good enough time to be away from the classrooms; throws their rhythm off and prefer to be in the classroom; reliable internet, computer access, library resources needed to complete research papers and projects.

Upcoming events for March 2022:

Friday, 3/11/2022: Deadline to apply for graduation and last day for students to withdraw from classes (full term courses).

Friday, 3/11/2022: Next COPSA meeting is today.

Friday, 3/18/2022, 8:30am-12:30pm: "The Edge" student conference is scheduled for next week; venue is the Multipurpose Auditorium (MPA) and online via Zoom. As of Wednesday, 3/9/22 there were 126 Students who pre-registered and registration is still open.

Workshop sessions include: "Financing for Your Future," "Social Media Do's and Don't for Job Seekers," "Job Search and Resume Writing Tip," "How to Ace Your Virtual or In-person Job Interview," "Making the Transition: From GCC to UOG." First 100 students to pre-

BOT - Meeting of March 11, 2022

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register and attend the entire conference will receive a free conference t-shirt. Students who attend the conference in the MPA will receive a gift certificate or food.

Several students inquired about the Dean's and President's List. Both lists were posted for the Fall 2021 semester.

MSI (Minority Serving Institution) CARES3 grant was posted to students' accounts in the amount of \$73.

COPSA elections for AY2022-2023 student leaders are ongoing. Application deadline for submission is Tuesday, March 29, 2022.

April 2022: The last meeting for Trustee Blas as Student Trustee.

Due to the recent burglary, Trustee Blas advised the COPSA Vice President to remind students to be vigilant while on campus. If they see something, say something. Call security or the Student Support Services offices. Security was roaming the campus after 5:00pm to ensure that offices were locked and secured.

Friday, 4/8/2022, 2:30pm after the 1:00pm general membership meeting: COPSA will be holding a zumba recreational activity and pickleball demonstration by the Guam Fitness Instructors Group. This recreational activity is an on-campus event and will be held at the student center courtyard.

There were some student concerns:

Allied Health building air-conditioning has been down since last semester and has been difficult for the medical assistant students to attend their classes from 9:00am-2:00pm and waiting on some feedback on this. The President will get the information regarding the status of the air-conditioner and will be providing an update.

With graduation, some students are anticipating to not have a drive thru and requesting for consideration. There were some discussions. The President explained that there are still some restrictions with gatherings if held at UOG and unsure when this will be lifted. That it is currently safest to have a drive thru graduation. The President will contact UOG to determine with the number of students registered for graduation how many people will be allowed. The President will be meeting with Trustee Blas to provide an opportunity to discuss this next week after she obtains this information.

Regarding the Higher Education Emergency Relief Fund (HEERF) similar to what UOG recently received this past week and some are inquiring about this. The President informed the Board that the \$73 issued to students was to offset the technology fee and as of today's date, the remainder of the disbursement of the CARES funding is already in the process of being issued. Those with outstanding balances will be available to pick up their checks beginning next week, Monday, March 14, 2022.

Faculty Advisory Member: Ms. Simone Bollinger reported the following:

Face to face classes have resumed.

Some faculty reported all of their students have returned and some reported lower attendance rates.

There were concerns with students such as gas prices going up and older relatives living in their homes with the pandemic situation and requesting to continue online accommodations. Faculty are taking this into consideration depending on their classes, the students and the meeting of SLOs, which is a big part of their discussions.

Anticipate next week for classes to settle down and believe everyone is working through this.

February/March activities:

GCC Culinary Valentine's bake sale was a success.

"Show & Sell: A Student Business Showcase" was held in the MPA. There were 16 student vendors and 80+ visitors.

DECA marketing program distribution of resources was at Guma San Jose.

The Supervision & Management students participated in the Island Girl Power compound cleanup and reopening.

GCC annual LinkUp was hosted by the Visual Communications program.

February 2022: In partnership with the National Partnership for Environmental Technology Education (NPETE), 2 OSHA trainings were held in the MPA to include face to face plus virtual training. 5 GCC students and 4 GCC faculty attended, both GCC Health & Safety personnel attended as well as others in the community. Zoom attendance also included participants from Rota, Saipan and Palau. It was also free for participants in the region.

There are 3 GCC CHamoru immersion classes that have started. An update was done with the curriculum using the immersion method which is teaching CHamoru classes speaking in Chamoru. This is something new on campus. One of the immersion method classes is for CHamoru teachers who also teach in CHamoru. Ms. Bollinger attended the first class which was for 3 hours and that 95% of the class was taught in CHamoru.

Support Staff Advisory Member: Mr. Kenneth Bautista reported the following:
Continuing with the semester and preparing for the summer and fall registrations.

Board of Trustees Community Outreach Report:

Trustee Grino reported she attended a pandemic planning virtual meeting on Feb. 22-24, 2022, as a nurse leader and mentioned that it is really critical for GCC to continue to support its nursing/medical assisting, LPN and EMT programs especially during this pandemic situation. For GCC to continue to support our community in responding to the pandemic situation such as the vaccination clinics on campus and continuously be informed of the pandemic planning within our community.

VI. UNFINISHED BUSINESS

1. Construction Projects Updates. President Okada reported on the following:

Forensic Lab/DNA Building. This project is 96.62 % complete to date and almost complete. Substantial completion is the fire alarm system and then the Guam Fire Department inspection.

Building 300. This project is 96.65% complete and the storm drain manhole, fire sprinkler and fire alarm system is needed for the substantial completion and then the Guam Fire Department inspection.

Wellness Center. As last reported the College is still working on securing federal funds for this project. The A&E design is 100% complete and once funding is secured, this will go out to bid. The College is considering multiple funding sources for this project as a leverage. At this time there are no updates.

Building B. The bid award is complete and the College has submitted a notice of intent to award pending additional documents. Legal counsel has been deputized by the AG's office to complete the review of the procurement process.

Workforce Development Center (Barrigada property). TRMA has completed the A&E design. The College followed up with the U.S. Economic Development Authority regarding funding for this renovation project but still waiting for an update.

VII. NEW BUSINESS.

1. ACCJC Midterm Report. The Board was provided with a copy of the College's Midterm Report for the ACCJC for the Board's consideration. This report is the College's status since its last accreditation review in 2018 with no recommendations for improvements and no recommendations to meet standards.

This Midterm Report deals with the updates on the College's progress since the last accreditation for submission to the ACCJC by the March 15, 2022 deadline. This report has gone through a governance process through the College Governing Council. The following motion was then made:

MOTION

IT WAS MOVED BY TRUSTEE ELOY P. HARA, SECONDED BY TRUSTEE RICHARD P. SABAN, THAT THE ACCJC MIDTERM REPORT, AS PRESENTED, IS HEREBY APPROVED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

At this time, Trustee Grino mentioned that she is proud of the College under Dr. Okada's leadership with the initiatives and accomplishments the College has made through the years, which she mentioned is a collective effort from everyone within the College community.

2. President's Travel Request (March-April 2022)

NASBE conference, March 27-29, 2022, Washington D.C., GDOE funded.
ACCJC meeting, April 11-12, 2022, San Francisco, CA, ACCJC funded.

MOTION

IT WAS MOVED BY TRUSTEE RICHARD SABLAN, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE PRESIDENT'S TRAVEL REQUEST FOR MARCH-APRIL, 2022, AS PRESENTED, IS HEREBY APPROVED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

At this time, a motion was made as follows:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE MEETING CONVENE INTO EXECUTIVE SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

At 12:43 p.m., the meeting convened into Executive Session.

VIII. EXECUTIVE SESSION

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

A motion was made, as follows:

MOTION

IT WAS MOVED BY TRUSTEE RICHARD P. SABLAN, SECONDED BY TRUSTEE PARIS BLAS, THAT THE MEETING RECOVENE INTO OPEN SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

At 12:58 p.m., the meeting reconvened into Open Session.

A motion was then made to accept the President's Report, as follows:

MOTION

IT WAS MOVED BY TRUSTEE ELOY P. HARA, SECONDED BY TRUSTEE RICHARD P. SABLAN, THAT THE PRESIDENT'S REPORT BE ACCEPTED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

IX. ADJOURNMENT. A motion was made to adjourn the meeting, as follows:

MOTION

IT WAS MOVED BY TRUSTEE ELOY P. HARA SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE MEETING OF MARCH 11, 2022, BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

There being no further discussion, the meeting of March 11, 2022, adjourned at 12:59 p.m.

