

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of January 5, 2011

Minutes

I. CALL TO ORDER

The monthly meeting of January 5, 2011 was called to order at 6:00 p.m. Ms. Gina Y. Ramos, Board Chairperson, presided over the meeting held in the President's Conference Room located at the Student Services & Administration Building.

1. Roll Call

Trustees Present: Ms. Gina Y. Ramos, Ms. Deborah C. Belanger, Mr. Frank P. Arriola, Ms. Paling April Cruz, Mr. Eduardo R. Ilao, Mr. Edward G. Untalan.

Not in attendance: Ms. Maria Dilanco Garcia

Others in attendance: Dr. Mary A.Y. Okada, President, Mr. Barry Mead, Faculty Advisory Member, Mr. Kenneth Bautista, Support Staff Advisory Member, Attorney Sarah Strock, Legal Counsel, Dr. R. Ray D. Somera, Vice President for Academic Affairs, Carmen K. Santos, Vice President for Finance & Administration, Dr. Michelle Santos, Dean, School of Technology & Student Services, Mr. Reilly Ridgell, Dean, School of Trades & Professional Services, Ms. Doris U. Perez, Assistant Director, Planning & Development, Ms. Jayne Flores, Assistant Director, Communications & Promotions, Ms. Lolita Reyes, Assistant Director, Development & Alumni Relations.

2. Recital of Mission Statement

Board members recited the Mission Statement: *The mission of the Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.*

II. APPROVAL OF MINUTES

1. December 8, 2010 Meeting

MOTION

IT WAS MOVED BY TRUSTEE EDUARDO R. ILAO, SECONDED BY CHAIR GINA Y. RAMOS, THAT THE BOARD APPROVES THE MEETING MINUTES OF DECEMBER 8, 2010, SUBJECT TO CORRECTIONS. MOTION CARRIES. (Voting: 6 ayes, 0 nays)

III. COMMUNICATIONS

1. Letter from Hawaiian Rock Products

President Okada apprized the Board that she received official notification from Hawaiian Rock Product donating to GCC in the amount of \$100,000.00. The donation consists of ready mix concrete, installed asphalt pavement, concrete blocks, concrete pipes and aggregates. This contribution of supplies will be used to finish the brick wall in front of the campus. In lieu of the donation, GCC will provide Hawaiian Rock Product's naming opportunity towards the Anthony A. Leon Guerrero's Allied Health Center's science laboratory.

IV. PUBLIC DISCUSSION - None.

V. REPORTS

1. President's Report: President Okada reported on the following:

–Financial Status: As of today, the college has received the remaining amounts of its Fiscal Year 2010 appropriations. For the current fiscal year 2011, to date the College has received only \$35,000.00 appropriations with a balance of about \$5.5 million still to be collected from the GenFund, LPN, TAF, and MDF. A meeting has been scheduled with the new administration to discuss release of funds and cash flow.

–FY2011 Capital Improvement Projects (CIP): President Okada reported that for the 14 projects that have been identified, a timeline has been presented for the completion of the campus projects.

–Guam Power Authority (GPA) Lease Agreement Project: President Okada noted that GPA has interest in 50-200 acres of GCC property and provided a draft lease agreement for review. Further discussion needs to take place with legal counsel regarding a government to government lease agreement that creates the best use of GCC's property.

2. Monthly Activities Report

Student Trustee: No report.

Faculty Advisory Member: Mr. Mead reported on the following:

- Receiver on record as of December 1, 2010 for Guam Community College Faculty Union.
- Governor Calvo appointed Mr. Mead to the Guam Education Board (as a parent).
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Support Staff Advisory Member: Mr. Bautista reported on the following:

- GCC's 2011 Biggest Loser Challenge is coming up

3. Board of Trustees Community Outreach Report

Trustee Arriola attended the Guam Junior Golf this past month. Chair Ramos also noted that she attended the Guam Medical Association/Nursing Association's Christmas Ball.

VI. UNFINISHED BUSINESS

1. Construction Project Updates

Student Center - President Okada reported that the building permit for the Student Center was received December 13, 2010 and is underway. Additionally, she re-iterated that at every meeting held with the architects and contractor, they are reminded that the deadline to complete the Student Center Project with a 100% occupancy turn over to the Guam Community College is and must be November 30, 2011.

