

GUAM COMMUNITY COLLEGE BOARD OF TRUSTEES
Monthly Meeting – Friday, July 8, 2022, 12:00 p.m.
Rm. 112, Learning Resource Center (Library), Building 4000

AGENDA

I. CALL TO ORDER

1. Roll Call
2. Recital of Mission Statement
Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES

1. Monthly Meeting of June 10, 2022

III. COMMUNICATIONS - None

IV. PUBLIC DISCUSSION - No Requests

V. REPORTS

1. *President's Report:*
 - Financial Status of the College
 - Capital Improvement Projects (CIP)
2. *Monthly Activities Reports:*
 - Student Trustee
 - Faculty Advisory Member
 - Support Staff Advisory Member
 - Board of Trustees Community Outreach Report

VI. UNFINISHED BUSINESS

1. Construction Projects Updates
 - Forensic Lab
 - Building 300
 - Wellness Center
 - Building B
 - Workforce Development Center

VII. NEW BUSINESS

VIII. EXECUTIVE SESSION

1. Personnel Matters
2. Labor Management Relations
3. Legal Matters

IX. ADJOURNMENT

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of June 10, 2022

Minutes

I. CALL TO ORDER. The monthly meeting of the GCC Board of Trustees held on June 10, 2022, was called to order at 12:11 p.m., by Chairperson Frank P. Arriola in Room 112 located at the Guam Community College Learning Resource Center (Library) in Mangilao, Guam.

1. Roll Call. Trustees Present: Mr. Frank P. Arriola, Chairperson; Mr. Carlo Leon Guerrero, Vice Chairperson; Mr. Eloy P. Hara; and Mr. Kenly Magwili, Student Trustee. Ms. Rose P. Grino, Secretary (off-island); Richard P. Sablan, Treasurer (schedule conflict).

Others in attendance: Dr. Mary A.Y. Okada, President; Dr. Virginia Tudela, Vice President, Academic Affairs Division; Ms. Rodalyn Gerardo, Vice President for Finance & Administration Division; Dr. Michael Chan, TSS; Ms. Apolline San Nicolas, Chief Human Resources Officer; Attorney Rebecca Wrightson; Mr. Kenneth Bautista, Support Staff Advisory member.

2. Recital of Mission Statement. Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES – May 6, 2022.

MOTION

IT WAS MOVED BY TRUSTEE ELOP P. HARA, AND SECONDED BY TRUSTEE CARLO LEON GUERRERO THAT THE BOARD APPROVES THE MEETING MINUTES OF MAY 6, 2022, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

III. COMMUNICATIONS. None.

IV. PUBLIC DISCUSSION. No request.

V. REPORTS

1. President's Report: President Okada reported on the following:

Financial Status: The President provided the Board with a current financial status of the College as follows:

FY2022: As of to date and based on appropriations, the College received a total of approximately \$13,945,934.00. This equates to 92% of the total amount based on the allotment

schedule and 69% of the total appropriations for the fiscal year, as follows: \$10.6 million for the General Fund; approximately \$2.9 million for MDF; \$52,000.00 for the POST Commission; \$200,400.00 for the Capital Improvement Fund; and approximately \$146,000.00 for the First-Generation Trust Fund Initiative.

Capital Improvement Projects and other activities: The following is a report from the President.

Other activities:

The College continues to offer boot camps with several ongoing such as the soon to complete Childcare and the Truck Driving boot camps. Other boot camps will be offered during the upcoming months. There will be a second cohort for the Intro to Criminal Justice course which is open to any 2022 graduate.

May Activities:

The College participated in EMS week, which recognizes the College's role in serving as educators for the island's EMS teams.

The College had a successful academic year 2022 graduation with 240 of the 296 graduates attending the graduation face-to-face on May 13, 2022, at the UOG Calvo Field House with families and friends. The Most Distinguished and Distinguished Graduate ceremony was held on May 11, 2022, and the Practical Nursing pinning ceremony for 13 graduate candidates was held on May 10, 2022.

The College will be recognizing the Certificate of Mastery and Certificate of Completion for secondary students; the literacy navigator project will be launched this summer; additional tutoring services will be provided to summer school students; the College offered additional Math and English courses utilizing CARES funding to support students entering postsecondary education; the ServeSafe team has been expanded with additional faculty and the program is taught in Korean with the passing rate of 81%; summer enrollment increased with this year's total enrollment of 287 compared to 240 enrolled last year.

Funding is being applied for a mural project for the barrel vault; HR is working on a mental health first aid training for GCC employees and additional training for all EEOs on campus.

