

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of December 4, 2008

Minutes

The monthly meeting of December 4, 2008 was called to order at 6:00pm by Vice Chairperson Garcia. The meeting was held in the President's Conference Room located at the Student Services & Administration Building.

At this time, the Oath of Office was administered to Vice Chair Maria Dilanco Garcia by Trustee/Secretary Charlene K. Flores and to Mr. Felix C. Sablan by Vice Chair Garcia. Vice Chair Garcia and Mr. Sablan were recently re-appointed and appointed respectively by Governor Camacho to serve a term of five years each on the GCC Board. Congratulations were extended to both.

I. ROLL CALL

Trustees Present: Ms. Maria Dilanco Garcia, Ms. Charlene K. Flores, Mr. Eduardo R. Ilao, Mr. Frank P. Arriola, Mr. Felix C. Sablan.

Not in attendance: Ms. Gina Y. Ramos (prior commitment), Ms. Deborah C. Belanger (prior commitment)

Others in attendance: Ms. Mary A.Y. Okada, President, Mr. Barry Mead, Faculty Advisory Member, Attorney David Hopkins, Legal Counsel, Dr. Ray Somera, Vice President, Academic Affairs Division, Ms. Carmen K. Santos, Vice President, Business & Finance Division, Mr. John Camacho, Vice President, Administrative Services Division, Dr. Michelle Santos, Dean, School of Technology & Student Services, Ms. Cathy Gogue, Assistant Director, Communications & Promotions.

Not in attendance: Mr. Kenneth Bautista, Support Staff Advisory Member (prior commitment)

II. APPROVAL OF MINUTES

1. November 17, 2008 Meeting

MOTION

IT WAS MOVED BY TRUSTEE EDUARDO R. ILAO, SECONDED BY TRUSTEE FRANK P. ARRIOLA, THAT THE BOARD APPROVES THE MEETING MINUTES OF NOVEMBER 17, 2008, SUBJECT TO CORRECTIONS. MOTION CARRIES. (Voting: 5 ayes, 0 nays)

III. COMMUNICATIONS - None.

IV. PUBLIC DISCUSSION - None.

V. REPORTS

1. President's Report:

Financial Status of the College:

- Remaining balance due to GCC for FY2008 is still pending release from DOA.
- GCC currently working on reconciling its books with the Department of Administration to close out FY2008.

- Met with Bertha Duenas from the Bureau of Budget Management Research regarding the release of remaining Manpower Development Funds to GCC received from the prior year. The amount expected to be released to GCC is about \$400,000.

FY2009 Capital Improvement Projects:

- The Foundation Building has been identified as “top priority” for restroom renovations to include repair and replacement of fixtures, plumbing, partitions, etc.
- Currently working on replacing trash receptacles and benches around the campus.
- Assessment is currently being conducted to replace wooden doors and jambs in buildings A, C, and D.

Other items:

- Campus visit by Admiral French with discussions on potential training for military personnel to be offered at the GCC campus.
- Campus visit by Governor Camacho with discussions on funding priorities for FY2009, additional funding for the Allied Health Center, opportunities for using Housing Urban Development funds for the Library, funding for the Student Center, the use of the GCC property, procurement of equipment for the Forensic Laboratory, student representation for the Presidential Inauguration, request to consider appointing Barry Mead to the Guam Education Policy Board, and the development of the Guam Registry of Chamorros living in the mainland.
- GCC’s submission and approval of a PVEIP Grant to the PREL office in Honolulu. The \$490,000 grant will allow GCC to provide, at Simon Sanchez High School, additional vocational activities and opportunities to include carpentry and automotive.
- GCC received a grant from Public Health in the amount of \$390,000 to conduct CPR and First Aid Training classes on campus. This effort was initiated by GCC’s Education department.
- Receipt of \$2,500 from the Japan-Guam Travel Association in support of GCC’s ProStart programs.
- In partnership with Sanctuary, GCC’s submission of a Young Parents Demonstration Grant to offer services to young parents.
- Attendance of Citibank representatives at GCC’s Thanksgiving and Volunteer Recognition Luncheon held November 21, 2008. President Okada noted that for every 50 hours of community support provided by CitiCorp students or representatives, GCC will receive \$500 per student or representative.
- Check presentation by TakeCare to GCC in the amount of \$50,000 to support GCC’s Allied Health program.
- Statements of support by college representatives were provided during a recent ESGR presentation held on campus.
- In partnership with the University of Guam, GCC’s Planning & Development office participated in writing the Area Health Education Center (AHEC) Grant. President Okada noted that GCC is identified in the grant application as an Education Center, which will allow GCC the opportunity to participate with other colleges in the region.
- GCC submitted a Technical Assistance Funding to the Department of Interior in support of the 2010 Survey Conference.
- GCC student, Ms. Tara Pascua, has been identified to represent GCC at the 2009 Presidential Inauguration, January 2009 in Washington, DC.
- Participation by President Okada at the Education Summit recently sponsored by the University of Guam. GCC’s Impact Video was presented.

