

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of May 27, 2009

Minutes

The monthly meeting of May 27, 2009 was called to order at 6:15 p.m., by Chairperson Gina Y. Ramos. The meeting was held in the President's Conference Room located at the Student Services & Administration Building.

At this time, the Oath of Office was administered to Gina Y. Ramos by Vice Chair Maria Dilanco Garcia and to Mark A. Concepcion by Gina Y. Ramos. Trustee Ramos was re-appointed by Governor Camacho for a term of five years, and Trustee Concepcion was elected by the students to serve a one year term as Student Trustee. Congratulations were extended to both.

I. ROLL CALL

Trustees Present: Ms. Gina Y. Ramos, Ms. Maria Dilanco Garcia, Ms. Deborah C. Belanger, Mr. Mark A. Concepcion.

Not in attendance: Mr. Frank P. Arriola (family emergency), Mr. Eduardo R. Ila (prior commitment), Mr. Felix C. Sablan (off island).

Others in attendance: Dr. Mary A.Y. Okada, President, Mr. Barry Mead, Faculty Advisory Member, Mr. Kenneth Bautista, Support Staff Advisory Member, Attorneys Rawlen Mantanona and David Hopkins (arrived late), Legal Counsels, Dr. R. Ray Somera, Vice President, Academic Affairs Division, Ms. Carmen K. Santos, Vice President, Business & Finance Division, Mr. Reilly Ridgell, Dean, School of Trades & Professional Services, Dr. Michelle Santos, Dean, School of Technology & Student Services, Ms. Lolita Reyes, Assistant Director, Development & Alumni Relations, Mr. John Weisenberger, Hearing Officer, Attorney General's office, Attorney Daniel Somerfleck, Ms. Julia D. Stein.

At this time, consideration was requested to reorder the agenda. The request was to move up item three under Unfinished Business before the approval of the minutes.

MOTION

IT WAS MOVED BY TRUSTEE MARIA DILANCO GARCIA, SECONDED BY TRUSTEE DEBORAH C. BELANGER, TO REORDER THE AGENDA TO MOVE UP ITEM THREE UNDER UNFINISHED BUSINESS, ADVERSE ACTION APPEAL OF JULIA D. STEIN, ABOVE THE APPROVAL OF THE MINUTES.

For clarification, Trustee Belanger noted that though there exists a quorum tonight, she was recused from the appeal hearing process of Ms. Stein. Mr. Weisenberger noted that there is a matter that was brought to his attention, but will address it when he is given the opportunity by the Board to address it on the agenda. Further, he noted that the above matter does not require any action by him as the Hearing Officer or by the Board, based on the Decision and Order that were signed by both the

Hearing Officer and the Board Chairperson.

In regards to this matter, Attorney Mantanona said that it was handled by two other internal office attorneys and is not familiar with the specifics. Should there be any issues raised specifically on the merits of this issue he would advise the Board that he is not in a position to advise the Board specifically on the issue. Attorney Hopkins is expected to attend the meeting tonight however is probably held over in another meeting and is running late.

At this time, Attorney Somerfleck said that for sake of clarification he opposes any addition to the agenda that is related to the adverse action. If the Board wants to put it on the agenda, he would like to request for due notice.

After brief discussion, the MOTION FAILED. (Voting: 3 ayes)

II. APPROVAL OF MINUTES - April 17, 2009 Meeting

MOTION

IT WAS MOVED BY TRUSTEE DEBORAH C. BELANGER, SECONDED BY TRUSTEE MARIA DILANCO GARCIA, THAT THE BOARD APPROVES THE MEETING MINUTES OF APRIL 17, 2009, SUBJECT TO CORRECTIONS. MOTION CARRIES UNANIMOUSLY. (Voting: 4 ayes, 0 nays)

III. COMMUNICATIONS - None.

IV. PUBLIC DISCUSSION - None.

V. REPORTS

1. President's Report: President Okada reported on the following:

Based on the allotment schedule, GCC received 57% of its appropriation as of May 2009.

A conference call took place between the Department of Interior, the US Department of Education, the Governor, UOG President and GCC President on the issue of the development of a plan on the rules and regulations relating to the stimulus funding, which is expected to be released on July 1, 2009.

With regard to the ARRA stimulus funding, at the request of President Okada, GCC's department chairs submitted a list of recommended projects that may be supported by the ARRA.

The signing of the Memorandum of Agreement between the Department of Labor and GCC relative

to the Youth Employment Summer (Yes) Program scheduled to start in June 2009.