With GCC celebrating its 45th anniversary and UOG celebrating its 70th anniversary, the two institutions are collaborating in building a float for this year's Guam Liberation Day parade. The College has also applied for gold sponsorship with Guam PBS for footage coverage during the parade.

2. Monthly Activities Report.

Student Trustee: Trustee Kenly Magwili reported the following:

Students enjoyed the traditional face-to-face GCC graduation and having their families and

friends attend.

The newly elected COPSA officers along with the Student Trustee are attending training sessions this summer and will be preparing for the upcoming academic year.

6/3/2022: The Student Trustee along with other student leaders attended a training by WestCare Pacific regarding providing prevention services for substance and alcohol abuse.

Summer classes began last week Friday, June 3, 2022 and so far it is going well.

Faculty Advisory Member: Ms. Simone Bollinger was not in attendance for today's meeting.

Support Staff Advisory Member: Mr. Kenneth Bautista reported the following:

Staff are preparing for the summer classes.

Staff and other GCC employees attended the May 13, 2022 GCC graduation ceremony.

Board of Trustees Community Outreach Report:

Trustee Leon Guerrero reported that he and Trustee Grino attended the GCC graduation ceremony on behalf of the Board on May 13, 2022. Trustee Leon Guerrero further reported that the graduation was held indoors and was successful given the short timeframe for the College to prepare it face-to-face and that it was also well managed.

President Okada reported that Trustee Leon Guerrero attended the ACCT Pacific Regional meeting via Zoom on May 10, 2022, with representatives from CNMI and as an invite by the NMC's Chairman. This meeting was to discuss initiatives and areas of needed support with the leadership team at ACCT.

VI. UNFINISHED BUSINESS

1. Construction Projects Updates. President Okada reported on the following:

Forensic Lab/DNA Building. This project is 99.17% complete to date and currently working on the air flushing required for the LEED Certification; continue the DDC work and the installation of the fire alarm devices to finish testing; there are delays with some of the electrical devices; and waiting on the substantial completion in order to pass the GFD inspection. Anticipate completion with this project by August 2022.

Building 300. This project completion rate has been recalculated at 94.17%. The completion date had to be reassessed and the fire sprinkler and fire alarm system would have to be done in order to obtain substantial completion.

Wellness Center. The first application for funding for this project has already been submitted and the College anticipates an update in a couple of months. The College is currently working on the second funding.

Building B. Waiting on building permits and anticipating the groundbreaking towards the end

of July 2022.

Workforce Development Center (Barrigada property). As last reported, the U.S. Economic Development Authority (EDA) requested an appraisal on this property, which is currently appraised at \$1.5 million. Anticipate EDA to provide an update with the submission of this appraisal.

VII. NEW BUSINESS.

1. President's Travel Request (July 2022). The following is the President's Travel Request for July 2022:

Region 18 and 19 Comprehensive Centers' Advisory Board meeting, Honolulu, Hawaii, July 11-14, 2022, 100% funded by PREL.

MOTION

IT WAS MOVED BY TRUSTEE ELOY P. HARA, SECONDED BY TRUSTEE CARLO LEON GUERRERO, THAT THE PRESIDENT'S TRAVEL REQUEST FOR JULY 2022, AS PRESENTED, IS HEREBY APPROVED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

At 12:24 p.m., the meeting convened into Executive Session.

VIII. EXECUTIVE SESSION

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

At 12:45 p.m., the meeting reconvened into Open Session.

A motion was then made to accept the President's Report, as follows:

MOTION

IT WAS MOVED BY TRUSTEE CARLO LEON GUERRERO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE PRESIDENT'S REPORT BE ACCEPTED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

At this time, the Chairman gave a heartfelt thank you to the Board and everyone for their condolences with the passing of his mother and especially grateful for the Board's support and assistance in handling Board matters during his absence.


IX. ADJOURNMENT. A motion was made to adjourn the meeting, as follows:

MOTION

IT WAS MOVED BY TRUSTEE KENLY MAGWILI, SECONDED BY TRUSTEE CARLO LEON GUERRERO, THAT THE MEETING OF JUNE 10, 2022, BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

There being no further discussion, the meeting of June 10, 2022, adjourned at 12:47 p.m.

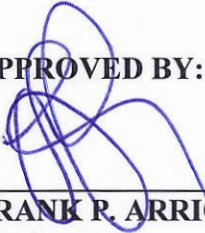
SUBMITTED BY:


JUL 08 2022
BERTHA M. GUERRERO
Recording Secretary

ATTESTED BY:


JUL 08 2022
ROSE P. GRINO
Secretary

APPROVED BY:


JUL 08 2022
FRANK R. ARRIOLA
Chairperson