

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of April 7, 2010

Minutes

The monthly meeting of April 7, 2010 was called to order at 6:10 p.m., by Chairperson Gina Y. Ramos. The meeting was held in the President's Conference Room located at the Student Services & Administration Building.

I. CALL TO ORDER

1. Roll Call

Trustees Present: Ms. Gina Y. Ramos, Ms. Maria Dilanco Garcia, Mr. Eduardo R. Ilao, Mr. Mark A. Concepcion.

Not in attendance: Ms. Deborah C. Belanger.

Others in attendance: Dr. Mary A.Y. Okada, President, Mr. Kenneth Bautista, Support Staff Advisory Member, Attorney Helkei Hemminger, Legal Counsel, Ms. Jayne Flores, Assistant Director, Communications & Promotions, Ms. Lolita Reyes, Assistant Director, Development & Alumni Relations, Mr. Edward G. Untalan, First Hawaiian Bank.

Not in attendance: Mr. Barry Mead, Faculty Advisory Member

2. Recital of Mission Statement

Board members recited the Mission Statement: The mission of the Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

II. APPROVAL OF MINUTES

1. March 3, 2010 Meeting

MOTION

IT WAS MOVED BY TRUSTEE MARIA DILANCO GARCIA, SECONDED BY TRUSTEE MARK A. CONCEPCION, THAT THE BOARD APPROVES THE MEETING MINUTES OF MARCH 3, 2010, SUBJECT TO CORRECTIONS. MOTION CARRIES. (Voting: 4 ayes, 0 nays)

III. COMMUNICATIONS

1. Letter to Chair Gina Ramos from Danny Nagashima, General Director, SGI-USA (letter dated March 3, 2010)

On behalf of the President of the Soka Gakkai International, Dr. Daisaku Ikeda and his wife Kaneko Ikeda, extended appreciation to Chair Gina Ramos and members of the Board for presenting a Resolution bestowing Honorary Professorship to Dr. Ikeda. A copy of the letter was provided in the meeting packet.

2. Added: Letter to President Dr. Mary Okada from Mr. Paul Dumas, Acting President & CEO of PREL (letter dated March 18, 2010)

President Okada apprized the Board that she has been selected, for a term of one year up to a maximum of 5 consecutive years, as a Constituent Board member on the Pacific Resources for Education and Learning (PREL) Board. She noted that her representation on the PREL Board as a Constituent Board member is for the Pacific Postsecondary Education Council (PPEC). The PREL Board services K-12 projects and research studies for the region.

IV. PUBLIC DISCUSSION - None.

V. REPORTS

1. President's Report: President Okada reported on the following:

–Financial Status: As of March 31, 2010, President Okada reported that based on GCC's \$8.2 million allotment request for FY2010, the college received approximately \$5 million. She noted that for the month of April the Government of Guam expects to receive an influx of cash from the collection of property & income taxes.

–Women in Construction: Co-sponsored by DCK, GCC and the Center for Micronesian Empowment, over 50 women attended GCC's briefing on the topic "Women in Construction".

–Draft Compatibility Sustainability Student (CSS): President Okada met with Mr. George Bamba, Governor's Chief of Staff, Dr. Robert Underwood, President of the University of Guam, and Dr. Nerissa Bretania Underwood, Superintendent of Guam Department of Education, regarding a request made by the Governor for the three institutions to provide input and comments on the Draft Compatibility Sustainability Study (Fact Sheet #3) that was recently completed.

–College Access Challenge Grant: President Okada reported that GCC's College Access Challenge Grant office serviced approximately 723 middle and high school students, providing them with refresher courses in English and Math and other grant activities.

–Apprenticeship Program: As of March 31, 2010, GCC's Apprenticeship program continues to increase with 54 employers participating.

–Construction Boot Camp: GCC recently completed two Construction Boot Camp cycles with another cycle soon to begin this month, April 2010.

–Collateral Equipment for LRC: GCC recently submitted its request for \$300,000 to the U.S. Department of Interior for collateral equipment for the new Learning Resources Center (LRC).

–Thursday Lunch Buffet: As part of GCC’s Catering & Buffet class, a \$10 lunch buffet, prepared by our students, is offered every Thursday in the GCC Multipurpose Auditorium.

–Specialist Training Program: Ms. Lolita Reyes recently attended the 2010 Council for Resource Development Specialist Training Program from March 7-12, 2010 and March 14-19, 2010. At the next scheduled Council for Advancement and Support for Education (CASE) conference, President Okada highly encouraged Ms. Reyes to look into potentially facilitating a presentation on GCC’s fundraising module.

–Interest Based Bargaining Training (IBBT): In preparation for the upcoming GCC BOT-GFT Faculty Contract negotiations, various college representatives attended the one-day training on Interest Based Bargaining facilitated by Ms. Carol Cataranziti.

–With regard to Educational Policies, President Okada reiterated that an American Community Survey is going to be conducted to count the number of adults between the ages of 16-21 for the 50 states however the “outlying regions” are not included. She emphasized that if the “outlying regions” are not included, then Guam will not receive its share of federal funding. Therefore, in working to get the words “and outlying regions” included in the legislation, President Okada noted that she’s met and has spoken to the policy advisor of Under-Secretary of Education Martha Kanter, to representatives of the Association of Community College Trustees (ACCT), to the Assistant Secretary for Community College Frank Chong, to Delegate Bordallo, and to U.S. Assistant Secretary of Insular Affairs, Mr. Tony Babauta.

