

**GUAM COMMUNITY COLLEGE
BOARD OF TRUSTEES
Monthly Meeting – Friday, August 12, 2022, 12:00 p.m.
Rm. 112, Learning Resource Center (Library), Building 4000**

AGENDA

I. CALL TO ORDER

1. Roll Call
2. Recital of Mission Statement
Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES

1. Monthly Meeting of July 8, 2022

III. COMMUNICATIONS - None

IV. PUBLIC DISCUSSION - No Requests

V. REPORTS

1. *President's Report:*
 - Financial Status of the College
 - Capital Improvement Projects (CIP)
2. *Monthly Activities Reports:*
 - Student Trustee
 - Faculty Advisory Member
 - Support Staff Advisory Member
 - Board of Trustees Community Outreach Report

VI. UNFINISHED BUSINESS

1. Construction Projects Updates
 - Forensic Lab
 - Building 300
 - Wellness Center
 - Building B
 - Workforce Development Center

VII. NEW BUSINESS

1. Chairman's Travel (2022 APAFS)
2. President's Travel Request (Fall 2022)

VIII. EXECUTIVE SESSION

1. Personnel Matters
2. Labor Management Relations
3. Legal Matters

IX. ADJOURNMENT

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of July 8, 2022

Minutes

I. CALL TO ORDER. The monthly meeting of the GCC Board of Trustees held on July 8, 2022, was called to order at 12:06 p.m., by Chairperson Frank P. Arriola in Room 112 located at the Guam Community College Learning Resource Center (Library) in Mangilao, Guam.

1. Roll Call. Trustees Present: Mr. Frank P. Arriola, Chairperson; Mr. Carlo Leon Guerrero, Vice Chairperson; Mr. Eloy P. Hara; Ms. Rose P. Grino, Secretary; Richard P. Sablan, Treasurer; and Mr. Kenly Magwili, Student Trustee.

Others in attendance: Dr. Mary A.Y. Okada, President; Ms. Rodalyn Gerardo, Vice President for Finance & Administration Division; Ms. Pilar Williams, Dean, TPS; Dr. Julie Ulloa-Health, Assistant Director, P&D; Attorney Rebecca Wrightson.

2. Recital of Mission Statement. Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES – June 10, 2022.

MOTION

IT WAS MOVED BY TRUSTEE RICHARD SABLAN, AND SECONDED BY TRUSTEE CARLO LEON GUERRERO THAT THE BOARD APPROVES THE MEETING MINUTES OF JUNE 10, 2022, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

III. COMMUNICATIONS. None.

IV. PUBLIC DISCUSSION. No request.

V. REPORTS

1. President's Report: President Okada reported on the following:

Financial Status: The President provided the Board with a current financial status of the College as follows:

FY2022: As of to July 6, 2022, the College received a total of approximately \$15,510,947.00, as follows: \$11,815,128.00 for the General Fund; \$3,279,400.00 for MDF; \$59,641.00 for the POST Commission; \$200,400.00 for the Capital Improvement Fund for the lease payment for

USDA; and \$165,378.00 for the First-Generation Trust Fund Initiative. This equates to 92% of the total amount received based on the allotment schedule for the fiscal year.

Capital Improvement Projects and other activities: The following is a report from the President.

The College received an official notification of a \$1.2 million funding from EDA to support the renovation of the Workforce Development Center in Barrigada and have met with the project officer and will begin this project soon.

The College received additional funding, as follows: \$100,000 from GEDA to support the nursing program; funding from DOI to provide grant training for non profit organizations on Guam and to purchase a donor management software for the Development and Alumni Relations (DAR) office.

The Bus Driving boot camp was completed on July 7, 2022 and all students who participated received their "D" License; the first Childcare boot camp was also completed on July 7, 2022 with 17 participants and the second boot camp is ongoing; the CEWD is working with GHURA to provide career pathways employment skills training for its housing residents; the Bureau of Women's Affairs has awarded scholarships for women to complete a GED or Adult Education class.

Ongoing projects: As last reported, the College is continuing with the air conditioning replacement project on campus using CARES funding; the vendor for the emergency generator for Building 2000 is obtaining the required permits; continuing with the campus water leak detection project; and the 30,000 gallon water tank refurbishment project is almost complete.

