

**GUAM COMMUNITY COLLEGE
BOARD OF TRUSTEES
Monthly Meeting – Wednesday, September 13, 2023, 12:00 p.m.
Rm. 112, Learning Resource Center (Library), Building 4000**

AGENDA

I. CALL TO ORDER

1. Roll Call
2. Recital of Mission Statement
Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES

1. Monthly Meeting of August 10, 2023

III. COMMUNICATIONS

IV. PUBLIC DISCUSSION

V. REPORTS

1. *President's Report:*
 - Financial Status of the College
 - Capital Improvement Projects (CIP)
2. *Monthly Activities Reports:*
 - Student Trustee
 - Faculty Advisory Member
 - Support Staff Advisory Member
 - Board of Trustees Community Outreach Report

VI. UNFINISHED BUSINESS

1. Construction Projects Updates
 - Wellness Center
 - Building B
 - Workforce Development Center
 - Culinary Arts & Baking Center
 - Building 2000 Generator
2. Accreditation Updates

VII. NEW BUSINESS

VIII. EXECUTIVE SESSION

1. Personnel Matters
2. Labor Management Relations
3. Legal Matters

IX. ADJOURNMENT

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of August 10, 2023

Minutes

I. CALL TO ORDER. The monthly meeting of the GCC Board of Trustees held on August 10, 2023, was called to order at 12:04 p.m., by Chairman Arriola in Room 112 located at the Guam Community College Learning Resource Center (Library) in Mangilao, Guam.

1. Roll Call. Trustees Present: Mr. Frank P. Arriola, Chairman; Mr. Carlo Leon Guerrero, Vice Chairperson; Ms. Rose P. Grino, Secretary; Ms. Gina Y. Ramos, Member; Mr. Kenly Magwili, Student Trustee. Ms. Yolanda M. Padrones, Member (schedule conflict); Mr. Richard P. Sablan, Treasurer (off-island).

Others in attendance: Dr. Mary A.Y. Okada, President; Ms. Rodalyn Gerardo, Vice President, Finance & Administration; Dr. Michael Chan, Dean, TSS; Ms. Pilar Williams, Dean, TPS; Ms. Apolline San Nicolas, Chief Human Resources Officer; Dr. Julie Ulloa-Heath, Assistant Director, Planning & Development; Mr. John Dela Rosa, Assistant Director, Office of Communications & Promotions; Ms. Simone Bollinger, Faculty Advisory member; Mr. Kenneth Bautista, Support Staff Advisory member; CEWD Representatives: Ms. Denise M. Mendiola, Assistant Director; Ms. Evangeline P. Cruz; Ms. Kimberly Taitano; Ms. Catherine Solidum, Assistant Director, AIER; Attorney Rawlen Mantanona.

2. Recital of Mission Statement. Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES – July 20, 2023.

MOTION

IT WAS MOVED BY TRUSTEE GINA Y. RAMOS, AND SECONDED BY TRUSTEE KENLY MAGWILI, THAT THE BOARD APPROVES THE MEETING MINUTES OF JULY 20, 2023, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

III. COMMUNICATIONS. None.

IV. PUBLIC DISCUSSION. No request.

V. REPORTS

1. President's Report: President Okada reported on the following:

Financial Status: The President provided the Board with a current financial status of the College as follows:

BOT - Meeting of August 10, 2023

Page 2 of 9

FY2023: As of August 10, 2023, for FY2023, the College has received a total of \$19,425,827.78. \$13,542,100.00 for the General Fund; \$286,119.78 for the 22% General Pay Plan; \$78,500.00 to support the Scholarship Office regarding WICHE; \$5,072,760.00 for MDF; \$65,186.00 for the POST Commission; \$200,400.00 for the Capital Improvements Fund; and \$180,762.00 for the First-Generation Trust Fund Initiative. Based on the amount billed per the allotment schedule, this amounts to 94% of the total requested. The College continues to receive regular allotment releases from DOA.

The President further reported that the budget hearing at the Guam Legislature is underway and has been monitoring it closely.

Capital Improvement Projects and other activities: The following is a report from the President.

Other activities:

There is a total of 62 applicants with the Associate of Science for Practical Nursing program, although GBNE allowed an increase, the capacity is for 30 students. The College will continue to work with GBNE regarding this issue for support to further increase the number.

The College is working on expanding its Associate in Computer Science with concentration in Cybersecurity due to high interest.