SUBMITTED BY:

Bertha M. Guerrero APR 08 2022
BERTHA M. GUERRERO
Recording Secretary

ATTESTED BY:

Rose P. Grino APR 08 2022
ROSE P. GRINO
Secretary

APPROVED BY:

Frank P. Arriola APR 08 2022
FRANK P. ARRIOLA
Chairperson



Guam Community College
President's Office
3/29/2022
RECEIVED

School of Technology & Student Services

MEMORANDUM

TO: Mary A.Y. Okada, Ed.D., President
VIA: Virginia Tudela, Ph.D., Vice President for Academic Affairs
FROM: Michael Chan, Ed.D, Dean, School of Technology & Student Services
SUBJECT: Five Year Academic Calendar AY 2022-AY 2027
DATE: March 25, 2022

Pursuant to BOT Agreement Article VII.C.1 on Participatory Governance, the Calendar Committee has submitted the draft calendar to the Faculty Senate for review (BOT Agreement, Page 23). The Faculty Senate has reviewed the draft calendar and was able to provide their feedback. Their feedback has been taken into consideration with the attached proposed five-year calendar from AY2022-2023 through AY2026-2027.

In accordance, the Calendar Committee is providing the proposed five-year calendar from AY2022-2023 through AY2026-2027 to the College President for concurrence and transmission to the Board via the VPAA.

Please contact me at 735-5530 or by email at michael.chan@guamcc.edu should you have any questions.

Thank you for your consideration.

Recommend Do not recommend

Virginia Tudela, Ph.D., Vice President for Academic Affairs

Approved Disapproved

Mary Y. Okada, Ed.D., President

Guam Community College
VPAA Office
Received
Date: 03.25.2022
Initials: [Signature]

Guam Community College
TSS Dean's Office
RECEIVED
DATE: 03.25.2022
INITIALS: [Signature]

Guam Community College
FIVE-YEAR ACADEMIC CALENDAR AY2020-AY2021 - AY2024-AY2025 REVISED

	FALL TERM				
	2022	2023	2024	2025	2026
Faculty Start Date	8/15/2022	8/14/2023	8/12/2024	8/11/2025	8/10/2026
First Day of Monday-Wednesday	8/17/2022	8/16/2023	8/14/2024	8/14/2025	8/12/2026
First Day of Tuesday-Thursday Classes	8/18/2022	8/17/2023	8/15/2024	8/15/2025	8/13/2026
First Day of Friday	8/19/2022	8/18/2023	8/16/2024	8/16/2025	8/14/2026
First Day of Saturday Classes	8/20/2022	8/19/2023	8/17/2024	8/17/2025	8/15/2026
Labor Day Holiday (Observed)	9/5/2022	9/4/2023	9/2/2024	9/1/2025	9/7/2026
All Soul's Day Holiday (Observed)	11/2/2022	11/2/2023	11/1/2024	11/3/2025	11/2/2026
Veteran's Day Holiday (Observed)	11/11/2022	11/10/2023-11/11/2023	11/11/2024	11/11/2025	11/11/2026
Thanksgiving Break	11/24/22-11/27/22	11/23/23-11/26/23	11/28/24-12/01/24	11/27/2025 - 11/30/25	11/26/2026 - 11/29/2026
Our Lady of Camarin Day (Observed)	12/8/2022	12/8/2023	12/9/2024	12/8/2025	12/8/2026
Last Day of Monday-Wednesday Classes	12/6/2022	11/29/2023	12/2/2024	12/1/2025	12/7/2026
Last Day of Tuesday-Thursday Classes	12/1/2022	12/5/2023	11/28/2024	12/2/2025	11/24/2026
Last Day of Friday Classes	12/9/2022	12/15/2023	12/6/2024	11/21/2025	11/20/2026
Last Day of Saturday Classes	12/3/2022	12/9/2023	11/23/2024	11/23/2025	11/21/2026
Grades Due	12/14/2022	12/20/2023	12/12/2024	12/5/2025	12/11/2026
Potential Make-up Days	11/4, 11/18, 12/2	11/03, 11/17, 12/01	11/08, 11/16, 11/22	11/7, 11/14, 11/21	11/6, 11/13, 11/20
SPRING TERM					
	2023	2024	2025	2026	2027
Faculty Start Date	1/9/2023	1/8/2024	1/6/2025	1/5/2026	1/4/2027
First Day of Monday-Wednesday Classes	1/11/2023	1/10/2024	1/8/2025	1/7/2026	1/6/2027
First Day of Tuesday-Thursday Classes	1/12/2023	1/11/2024	1/9/2025	1/7/2026	1/7/2027
First Day of Friday Classes	1/13/2023	1/12/2024	1/10/2025	1/9/2026	1/8/2027
First Day of Saturday Classes	1/14/2023	1/13/2024	1/11/2025	1/10/2026	1/9/2027
Martin Luther King Jr. (Observed)	1/16/2023	1/15/2024	1/20/2025	1/19/2026	1/18/2027
Guam History & Chamorro Heritage Day	3/6/2023	3/4/2024	3/3/2025	3/2/2026	3/1/2027
Spring Break	04/03/23-04/09/23	3/25/24-3/31/24	04/14/25-04/20/25	3/30/2026-4/5/2026	3/22/2027 - 3/28/2027
Last Day of Monday-Wednesday Classes	5/8/2023	5/6/2024	5/5/2025	5/4/2026	5/3/2027
Last Day of Tuesday-Thursday Classes	5/2/2023	4/30/2024	4/29/2025	4/28/2026	4/27/2027

	2023	2024	2025	2026	2027
Last Day of Friday Classes	4/28/2023	4/26/2024	4/25/2025	4/24/2026	4/23/2027
Last Day of Saturday Classes	4/29/2023	4/27/2024	4/26/2025	4/25/2026	4/24/2027
Grades Due	5/1/2023	5/9/2024	5/8/2025	5/7/2026	5/6/2027
Commencement Exercise	5/19/2023	5/17/2024	5/16/2025	5/15/2026	5/14/2027
Memorial Day Holiday (Observed)	5/29/2023	5/27/2024	5/26/2025	5/25/2026	5/31/2027
Potential Make-up Days	4/14, 4/21, 4/28	4/12, 4/19, 4/26	04/04, 04/11, 04/25	4/10, 4/17, 4/24	4/09, 4/16, 4/23
SUMMER TERM					
Faculty Start Date / 1st Day of Classes	6/2/2023	5/31/2024	5/30/2025	5/29/2026	5/29/2027
Independence Day Holiday (Observed)	7/4/2023	7/4/2024	7/4/2025	7/3/2026	7/5/2027
Last Day of Classes	7/14/2023	7/12/2024	7/11/2025	7/10/2026	7/13/2027
Liberation Day Holiday (Observed)	7/21/2023	7/22/2024	7/21/2025	7/21/2026	7/21/2027
Grades Due (except Saturday classes)	7/19/2023	7/17/2024	7/16/2025	7/15/2026	7/16/2027
Potential Make-up Days	06/30, 07/07, 07/17	06/28, 07/05, 07/15	06/20, 06/27, 07/11	6/19, 6/26, 7/10	6/18, 6/25, 7/02

NOTES:

- 1) Satellite Program and cross-enrolled classes will follow the official Department of Education schedule for their respective schools. Professional Development Days as outlined in the GDOE Calendar will be utilized as working sessions, as needed.
- 2) Summer Term courses with more than 60 contact hours require additional class sessions.
- 3) Summer Saturday-only classes start the Saturday before the first day of weekday classes.
- 4) This Schedule is subject to change.