The college will continue to move forward with its planned schedule of capital improvement projects using the funds that were already set aside from the tuition increase from the last fiscal year. There may be an opportunity for GCC to request money under the ARRA funding grant for these projects because there are ADA and safety issues that still need to be addressed by the college.

GCC submitted an application for stimulus funds to the National Science Foundation (NSF) for the advancement of technology education in corroboration and collaboration with the University of Guam, Guam Community College, and the Guam Public School Systems. This is the first of a series of technology renewable energy grants. Additionally, the college submitted a \$500,000 grant application to the Environmental Protection Agency, which mirrored the grant application that was submitted to the NSF about an energy course. This will allow us to present renewable energy topics and ideas to be used in the schools.

Since the month of April, the college continues to hold a series of banner training to bring the advancement module online. This module will support the college's Development & Alumni Relations office.

A joint Guam Forces Program was held on campus last April with presentations made on the impending military buildup on Guam.

Several GCC students participated in a live Appellate Hearing that was held at the multipurpose auditorium.

With regard to austerity measures at GCC, the campus is now on network printing as opposed to individualized printing. This is a cost saving measure to GCC.

2. Monthly Activities Report

Student Trustee: Trustee Concepcion reported on the following:

- A Student Leadership Summer Retreat is scheduled to be held on May 29, 2009. Retreat agenda includes enhancement of skills and the development of next year's budget.

Faculty Advisory Member: Mr. Barry Mead reported on the following:

- The Faculty Evaluation Committee met a week ago to discuss the evaluation process based on the new pay scale.
- An all time record for GCC regarding the number of faculty attendance at this year's Commencement held May 22, 2009.
- The recognition of high school students during the May 22 Commencement, who received their Certificate of Mastery.
- At the 8th Annual National ProStart Invitational, GCC's ProStart (Culinary) team from George Washington High School took fourth place overall in the national competition held

in San Diego on April 26.

- GCC's Lodging Management Team from Okkodo High School took third place in Hotel Operations in the national competition held in Orlando, Florida on April 18.
- GCC's Skills USA team is scheduled to compete in Kansas City next month, June 2009.

Support Staff Advisory Member: Mr. Kenneth Bautista reported on the following:

- Reiterated President Okada's report that the college continues to hold a series of banner training to bring the advancement module online which will support the college's Development & Alumni Relations office.
- More training on GCC's Banner system is scheduled for the months of June and July 2009.
- A presentation to GCC employees was recently held relative to the 403B Plan.

President Okada noted that Mr. Bautista accepted the nomination to serve as a member on the Compensation Study Committee for staff.

VI. UNFINISHED BUSINESS

1. Construction Project Updates

Allied Health Center - progress on the construction is on schedule. GCC currently working on the specifications for collateral equipment for classrooms and offices.

Student Center and Learning Resources Center - the architectural and engineering designs are 100% completed. GCC currently working on potentially identifying stimulus funding for these projects, but in the event stimulus funding cannot be used for these projects, there is a Plan B, which includes a USDA grant application for the facilities.

2. Board Representative for GCC BOT/GFT Faculty Contract Negotiations (tabled at the April 17, 2009 meeting)

President Okada recommended that this item remain tabled until an appointment has been made to replace Trustee Sablan. Mr. Mead highly recommended that the Board consider its representative to be the Trustee that represents organized labor. Board members concurred that this issue remains tabled.

3. Adverse Action Appeal of Julia D. Stein relative to attorneys fees

Mr. John Weisenberger, Hearing Officer for the adverse action appeal of Julia Stein, noted that he requested that the matter of the attorneys fees be addressed by the Board. However, he indicated that the hearing panel is not present and does not believe that the panel will ever be present. Therefore, he does not think that any further discussion can be taken by this Board with regard to the adverse action because whatever has been taken has been taken. He advised the Board that he believes the college has filed a motion to reconsider the decision, but does not think that the question of the attorneys fees or this matter, which is not on the agenda, will ever be addressed by this Board due

to the lack of the hearing panel being available.

Attorney Somerfleck commented that it is the position of the employee that this appeal action has been resolved. And, with regard to the attorneys fees, there has been no request for attorneys fees at this point other than the initial pleading. As far as the employee is concerned, this issue is resolved and over with.

Attorney Hopkins commented that on behalf of management, an opposition to the verbal motion made at the last special meeting for attorney's fee was submitted to the college on the 15th with adequate copies available for distribution, if necessary. But if it has been withdrawn, then in effect there is no need to further address it.