Dr. Christine Sison completed chaperoning 4 Guam high school students as part of the Guam Transportation Program in partnership with the University of Hawaii in Manoa. A similar program is usually held during the summer at the College but with middle school students. The College will continue to support this program by seeking more grant funding.

The FEMA Disaster Recovery Center continues its operations on campus as well as SBA to assist with "Mawar Survivors." FEMA operations have expanded to host an Inspector Training for those who have to inspect claims in the community. FEMA has requested for an extension on campus until August 15, 2023 and there is an additional request to further expand this extension. Details of an Agreement is currently being worked out with FEMA and the College.

The College's Nursing department provided FEMA officials with recertification training such as First Aid.

As a result of the College Fair, there has been an increase of the number of students registering for the Fall semester, although the numbers are still lower in comparison to last year's Fall semester. Students have until August 11, 2023 to register for the upcoming semester.

The Office of Communications & Promotions with PIO John Dela Rosa had summer school students put together footage and send it out through the social media.

The inventory list for the end of the fiscal year has been updated and the College is preparing for the closing out of the fiscal year.

The College recently received a grant for \$481,544.00 from the Department of Interior for a "Truck Drivers Move the Economy" project. There are also a lot of interest for this program. This grant also allows the College to purchase a truck.

Because students learn about the College through digital media, the Office of Communications & Promotions applied for a mobilization grant and was successful in receiving \$150,000 from the Lumina Foundation. This grant will support digital presence, mobile design, accessibility and updates to the College website, which PIO John Dela Rosa and his team will be working on. Additionally, under the PIO/Development & Alumni Relations Office is the GCC SNAP initiative. GCC will be a partner with SNAP to provide services for students. Mr. Pete Roberto who is currently employed by the College was a former Director with the Guam Department of Public Health & Social Services under the SNAP program and will be spearheading this project. This project will be located on campus to accommodate students and will be included as part of the services provided by the College for the benefit of students.

The students assigned to the College with the Summer Youth Employment Program, completed their employment on August 4, 2023, and were all trained with Work Ethics. Some of the students were under the PIO's office and were able to pass out information about the College at the Agana Shopping Center and the Guam Premier Outlets.

Both the GCC Board of Trustees and Foundation Board of Governors were provided with a presentation on the update of the GCC Physical Master Plan via a Zoom briefing on July 28, 2023. The Board were informed to let the President know should they have any questions regarding this update.

2. Monthly Activities Report.

Student Trustee: Trustee Magwili reported the following:

7/31/2023, Mon., Summer classes ended.

8/7/2023, Mon., 11:30 a.m.-1:00pm, at the Student Center in Building 5000, was the GCC Student Center Canopy Ribbon Cutting Ceremony and was attended by Trustee Magwili.

8/11/2023, Fri., campus tours at the Student Center Training Room 5108, 10:00 a.m. and another at 2:00 p.m., will be hosted by the Center for Student Involvement (CSI), COPSA and Trustee Magwili.

8/14/2023, Mon., 10:00 a.m., the Center for Student Involvement (CSI), COPSA and Trustee Magwili will also host an online Fall 2023 Student Orientation.

Faculty Advisory Member: Ms. Simone Bollinger reported the following:

This week is the last week for summer vacation for faculty.

Department Chairs and Ms. Bollinger have been busy monitoring the class schedules and adjusting as needed as students continue to register for classes as a lot of classes as seen a surge.

Mentioned she wanted to bring attention on how the new contract supports the work DCs have to do over the summer and now have the flexibility to make adjustments before the AY begins and the new benchmark of 10 students per class. Faculty are very optimistic about how the College has been working to address these issues of class size and schedule adjustments, which so far has been going well.

Ms. Bollinger is in support of the Resolution for the Implementation of the Adjunct Pay Scale on today's Agenda and further mentioned that this is a great approach of the College to addressing the issue of class size helping maintain qualified adjuncts and keeping classrooms open.

Convocation is on August 11, 2023, at 4:00 p.m., via Zoom, or in person at the LRC Rm. 112.

Staff Advisory Member: Mr. Kenneth Bautista reported the following:

At this time, Mr. Bautista currently reported there is no update but did attend the Student Center Canopy Ribbon Cutting on Mon., Aug. 7, 2023 on campus.

Board of Trustees Community Outreach Report:

7/28/2023: Trustee Arriola attended the GCC Physical Master Plan presentation for the Board of Trustees and Foundation Board of Governors.

8/7/2023, Mon., 11:30 a.m., GCC Student Center Canopy Ribbon Cutting Ceremony:
Attended by Trustees Arriola, Padrones and Magwili.