Mission Statement
 Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia. (Board of Trustees Policy 100)

Approved: _____
 P. Arriola, Chairperson
 Board of Trustees

Frank
 Date: _____

Guam Community College
FIVE-YEAR ACADEMIC CALENDAR AY2022-AY2023 - AY2026-AY2027 REVISED

FALL TERM	2022	2023	2024	2025	2026
Faculty Start Date	8/15/2022	8/14/2023	8/12/2024	8/11/2025	8/10/2026
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First Day of Tuesday-Thursday Classes	8/18/2022	8/17/2023	8/15/2024	8/14/2025	8/13/2026
First Day of Friday	8/19/2022	8/18/2023	8/16/2024	8/15/2025	8/14/2026
First Day of Saturday Classes	8/20/2022	8/19/2023	8/17/2024	8/16/2025	8/15/2026
Labor Day Holiday (Observed)	9/5/2022	9/4/2023	9/2/2024	9/1/2025	9/7/2026
All Soul's Day Holiday (Observed)	11/2/2022	11/2/2023	11/1/2024	11/3/2025	11/2/2026
Veteran's Day Holiday (Observed)	11/11/2022	11/10/2023-11/11/2023	11/11/2024	11/11/2025	11/11/2026
Thanksgiving Break	11/24/22-11/27/22	11/23/23-11/26/23	11/28/24-12/01/24	11/27/2025-11/30/25	11/26/2026-11/29/2026
Our Lady of Camarin Day (Observed)	12/8/2022	12/8/2023	12/9/2024	12/8/2025	12/8/2026
Last Day of Monday-Wednesday Classes	12/5/2022	11/29/2023	12/2/2024	12/1/2025	12/7/2026
Last Day of Tuesday-Thursday Classes	12/1/2022	12/5/2023	11/26/2024	12/2/2025	11/24/2026
Last Day of Friday Classes	12/9/2022	12/15/2023	12/6/2024	11/21/2025	11/20/2026
Last Day of Saturday Classes	12/3/2022	12/9/2023	11/23/2024	11/22/2025	11/21/2026
Grades Due	12/14/2022	12/20/2023	12/12/2024	12/5/2025	12/11/2026
Potential Make-up Days	11/4, 11/18, 12/2	11/3, 11/17, 12/1	11/8, 11/15, 11/22	11/7, 11/14, 11/21	11/6, 11/13, 11/20
SPRING TERM	2023	2024	2025	2026	2027
Faculty Start Date	1/9/2023	1/8/2024	1/6/2025	1/5/2026	1/4/2027
First Day of Monday-Wednesday Classes	1/11/2023	1/10/2024	1/8/2025	1/7/2026	1/6/2027
First Day of Tuesday-Thursday Classes	1/12/2023	1/11/2024	1/9/2025	1/8/2026	1/7/2027
First Day of Friday Classes	1/13/2023	1/12/2024	1/10/2025	1/9/2026	1/8/2027
First Day of Saturday Classes	1/14/2023	1/13/2024	1/11/2025	1/10/2026	1/9/2027
Martin Luther King Jr. (Observed)	1/16/2023	1/15/2024	1/20/2025	1/19/2026	1/18/2027
Guam History & Chamorro Heritage Day (Observed)	3/6/2023	3/4/2024	3/3/2025	3/2/2026	3/1/2027
Spring Break	4/3/23-4/9/23	3/25/24-3/31/24	4/14/25-4/20/25	3/30/2026-4/5/2026	3/22/2027-3/28/2027
Last Day of Monday-Wednesday Classes	5/8/2023	5/6/2024	5/5/2025	5/4/2026	5/3/2027
Last Day of Tuesday-Thursday Classes	5/2/2023	4/30/2024	4/29/2025	4/28/2026	4/27/2027
Last Day of Friday Classes	4/28/2023	4/26/2024	4/25/2025	4/24/2026	4/23/2027
Last Day of Saturday Classes	4/29/2023	4/27/2024	4/26/2025	4/25/2026	4/24/2027
Grades Due	5/11/2023	5/9/2024	5/8/2025	5/7/2026	5/6/2027
Commencement Exercise	5/19/2023	5/17/2024	5/16/2025	5/15/2026	5/14/2027
Memorial Day Holiday (Observed)	5/29/2023	5/27/2024	5/26/2025	5/25/2026	5/31/2027
Potential Make-up Days	4/14, 4/21, 4/28	4/12, 4/19, 4/26	4/4, 4/11, 4/25	4/10, 4/17, 4/24	4/9, 4/16, 4/23
SUMMER TERM	2023	2024	2025	2026	2027
Faculty Start Date / 1st Day of Classes	6/2/2023	5/31/2024	5/30/2025	5/29/2026	6/4/2027
Independence Day Holiday (Observed)	7/4/2023	7/4/2024	7/4/2025	7/3/2026	7/5/2027
Last Day of Classes	7/14/2023	7/12/2024	7/11/2025	7/10/2026	7/13/2027
Liberation Day Holiday (Observed)	7/21/2023	7/22/2024	7/21/2025	7/21/2026	7/21/2027
Grades Due (except Saturday classes)	7/19/2023	7/17/2024	7/16/2025	7/15/2026	7/16/2027
Potential Make-up Days	6/30, 7/7, 7/17	6/28, 7/5, 7/15	6/20, 6/27, 7/11	6/19, 6/26, 7/10	6/18, 6/25, 7/2

NOTES:

- 1) Satellite Program and cross-enrolled classes will follow the official Department of Education schedule for their respective schools. Professional Development Days as outlined in the GDOE Calendar will be utilized as working sessions, as needed.
- 2) Summer Term courses with more than 60 contact hours require additional class sessions.
- 3) Summer Saturday-only classes start the Saturday before the first day of weekday classes.
- 4) This Schedule is subject to change.

Mission Statement
 Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia. (Board of Trustees Policy 100)

Approved:

Frank P. Arriola
 Chairperson, Board of Trustees

Date: _____

**GUAM COMMUNITY COLLEGE
Board of Trustees
Resolution 02-2022**

REQUEST FUNDING FOR BUILDING B RENOVATION PROJECT

WHEREAS, the Guam Community College (“GCC” or “the College”) supports increased student enrollment, retention, and program graduation rates by improving academic quality and student learning outcomes by expanding the quality of learning resource materials and facilities; and

WHEREAS, the College has embarked on the renovation of Building B consistent with its 2015-2020 Physical Master Plan; and

WHEREAS, the renovation to a two-story facility is necessary to house the Student Support Services Offices, including Assessment and Counseling, and an expanded Student Success Center computer lab; and

WHEREAS, the College issued invitation for bid number GCC-FB-22-002 for the GCC Building B Renovation and obtained the lowest, most responsible base bid of \$6,318,497; and

WHEREAS, the College was awarded \$3,668,135 through a Memorandum of Understanding between the Office of the Governor of Guam and the Guam Community College for the Building B Renovation Project; and

WHEREAS, the sum of \$3,000,000 is required to fund the balance of the Building B Renovation Project, including an allowance for contingency; and

WHEREAS, the GCC Capital Projects Fund is reserved to support projects to renovate and expand campus facilities, in alignment with the Campus Physical Master Plan; and


WHEREAS, sufficient funding is available in the GCC Capital Projects Fund to support this request.

NOW, THEREFORE, BE IT RESOLVED, that the College requests that the GCC Board of Trustees authorizes up to \$3,000,000 from the Capital Projects Fund for the Building B Renovation Project; and

Page 2: GCC Board of Trustees Resolution No. 2-2022 – Request Funding for Building B Renovation Project

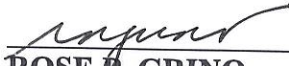
BE IT FURTHER RESOLVED, that the President of the College shall be duly authorized to execute all documents pertaining to this construction project.

ADOPTED the 8th day of April 2022.



FRANK P. ARRIOLA
Chairperson

ATTESTED BY:



ROSE P. GRINO
Secretary

[REDACTED]

December 20, 2021

Dr. Mary Y. Okada, President
Guam Community College

Dear Dr. Okada:

Hafa adai!


Having met the criteria of (1) retirement from Guam Community College and (2) more than ten years of professional service to GCC based on Board of Trustees' Policy #465, I would like to nominate myself for the title of *Vice President Emeritus*. It has been over a year since my retirement in September 2020 and I waited this long to give space to my successor, Dr. Gina Tudela, to settle in her new role and establish her own leadership style. I desire to re-engage anew with the College.

Policy #465 stipulates that this nomination should be approved by the immediate supervisor, division head and president. I am submitting this nomination for approval to you as my former immediate supervisor and the president. Please clarify if I should submit this via the current Vice President of the Academic Affairs Division.

Attached is an electronic copy of my updated resume and a statement outlining my accomplishments during my career at GCC and an explanation of how I can contribute to the college as *Vice President Emeritus*, pursuant to the Guidelines for Emeriti at Guam Community College (Policy #465).

Please let me know if you need anything else. I look forward to hearing from you.

Si yu'us ma'ase.


