

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of August 12, 2022

Minutes

I. CALL TO ORDER. The monthly meeting of the GCC Board of Trustees held August 12, 2022, was called to order at 12:35 p.m., by Vice Chairperson Carlo Leon Guerrero in Room 112 located at the Guam Community College Learning Resource Center (Library) in Mangilao, Guam.

1. Roll Call. Trustees Present: Mr. Carlo Leon Guerrero, Vice Chairperson; Ms. Rose P. Grino, Secretary; Mr. Eloy P. Hara; and Mr. Kenly Magwili, Student Trustee. Mr. Frank P. Arriola, Chairperson (schedule conflict); Richard P. Sablan, Treasurer (schedule conflict).

Others in attendance: Dr. Mary A.Y. Okada, President; Ms. Rodalyn Gerardo, Vice President for Finance & Administration Division; Ms. Pilar Williams, Dean, TPS; Dr. Julie Ulloa-Heath, Assistant Director, Planning & Development; Ms. Apolline San Nicolas, Chief Human Resources Officer; Mr. John Dela Rosa, Assistant Director, Communications and Promotions; Mr. Kenneth Bautista, Support Staff Advisory Member; Attorney Rebecca Wrightson.

2. Recital of Mission Statement. Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES – July 8, 2022.

MOTION

IT WAS MOVED BY TRUSTEE ELOY P. HARA, AND SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE BOARD APPROVES THE MEETING MINUTES OF JULY 8, 2022, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

III. COMMUNICATIONS. None.

IV. PUBLIC DISCUSSION. No request.

V. REPORTS

1. President's Report: President Okada reported on the following:

Financial Status: The President provided the Board with a current financial status of the College as follows:

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FY2022: As of August 5, 2022, the College received a total of approximately \$17,452,179.00, as follows: \$13,329,888.00 for the General Fund; \$78,500.00 for establishment of the scholarship office under Financial Aid; \$3,597,440.00 for MDF; \$65,189.00 for the POST Commission; \$200,400.00 for the Capital Improvement Fund for the lease payment for USDA; and \$180,762.00 for the First-Generation Trust Fund Initiative. This equates to 94% of the total amount requested based on the allotment schedule for the fiscal year.

Capital Improvement Projects and other activities: The following is a report from the President.

The College is continuing with the replacement and upgrade of the air-conditioning. A new bid will also go out soon for additional units; status of the Building 2000 generator is trenching is continuing for the concrete footing in the back area of the building at 23% complete; the underground water leak detection is ongoing and based on the initial assessment there will be some repairs and should be done before additional assessment is conducted; the status for the water source redesign for Building 6000 is that the pump has been ordered and is expected to arrive in November 2022 due to delays from the manufacturer and now waiting for more updates.

Other activities: All the cohorts for the paramedic students that have gone to Tyler, Texas, passed their psychomotor exam and their next step is to take the NREMT certification on island; registration is ongoing and employees have been very supportive in providing services on Saturday, 8am-12pm, to accommodate prospective students. Aside from Admissions and Registration Office, this includes the Cashier, Health Center and Advisement services.

The College participated in the DYA Summer Youth employment program with 10 participants placed throughout the campus; the College received notice of an additional \$500,000 from the U.S. Department of Education to support students for the Fall and Spring semesters. This is as a result of additional funding the College requested based on the percentage of students under the Pell grant for these particular semesters.

As a highlight, the College enrollment increased this summer to 504 students. This is basically due to the boot camps during the summer.

Representatives participated in the 2022 Relay for Life in Hagatna and with fundraising activities on campus coordinated by Ms. Tamara Hiura and Ms. Barbara Blas; the College continued and renewed its contract with Ethink in order to continue and support online learning platform; the groundbreaking ceremony for the expansion and renovation of Building B was held on July 28, 2022 onsite; several activities will be coming up with completion of the boot camps; another groundbreaking will be held in two weeks for the Student Center concrete canopy.

2. Monthly Activities Report.

Student Trustee: Trustee Kenly Magwili reported the following:

8/7/2022: GCC College Fair, Micronesia Mall, Trustee Magwili attended the fair and also participated in the Macy's fashion show with other students, and GCC employees, who participated as well.

8/11/2022: COPSA held its final meeting and training for the summer.

8/12/2022: Today is the GCC Campus Tour at 9:00 a.m. and 12:00 p.m.

8/15/2022: Fall 2022 Student Orientation with two sessions, 9:00 a.m. and 12:00 p.m.

8/17/2022: First day of classes beginning with Mon./Wed. classes.

8/18/2022: First day of Tues./Thurs. classes.

8/19/2022: First day of Fri. classes.

8/20/2022: First day of Sat. Classes.

Faculty Advisory Member:

Ms. Simone Bollinger was not in attendance for today's meeting.

Support Staff Advisory Member: Mr. Kenneth Bautista reported the following:

Employees are busy preparing the campus for the Fall semester classes.