8/9/2023: Trustee Grino attended a Commission of Nursing Leaders meeting with the Governor yesterday. The discussion focused on the Nursing workforce including addressing the issue of nursing shortage. Another discussion was GCC as one of the institutions that can really help out the community with the workforce. Trustee Grino also mentioned the bridge agreement between GCC and UOG. Part of the discussion is that a lot of students have had to redo some classes when students go to UOG and go through a series of testing. Need to look into removing this barrier. That after attending GCC's Nursing program and going into UOG's Nursing program, need to find a way for a seamless transition.

Trustee Grino also reported that the representative for the Nursing Leaders really recognized how GCC works as a team, especially with the CNA Cohort program and are looking at GCC to lead this initiative.

Another issue brought up as mentioned at the last Board meeting is the creation of a Nursing Workforce Center and GCC is being recognized in taking the lead with this initiative as well.

Trustee Grino further explained that it will be a hub for the different agencies, as last reported at the last meeting, it will be a collaboration with both the government and private sectors as something that could be developed here on Guam. A hub where all can share data such as looking at best practices, what is the issue when it comes to recruitment, what is the issue with education, salaries, and not just relating to nurses but all the healthcare workforce. That this could be funded by applying for federal grants. That the Governor supports this and can assist in looking for funds to start with the initial program.

VI. UNFINISHED BUSINESS

1. Construction Projects Updates. President Okada reported on the following:

Forensic Lab/DNA Building.

As last reported this project is 100% complete and the College received conditional occupancy for the GCC side of the building and will now be able to utilize the GCC classrooms, bathrooms and office space. As with the GPD side, there are still issues such as pending receipt of the remaining equipment and testing before full occupancy.

Building 300.

To date, this project is at 99.79% complete and waiting on EPA to inspect the potable waterline and DPW to give the College final clearance. A change order was issued for the installation of hand and guard rails, which should not affect final occupancy and is ongoing.

Wellness Center.

There is no new update as last reported that the College will be meeting with TRMA to revisit the design and update an alternative for this construction. The President will be meeting with Dr. Julie Ulloa-Heath in moving forward again.

Building B.

As of August 9, 2023, this project is 46.23% complete. There is a time extension for this project, which will be forthcoming.

Workforce Development Center (Barrigada property).

The President is currently working with the Legal Counsel on issues that need to be resolved and all documents required for the bid has been uploaded into KiteWorks, which is the electronic system with the U.S. Economic Development Authority (EDA). The College anticipates issuing this project out to bid soon.

Culinary Arts & Baking Center.

BME is currently working on the clearances with the various agencies. All of the Culinary equipment are temporarily stored at the Workforce Development Center in Barrigada and the College is trying to purchase storage units for these.

Generator for Building 2000.

The housing for this generator is 65% complete and a time extension has been approved for November 25, 2023.

2. Accreditation Updates. Ms. Pilar Williams, Dean of the School of Trades & Professional Service, and Accreditation Assistant Liaison Officer, provided a brief accreditation update since the last Board meeting three weeks ago. Dean Pilar is also presenting on behalf of Dr. Gina Tudela, the Vice President for Academic Affairs and the Accreditation Liaison Officer.

There are two (2) focuses on today's presentation. One is the review of ACCJC distance and correspondence review protocols that Dr. Gina is currently working on with the GCC Instructional Designer and the second is creating an Accreditation website with a team.

The College has collected so much data through the years and Ms. Cathy Solidum, the Assistant Director for AIER is part of the team and is the gatekeeper for the repository, which is a huge repository.

Dean Pilar provided an electronic view of how the proposed Accreditation website is currently set up and explained that there are four (4) areas of this on the website.

One is the ISER process with 4 individual Standard Chairpersons on committees who will be nominated and voted. Their names and photos will be posted. Currently, there are individuals in each committee and the Administrators are the Chairs. But as faculty get involved, we anticipate faculty will fill the Chair positions. There are committees for Standards I through IV.

A timeline was also on the proposed website and since then, it has been updated. This includes the Advanced ISER training with Gohar in March 2023, the Spring Assembly, a call out for committee interests, the presentation at the last Board meeting on August 10, 2023, and then additional ISER training when faculty returns.

The repository is another area on the website, which is considered the bulk of the website, which Ms. Solidum has done an excellent job of building. On the left side are institutional reports and the team is ensuring there are no dead links, which they have encountered.

