

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of September 5, 2008

Minutes

The meeting of September 5, 2008 was called to order at 6:05 p.m., by Acting Chairperson Ms. Maria Dilanco Garcia. The meeting was held in the President's Conference Room located at the Student Services & Administration Building.

I. ROLL CALL

Trustees Present: Ms. Charlene K. Flores, Ms. Deborah C. Belanger, Mr. Eduardo R. Ilaio.

Not in attendance: Ms. Gina Y. Ramos, Chairperson (Off Island)

Others in attendance: Ms. Mary A.Y. Okada, President, Mr. Barry Mead, Faculty Advisory Member, Mr. Kenneth Bautista, Support Staff Advisory Member, Attorney David Hopkins, Legal Counsel, Dr. Ray Somera, Vice President, Academic Affairs Division, Ms. Carmen K. Santos, Vice President, Business & Finance Division, Mr. John Camacho, Vice President, Administrative Services Division, Mr. Reilly Ridgell, Dean, School of Trades & Professional Services, Dr. Michelle Santos, Dean, School of Technology & Student Services, Ms. Lolita Reyes, Assistant Director, Development & Alumni Relations, Ms. Liz Duenas, GCC Staff, Mr. Frankie Duenas, GCC Staff, Guests—Michael Chan, Lisa Cooper-Nurse, Billie-Jo Marzan, Carmen Garrid, Margaret Surigao, Cynthia Shimizu, Carla Aguon.

II. APPROVAL OF MINUTES

1. August 14, 2008 Meeting

MOTION

IT WAS MOVED BY TRUSTEE EDUARDO R. ILAO, SECONDED BY TRUSTEE DEBORAH C. BELANGER, THAT THE BOARD APPROVES THE MONTHLY MEETING MINUTES OF AUGUST 14, 2008, WITH CORRECTIONS MADE. MOTION CARRIES UNANIMOUSLY. (Voting: 4 ayes, 0 nays)

III. COMMUNICATIONS

President Okada shared that in support of effective community college governance, the Association of Community College Trustees (ACCT) recently presented to the Guam Community College Board of Trustees a "Member in Good Standing" Certificate, for the period July 1, 2008-June 30, 2009.

IV. PUBLIC DISCUSSION - None.

V. REPORTS

1. President's Report:

Financial Status of the College: President Okada reported that since the Board's last meeting, no funds from the General Fund was released to the college. Based on the increase of collection as of August 2008, a

GCC BOT - Minutes of September 5,2008 Meeting

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request from GCC was made to Senator Calvo's office to appropriate the additional \$400,000+ from the Manpower Development Fund to GCC. Additionally, there are two pending GCC FEMA projects. Therefore, GCC will be negotiating the balance on the FEMA account.

Other issues/events reported by President Okada include:

- The recent Congressional visit to GCC led by Mr. Tony Babauta from Congresswoman Bordallo's office. Discussions centered on workforce issues relative to the military build up on Guam. A copy of GCC's Career & Technical Education State Plan and the Adult Education State Plan were provided to the visiting team.
- Village Outreach Program - In August, GCC's village outreach was held @ the Sinajana Mayor's office. The next scheduled outreach will be in the village of Yigo on September 17, 2008.
- New Grant-GCC was awarded a 2-Year College Access Challenge Grant in the amount of \$330,000. This grant will provide students with low income level to receive training or take courses in either English or Math in preparation of the placement test. Additionally, the grant provides information relative to GCC's counseling and financial aid services to help fund his/her post secondary education.
- GCC's Institutional Strategic Master Plan (ISMP) has been disseminated to faculty for comments. Upon receipt of comments from the Faculty Senate, the document, will be presented to the Board for review and approval.
- GCC's Salary Study is in progress. GCC employees were requested to fill out a position description which were forwarded to the consultant conducting the study. Phase II of this project will soon begin providing information to the employees on the status of the salary adjustment and preliminary information on what the salary adjustment process entails.
- GCC received approval notice from the Guam Board of Nursing Examiners extending conditional approval for our Nursing Assisting Program for our nursing students.
- The Ground Breaking Ceremony for the Allied Health Center was held this afternoon. Attendees include representatives from UOG, DoDEA, Congresswoman Bordallo's office, the Guam Legislature, GW students, and Adult High School students. Funding for this project will be from the Governor's Office, the Board of Trustees, and the GCC Foundation Board of Governors. The anticipated completion date is 1-year.