Chair Ramos responded that she will leave it to the pleasure of the board but feels it does not need to be further addressed. And, as it was noted by Mr. Weisenberger, we do not have the hearing panel available.

For clarification, in referring to the final Decision and Order that was signed by the Hearing Officer and the Board Chairperson, Mr. Mead asked Chair Ramos if in fact that was the final Decision and Order, and if what was stipulated in the final Decision and Order have been directed to the college and carried out. Chair Ramos responded that yes what she signed were the final Decision and Order, and the actions stipulated in the final Decision and Order have been directed to the college and carried out.

At this time, Attorney Hopkins noted that on behalf of the management, there were four petitions that were submitted to GCC on May 22, 2009, and, if at the pleasure of the Board they would like to review what has been submitted, he has with him available copies for distribution to the Board. He noted that there is the issue that the hearing Board wouldn't be able to take any action to make any decision based on the petitions, but expressed that these petitions were forwarded and do exist.

Attorney Somerfleck noted his objection because it is not on the agenda and is not noticed.

Chair Ramos so noted Attorney Hopkins comments, but again reiterated that the full hearing panel is not present and does not think the Board can take any further actions based on the final Decision and Order of the Board.

VII. NEW BUSINESS

1. President's Travel Schedule (June, July, August 2009)

President Okada requested the Board's approval to allow her to attend the following conferences:

- At the invitation of Speaker Won Pat, President to speak at the Association of Pacific Island Legislatures 28th General Assembly to be held in Pohnpei June 10. Funded by the President's

promotional account.

- At the invitation of Governor Camacho, President invited to attend the 2009 Governors Education Symposium to be held in Cary, North Carolina on June 14-15. Funded by the Governor's office.
- As a member of the Pacific Postsecondary Education Council (PPEC), a PPEC meeting is scheduled to be held in Honolulu, Hawaii on July 7-8. Funded by PPEC.
- As a member of the Community College Leadership Initiatives Foundation Board of Directors, a meeting is scheduled to be held in San Diego, California on August 5. Funded by CCLDI.

MOTION

IT WAS MOVED BY TRUSTEE MARIA DILANCO GARCIA, SECONDED BY TRUSTEE DEBORAH C. BELANGER, THAT THE BOARD APPROVES THE PRESIDENT'S TRAVEL SCHEDULE AS PRESENTED. MOTION CARRIES UNANIMOUSLY. (Voting: 4 ayes, 0 nays).

At 7:00 p.m., the meeting went into Executive Session.

VIII. EXECUTIVE SESSION

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

At 7:40 p.m., the meeting reconvened to open session.

MOTION

IT WAS MOVE BY TRUSTEE DEBORAH C. BELANGER, SECONDED BY TRUSTEE MARK A. CONCEPCION, THAT THE BOARD ACCEPTS PRESIDENT OKADA'S PROGRESS REPORT. MOTION CARRIES. (Voting: 6 ayes, 0 nays)

At this time, Chair Ramos, on behalf of the Board, extended appreciation to:

- GCC for a very successful Graduation held May 22, 2009.
- GCC's faculty for their support and attendance at the graduation ceremony.
- GCC's culinary team for placing 4th overall in the nation and for being invited to be on the Food Network show.
- Ken Bautista for his nomination to serve as a committee member in the Compensation Study Committee for staff.
- President Okada for being selected to present at the Pacific Island Legislatures 28th General Assembly.
- Dr. Somera for presenting at WASC.

- GCC for obtaining CitiFoundation Grants
- GCC staff for their tireless efforts in collecting past due funds from GPSS for FY2008.
- Marine Expeditary Security Squadron for their help during the campus cleanup held recently.
- Rotary Club for their donation of computers to GCC.
- Huge congratulations to Dr. Mary Okada for achieving her doctorate degree.
- Very big welcome to newly elected student member Mark A. Concepcion.

IX. ADJOURNMENT

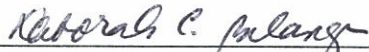
There being no further discussions, the meeting of May 27, 2009 adjourned at 7:45 p.m.

Submitted By:



LOURDES V. BAUTISTA
Recording Secretary

ATTESTED BY:


DEBORAH C. BELANGER
Treasurer

JUN 30 2009

APPROVED BY:


GINA Y. RAMOS
Chairperson

JUN 30 2009