2. Monthly Activities Report.

Student Trustee: Trustee Kenly Magwili reported the following:

6/13-24/2022: Reach for College hosted the Summer Bridge program.

Trustee Magwili and GCC Tutors assisted high school graduates with Fall registration, completing FAFSA and preparing for placement tests.

7/7/2022: Attended the completion ceremony for the Childcare Certification and Bus Driving boot camps.

7/8/2022: Training for the new COPSA officers is scheduled today.

Invitations for presenters were issued for the Monday, August 15, 2022, 9:00 a.m., Fall 2022 Student Orientation.

BOT - Meeting of July 8, 2022

Page 3 of 5

Faculty Advisory Member:

Ms. Simone Bollinger was not in attendance for today's meeting.

Support Staff Advisory Member:

Mr. Kenneth Bautista was not in attendance for today's meeting.

Board of Trustees Community Outreach Report:

6/10-11/2022: Trustee Grino attended the American Nurses Association (ANA) Membership Assembly in Washington D.C. and one of the main discussions was the nursing workforce.

6/19-22/2022; Trustee Hara attended the 2022 ACCT Governance Leadership Institute: "Pacific Island Postsecondary Institutions," in Honolulu, Hawaii. The conference was hosted by ACCT, the University of Hawaii and Windward Community College.

7/7/2022: Trustee Magwili attended the Childcare Boot Camp and Bus Driving Boot Camp completion ceremonies.

VI. UNFINISHED BUSINESS

1. Construction Projects Updates. President Okada reported on the following:

Forensic Lab/DNA Building.

To date, this project remains at 99.17% complete. The contractor is still pending some of the materials such as electrical devices, window blinds and signage, including materials needed for the substantial completion in order to pass the GFD inspection.

Building 300.

This project completion rate is at 94.50%. The contractor is waiting on materials for the substantial completion and has repaired the damaged underground cable and conduits of the fire alarm system to Forensic Lab. A FEMA inspection is expected towards the end of July 2022.

Wellness Center.

Dr. Julie Ulloa-Heath is working on the USDA loan application for submission for funding for this project.

Building B.

This project is approximately 2% complete. Still waiting on building permits with DPW. The groundbreaking is scheduled for July 28, 2022, at 10:00 a.m.

Workforce Development Center (Barrigada property).

As reported earlier, the College received an official notification from the U.S. Economic Development Authority (EDA) of a \$1.2 million funding to support this project and will be moving forward on this project.

VII. NEW BUSINESS. None.

At this time, a motion was made as follows:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE RICHARD SABLAN, THAT THE MEETING CONVEENE INTO EXECUTIVE SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

At 12:30 p.m., the meeting convened into Executive Session.

VIII. EXECUTIVE SESSION

1. **Personnel Matters**
2. **Labor Management Relations**
3. **Legal Matters**

At 12:54 p.m., the meeting reconvened into Open Session.

A motion was then made to accept the President's Report, as follows:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE PRESIDENT'S REPORT BE ACCEPTED. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

At this time, the Chairman thanked Trustee Hara for his notification to the Board of his last term as a Board of Trustees member.

There was also a moment of silence for the recent passing of a paramedic student, the late Gerardo Tenorio.

IX. ADJOURNMENT. A motion was made to adjourn the meeting, as follows:

MOTION

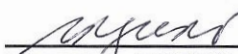
IT WAS MOVED BY TRUSTEE RICHARD SABLAN, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE MEETING OF JULY 8, 2022, BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

There being no further discussion, the meeting of July 8, 2022, adjourned at 12:56 p.m.


SUBMITTED BY:

 **AUG 12 2022**
BERTHA M. GUERRERO
Recording Secretary

ATTESTED BY:

 **AUG 12 2022**
ROSE P. GRINO
Secretary

APPROVED BY:

 **AUG 12 2022**
FRANK P. ARRIOLA
Chairperson

PRESIDENT'S TRAVEL SCHEDULE
Fall 2022

Conference Title/Sponsor	Date	Location
***AANAPISI Week/PPEC convening	September 25-29, 2022	Washington, DC
**Commission Development Workshop	October 26-28, 2022	Honolulu, HI
*Pacific Region Investment Conference	November 14-18, 2022	Manila, PI

*Funding Source(s): ***Reimbursable up to \$4000, **100% reimbursable by ACCJC,
Promotional Account