2. Monthly Activities Report

Student Trustee: Trustee Charlene Flores reported on the following :

- September 5, 2008: A formal induction ceremony was held for all officers of the various student organizations at GCC. Appreciation was extended to all those who attended and supported the induction.

Faculty Advisory Member: Mr. Barry Mead reported on the following.

- Mr. Mead again raised his concern relative to GPSS' calendar emphasizing the need for GCC to recognize GPSS' calendar regarding the workload and number of days that GCC's secondary faculty work and put in. He said he will submit a request to the Calendar Committee to adopt a separate calendar for GCC's secondary faculty.

Support Staff Advisory Member: Mr. Ken Bautista reported on the following:

- Banner training is currently ongoing for staff members from various departments at GCC.

- Work with SunGard currently ongoing relative to the Disaster Recovery segment for our Management Services System.

VI. UNFINISHED BUSINESS

1. New Allied Health Building (Update)

President Okada reiterated that the Ground Breaking Ceremony was held this morning.

2. New Student Center (Update)

President Okada reported that the architects are working on finalizing the drawings for the student center. Once done, the Ground Breaking Ceremony will be scheduled. Additionally, she apprized the Board that she recently received a copy of the proposed bill by Speaker Wonpat relative to Capital Improvement which will, under Phase I of the CIP, provide funding for the Student Center for GCC. The proposed measure will also provide funding for UOG and GPSS. The President emphasized that she will continue to work with the Legislature on the measure.

Further, President Okada explained that the funding source on the proposed bill will come from the GO Bonds that are soon to expire. Several projects are being secured in support of the GO Bonds.

3. BOARD ASSESSMENT:

Goal 3 -- Review of Board Policies (1st Reading)

- For approval: General Policies (Series 100)

It was reiterated that during the Board's retreat, final review took place on the General policies of the Board, series 100.

MOTION

IT WAS MOVED BY TRUSTEE DEBORAH C. BELANGER, SECONDED BY TRUSTEE EDUARDO R. ILAO, THAT THE BOARD APPROVES THE GENERAL POLICIES AS PRESENTED. MOTION CARRIES UNANIMOUSLY. (Voting: 4 ayes, 0 nays) (A copy of the General Policies list is attached)

VII. NEW BUSINESS

1. FY 2009 NAF Budget Request

President Okada reported that the FY09 NAF Budget provided this evening was presented and approved by the Budget Resource Committee, the Faculty Senate, and the College Governing Council.

MOTION

IT WAS MOVED BY TRUSTEE CHARLENE K. FLORES, SECONDED BY TRUSTEE EDUARDO R. ILAO, THAT THE BOARD APPROVES THE PROPOSED FY2009 NAF BUDGET AS PRESENTED. MOTION CARRIES UNANIMOUSLY. (Voting: 4 ayes, 0 nays) (Copy attached)

2. **Board's Annual Calendar: October 2008 thru September 2009**

MOTION

IT WAS MOVED BY TRUSTEE EDUARDO R. ILAO, SECONDED BY TRUSTEE CHARLENE K. FLORES, THAT THE BOARD APPROVES THE BOARD'S ANNUAL CALENDAR, OCTOBER 2008-SEPTEMBER 2009, SUBJECT TO CHANGES. MOTION CARRIES UNANIMOUSLY. (Voting: 4 ayes, 0 nays) (Copy attached)

3. **President's Travel Schedule:**

- **New State Directors' Management Workshop, September 23-25, 2008, Washington, DC**

President Okada reported that the September 23-25 travel is to attend the New State Directors' Workshop which will be fully funded by federal funds. Additionally, she noted that as a result of the Congressional delegation visit made recently to GCC, it is anticipated that a congressional hearing will be held during this same time in Washington, DC. After a meeting this afternoon with Congresswoman Bordallo, a request was made that Guam provide testimony at the congressional hearing. However, should the congressional hearing not continue during this trip, President Okada noted that she will cancel the trip.

MOTION

IT WAS MOVED BY TRUSTEE DEBORAH C. BELANGER, SECONDED BY TRUSTEE EDUARDO R. ILAO, THAT THE BOARD APPROVES THE PRESIDENT'S TRAVEL SCHEDULE FOR SEPTEMBER 23-25, 2008. MOTION CARRIES UNANIMOUSLY. (Voting: 4 ayes, 0 nays)

At 6:45 p.m., the meeting went into Executive Session.