2. Monthly Activities Report

Student Trustee: Ms. Charlene Flores reported on the following:

- On November 20, 2008, 85 George Washington High School seniors visited GCC and was provided a campus tour showcasing the various programs and services offered at GCC.

Faculty Advisory Member: Mr. Barry Mead reported on the following.

- With the participation of some of GCC's faculty and students at this year's Jingle Bell Run held recently, the Guam Hotel & Restaurant Association (GHRA) will be presenting GCC's Tourism department a \$3,500 check.
- The Governor's Annual Golf Cup Tournament is scheduled for December 6-7, 2008. As part of GCC's "in-kind" sponsorship, "Grab & Go" snack-bags will be prepared and provided by GCC's culinary arts students.
- GCC hosted a campus tour for several high school students from Japan.
- Mr. Mead commended President Okada for scheduling the very first joint meeting between the college's Management Team and Faculty Senate. Mr. Mead expressed that this joint meeting truly represents Participatory Governance between the College's Administration and the Faculty Senate.
- Barry Mead announced that he will be representing the college at the Guam Hotel & Restaurant Association's Annual Planning Meeting scheduled for December 15, 2008.

Support Staff Advisory Member: No report.

VI. UNFINISHED BUSINESS

1. New Allied Health Building (Update)

President Okada noted that construction is underway with 4% completed to date. Fall 2009 is the scheduled completion date for the entire project.

2. New Student Center (Update)

President Okada reiterated that she will be presenting a proposal to the Foundation Board of Governors to consider financing the Student Center 100% with a report outlining payback options to the Foundation. The Foundation Board is scheduled to meet next month January 2009.

3. GCC's 2009-2014 Institutional Strategic Master Plan (ISMP)

At the Board's last meeting held on November 17, 2008, the Board made a motion to table the ISMP until the December meeting. Therefore the following motion was made:

MOTION

IT WAS MOVED BY TRUSTEE EDUARDO R. ILAO, SECONDED BY TRUSTEE FRANK P. ARRIOLA, THAT THE BOARD REMOVE FROM THE TABLE FOR DISCUSSION THE 2009-2014 INSTITUTIONAL STRATEGIC MASTER PLAN. MOTION CARRIES. (Voting: 5 ayes, 0 nays).

At the last meeting, Board members were requested to review and provide input to the ISMP. President Okada noted that she provided a response to Trustee Belanger's concerns on the ISMP, via email. Additionally, she noted that a presentation on the ISMP, to include a question & answer session, was held to the campus community on three days.

MOTION

IT WAS MOVED BY TRUSTEE EDUARDO R. ILAO, SECONDED BY TRUSTEE CHARLENE K. FLORES, THAT THE BOARD APPROVES THE 2009-2014 INSTITUTIONAL STRATEGIC MASTER PLAN. MOTION CARRIES. (Voting: 5 ayes, 0 nays) (Copy attached)

VII. NEW BUSINESS - None.

At 6:30 p.m., the meeting went into Executive Session.

VIII. EXECUTIVE SESSION

1. **Personnel Matters**
2. **Labor Management Relations**
3. **Legal Matters**

At 7:25 p.m., the meeting reconvened to open session.

MOTION

IT WAS MOVED BY TRUSTEE FELIX C. SABLAN, SECONDED BY TRUSTEE FRANK P. ARRIOLA, THAT THE BOARD ACCEPTS PRESIDENT OKADA'S PROGRESS REPORT. MOTION CARRIES. (Voting: 5 ayes, 0 nays)

At this time, Vice Chair Garcia on behalf of the Board extended:

- Appreciation to Mr. Felix Sablan for volunteering his time to serve on the GCC Board.
- Congratulations to GCC on the submission and approval of the various grants reported by President Okada
- Appreciation to the Guam Hotel & Restaurant Association, the Culinary Arts Program, and CitiBank for all their support to GCC.
- Congratulations to the recipients of the Business Woman of the Year Scholarship.

IX. ADJOURNMENT


There being no further discussions, the meeting of December 4, 2008 adjourned at 7:25 p.m.

SUBMITTED BY:



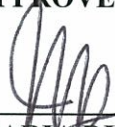
LOURDES V. BAUTISTA
Recording Secretary

ATTESTED BY:

 **JAN - 8 2009**

CHARLENE K. FLORES
Secretary

APPROVED BY:

 **JAN - 8 2009**

MARIA DILANCO GARCIA
Vice Chairperson