–Rural Grant: President Okada noted that another legislative request made to Delegate Bordallo is to work on including in legislation “rural communities”, which will allow Guam to apply for rural grant opportunities.

–As part of the debriefing process for returning guardsmen, GCC was asked to conduct a presentation to the Guam National Guard on its counseling services, Continuing Education program, Financial Aid program, etc.

–At the invitation of President Okada, newly elected Senator Tony Ada was provided the opportunity to tour the campus and to see first hand the various programs offered at the college. Because Senator Ada will be participating in the legislative budget hearings, the President said it was a good time to show and to identify to Senator Ada the funding issues that could help the college expand.

–The college recently held a Students Leading Students Conference and a Kangaroo Math Competition that had over 170 students in attendance.

–Reconciliation Package: In response to what the impact of the Reconciliation Package will be to

the College, President Okada noted that the impact will increase the Pell Grant consistently until the year 2014, that the Trade Adjustment Assistance will allow GCC to train unemployed residents in certain areas, and that there is a specified amount of money for community colleges for Career & Technical training. She did however stress that if and only if GCC is included under the definition of "State", then we will receive about \$2.5 million for four years. Delegate Bordallo, ACCT representatives and U.S. Assistant Secretary of Insular Affairs Tony Babauta are looking into this as well as the other issues reported on earlier.

2. Monthly Activities Report

Student Trustee: Trustee Concepcion reported the following:

- March 20, 2010: GCC's Open Campus Day was a great success, with the participation of various student organizations.
- April 8, 2010: Activities scheduled for this day include, GCC's Spring Festival, the General Election for the Student Trustee and COPSA Officers, and GCC's College Fair for high school students and their parents.

Faculty Advisory Member: No report. Mr. Barry Mead was not in attendance.

Support Staff Advisory Member: Mr. Kenneth Bautista reported on the following:

- Staff members from the Development & Alumni Relations office completed Banner Advancement training (Fundraising Module). Ms. Lolita Reyes noted that her office is now building all its constituents with the tracking of all donations made to the college. The Banner Advancement component also allows for the federal reporting requirements to the Internal Revenue Services, whereby a report can be generated specifically to conform to the requirement.

3. Board of Trustees Community Outreach Report - No report for this month.

VI. UNFINISHED BUSINESS

1. Construction Project Updates

Student Center - President Okada reported that the Bid for the Student Center has gone out and that the request for ARRA funding has been approved and is just now waiting for the letter. About ten companies attended the *mandatory* pre-bid conference held a week ago, with the awarding of the bid to take place early May 2010. Ground breaking for the new Student Center is currently planned for May 24, 2010 at 10:00am.

Learning Resources Center - The project is about 20% completed as of March 31, 2010. President Okada reiterated that the construction company for the project is Asunoma Construction. Additionally, the College is currently working with the Guam Environmental Protection Agency on the scope of work for the photovoltaics for both the Student Center and the Learning Resources

Center, and that the Energy Audit is closed and is soon to be awarded.

VII. NEW BUSINESS

1. Fa09-Sp11 Board Assessment - Proposed Schedule of Retreats for the Review of Bylaws and Review of Board Policies

Board members concurred to hold a retreat on Saturday, May 8, 2010 to review the Board Bylaws and Series 100, 200 and 300 of the Board Policies. The retreat will be held at 8:00am in the President's Conference Room.

President Okada recommended that the Board review the bylaws and board policies using MSWord and that any changes they may have be made using the "track changes" feature on the document. This will help in facilitating the review in a more timely manner. Board members concurred.

Before final adoption of the bylaws and board policies, President Okada assured the Board that the documents will be first reviewed by legal counsel.

At 6:45 p.m., the meeting went into Executive Session.

VIII. EXECUTIVE SESSION

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

At 7:15 p.m., the meeting reconvened to open session.

MOTION

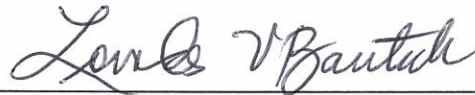
IT WAS MOVED BY TRUSTEE MARIA DILANCO GARCIA, SECONDED BY TRUSTEE MARK A. CONCEPCION, THAT THE BOARD ACCEPTS PRESIDENT OKADA'S PROGRESS REPORT. MOTION CARRIES. (Voting: 4 ayes, 0 nays)

At this time, Chair Ramos extended congratulations to:

- President Okada on her appointment to the PREL Board.
- Mr. Frank Camacho from the MIS department for being the winner of the "Biggest Loser" contest recently held.

IX. ADJOURNMENT - There being no further discussions, the meeting of April 7, 2010 adjourned at 7:15 p.m.

SUBMITTED BY:



LOURDES V. BAUTISTA
Recording Secretary

ATTESTED BY:



DEBORAH C. BELANGER
Treasurer

MAY 05 2010

APPROVED BY:



GINA Y. RAMOS
Chairperson

MAY 05 2010