René Ray D. Somera, Ph.D.
[REDACTED]

R. RAY D. SOMERA, Ph.D.

SUMMARY OF CREDENTIALS

- Twenty three (23) years of combined university and community college administration as Department chair (2 years/Philippines), associate dean (3.5 years/Guam), Assistant director for assessment (3.5 years) and Vice President for Academic Affairs (13 years; now retired from position at Guam Community College)
- More than twenty (20) years of face-to-face, online, and hybrid teaching experience in higher Education prior to retirement
- Thirteen (13) years serving as Chief Negotiator for Management, Board of Trustees-GCC Faculty Union Collective Bargaining Agreement (since 2007)
- Thirteen (13) years of responsible leadership in directing and implementing a college's Comprehensive assessment initiative focused on student learning outcomes
- Over four (4) years of research experience in a social science research center
- Solid academic training in research, both theoretical and methodological
- Experienced program evaluator with a proven track record
- Demonstrated strong written and presentation skills (over 30 published & unpublished articles; over 40 conference/workshop presentations)
- Ph.D. and MA anthropology; another interdisciplinary MA in sociology, anthropology and literature
- Life-long Learning as the bedrock of educational philosophy
- Advocate for Service-Learning as pedagogy, curriculum and partnership
- *Exemplary Leader Award* recipient, The Chair Academy, April 2006
- *Gawad Ulirang Pilipino* (Exemplary Filipino Award), Higher Education category, October 2016

EDUCATION

Ph.D. Anthropology, Michigan State University, 1991
MA Anthropology, Michigan State University, 1989
MA Philippine Studies (Interdisciplinary – Sociology, Anthropology, Literature), University of the Philippines, Diliman, 1983
BA Communication Arts, major in Writing, University of the Philippines, Los Banos, 1977

EMPLOYMENT HISTORY

Oct 2007- Sept 2020 **(Retired)** Vice President for Academic Affairs, Guam Community College (comprehensive oversight of the School of Technology & Student Services, School of Trades & Professional Services, accreditation, articulation, curriculum, and Academic Affairs Division); also Accreditation Liaison Officer (ALO)

Jan 2006 – Jan 2015 Adjunct Associate Professor, University of Maryland University College, Asia Division (taught hybrid and online courses in Sociology and Anthropology at the Andersen Air Force Base (AAFB) and main UMUC campus)

Feb 2004 – Oct 2007 Assistant Director, Office of Assessment & Institutional Effectiveness
Guam Community College

(responsible for developing, managing, and sustaining GCC's comprehensive assessment initiative which covers all instructional programs, student services, and administrative units of the college)

- Feb 2001 - Feb 2004 Associate Dean, School of Technology and Student Services, Guam Community College, Mangilao, Guam and Chair, Committee on College Assessment (CCA), since Feb 2001
(in charge of planning, implementing, budgeting, organizing, leading capacity building efforts, as well as coordinating all other activities required for campus-wide assessment that covers all instructional programs, student services and administrative units)
- Aug - Dec 2000 Adjunct Faculty, University of Guam, Mangilao, Guam
(taught Introduction to Sociology [SO 101] and Introductory Anthropology [AN 101])
- Aug - Feb 2001 Faculty, George Washington High School, Mangilao, Guam (taught English 10 honors classes)
- May 1998-
May 2000 Chairperson, Behavioral Sciences Department, College of Liberal Arts, De La Salle University, Taft Avenue, Manila, Philippines
(responsible for program development, program review, faculty evaluation and other processes of assessment at the department level)
- June 1995-
May 2000 Associate Professor, Behavioral Sciences Department, College of Liberal Arts, De La Salle University, Taft Avenue, Manila, Philippines
Undergraduate courses taught: Introduction to Sociology (INTROSO), Introductory Anthropology (ANTHROP), Theories in Anthropology (HISTSO2), Indigenous Peoples of the Philippines (ANTHRO2), Communication and Culture (CULTCOM), Religion and Culture (SEMSOAN)
Graduate courses taught: Research Methods, Social and Cultural Dimensions of Health Care (XSOCUHE), Philippine Society and Culture (XPHISOC), Introduction to Health Social Science II (XHSOSC2), Religious Anthropology (XRELIAN), Institutions in Health Development (XINHEDE)
- Jun 1996 - Jun 2000 Research Associate, Social Development Research Center, College of Liberal Arts, De La Salle University, Manila, Philippines
- Jul - Aug 1992 Adjunct Assistant Professor, Division of Arts and Sciences, University of Houston-Victoria, Victoria, Texas, USA
- Sep 1991 - Jun 1992 Assistant Professor, Department of Psychology, Armstrong State College, Savannah, Georgia, USA
Undergraduate courses taught: ANT 201 (4-field Introductory Anthropology) ANT 310 (Anthropology of Sex and Gender), ANT 220 (Human Evolution) and ANT400 (Religion and Culture); also supervised

- undergraduates with a minor in Anthropology and Sociology)
- Sep 1990 – Jun 1991 Instructor, Department of Anthropology, Michigan State University (one year of teaching ANP171, Introduction to Sociocultural Anthropology, a GE core course; 200-250 students per quarter)
- Jan 1986 – May 1987 Research Assistant, Department of Family and Child Ecology, Michigan State University (collaborator in a retirement research project, with a focus on pre-retirement programming; developed a research proposal, from library research to field data-gathering to report writing; funded by Michigan State University Foundation)
- 1983- 1986 Instructor, Department of English, Ateneo de Manila University, Quezon City, Philippines (taught a variety of undergraduate courses, e.g. Freshman Composition, Introduction to Literature, Regional Literature, etc.)
- 1977-1983 Instructor, Department of Humanities, University of the Philippines at Los Banos, Laguna, Philippines (taught Freshman English, Research Paper, Introduction to Literature, Filipino, etc. in the undergraduate curriculum)

EVIDENCE OF ASSESSMENT LEADERSHIP & ADVOCACY

- Visiting Team Member/Team Assistant, for Accrediting Commission for Community & Junior Colleges (ACCJC), Western Association of Schools & Colleges (WASC); visited campuses of Las Positas College, Honolulu Community College, Santa Ana College, and Irvine Valley College as accreditor, 2009 – 2016.
- Awardee, Exemplary Leader Award from The Chair Academy, Tucson, AZ, April 2006
- *Online Guide (Virtual Tour) of Guam Community College Assessment Process for WASC Accreditors*, web-based guide, January 2006
- *Consolidated Administrator's Assessment Report*, a research report compiling both quantitative and qualitative results of an electronic survey of GCC administrators as implemented by The IDEA Center, August 2006
- *Guam Community College's Board of Trustees Assessment Report*, a research report on the effectiveness of board functioning among GCC BOT members, as well as among other college stakeholders; 30 pp., January 2003; also *Second BOT Assessment Report*, December 2005
- *GCC Foundation Board's First Assessment Report*, a survey report evaluating the board's performance in its principal mission, 10 pp; December 2005.
- *A Report on the President's Evaluation Survey*, a report on a GCC-wide survey to assess GCC president's performance after his first year of office; 50 pp., June 2001; also *Assessing our President: Second President's Evaluation Report*, 72 pp, August 2005
- *What Are GCC Students Like? Community College Student Experiences Questionnaire (CCSEQ) Survey Report*, a survey of 638 students regarding their overall educational experience at Guam Community College, 15 pp, April 2003; also *Faces of the Future: Second Student Survey on GCC Students*, 14 pp, September 2005

- *Final Evaluation Report*, “Promoting Agriculture Education in the Western Pacific,” Higher Education Challenge Grant, US Department of Agriculture, awarded to University of Guam (UOG), 9 pp., October 2005
- *Mid-Grant Process Evaluation Report*, a grant evaluation report of UOG’s Higher Education Challenge Grant, US Department of Agriculture, 25 pp., January 2004
- *Online Environment for Institutional Planning*, approved VEA grant, US Department of Education, July 1, 2003-June 30, 2004, \$122, 500.00
- *Online Environment for Departmental and Program Planning*, approved VEA grant, US Department of Education, July 1, 2002-June 30, 2003, \$84,281.00
- *Vocational Education Program Improvement*, approved VEA (Vocational Education Act) grant, US Dept. of Education, June 1, 2001-June 30, 2002, \$91,454.97
- *Getting Planning Started at GCC* (in collaboration with Dr. J. Rider, J. Mason, R. Ridgell, Dr. D. Slyter), a 10-minute video focusing on the GCC assessment initiative; awarded Bronze Medallion of Merit in video category by the Medallion Awards of the National Council for Marketing and Public Relations (NCMPR), District 6, October 2002