Staff coming in on Saturday to help with registration and for those needing further assistance with other services.

Attended the GCC College Fair at the Micronesia Mall on August 7, 2022, along with other departments who came out to assist.

Attended the July 28, 2022 Building B groundbreaking ceremony.

At this time, the Vice Chairperson expressed his thank you to the GCC team and their families for taking the extra time and hours in supporting students back to school and for GCC's continued efforts with enrollment.

Trustee Grino also expressed her thank you for GCC's participation during the Liberation Day parade and for GCC's collaboration with UOG in preparing the float.

With regards to the College Fair held at the Micronesia Mall on Saturday, August 7, 2022, Trustee Grino has received good feedback from the public of how it is a great opportunity for College exposure and for community awareness of services the College has to offer. Trustee Grino further expressed her thank you to the team who participated in this and knowing it was a weekend.

Trustee Grino informed the Board that she and Ms. Dee Duenas are part of the planning committee for a conference on infectious diseases such as COVID and Tuberculosis on August 27-28, 2022. GCC students were also invited to be a part of this.

Board of Trustees Community Outreach Report:

7/28/2022: Trustees Leon Guerrero and Magwili attended the Building B groundbreaking ceremony.

7/29/2022: Trustees Leon Guerrero and Grino attended the Burgers & Beer fundraiser.

VI. UNFINISHED BUSINESS

1. Construction Projects Updates. President Okada reported on the following:

Forensic Lab/DNA Building.

To date, this project remains at 99.36% complete. The generator is expected to arrive 10/3/2022; and contractor is still working on addressing the delays for the fire alarm system.

Building 300.

This project completion rate is at 97%. The new fire alarm system has been completed. The College is waiting on G4S to deactivate the old system in order for the new system to be activated; currently working on tapping the water supply for the sprinkler system.

Wellness Center.

The College recently met with USDA representatives and are now working on the pre-application for submission at the end of August 2022.

Building B.

As previously reported the groundbreaking was held July 28, 2022, at 10:00 a.m. onsite. This project is now 2.9% complete and currently waiting on Dept. of Public Health clearances to get DPW's approval.

Workforce Development Center (Barrigada property).

As part of launching this project with certain requirements needed, meetings were held with the Engineer from the U.S. Economic Development Authority (EDA) with the College team consisting of the Vice President for Finance & Administration, the Assistant Director for Planning & Development, the Sustainability Coordinator, GCC Comptroller, GCC Accountant and the President. At the same time, working with the Materials Management Administrator for the scope of work for this project to go out to bid.

VII. NEW BUSINESS.

1. Chairman's Travel (2022 APAFS). The Asia Pacific Association for Fiduciary Studies (APAFS) conference will be held November 2022 in Manila, Philippines. The BOT Chairman is also a member of the GCC Foundation Board of Governors and members attend this conference as part of their fiduciary responsibility.

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE CHAIRMAN'S TRAVEL REQUEST FOR THE 2022 APAFS CONFERENCE IN MANILA, PHILIPPINES, NOVEMBER 2022, IS HEREBY APPROVED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

2. President's Travel Request (Fall 2022.) The following is the President's Travel Request for Fall 2022:

AANAPISI Week/PPEC convening, September 25-29, 2022, Washington, DC, funds reimbursable up to \$4,000.

Commission Development Workshop, October 26-28, 2022, Honolulu, Hawaii, funds 100% reimbursable.

APAFS Pacific Region Investment Conference, November 14-18, 2022, Manila, Philippines, 100% promo funding.

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE PRESIDENT'S TRAVEL REQUEST FOR FALL 2022, AS PRESENTED, IS HEREBY APPROVED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

At this time, a motion was made as follows:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE MEETING CONVENE INTO EXECUTIVE SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

At 12:56 p.m., the meeting convened into Executive Session.

VIII. EXECUTIVE SESSION

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

At this time, a motion was made to reconvene into open session:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE MEETING RECONVENE INTO OPEN SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

At 1:08 p.m., the meeting reconvened into Open Session.

A motion was then made to accept the President's Report, as follows:

MOTION

IT WAS MOVED BY TRUSTEE ELOY P. HARA, SECONDED BY TRUSTEE KENLY MAGWILI, THAT THE PRESIDENT'S REPORT BE ACCEPTED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

IX. ADJOURNMENT. A motion was made to adjourn the meeting, as follows:

MOTION

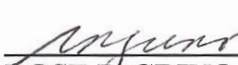
IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE KENLY MAGWILI, THAT THE MEETING OF AUGUST 12, 2022, BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

There being no further discussion, the meeting of August 12, 2022, adjourned at 1:08 p.m.


SUBMITTED BY:


BERTHA M. GUERRERO SEP 09 2022
Recording Secretary

ATTESTED BY:


ROSE P. GRINO SEP 09 2022
Secretary

APPROVED BY:


FRANK P. ARRIOLA SEP 09 2022
Chairperson