VIII. EXECUTIVE SESSION

1. **Personnel Matters**
2. **Labor Management Relations**
3. **Legal Matters**

At 8:05 p.m., the meeting reconvened to open session.

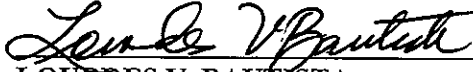
MOTION

IT WAS MOVED BY TRUSTEE DEBORAH C. BELANGER, SECONDED BY TRUSTEE EDUARDO R. ILAO, THAT THE BOARD ACCEPTS PRESIDENT OKADA'S PROGRESS REPORT. MOTION CARRIES UNANIMOUSLY. (Voting: 4 ayes, 0 nays)


IX. ADJOURNMENT

There being no further discussions, the meeting of September 5, 2008 adjourned at 8:08 p.m.

SUBMITTED BY:


LOURDES V. BAUTISTA
Recording Secretary

ATTESTED BY:



CHARLENE K. FLORES
Secretary

APPROVED BY:



MARIA DILANCO GARCIA
Acting Chairperson

Attachments:

1. List of General Policies of the Board, Series 100
2. FY2009 NAF Budget
3. Board's Annual Calendar, October 2008-September 2009

**Guam Community College
Board of Trustees**

**General Policies
(Reviewed & Amended 2008)**

Policy Number	Policy Title	Resolution Number	Board Approved
100	Mission Statement	12-2008	Sept 5, 2008
105	Reaffirmation of Autonomy	13-2008	Sept 5, 2008
110	Board Policy Development & Review	14-2008	Sept 5, 2008
111	Adoption of BOT Membership Handbook	15-2008	Sept 5, 2008
113	Board Policy Publication	16-2008	Sept 5, 2008
115	Code of Trustees Ethics & Conduct	17-2008	Sept 5, 2008
120	Orientation of New Board of Trustees Members	18-2008	Sept 5, 2008
125	Professional Associations	19-2008	Sept 5, 2008
130	Legislative Testimony	20-2008	Sept 5, 2008
135	Acting President	21-2008	Sept 5, 2008
140	Organizational Chart of Guam Community College	22-2008	Sept 5, 2008
145	Identity System Manual	23-2008	Sept 5, 2008
150	Media Relations	24-2008	Sept 5, 2008
155	GCC Protocol Gude	25-2008	Sept 5, 2008
160	Affirmative Action	26-2008	Sept 5, 2008
165	Compliance with the Americans with Disabilities Act	27-2008	Sept 5, 2008
170	Campus Crime & Security	28-2008	Sept 5, 2008
171	Violence Prevention in the Workplace	29-2008	Sept 5, 2008
172	Pandemic Response Plan	30-2008	Sept 5, 2008
175	GCC As A Tobacco Products & Betelnut Free Campus	31-2008	Sept 5, 2008
180	Risk Management Emergency Plans	32-2008	Sept 5, 2008
185	Sexual Harassment Prevention	33-2008	Sept 5, 2008
190	Travel Policy	34-2008	Sept 5, 2008
195	A Guide to the Selection & Appointment of Guam Community College Trustees	35-2008	Sept 5, 2008
196	Real Property Use and Income Generation Plan for 314 acre site	36-2008	Sept 5, 2008

Guam Community College
2009 BUDGET REQUEST - NAF

FISCAL YEAR 2008

PROJECTED REVENUES	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL as of 04/11/08	PROJECTED CARRY OVER	FY 2009 PROJECTION
Educational and General Operations Revenue					
Tuition Net of Capital Improvement		1,726,000	1,339,343		1,382,000
4 Capital Improvement Fees (Resolution 4-99)	327,000				337,000
5 Technology Fee for Upgrades (Resolution 11-2000)	98,000				105,000
5 Technology Fee for Current Operations (Resolution 11-2000)	98,000				105,000
Student Activity Fee	39,000				41,000
Perm. Faculty Positions (Resolution 5-2006)					564,192
Perm. Staff/Admin Positions (Resolution 5-2006)					225,677
Other Fees Net of Tech and Stud Act Fees	199,000				207,000
Total General Operations Subsidy	2,487,000		1,339,343		2,966,869
Auxiliaries Revenue					
Bookstore Sales	650,000		326,474		650,000
Food Services			3,200		9,800
Total Auxiliaries	650,000		329,674		659,800
Other Sources Revenue					
Administrative Recoveries	50,000		36,820		50,000
Interest/Miscellaneous Income	20,000		17,666		20,000
Other					
Total Other Sources	70,000		54,286		70,000
TOTAL PROJECTED REVENUE	3,207,000		1,723,302		3,696,469