Dean Pilar further explained there are different columns such as for Student Handbooks and SLO Handbooks and participatory governance and will be populated with all the Agendas and Minutes. Dean Pilar mentioned that included on the website is what was done with Accreditation in 2018.

Links will continue to be uploaded to ensure they are live links not just by moving documents from the old repository onto a page but creating new links to documents for the new repository. It would be easier to populate the website by just moving but creating brand new

links ensures they are live.

Dean Pilar concluded that this is what was being worked on the last 3 weeks for this update. It involved a lot of work and a lot of effort. She is looking forward to everyone's continued engagement with Accreditation.

The Board thanked the Accreditation team and support staff for their hard work.

VII. NEW BUSINESS.

1. Resolution re Adjunct Pay Update. The Board was presented with Resolution No. 12-2023, "Implementation of Adjunct Pay Scale" for consideration to update the current pay scale that was last updated in 2000, as Board of Trustees Resolution No. 10-2000. A freeze was then placed on adjunct faculty salary increases in 2002. The proposed resolution increases the current adjunct faculty pay scale with rates for 2024 with five (5) levels of adjunct pay and to include adjuncts teaching Adult High School and Adult Basic Education courses by following the rate of pay as proposed herein. The proposal will be effective during the beginning of the Spring 2024 semester. A motion was then made, as follows:

MOTION

IT WAS MOVED BY TRUSTEE GINA Y. RAMOS, SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE BOARD APPROVE THE BOARD OF TRUSTEES RESOLUTION NO. 12-2023, "IMPLEMENTATION OF ADJUNCT PAY SCALE," ADOPTING THE ADJUNCT FACULTY PAY SCALE RATES FOR 2024 FOR LEVEL 1 THROUGH LEVEL 5 OF ADJUNCT PAY; TO INCLUDE ADJUNCTS TEACHING ADULT HIGH SCHOOL AND ADULT BASIC EDUCATION COURSES TO FOLLOW THE RATE OF PAY, AS PRESENTED; AND FOR THIS PROPOSAL TO BE EFFECTIVE DURING THE BEGINNING OF THE SPRING 2024 SEMESTER. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

2. Resolution re GED Testing Fee Increase. The Board was presented with Resolution No. 13-2023, "High School Equivalency Increase In Existing Fees." The President explained that the GED fees for the College is what is provided to the College by the GED Testing Service. The proposed increase as presented in the Resolution is based on the increase by the GED Testing Service. This proposal has been adjudicated since April 2023 and is now being submitted to the Board for consideration. The required public hearings were conducted and the fee increase includes the Jurisdictional Fee, the Base Test Price, the Test-TakeR Fee and the Full GED Test Test-Taker Fee to be effective September 1, 2023. A motion was then made, as follows:

MOTION

IT WAS MOVED BY TRUSTEE GINA P. RAMOS, SECONDED BY TRUSTEE

KENLY MAGWILI, THAT THE BOARD APPROVE THE BOARD OF TRUSTEES RESOLUTION NO. 13-2023, "GCC HIGH SCHOOL EQUIVALENCY INCREASE IN EXISTING FEES" WITH SAID GED® FEE INCREASES, AS PRESENTED HEREIN, AND TO BE EFFECTIVE SEPTEMBER 1, 2023. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

3. President's Travel Request (September-October 2023). The following is the President's travel request: 2023 AACC Advocates in Action (tentative) in Washington D.C. on September 18-19, 2023, funded by promotional funds; and the National Association of State Boards of Education (NASBE) Annual Conference 2023, in San Diego, California, on October 25-28, 2023, to be funded by GDOE. A motion was then made, as follows:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE GINA Y. RAMOS, TO APPROVE THE PRESIDENT'S TRAVEL REQUEST FOR SEPTEMBER-OCTOBER 2023. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

At this time, a motion was made as follows:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE GINA Y. RAMOS, THAT THE MEETING CONVENE INTO EXECUTIVE SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

At 12:43 p.m., the meeting convened into Executive Session.

VIII. EXECUTIVE SESSION

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

The following motion was then made:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE GINA Y. RAMOS, THAT THE MEETING RECONVENE INTO OPEN SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

At 1:00 p.m., the meeting reconvened into Open Session.

At this time the Chairman and on behalf of the Board of Trustees expressed their appreciation to everyone participating during today's meeting including the Administrators. He further expressed that it is exciting to see that the GCC family is helping support Guam during recovery efforts after Typhoon Mawar. He especially mentioned to Trustee Magwili, and the Advisory Members to express the Board's appreciation to the students, faculty and staff.