Foundation Building Renovation: The bid & evaluation for the Foundation building has been completed. President Okada noted that it is awaiting final recommendation from the architectural firm, Taniguchi-Ruth, Makio (TRMA) before the award will be issued.

Photovoltaic Lights Project: President Okada reported that the Notification to Proceed (NTP) was issued for the project and is now awaiting Tanaguchi Ruth Makio Architectural firm to do the value added engineering evaluation.

VII. NEW BUSINESS

1. Proposed Board Policy: Granting of A Posthumous Degree at Guam Community College (1st Reading)

President Okada reported that this policy proposal is intended to recognize the academic achievement of a deceased student and award a posthumous degree at GCC. She shared that the College received two requests for posthumous degrees. Additionally, Dr. Somera noted the proposed policy was a two year long project of the Registrar, with input of the Faculty Senate.

MOTION

IT WAS MOVED BY TRUSTEE FRANK P. ARRIOLA, SECONDED BY TRUSTEE EDWARD G. UNTALAN, THAT THE BOARD MOVE THE PROPOSED BOARD POLICY ENTITLED "GRANTING OF A POSTHUMOUS DEGREE" INTO SECOND READING. MOTION CARRIES. (Voting: 6 ayes, 0 nays)

- 2. Review of, amend, adopt:**
- **GCC Board of Trustees Bylaws**

- **GCC Foundation Board of Governors Bylaws**
- **GCC Foundation Articles of Incorporation**

President Okada requested the Board's consideration to de-link the Board of Trustees and the Foundation Board of Governors to allow for the autonomy of the Foundation Board of Governors. As part of the existing Bylaws, the Board of Trustees has control over the Foundation Board of Governors. She emphasized the update to the Bylaws is needed to separate the Board of Trustees control of the Foundation Board of Governors, thereby creating autonomous entities.

It was recommended by Chair Ramos that this issue be tabled. Board members concurred.

MOTION

IT WAS MOVED BY TRUSTEE FRANK P. ARRIOLA, SECONDED BY TRUSTEE EDWARD G. UNTALAN, THAT THE BOARD TABLE THE REVIEW OF THE GCC BOARD OF TRUSTEES BYLAWS, THE GCC FOUNDATION BOARD OF GOVERNORS BYLAWS, AND THE GCC FOUNDATION ARTICLES OF INCORPORATION. MOTION CARRIES. (Voting: 6 ayes, 0 nays)

3. GCC Property Access Request - Mr. Vicente Calvo

President Okada requested the Board's consideration to engage in further discussion with land-locked property owners regarding access to GCC's property.

MOTION

IT WAS MOVED BY TRUSTEE EDWARD G. UNTALAN, SECONDED BY TRUSTEE DEBORAH C. BELANGER, TO ALLOW PRESIDENT OKADA TO EXPLORE OPTIONS WITH REGARDS TO ALLOWING MR. VICENTE CALVO GCC PROPERTY ACCESS. MOTION CARRIES. (Voting: 6 ayes, 0 nays)

At 6:40 p.m., the meeting went into Executive Session.

VIII. EXECUTIVE SESSION

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**


At 7:20 p.m., the meeting reconvened to open session.

MOTION

IT WAS MOVED BY TRUSTEE FRANK G. ARRIOLA, SECONDED BY TRUSTEE PALING APRIL CRUZ, THAT THE BOARD ACCEPTS PRESIDENT OKADA'S PROGRESS REPORT. MOTION CARRIES. (Voting: 6 ayes, 0 nays)

IX. ADJOURNMENT - There being no further discussions, the meeting of January 5, 2011 adjourned at 7:30 p.m.

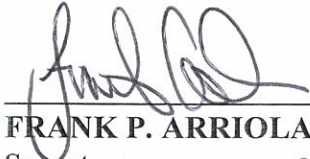
SUBMITTED BY:



ESTHER A. MUNA

Executive Secretary to the President

ATTESTED BY:

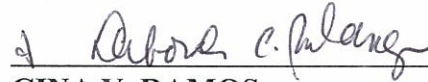


FRANK P. ARRIOLA

Secretary

FEB - 9 2011

APPROVED BY:



GINA Y. RAMOS

Chairperson

FEB - 9 2011