PROGRAM EVALUATION EXPERIENCE (selected) _____

- Program Evaluator, “Partnership for Success,” Guam Behavioral Health and Wellness Center, Substance Abuse and Mental Health Services Administration (SAMHSA), Dept of Health and Human Services, October 2014 - present
- Program Evaluator, “Guam Healthy Marriages Program,” Westcare Pacific Islands, Inc., Administration for Children and Families (ACF) grant, Dept. of Health and Human Services, November 2015 – January 2016.
- Program Evaluator, “Isa-Ta: Girls at Risk on Guam,” Office of Women’s Health and Services (OWHS) grant, Westcare Pacific, Inc., November 2012 – Sept 2014.
- Program Evaluator, “State Prevention Enhancement” (SPE) grant, SAMHSA grant via the Guam Department of Mental Health and Substance Abuse, December 2011- January 2013.
- Program Evaluator, “Focus on Life: Suicide Prevention” grant, Garrett Lee Smith Memorial Grant via the Guam Department of Mental Health and Substance Abuse, June 2009 – May 2014.
- Program Evaluator, Guam SPF-SIG, “PEACE substance abuse prevention” CSAP grant, Guam Department of Mental Health and Substance Abuse, January 2008 - 2012
- Program Evaluator, “Guam Breast Cancer and Cervical Early Detection Program,” Guam Department of Public Health and Social Services, Bureau of Professional Support Services, December 2007.
- Principal Investigator, Program Evaluation Report, “Toward a Demand-Driven and Customer Focused Workforce: Assessing the One-Stop Career Center in the Context of the Guam Workforce System,” Guam Department of Labor, May 2007.
- Program Evaluator, “Promoting Agriculture Education in the Western Pacific,” Higher Education Challenge Grant, US Department of Agriculture, awarded to University of Guam (UOG), 9 pp., October 2005
- Mid-Grant Process Evaluation Report, a grant evaluation report of UOG’s Higher Education Challenge Grant, US Department of Agriculture, 25 pp., January 2004

- **EVIDENCE OF RESEARCH EXCELLENCE: SPECIAL AWARDS**

Oct 1999 **Regional Winner and Awardee**
SEAMEO-Jasper Fellowship Award for Best Research Study
 "Older Persons and their Caregivers: Stroke as a Critical Life Event in the Filipino Family", awarded by the Southeast Asian Ministers of Education Organization (SEAMEO) based in Bangkok, Thailand; the SEAMEO-Jasper Award, an annual research competition, comes from an endowment fund contributed by the Government of Canada to SEAMEO on the occasion of SEAMEO's silver anniversary. Reward package included a lecture tour to selected gerontology centers across Canada (one month) and selected SEAMEO countries (20 days).

- Research article published online at
<http://www.seameo.org/vl/library/dlwelcome/publications/ebook/jasper/index.htm>

Jul 1999 **Miguel Febres Cordero Research Awardee**, De La Salle University- Manila; winning work is *BORDERED AGING: Ethnography of Daily Life in a Filipino Home for the Aged* (De La Salle University Press, 1997); the Miguel Febres Cordero Award is an annual recognition given by the University to faculty members as incentive for quality research output. Reward package included a monthly stipend equivalent to a professorial chair, support for an international conference, membership subsidy in a national or international organization, University Research Coordination Office's support for two research projects.

EVIDENCE OF RESEARCH AND EVALUATION SKILLS

Apr 1997 – Oct 1998 Principal Investigator, *Older Persons and their Caregivers: Stroke as a Critical Life Event in the Filipino Family*; funded by the Essential National Health Research Program (ENHR), Dept of Health grant.

Jan 1996 – Feb 1998 Principal Investigator, University Research Coordination Office (URCO) grant, De La Salle University, *Successful Aging: Indicators and Prospects for a Pre-retirement Planning Program in the Academe*.

Project Director, *Senior Citizens' Data Project*, Phase 1, data encoding and processing project, subcontracted by the Dept of Social Welfare and Development, Bureau of Disabled Persons' Welfare to Aging Studies program, SDRC.

Jun 1999 – Feb 2000 Project Director & Newsletter Editor, *Support for Newsletter Advocacy for Federation of Senior Citizens Associations of the Philippines*, supported by Community Development Fund of former Senator Edgardo Angara, principal author of Senior Citizens' Act or RA 7432; a newsletter devoted to the needs and concerns of members of the Federation of Senior Citizens' Associations of the Philippines.

- Jan 1989 Philippine Social Sciences Council (PSSC) doctoral dissertation grant, Discretionary Research Awards Program, *On Being and Becoming Old in the Philippines*, grant amount: Php 10,000. (This research later became the basis of doctoral dissertation in Anthropology)
- Sep 1987 – Aug 1988 Research Associate, “Pre-retirement Planning in a Changing Context”, Michigan State University (MSU) Foundation, Barbara Ames (Principal Investigator), Institute for Family and Child Study, College of Human Ecology, MSU, East Lansing, Michigan, USA
- Jan – Aug 1987 Research Assistant and Interviewer, Supportive Ecosystems for Older Persons their Families, AARP ANDRUS Foundation, Barbara Ames (Principal Investigator), Institute for Family and Child Study, College of Human Ecology, MSU, East Lansing, Michigan, USA
- Jan – Aug 1986 Data Encoder, “Children’s Attitudes Towards Sex in Television” (CAST Project) Bradley Greenberg (Principal Investigator), Department of Telecommunication, MSU, East Lansing, Michigan, USA
- Sep – Dec 1986 Data Encoder and FGD Facilitator, “Violence in Television,” Bella Moody (Principal Investigator), Department of Telecommunication, MSU, East Lansing, Michigan, USA
- Jan – Jun 1985 Principal Investigator, “Between Two Worlds: The Socio-Anthropological Dynamics of Ilocano Immigrant Life in Hawaii, USA”, Philippine Social Science Council (PSSC) Discretionary Research Grant, UP Diliman, College of Arts and Sciences. (This research later became the basis of my masteral thesis in Philippine Studies at UP. This study, funded through a travel grant from the Philippine Studies program of the University of Hawaii enabled me to present a paper at the Second International Philippine Studies Conference in Honolulu in June 1981.
- Jan 1979 – Jun 1980 Research Assistant and Interviewer, Life among the Remontados, Paz Eulalia-Saplala (Principal Investigator), Dept of Humanities, College of Sciences and Humanities, University of the Philippines at Los Banos

EVIDENCE OF PRESENTATION & ANALYTICAL SKILLS

- 22 July 2018 “What Community Colleges Do: The Case of Guam Community College,” Presentation for University of Makati’s International Program on Policy and Governance, Pacific Star Hotel, Guam.
- 20 Nov 2015 “Making Course and Program Improvements in TracDat,” Powerpoint Presentation at College of the Marshall Islands (CMI), Majuro, Marshall Islands.

- “Maximizing the Potential of TracDat for Institutional Planning and Improvement,” Powerpoint Presentation at College of the Marshall Islands (CMI), Majuro, Marshall Islands.
- 1 Oct 2015 “Maximizing the Potential of TracDat for Institutional Improvement,” Powerpoint Presentation at College of Micronesia, Federated States of Micronesia (COM-FSM), Kolonia, Pohnpei.
- 8 Sept 2015 “TracDat at GCC,” Powerpoint Presentation at Palau Community College, Koror, Palau
- 7 Sept 2015 “Mobilizing Pacific Colleges to Move the HRSA Grant Forward,” Powerpoint Presentation at Palau Community College, Koror, Palau
- 31 Aug 2015 “SCCR as a Pathway of Student Success: A Data-Driven Course of Action,” Powerpoint Presentation at President’s Management Team Retreat, Pacific Star Hotel. Tumon Bay, Guam
- 22 Aug 2015 “What Board Members Need to Know: A Primer on Assessment and Accreditation,” Powerpoint Presentation at the GCC Board Retreat, Student Center Training Room, Guam Community College
- 14 July 2015 “Strengthening our Commitment: The Assessment Difference at Guam Community College,” Powerpoint Presentation at the ACCJC Regional Assessment Conference, Kapiolani Community College, Honolulu, Hawaii
- 23 Oct 2010 “Establishing Guam’s Career Pathway,” Roundtable presentation at 41st Annual Leadership Congress, American Association of Community College Trustees, Sheraton Hotel, Toronto, Canada
- 16 April 2009 “Sustaining the Assessment Agenda to Enhance Institutional Effectiveness,” Paper presented at the WASC/Academic Resource Conference, Hollywood Renaissance Hotel, Hollywood, California
- 6 March 2007 “It’s Showtime!: Harvesting Assessment Data and Putting Results to Action,” Paper presented at the League for Innovations 2007 Conference, New Orleans, Louisiana
- 23 Feb 2007 “Before, During, and After an Accreditation Visit: What We Did Right, and How,” Paper presented at the 7th Annual Texas A & M University’s Assessment Conference, College Station, Texas
- 16 June 2006 “Implementing an Assessment Cycle that Works: How to Link Results to Improvements”; Pre-conference workshop presented at the NASPA’s International Assessment and Retention Conference, Marriott Desert Ridge, Phoenix, AZ

