

**GUAM COMMUNITY COLLEGE**  
**Board of Trustees**  
**Monthly Meeting of December 8, 2010**

**Minutes**

**I. CALL TO ORDER**

The monthly meeting of December 8, 2010 was called to order at 8:00 a.m. Ms. Gina Y. Ramos, Board Chairperson, presided over the meeting held in the President's Conference Room located at the Student Services & Administration Building.

**1. Roll Call**

**Trustees Present:** Ms. Gina Y. Ramos, Ms. Maria Dilanco Garcia, Mr. Frank P. Arriola, Ms. Paling April Cruz.

**Not in attendance:** Ms. Deborah C. Belanger (schedule conflict), Mr. Eduardo R. Ila (Off Island), Mr. Edward G. Untalan (Off Island).

**Others in attendance:** Dr. Mary A.Y. Okada, President, Attorney Sarah Strock, Legal Counsel, Dr. Michelle Santos, Dean, School of Technology & Student Services, Mr. Reilly Ridgell, Dean, School of Trades & Professional Services, Ms. Doris U. Perez, Assistant Director, Planning & Development, Ms. Jayne Flores, Assistant Director, Communications & Promotions, Ms. Lolita Reyes, Assistant Director, Development & Alumni Relations.

**Not in attendance:** Mr. Barry Mead, Faculty Advisory Member (schedule conflict), Mr. Kenneth Bautista, Support Staff Advisory Member (schedule conflict).

**2. Recital of Mission Statement**

Board members recited the Mission Statement: *The mission of the Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.*

**II. APPROVAL OF MINUTES**

**1. November 3, 2010 Meeting**

**MOTION**

**IT WAS MOVED BY TRUSTEE MARIA DILANCO GARCIA, SECONDED BY TRUSTEE FRANK P. ARRIOLA, THAT THE BOARD APPROVES THE MEETING MINUTES OF NOVEMBER 3, 2010, SUBJECT TO CORRECTIONS. MOTION CARRIES UNANIMOUSLY. (Voting: 4 ayes, 0 nays)**

### **III. COMMUNICATIONS**

#### **1. Added: Letter from the Accrediting Commission of Community & Junior Colleges (ACCJC)**

President Okada apprized the Board that she's been invited by the Accrediting Commission of Community & Junior Colleges (ACCJC) to participate as a team member for the accreditation review of Cypress College, California from March 14-17, 2011. Prior to the visit, ACCJC will hold a training on February 3, 2011. All expenses to be covered by ACCJC.

### **IV. PUBLIC DISCUSSION - None.**

### **V. REPORTS**

#### **1. President's Report:** President Okada reported on the following:

–Financial Status: As of today, the college has received about 95% of its Fiscal Year 2010 appropriations with a balance of about \$501,690 still to be collected. For the current fiscal year 2011, to date the College has not received any appropriations from the GenFund, LPN, TAF, and MDF.

–FY2011 Capital Improvement Projects (CIP): President Okada reported that there 14 projects that have been identified. Some of the projects previously identified have been taken off the CIP priority list because those projects may be covered by grants submitted by the college, such as the walkways project. The data however is still being captured in the event the grants do not come through.

–Forensic Laboratory Extension Project: President Okada noted that the college received funding for the architectural & engineering for the extension of the Forensic Laboratory. Preliminary discussions with the architects, the Guam Police Department, and GCC faculty have been held. The Guam Legislature passed the Bill to fund the construction of the Forensic Laboratory extension, and for the extension, renovation, or hardening of Buildings 100 & 200. The funding will come from the liquid and fuel tax. President Okada has been invited to attend the Bill Signing Ceremony on Friday, December 10, 2010 at 11:00am at the University of Guam.

–Transition Subcommittees: President Okada reported that both she and Chair Ramos are members of the Education Transition Subcommittee, and that Jayne Flores is a member of the Customer Service & Government Operations Transition Subcommittee. Subcommittee reports are due December 14, 2010 to the Transition Committee to be presented to Governor-Elect Eddie Calvo and Lt. Governor-Elect Ray Tenorio on December 15, 2010.