A motion was then made to accept the President's Report, as follows:

MOTION

IT WAS MOVED BY TRUSTEE GINA Y. RAMOS, SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE PRESIDENT'S REPORT BE ACCEPTED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

IX. ADJOURNMENT. A motion was made to adjourn the meeting, as follows:

MOTION

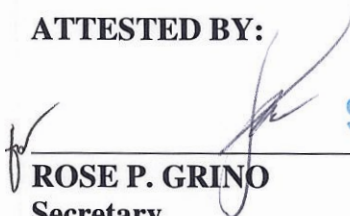
IT WAS MOVED BY TRUSTEE CARLO LEON GUERRERO, SECONDED BY TRUSTEE KENLY MAGWILI, THAT THE MEETING OF AUGUST 10, 2023, BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

There being no further discussion, the meeting of August 10, 2023, adjourned at 1:01 p.m.

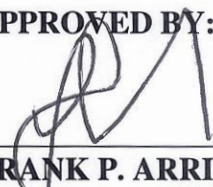
SUBMITTED BY:


BERTHA M. GUERRERO SEP 13 2023
Recording Secretary

ATTESTED BY:


ROSE P. GRINO SEP 13 2023
Secretary

APPROVED BY:


FRANK P. ARRIOLA SEP 13 2023
Chairperson

September 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 LABOR DAY	5	6	7	8 Standard I Training 10AM—12PM Standard II Training 2PM—4PM	9
10	11	12	13	14	15 Standard III Training 10AM—12PM Standard IV Training 2PM—4PM	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

*Standard Committees Weekly Meetings & Email Weekly Progress Reports to:
 ALO: virginia.tudela@guamcc.edu and Assistant ALO: pilar.williams@guamcc.edu*

October 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Outlines Due
 • Bullet Points (main points)
 • Evidence

Feedback will be provided to Standard Committees—
 re: Outlines

COLLEGE ASSEMBLY ISER UPDATE

*Standard Committees Weekly Meetings & Email Weekly Progress Reports to:
 ALO: virginia.tudela@guamcc.edu and Assistant ALO: pilar.williams@guamcc.edu*

November 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 ALL SOUL'S DAY	3	4
5	6	7	8	9	10 VETERAN'S DAY	11
12	13	14	15	16	17 1st Draft Due	18
19	20	21	22	23	24	25
				THANKSGIVING BREAK		
26	27	28	29 Last Day of M/W Classes	30		

*Standard Committees Weekly Meetings & Email Weekly Progress Reports to:
 ALO: virginia.tudela@guamcc.edu and Assistant ALO: pilar.williams@guamcc.edu*

December 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
3	4	5 <i>Last Day of T/R Classes</i>	6	7	8	9 <i>Last Day of Saturday Classes</i>
10	11	12	13	14	15 <i>Last Day of Friday Classes</i>	16
17	18 <i>Grades Due</i>	19	20	21	22	23
24	25	26	27	28	29	30
31						

**Standard Committees Weekly Meetings & Email Weekly Progress Reports to:
ALO: virginia.tudela@guamcc.edu and Assistant ALO: pilar.williams@guamcc.edu**

January 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 NEW YEAR'S DAY	2	3	4	5	6
7	8 <i>Faculty Start Date</i>	9	10 <i>1st Day of M/W Classes</i>	11 <i>1st Day of T/R Classes</i>	12 <i>1st Day of Friday Classes Draft Feedback Returned to Standard Committees</i>	13 <i>1st Day of Saturday Classes</i>
14	15 MARTIN LUTHER KING JR DAY	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**Standard Committees Weekly Meetings & Email Weekly Progress Reports to:
ALO: virginia.tudela@guamcc.edu and Assistant ALO: pilar.williams@guamcc.edu**

February 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16 2nd Draft Due	17
18	19	20	21	22	23	24
25	26	27	28	29		

*Standard Committees Weekly Meetings & Email Weekly Progress Reports to:
 ALO: virginia.tudela@guamcc.edu and Assistant ALO: pilar.williams@guamcc.edu*

March 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
3					1 Draft Feedback Returned to Standard Committees	2
	4 GUAM HERITAGE & CHAMORRO HERITAGE DAY	5	6	7	8	9
10	11	12	13	14	15 3rd Draft Completed for review by campus constituents	16
17	18	19	20	21	22	23
24	25	26 S P	27 R I N G	28 B R E A	29 K	30
31						

Draft to be reviewed in Mid March by (The Board, CGC, Faculty Senate, Staff Senate, and COPSA)

