

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of January 3, 2008

Minutes

The meeting of January 3, 2008 was called to order at 6:05 p.m., by Chairperson Ms. Gina Y. Ramos. The meeting was held in the Board's Conference Room located at the Student Services & Administration Building.

I. ROLL CALL

Trustees Present: Ms. Maria D. Garcia, Mr. Joseph B. Leon Guerrero, Ms. Charlene K. Flores,

Trustees not in attendance: Mr. Eduardo R. Ilao (Off Island)

Others in attendance: Ms. Mary A.Y. Okada, President, Attorney John Aguon, Legal Counsel, Dr. Ray Somera, Vice President, Academic Affairs Division, Ms. Carmen K. Santos, Vice President, Business & Finance Division, Mr. Reilly Ridgell, Dean, School of Trades & Professional Services, Ms. Michelle Santos, Dean, School of Technology & Student Services, Ms. Cathy Gogue, Assistant Director, Communications & Promotions.

Not in attendance: Mr. Ken Bautista, Support Staff Advisory Member (work duty), Mr. Barry Mead, Faculty Advisory Member.

II. APPROVAL OF MINUTES

1. December 11, 2007 Monthly Meeting

MOTION

IT WAS MOVED BY TRUSTEE CHARLENE K. FLORES, SECONDED BY JOSEPH B. LEON GUERRERO, THAT THE BOARD APPROVES THE MONTHLY MEETING MINUTES OF DECEMBER 11, 2007, SUBJECT TO CORRECTIONS. MOTION CARRIES. (Voting: 4 ayes, 0 nays)

III. COMMUNICATIONS - None.

IV. PUBLIC DISCUSSION - None.

V. REPORTS

1. President's Report:

Financial Status of the College:

President Okada reported that as of December 31, 2007, GCC collected about \$2.3 million of its FY08 appropriation with a balance of \$2.687 million still due. Because GCC is still loading its FY08 budget into its new financial system, in the next months the Board will see an increase in expenditures by the College. With regard to the repayment of the loan to USDOE, USDOE confirmed receipt of GCC's first interest payment. For the payment due by June 1, 2008, monies for that payment has been set aside and placed in a TCD.

2. Monthly Activities Report: Student Trustee

Trustee Flores reported on the following:

- January 11, 2008: An all day COPSA's Leadership Retreat will be held in the Multipurpose Auditorium
- January 9, 2008: New Student Orientation will be held.
- January 16, 2008: First day of classes.

VI. UNFINISHED BUSINESS

1. New Science & Allied Health Building (Update)

President Okada reported that per Shawn Gumataotao from the Governor's office, USDOJ's budget is still pending the approval by U.S. President Bush. She reiterated that of the \$10 million that is being requested by Guam, \$3 million of that amount will be given to GCC for its Science & Allied Health Building.

2. Board Assessment

President Okada reminded board members that they will be provided, for their input, a copy of the Board's Self Evaluation Questionnaire (BSEQ) and a copy of the Governing Board's Assessment Questionnaire (GBAQ) before the scheduled Joint Boards Retreat. Completed surveys are to be submitted to Lou Bautista at the Retreat on January 19th, or anytime before February 7, 2008.

3. Proposed Board Policy: GCC Ethics Policy (2nd Reading)

President Okada reiterated that at the Board's last meeting the proposed policy was moved into second reading for continued review and dialogue. Referring to the second and last paragraphs under the Introductory Statement on page 2, Chair Ramos recommended that because the second paragraph indicates that as representatives of GCC we also interact and develop close ties with representatives of governmental agencies and the private sector, that the last paragraph also include external stakeholders if they are representing the college. For clarification, Dean Santos said that as long as it is clear that "external stakeholders" are in the capacity of representing GCC.

In light of the discussion and suggestion to amend the last paragraph on page 2, legal counsel, for the next meeting, was asked to review and provide feedback on the issue of at what point does the proposed policy move into the next reading.