PROJECTED EXPENDITURES	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL as of 04/11/08	PROJECTED CARRY OVER	FY 2009 PROJECTION
Educational and General Expenditures					
GovGuam Supplement - Other	357,966	373,749	387,467		357,966
GovGuam Supplement - Adjunct/Substitutes	934,034	918,251	415,911		934,034
GovGuam Supplement - PT Salaries					
9 Perm. Faculty Positions (Resolution 5-2006)					564,192
9 Perm. Staff/Admin Positions (Resolution 5-2006)					225,677
5 Technology Fee for Current Operations	98,000	98,000	35,457		105,000
5 Technology Fee for Upgrades (Resolution 11-2000)	98,000	98,000	35,457		105,000
Total E & G Expenditures	1,488,000	1,488,000	874,291		2,291,869
Other Educational and General Expenditures					
Promotion and Development	100,000	100,000	37,992		100,000
Professional Development - Faculty	75,000	75,000	40,565		75,000
Professional Development - Staff	50,000	50,000	20,519		50,000
6 Student Activity Fee - Dean Accts.	7,800				7,800
Pacific Island Student Transition	6,475	6,475	987		6,475
Graduation	7,500	7,500	143		7,500
Miscellaneous Expenditures	20,000	20,000	1,853		20,000
Board of Trustees Travel	25,000	25,000	6,853		25,000
Faculty Senate	5,000	5,000	3,701		5,000
WP Secretary II (Salaries & Benefits)	30,000	30,000	14,527		21,944
USDOE Loan Repayment (due 12/1/08 & 6/1/09)					685,240
Skills USA	25,000	25,000			25,000
Total Other E & G Expenditures	351,775	343,975	127,140		1,029,359
Total E & G Expenditures	1,839,775	1,831,975	1,001,431		3,321,228
Auxiliaries Expenditures					
Bookstore	550,000	550,000	454,288		550,000
Total Auxiliaries	550,000	550,000	454,288		550,000
TOTAL CURRENT EXPENDITURES	2,389,775	2,381,975	1,455,719		3,871,228
TRANSFER					
Transfer from Foundation - Pacific Island Endowment	-6,475				-6,475
Transfer from Foundation - Other					
Transfer to Foundation					
7 Transfer to Capital Improvement Fees	327,000				337,000
Transfer to Student Activity Fees	31,200	39,000	24,353		32,800
Total Transfer	351,725	39,000	24,353		363,225
TOTAL EXPENDITURES AND TRANSFERS	2,741,500	2,420,975	1,480,072		4,234,553
INCREASE (USE) OF RESERVE	465,500	-2,420,975	243,230		-538,084

- Notes: 1) The FY2008 Original Budget Amount reflects the initial budget request.
 2) The FY2008 Actual Amount is based on the Banner Expense and Revenue reports as of 04/11/08.
 3) Tuition & Fees projection is based on SP08, SU07, & FA07 enrollment figures.
 4) Not Separately budgeted.
 5) Of the \$55,000/\$61,000 Technology fee, \$27,500/\$30,500 is reserved for the Upgrades and \$27,500/\$30,500 is for Computer Operations.
 6) Student Activity Fee - Dean's Acct is based on 20% of Student Activity Fee projected.
 7) The revenue for Capital Improvement Fees is included in the revenue for Tuition and Fees.
 8) Projected Carry Overs may increase or decrease at the end of the Fiscal Year.
 9) Faculty and Staff/Admin positions, funded by tuition fee increase & allocated 50% and 20%, respectively.