- 21 Jun 2003 "Going Electronic: Documenting Assessment Practices and Results through an Institutional Assessment Website," Paper presented at the 2003 National Assessment Conference, Washington Convention Center, Seattle, Washington
- 22 Jun 2003 "Something Old, Something New, Something Borrowed in Community College Assessment," Roundtable discussion, 2003 National Assessment Conference, Washington Convention Center, Seattle, WA
- 22 Jun 2003 "Community College Assessment as a Special Interest Group," 2003 National Assessment Conference, Washington Convention Center, Seattle, WA
- 21 Jun 2002 "From Assessment Plan to Assessment Report: Vocational/Technical/Occupational Program Improvement Efforts in the Community College Context," Paper presented at the 2002 National Assessment Conference, Boston Marriott Copley Place, Boston, Massachusetts.
- 21 Feb 2000 "Kalinga, Kuwento at Kultura: Ang Anthropolohiya ng Pagkalinga sa Konteksto ng mga Dukhang Pamilya sa Kamaynilaan" (Lifestories of Caring in Culture: The Anthropology of Caring among Manila's Urban Poor), 2nd Professorial Lecture, Ortigas Seminar Room, De La Salle University, Manila, Philippines.
- 21 Dec 1999 "Philippine Plan of Action for Older Persons (PPAOP), 1999-2004," A Power Point presentation, "Forum on Rapid Population Ageing: Issues and Challenges, National Defense College of the Philippines Fort Bonifacio, Manila, Philippines.
- 31 Oct 1999 "Pilot-Testing a Carer's Primer: Some Lessons on Carer Taxonomy and Contexts", paper presented at Aged Care: Great Expectations, Geriaction Conference, Duxton Hotel, Melbourne, Australia.
- 6 Jul 1999 "Carers Who Need Caring: Elder-to-Elder Caregiving in the Filipino Family Context", paper presented at Women's Health, A Nation's Gain: A Special Focus on the Older Women of Asia, Westin Hotel, Singapore
- 20 Apr 1999 "Stroke Research", ENHR 8th Anniversary Celebration, Isulong-Tuklas Pang-kalusugan, Dept of Health (DOH) Convention Hall, San Lazaro, Manila, Philippines
- 17 Feb 1999 "Full Circle: Coming of Age in Older Person Research", Inaugural Professorial Lecture, Chair of Health Social Science, College of Liberal Arts, Ariston Estrada Seminar Room, De La Salle University
- 19 Nov 1998 "Older Persons and their Caregivers: Stroke as a Critical Life Event in the Filipino Family", ENHR Research Dissemination forum, Ariston Estrada Seminar Room, De La Salle University
- 3 Nov 1998 "The Filipino People: An Ethnic Blend of East and West, a Power Point

- & 9 Feb 1999 presentation during the Elderhostel Philippines Program, Ariston Estrada Seminar Room, De La Salle University
- 27 Aug 1998 "Ethnographic Research: Trends in Qualitative Research", lecture delivered during the Thesis/Dissertation Advising Course, organized by the Asian Social Institute, Leon Guinto, Manila
- 16 Oct 1998 Youth and Older Persons, lecture delivered during the Layman's Forum, organized by the Health Care Program for Older Persons (HCPOP), Dept of Health (DOH) Convention Hall
- 1 Oct 1998 "Older Persons in a Changing Philippine Society", Resource Speaker and Discussant, Elderly Technical Lecture Series, organized by the Dept of Social Welfare and Development, DSWD, Batasan Hills, Quezon City
- 6 Oct 1997 FSCAP Profile: Preliminary report of the DSWD Survey on the Filipino Elderly, a Power Point presentation during the Second National Elderly Congress of the Federation of Senior Citizens' Associations of the Philippines or FSCAP, organized by the Dept of Social Welfare and Development (DSWD), Midtown Hotel, Manila
- 30 Aug 1997 "Filipino Elderly Concerns: Of Disabilities, Drugs and Drives", paper read at the 5th Regional Conference of the Psychological Association of the Philippines, Central Luzon State University, Munoz, Nueva Ecija
- 20 Jun 1996 "Unburdenings or Aged Talk: Life Stories of Indigent Elderly Filipinos", paper read at the International Multidisciplinary Conference on Knowledge and Discourse, session on Ethnographic Perspectives, University of Hong Kong
- 23 Jun 1996 "Institutional Ideology and Linguistic Ageism: Language, Context and Rights in a Home for the Aged", paper read at the International Conference on Language Rights, Hong Kong Polytechnic University
- 13 May 1996 Resource speaker, "Clients and Carers in a Home for the Aged: An Anthropologist's Immersion and Assessment of Institutional Climate", Workshop/forum on Linkages for the Health of the Elderly Program, organized by Non-Communicable Disease Division, Dept of Health, held at Manila Manor Hotel
- Jul 1995, Jul 1996 Seminar speaker, "Aging as Emic Experience and The Elderly as Role Models", Cultural Studies Seminar, De La Salle University
- 5 Jul 1995 "Kinsfolk Invisible: Issues of Aging in the Philippines", Lecture delivered at Ariston Estrada Conference Room, De La Salle University, (First lecture in the seminar series, Emerging Health Issues at the Threshold of the 21st Century; sponsored by the MA Health Social Science graduate program, Dept of Behavioural Sciences, DLSU)

- 21 Apr 1995 "Of Managers and Wards: Network Repair, Kin Denial and Social Work in a Manila Institution", Paper read at the Central States Anthropological Society (CSAS) annual meeting, Indianapolis, Indiana, USA
- 19 Nov 1995 "Invisible Kin: Filipino Aging in a Bureaucratic Arena", Poster presentation, shown during the 92nd AAA Annual Meeting, Washington, DC, USA
- Nov 1995 "Ethical Dilemmas in Ethnographic Research", Working Session on Ethics in Ethnography, 90th AAA Annual Meeting, Chicago, Illinois, USA
- 25 Sep 1987 "Symbol in Sequence: Ritual Dynamics in Mount Banahaw, Philippines", paper read at the 1987 Midwest Conference on Asian Affairs, Carleton College, Northfield, Minnesota, USA
- 24 Feb 1986 "The Pilgrimage Motif in Religious Ritual, paper read at the Colloquium in Anthropology, Dept of Anthropology, Michigan State University
- 5 Nov 1985 "Dynamics and Aesthetics of a Religious Ritual: The Case of the Mystic City of God", paper read at The Culture and Society Workshop, Fall 1985, University of Chicago
- 11 Feb 1985 "Home is Where the Bride Is", paper read at the First Philippine Studies Conference, Philippine Social Science Centre (PSSC), Diliman, Quezon City, Philippines
- 28 Jun 1981 "Hawaii Ilocanos in GUMIL Prize Stories", paper read at the Second International Philippine Studies Conference, Honolulu, Hawaii

EVIDENCE OF PROVEN WRITING SKILLS: PUBLICATIONS

Book Article

- 2021 "Transforming from Within: Strategic Planning as a Tool for Institutional Reflection, Direction, and Transformation" In *Exemplars of Assessment in Higher Education: Diverse Approaches to Addressing Accreditation Standards*. Edited By Jane Marie Souza and Tara Rose. Sterling, Virginia: Stylus Publishing, LLC.