April 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 COLLEGE ASSEMBLY ISER UPDATE	2	3	4	5	6
7	8	9	10	11	12 Feedback from campus constituencies incorporated into the ISER	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

*Standard Committees Weekly Meetings & Email Weekly Progress Reports to:
 ALO: virginia.tudela@guamcc.edu and Assistant ALO: pilar.williams@guamcc.edu*

May 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 <i>Last Day of M/W Classes</i>	7	8	9 <i>Grades Due</i>	10	11
12	13	14	15	16	17 <i>Graduation</i>	18
19	20	21	22	23	24	25
26	27 MEMORIAL DAY	28	29	30	31	

*Standard Committees Weekly Meetings & Email Weekly Progress Reports to:
 ALO: virginia.tudela@guamcc.edu and Assistant ALO: pilar.williams@guamcc.edu*

June 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4 INDEPENDENCE DAY	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21 LIBERATION DAY	22	23	24	25	26	27
28	29	30	31			

August 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <i>ISER DUE</i>	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Accreditation Update to the BOT

September 13, 2023

The ALO has focused her efforts on the following three areas:

1. Committee Membership Listing

The following Standards Committee Membership Listing for AY 2023-2024 was posted on September 1, 2023. The listing includes faculty who submitted applications to the Vice President for Academic Affairs to serve.

Standard 1: Institutional Mission and Effectiveness

Dr. Mike Chan	Dean – TSS
Joachim Roberto	Program Specialist – Office of the President
Ava Garcia	Admissions & Registration Coordinator
John Payne	Program Specialist – TSS
Francisco Palacios	Sustainability & Project Coordinator – Planning & Development
Dr. Anthony Sunga	Professor – Math & Science
Bertha Guerrero	Staff Support - Administrative Secretary II – Office of the President

Standard 2: Student Success

Pilar Williams	Dean – TPS
Catherine Solidum	Assistant Director – AIER
Gerald Cruz	Associate Dean – TSS
Dr. Christine Sison	Associate Dean – TPS
Esther Rios	Program Specialist – Reach for College
Dr. Marsha Postrozny-Torres	Professor Education – Early Childhood Education
Marivic Schrage	Associate Professor – Education
Tasi Mafnas	Staff Support – Administrative Assistant – Dean’s Office

Standard 3: Infrastructure & Resources

Rodalyn Gerardo	Vice President – Finance & Administration
Edwin Limtuatco	Controller – Finance & Administration
Adrian Atalig	Chief Information Technology Officer – Management Information Systems
Apolline San Nicolas	Chief Human Resources Officer – Human Resources
Joleen Evangelista	Procurement & Inventory Administrator – Finance & Administration
Carl Torres II	Instructor – Math & Science – Math
Josephine Arceo	Staff Support – Administrative Assistant – Planning & Development

Standard 4: Governance & Decision Making

Dr. Julie Ulloa-Heath	Assistant Director – Planning & Development
John Dela Rosa	Assistant Director – Communications & Promotions
Board Member	Frank Arriola – Board Chairperson
	Carlo Leon Guerrero – Board Vice Chairperson
Carol Cruz	Assistant Professor – Hospitality & Tourism
Cheryl San Nicolas	General Accounting Supervisor – Finance & Administration
Barbara Blas	Support Staff – Administrative Assistant – Academic Affairs Division

2. The GCC/ISER Calendar has been prepared detailing important deadlines.

3 ISER Training & Weekly Reporting

Training consisted of a presentation on each Standard and all sub categories along with relevant review criterion for each.

The new ISER template was also reviewed and each committee has been provided with the form fillable template to begin their draft narratives.

Each committee will be providing weekly progress reports to the ALO moving forward.

- a. ISER training for **Standard 1** committee members was held on Friday, September 8, 2023 from 10:00am to 12:00pm. Chair & Co-Chair selection will be completed this week.
- b. ISER training for **Standard 2** committee members was held on Friday, September 8, 2023 from 2:00-4:00pm. Marivic Schrage has been selected by committee members to serve as Chair and Dr. Marsha Postrozny-Torres has been selected to serve as Co-Chair.
- c. ISER training for **Standard 3** committee members is scheduled for Friday, September 15, 2023 from 10:00am to 12:00pm. Chairs and Co-Chair will be selected at this meeting.
- d. ISER training for **Standard 4** committee members is scheduled for Friday, September 15, 2023 from 2:00pm – 4:00pm. Chairs and Co-Chair will be selected at this meeting.