MOTION

IT WAS MOVED BY TRUSTEE MARIA D. GARCIA, SECONDED BY TRUSTEE JOSEPH B. LEON GUERRERO, THAT THE BOARD TABLE THE ISSUE PENDING LEGAL COUNSEL'S REVIEW. MOTION CARRIES. (Voting 4 ayes, 0 nays)

VII. NEW BUSINESS

1. Re-examining of Board Policy 100: GCC Mission Statement

President Okada noted that as a technical requirement for accreditation, what is needed tonight is for the Board to acknowledge that they've re-examined the Mission Statement and approve it as written. She emphasized that as part of the board's assessment, the Board is currently reviewing its policies and upon completion a recommendation can still be made to amend Policy 100. The Board's approval tonight is only to acknowledge that they've re-examined the Mission Statement.

MOTION

IT WAS MOVED BY TRUSTEE MARIA D. GARCIA, SECONDED BY TRUSTEE CHARLENE K. FLORES, THAT THE BOARD APPROVES THE MISSION STATEMENT AS PRESENTED. MOTION CARRIES. (Voting: 4 ayes, 0 nays) (Copy attached)

2. President's Travel Schedule (January - March 2008)

President Okada requested Board approval for the following travel:

- February 27-28, 2008: Quarterly meeting with IGIA in Washington, DC (tentative only)
- March 24-25, 2008: PPEC meeting in Hawaii
- March 26, 2008: Presidents and Chief Financial Officers meeting in Hawaii, sponsored by PPEC.

MOTION

IT WAS MOVED BY TRUSTEE JOSEPH B. LEON GUERRERO, SECONDED BY TRUSTEE CHARLENE K. FLORES, THAT THE BOARD APPROVES THE PRESIDENT'S TRAVEL SCHEDULE AS PRESENTED. MOTION CARRIES. (Voting: 4 ayes, 0 nays)

At 6:30 p.m., the Board meeting went into Executive Session.

VIII. EXECUTIVE SESSION

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

At 7:30 p.m., the Board meeting reconvened to open Session.

President Okada's Report:

MOTION

IT WAS MOVED BY TRUSTEE JOSEPH B. LEON GUERRERO, SECONDED BY TRUSTEE MARIA D. GARCIA, THAT THE BOARD ACCEPTS PRESIDENT OKADA'S PROGRESS REPORT. MOTION CARRIES. (Voting: 4 ayes, 0 nays)

IX. ADJOURNMENT

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There being no further discussions, the meeting of January 3, 2008 adjourned at 7:35 p.m..

SUBMITTED BY:



LOURDES V. BAUTISTA
Recording Secretary

ATTESTED BY:



FEB 15 2008

CHARLENE K. FLORES
Secretary

APPROVED BY:



FEB 15 2008

GINA Y. RAMOS
Chairperson

Attachment:

1. Resolution 4-2008, Policy 100: GCC Mission Statement

MISSION STATEMENT

WHEREAS, Guam Community College was created by Public Law 14-77 in 1977 to provide secondary and postsecondary educational programs with emphasis on vocational-technical education, adult and continuing education, community education, and short-term specialized training; and

WHEREAS, the College seeks to meet the needs of Guam's youth and adult student clientele to achieve their career and quality of life goals; and

WHEREAS, the College endeavors to be perceived by industry clients as a responsive and valued partner in serving the needs of a trained workforce; and

WHEREAS, the College strives to provide a community of students, educators, and administrators all sharing an enthusiastic commitment to learning, student development, and staff professional development; and

WHEREAS, the College seeks to satisfy our major financial supporters and to make them proud of the manner in which our mission objectives are met; and

WHEREAS, the College must continue its long history of demonstrated effective management practices, fiscal responsibility, and academic integrity; and

WHEREAS, continuation as a leader responsive to the needs and concerns of our community in Guam and Micronesia demands that the institution's Mission Statement be reexamined periodically.

NOW, THEREFORE, BE IT RESOLVED, that the Mission Statement be scheduled for reexamination in due course by the College community in January of each year; and

NOW, BE IT FURTHER RESOLVED by this resolution, that the following Mission Statement represents the institutional reexamination and adoption of the following Mission Statement for January 2008:

GCC MISSION STATEMENT

Guam Community College is a public, open access secondary and post-secondary institution. We serve the diverse communities of Guam as a regional focal point for Micronesia within the Asia-Pacific Rim. We provide education and vocational training that is premised on lifelong learning. GCC is committed to providing quality learning opportunities in occupational, vocational-technical, technological, academic and continuing education reflective of our community and industry needs.

**Re-examined and Adopted: January 3, 2008
Resolution 4-2008**