Book

- 1997 *Bordered Aging: Ethnography of Daily Life in a Filipino Home for the Aged* (2nd edition). Manila: De La Salle University Press. 297 pp.
(This book was nominated as a finalist for a National Book Award as the best social science book published in the Philippines in 1997)
- 1995 *Invisible Kin: Filipino Aging in a Bureaucratic Context* (1st edition). In *Book Series: Issues in Anthropology, Focus on Asia, Africa and Latin America*, Mario D. Zamora, ed. New Delhi, India: Reliance Pub House, 252 pp.

Journal Articles

- 2007 "The President's Critical Role in Modeling Assessment: One Lesson in Leadership by Example," *Assessment Update*, January-February 2007, Volume 19, Number 1
- 2004 "Citizenship and GEMS at Guam Community College: Transforming Students into Island Citizens," *The Journal of Civic Commitment*, 2nd Issue, Community College National Center for Civic Engagement, Mesa Community College, Arizona, January 2004; text of article online at <http://www.mc.maricopa.edu/other/engagement/Journal/Issue2/Somera.jsp>
- 2003 "Of Soup Kitchens and Websites: Becoming a Citizen Through the GCC GEMS' Service Learning Project," in *We Are All Related*, ed. Elizabeth Larson-Keagy, Community College National Center for Civic Engagement, Mesa Community College, Arizona, December 2003
- 2002 "The *Ayuda* Way: Service Learning Experience at Guam Community College," in *Through Whose Eyes: Service Learning and Civic Engagement from Culturally Diverse Perspectives*, Campus Compact National Center for Community Colleges, Mesa Community College, Arizona, September 2002.
- 2002 "Second Annual Assessment Report," *Chachalani*, Guam Community College Newsletter, September 2002
- 1997 "Language, Context and Elderly Rights," *BOLD: Journal of the International Institute on Ageing* (INIA), United Nations-Malta, November issue, vol. 8, No. 1
- 1996 "Directions for Filipino Social Gerontology: Anthropological Perspectives and Prospects," *BOLD: Journal of the International Institute on Ageing* (INIA), United Nations-Malta, August issue, vol. 6, No. 4
- 1995 "Aging in an Evolutionary Perspective: The Verticality of the Cultural Inheritance System, *Kaya-Tao*, Journal of the Behavioral Sciences Dept, De La Salle University, Taft Avenue, Manila.
- 1990 "Gyera Noon, Kudeta Ngayon," (Of Wars and Coups) *Agelink Philippines*, Vol II, 11-12, November-December.
- "Iba't ibang Mukha ng Pagtanda," (The Various Faces of Ageing), *Agelink Philippines*, Vol III, March-April.

- 1989 Review article, "Theatre in Society, Society in Theatre" (Resil Mojares), in *PILIPINAS* (A Journal of Philippine Studies), published by the Philippine Studies Association, University of Michigan, Ann Arbor, Michigan, November 12, Spring issue.
- 1986 "Pamumuwesto of Mount Banahaw," *Philippine Studies* 34 (4th Quarter): 436-451.
- "Marriage and the Ilocano Oldtimer," *Philippine Studies* 34 (2nd Quarter): 181-199.
- 1985 Review Article, "Salimbibig: Philippine Vernacular Literature," (Joseph Galdon, SJ, ed.), in *Philippine Studies* 33 (4th Quarter): 258

EVIDENCE OF PROFESSIONAL DEVELOPMENT ACTIVITIES

- Aug 2010- Jun 2011 Fellow, American Council of Education (ACE) Institute for New Chief Academic Officers (CAOs); 3 face-to-face meetings throughout the year; Berkeley, CA (Aug. 2010); Tampa, FL (Jan 2011); Washington, DC (June 2011)
- June 2006 International Assessment & Retention Conference, Student Affairs Administrators in Higher Education (NASPA), Phoenix, AZ
- 2001 to 2005 AAHE National Assessment Conferences in Denver, Boston, San Diego, Seattle, and Atlanta
- 23-25 May 2003 12th Annual National Service Learning Conference, convened by the Campus Compact National Center for Community Colleges (CCNCCC), Doubletree La Posada, Scottsdale, Arizona
Awardee, Outstanding Leadership, Global Engagement for Multifaceted Stakeholders (GEMS) project, CCNCCC, May 23, 2003
- 22-24 May 2002 11th Annual National Service Learning Conference, convened by the Campus Compact National Center for Community Colleges, Marriott Hotel, Woodland Hills, California.
- 23-25 May 2001 10th Annual National Service Learning Conference, convened by the Campus Compact National Center for Community Colleges, Marriott Resort and Country Club, Scottsdale, Arizona
- 6-8 Dec 1998 Participant and Founding Member, First International Assembly and Symposium, World Megalithic Association, Hotel Lotte, Seoul, Korea; travel sponsored by Korean Dolmen & Menhir Association
- 17-24 Jun 1998 Fellow, Session 357, "The Challenges of an Aging Society," Salzburg Seminar, Salzburg, Austria; awarded full travel and tuition benefits by the Salzburg Seminar Committee

26 Feb – 8 Mar 1996 Participant, "International Short-term Course on Income Security for the Elderly in Developing Countries," awarded full scholarship by the International Institute on Ageing (INIA), United Nations-Malta, Malta

Other Services

23 October 2015 Judge, Gawad Ulirang Pilipino (Filipino Role Model Award), organized by the Filipino Community of Guam (FCG), award ceremonies held at the Hyatt Regency Hotel, Tumon, Guam

Updated 12/20/2021

**GUIDELINES FOR EMERITI
AT
GUAM COMMUNITY COLLEGE**

FOR FACULTY:

Criteria for eligibility:

1. Retirement from the College.
2. A minimum of ten years of professional service at the college.
3. Attainment of the rank of at least Assistant Professor.

Procedures for Selection:

1. Nominations may be made by any member of the college community. Faculty may nominate themselves.
2. Supporting documentation will include a resume and a statement outlining the accomplishments of the nominee during his/her career at the college and an explanation of how to contribute to the college as an emeritus.
3. Nominations will be submitted to the department chairperson of the department from which the faculty member is retiring.
4. Nominations must meet the approval of:
 - a. majority of the department
 - b. majority of the Faculty Senate
 - c. Dean
 - d. Academic Vice President
 - e. President
5. Fully approved nominations will be forwarded to the Board of Trustees for final approval.

Rights and Privileges of Emeriti:

1. The emeritus title awarded will be "Professor Emeritus."
2. Permanent GCC identification card.
3. Library privileges.
4. Right to attend college social and cultural events.
5. Listing in the College Catalog.
6. At the discretion of the President, may be assigned office space, when available, and access to other college facilities when directly involved in work of benefit to the college.

Responsibilities of Emeriti

1. Emeriti should be reasonably available to participate, when invited, in general college functions, such as commencement, alumni meetings, department meetings or other events when their presence would benefit the institution.
2. May be asked to represent the college at academic ceremonies or meetings with other academic institutions.
3. Emeriti should be reasonably available to act as mentors for faculty and students, when requested to do so, to confer their years of experience for the benefit of the college community.

FOR ADMINISTRATORS:

Criteria for eligibility:

1. Retirement from the College.
2. A minimum of ten years of professional service at the college.

Procedures for Selection:

1. Nominations may be made by any member of the college community. Administrators may nominate themselves.

Guidelines for Emeriti at Guam Community College

2. Supporting documentation will include a resume and a statement outlining the accomplishments of the nominee during his/her career at the college and an explanation of how to contribute to the college as an emeritus.
3. Nominations will be submitted to the supervisor of the department from which the administrator is retiring.
4. Nominations must meet the approval of:
 - a. Immediate Supervisor
 - b. Division Head
 - c. President
5. Fully approved nominations will be forwarded to the Board of Trustees for final approval.

Rights and Privileges of Emeriti:

1. The emeritus title awarded will be "_____(position title)_____ Emeritus."
2. Permanent GCC identification card.
3. Library privileges.
4. Right to attend college social and cultural events.
5. Listing in the College Catalog.
6. At the discretion of the President, may be assigned office space, when available, and access to other college facilities when directly involved in work of benefit to the college.

Responsibilities of Emeriti:

1. Emeriti should be reasonably available to participate, when invited, in general college functions, such as commencement, alumni meetings, department meetings or other events or projects when their presence would benefit the institution.
2. May be asked to represent the college at academic ceremonies or meetings with other academic institutions.
3. Emeriti should be reasonably available to act as mentors when requested to do so, to confer their years of experience for the benefit of the college community.