#### **2. Monthly Activities Report**

Student Trustee: Trustee Cruz reported on the following:

- On October 15, 2010, "Building a Stronger Workforce Conference" was held at the Guam Marriott Hotel with about 150 students in attendance. The Rotary Club of Guam Sunrise supported the event providing door prizes and career planners to the participants.
- Attended the Rugged Outdoor Physical Experiential System (ROPES) Training that was sponsored by the Guam National Guard as part of their Counter Drug Program.
- The Council on Postsecondary Affairs (COPSA) has been invited and will attend the upcoming Ribbon Cutting Ceremony for the new Learning Resources Center on December 10, 2010.
- The New Student Orientation is scheduled for January 2011. Two sessions will be held as follows: 9:00am for A-L last names; 11:00am for M-Z last names
- Recently attended the 2010 National Student Leadership Conference (NSLC) in Orlando, Florida held in November 2010. She also attended the Student Leader Certification program and is now a "Certified Student Leader". Trustee Cruz said she plans to hold a one-day training session for students to share the wealth of information and knowledge she obtained at the NSLC.

**Faculty Advisory Member:** No report. Mr. Mead was not in attendance.

**Support Staff Advisory Member:** No report. Mr. Bautista was not in attendance.

### **3. Board of Trustees Community Outreach Report**

As part of community outreach, President Okada shared that both her and Trustee Ilaio had preliminary discussions on a joint partnership venture with the Guam Power Authority regarding GPA's property that is adjacent to GCC's property on Route 15. More information on this will be presented to the board at a later meeting. Trustee Garcia did a presentation for the Guam Contractors' Association at a GSP meeting held this month. Chair Ramos added that she also sits as a member on the Health Transition Subcommittee. She offered that if anyone has any issues with Public Health, Allied Health, GBNE, or GMHA to please let her know so she can bring it to the subcommittee to discuss and address.

## **VI. UNFINISHED BUSINESS**

### **1. Construction Project Updates**

Student Center - President Okada noted that she will seek the assistance of Mr. Andy Leon Guerrero, director of the Guam Department of Public Works, to help move forward the building permit for the Student Center by the end of this week. Additionally, she emphasized that at every meeting held with the architects and contractor, they are reminded that the deadline to complete the Student Center Project with a 100% occupancy turn over to the Guam Community College is and must be November 30, 2011. She said that if this deadline is not met, the ARRA funding for this project will be jeopardized.

Learning Resources Center - The ribbon cutting ceremony is scheduled to be held on Friday,

December 10, 2010, 10:00am. Unfortunately, Delegate Bordallo will not be able to join us for the event but will be represented by her Chief of Staff.

Foundation Building Renovation: The bid for the Foundation building has been completed. Requests for an extension were submitted and approved with a new date of December 21, 2010. Evaluation of the bids will be attended by legal counsel to expedite the review process and meet the requirement for the Attorney General's approval. President Okada and Trustee Edward Untalan met with Joe Diego from USDA to discuss alternate funding opportunities to support the project while securing Foundation assets to obtain financing.

**VII. NEW BUSINESS**

**1. President's Travel Schedule: January - March 2011**

**MOTION**

**IT WAS MOVED BY TRUSTEE FRANK ARRIOLA, SECONDED BY TRUSTEE PALING APRIL CRUZ, THAT THE BOARD APPROVES THE PRESIDENT'S TRAVEL SCHEDULE FOR JANUARY - MARCH 2011. MOTION CARRIES UNANIMOUSLY. (Voting: 4 ayes, 0 nays)**

At 8:40 p.m., the meeting went into Executive Session.

**VIII. EXECUTIVE SESSION**

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

At 9:25 a.m., the meeting reconvened to open session.

**MOTION**

**IT WAS MOVED BY TRUSTEE PALING APRIL CRUZ, SECONDED BY TRUSTEE MARIA DILANCO GARCIA, THAT THE BOARD ACCEPTS PRESIDENT OKADA'S PROGRESS REPORT. MOTION CARRIES UNANIMOUSLY. (Voting: 4 ayes, 0 nays)**


**IX. ADJOURNMENT** - There being no further discussions, the meeting of December 8, 2010 adjourned at 9:30 p.m.

**SUBMITTED BY:**



**LOURDES V. BAUTISTA**  
Recording Secretary

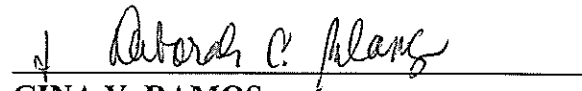
**ATTESTED BY:**



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**FRANK P. ARRIOLA**  
Secretary

**APPROVED BY:**



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**GINA Y. RAMOS**  
Chairperson