FOR COLLEGE PRESIDENT:

Criteria for eligibility

1. Retirement from the College.
2. A minimum of ten years as President of the college.

Procedures for Selection:

1. Nominations may be made by any member of the college community.
2. Supporting documentation will include a resume and a statement outlining the accomplishments of the nominee during his/her presidency at the college and an explanation of how to contribute to the college as a President Emeritus.
3. Nominations will be submitted to the Chairperson of the Board of Trustees for approval.

Rights and Privileges of Emeriti:

1. The emeritus title awarded will be "President Emeritus."
2. Permanent GCC identification card.
3. Library privileges.
4. Right to attend college social and cultural events.
5. Listing in the College Catalog.
6. At the discretion of the President, may be assigned office space, when available, and access to other college facilities when involved in work of direct benefit to the college.

Responsibilities of President Emeritus:

1. President Emeritus should be reasonably available to participate, when invited, in general college functions, such as commencement, alumni meetings, department meetings or other events when their presence would benefit the institution.
2. May be asked to represent the college at academic ceremonies or meetings with other academic institutions.
3. Emeriti should be reasonably available to act as mentors for faculty, administrators, and students, when requested to do so, to confer their years of experience for the benefit of the college community.

March 21, 2022

On behalf of the Association of Community College Trustees, we are thrilled to invite you to this special **2022 Governance Leadership Institute for Pacific Island Postsecondary Institutions**. This GLI is taking place from **Sunday, June 19th to Wednesday, June 22nd at Windward Community College** outside of Honolulu.

The program for this GLI is specifically designed and geared towards trustees and presidents from Pacific Island Postsecondary Institutions. Topics include:

- The Role of the Leadership Team of the Board
- Succession Planning for the Board – Choosing Your Next Chair
- The Importance of Accreditation
- The Board's Role in Community Engagement
- Oversight of Finances and Investments
- What Trustees Need to Know About Advocacy – Legislative Update
- Current Trends and Issues Facing Our Colleges
- The Board's Role in Fundraising – Funding Resources and Technical Assistance with Grants

The cost of this Institute is \$325 per person, which includes breakfast and lunch on June 20th and June 21st, and breakfast on June 22nd. To register go click on: **PACIFIC ISLANDS GLI REGISTRATION NOW OPEN!**

ACCT has also reserved a block on rooms at the Ala Moana Hotel in Honolulu, which is about 25 minutes from Windward Community College. The discounted rate for this block is \$169 per night. Reservations will open soon! You will find the link here, when it is ready: <https://www.acctgli.org/about-1-1>

ACCT will be providing transportation to and from Windward Community College for all attendees.

Please note: Prior to this special GLI for Pacific Island Postsecondary Institutions, we are holding a second GLI for all ACCT members from June 15th to June 18th at the same location. If you wish to attend this event as well, the cost is \$650, and you can go here to register: **ACCT GLI REGISTRATION**

The DRAFT agendas for both GLIs are attached to this email.

For more information about either Institute, please contact, Christina Simons, Director of Educational Events at csimons@acct.org or 202-384-5814.

We hope to see you in Hawaii!

Sincerely,

Jee Hang Lee

ACCT President & CEO

**Governance Leadership Institute:
All ACCT Members
DRAFT AGENDA**

Wednesday, June 15, 2022	
4:00 pm – 5:00 pm	Registration Opens
5:00 pm – 6:30 pm	Welcome Reception and Introductions

Thursday, June 16, 2022 – Windward Community College	
7:30 am – 8:00 am	Pick Up and Transportation to Windward Community College
8:00 am – 8:30 am	Breakfast
8:30 am – 8:45 am	Welcome Remarks
8:45 am – 10:00 am	Discussion Session One: What Are the Roles and Responsibilities of the Board?
10:00 am – 10:15 am	Break
10:15 am – 11:45 am	Discussion Session Two: Board/CEO Relations & Teambuilding: Using Goal Setting to Set Policy & Build the Leadership Team
11:45 am – 1:00 pm	Lunch and Campus Tour
1:00 pm – 2:30 pm	Discussion Session Three: Ethical Board Leadership – Code of Conduct and Board Ethics
2:30 pm – 3:00 pm	Day One Wrap Up

Friday, June 17, 2022 – Windward Community College	
7:30 am – 8:00 am	Pick Up and Transportation to Windward Community College
8:00 am – 8:30 am	Breakfast
8:30 am – 10:00 am	Discussion Session One: Accountability and Accreditation
10:00 am – 10:15 am	Break
10:15 am – 11:45 am	Discussion Session Two: Leadership at All Levels: What Would that Look Like?

	<ul style="list-style-type: none"> • Presidential Evaluations and Board Self-Assessment • Succession Planning for the President and Board Chair
11:45 am – 12:45 pm	Lunch
12:45 pm – 1:45 pm	Policy & the Board's Fiduciary Responsibilities: Balancing Competing Needs
1:45 pm – 2:00 pm	Break
2:00 pm – 3:00 pm	The Future of Work: Community Colleges are Key to Our Future Workforce
3:00 pm - 3:15 pm	Day Two Wrap Up

Saturday, June 18th – Ala Moana Hotel

8:00 am – 8:30 am	Breakfast at Hotel
8:30 am – 10:00 am	Discussion Session One: Current Trends and Issues Facing Our Colleges
10:00 am – 10:15am	Break
10:15 am – 11:15 am	What to Bring Back to Your Campus
11:15 am – 11:30 am	Final Thoughts

**Governance Leadership Institute:
Pacific Island Postsecondary Institutions
DRAFT AGENDA**

Sunday, June 19, 2022	
4:00 pm – 5:00 pm	Registration Opens
5:00 pm – 6:30 pm	Welcome Reception and Introductions

Monday, June 20, 2022 – Windward Community College	
7:30 am – 8:00 am	Pick Up and Transport to Windward Community College
8:00 am – 8:30 am	Breakfast
8:30 am – 8:45 am	Welcome Remarks
8:45 am – 10:00 am	Discussion Session One: The Role of the Leadership Team of the Board
10:00 am – 10:15 am	Break
10:15 am – 11:45 am	Discussion Session Two: Succession Planning for the Board – Choosing Your Next Chair
11:45 am – 1:00 pm	Lunch and Campus Tour
1:00 pm – 2:30 pm	Discussion Session Three: The Importance of Accreditation Sonya Christian , Chancellor, Kern Community College District, CA; Chair & Commissioner, Accrediting Commission for Community and Junior Colleges (AACJC)
2:30 pm – 3:00 pm	Day One Wrap Up

Tuesday, June 21, 2022 – Windward Community College	
7:30 am – 8:00 am	Pick Up and Transport to Windward Community College
8:00 am – 8:30 am	Breakfast
8:30 am – 10:00 am	Discussion Session One: The Board's Role in Community Engagement <ul style="list-style-type: none"> • How to build relationships with business and industry

	<ul style="list-style-type: none"> • Workforce Development
10:00 am – 10:15 am	Break
10:15 am – 11:45 am	Discussion Session Two: Oversight of Finances and Investments
11:45 am – 12:45 pm	Lunch
12:45 pm – 1:45 pm	Discussion Session Three: What Trustees Need to Know About Advocacy – Legislative Update
1:45 pm – 2:00 pm	Break
2:00 pm – 3:15 pm	Discussion Session Four: Current Trends and Issues Facing Our Colleges
3:15 pm – 3:45 pm	Wrap Up Day Two

Wednesday, June 22, 2022 – Ala Moana Hotel

8:00 am – 8:30 am	Breakfast
8:30 am – 10:00 am	Discussion Session One: The Board's Role in Fundraising <ul style="list-style-type: none"> • Identifying sources of funding • Technical assistance with grants
10:00 am – 10:15 am	Break
10:15 am – 11:45 am	What to Take Back to Your Campus
11:45 am – 12:00 pm	Final Thoughts – Wrap Up

PRESIDENT'S TRAVEL SCHEDULE
May - June 2022

Conference Title/Sponsor	Date	Location
AACC*	May 15-19, 2022	Washington, DC
ACCJC Commissioners Meeting*	May 31 – June 3, 2022	Orange County, CA
ACCT 2022 GLI*	June 19-22, 2022	Honolulu, HI
PPEC Summer Meeting**	June 22, 2022	Honolulu, HI
WestCare Board of Directors Meeting***	June 23-26, 2022	Las Vegas, NV

*Funding Source(s): *PROMO Fund, **PPEC & ***WestCare*