Approved by Eice BOT 9/5/08

Guam Community College
2009 BUDGET REQUEST - NAF SPECIAL PROJECTS

FISCAL YEAR 2008

PROJECTED REVENUES	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL as of 04/11/08	PROJECTED CARRY OVER	FY 2009 PROJECTION
Special Projects					
CONTINUING EDUCATION (CE)					
Manager's Certification	121,623				73,000
Health Certificate	127,403		24,295		134,995
SHRM Learning System					40,500
Teacher's Recertification	513,490		90,498		505,637
* Other Projects	59,084				96,670
Food Service Manager's Preparation Course					37,500
* Gov't Guam/Private Industries Training Requests	91,605		23,512		86,750
* Prometric/Pan/Ed2go Online Courses/HOST TESTING	45,319		975		89,908
OSHA	61,010				158,000
Computer Courses	44,365				17,550
Total Continuing Education	1,063,899		139,280		1,240,510
TRADES & PROFESSIONAL SERVICES (TPS)					
Vocational Methods I	10,500		700		5,250
Vocational Methods II	10,500		350		5,250
ELL	22,500				13,500
CPR First Aid & Safety	22,100		22,100		22,100
Immunizations	30,000				
Early Childhood Dev.	34,300		34,300		34,300
Project Approach (Reggio)			3,850		10,500
Reading Strategies					10,500
Creating Online Learning Communities					13,500
Photo & Video Basics for Educators			5,850		13,500
Medical Code & Billing					
Pharmacology					
Tour Guide	20,000				20,000
Hospitality Institute	184,450		2,750		
Criminal Justice Academy	154,880		72,275		509,625
GED	18,110		8,368		
Adult Basic Education					
Culinary Arts	42,500				
* Other Projects	150,000		67,650		209,750
Total Trades & Professional Services	699,840		218,343		867,775
TECHNOLOGY & STUDENT SERVICES (TSS)					
Fiber Optics	11,200		25,700		18,000
Networking Courses (CCNA)	38,350		30,250		95,000
Telecom Courses (Category 5)	8,000		69,100		131,000
Assessment & Counseling	110,000				20,000
Total Technology & Student Services	167,550		125,050		146,000
TOTAL REVENUE	1,931,289		482,673		2,254,285

PROJECTED EXPENDITURES	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL as of 04/11/08	PROJECTED CARRY OVER	FY 2009 PROJECTION
Special Projects					
CONTINUING EDUCATION (CE)					
Manager's Certification	61,223	48,350	583		71,473
Health Certificate	73,405	182,175	12,767		107,384
SHRM Learning System		32,650	4,190		37,337
Teacher's Recertification	356,327	521,591	22,353		544,363
Computer Courses	35,545	31,965	627		7,020
Food Service Manager's Preparation Courses		55,432			15,000
* Other Projects	22,582	56,477	2,804		68,932
Gov't Guam/Private Industries Training Requests	49,545	94,143	32,052		161,464
Prometric/Pan/Ed2go Online Courses/HOST TESTING	15,335	35,963	1,328		64,090
OSHA	33,810	79,977			111,678
Department Incentives	416,127	125,082	81,084		
Total Continuing Education	1,063,899	1,263,805	157,789		1,188,741
TRADES & PROFESSIONAL SERVICES (TPS)					
Vocational Methods I	8,371	3,849	180		5,859
Vocational Methods II	8,371	3,849	180		5,859
ELL	19,735	18,776			13,209
CPR First Aid & Safety	23,460	17,054	7,261		20,151

Approved by GCE BOT 9/5/08

Guam Community College
2009 BUDGET REQUEST - NAF SPECIAL PROJECTS

	FISCAL YEAR 2008			
Immunizations	29,549	85,132	13,538	
Early Childhood Dev.	34,249	18,567	14,320	34,963
Project Approach (Reggio)		7,581	660	8,859
Reading Strategies		7,581		14,711
Creating Online Learning Communities				16,069
Photo & Video Basics for Educators				8,259
Medical Code & Billing				
Pharmacology				
Tour Guide	14,454	19,454	2,654	19,268
Hospitality Institute	184,450			
Criminal Justice Academy	140,750	72,275		436,520
GED	20,946			
Adult Basic Education	39,656			
Culinary Arts		216,389	11,261	195,611
* Other Projects		27,000		
Department Incentives				
Total Trades & Professional Services	523,991	497,506	50,053	778,740
TECHNOLOGY & STUDENT SERVICES (TSS)				
Fiber Optics	11,504	26,112	6,656	13,612
Networking Courses (CCNA)	37,964	74,554	7,431	105,294
Telecom Courses (Category 5)	8,053	28,395	21,163	6,744
Assessment & Counseling		9,000		19,750
Department Incentives				
Total Technology & Student Services	57,521	138,061	35,250	145,400
TOTAL EXPENDITURES	1,645,411	1,899,372	243,092	2,112,881
NET PROFIT/(LOSS)	285,878	-1,899,372	239,581	141,404

Notes: * Other Projects budget is projected for projects not anticipated.

Approved by GCE BOT 9-5-08

GUAM COMMUNITY COLLEGE

Board of Trustees

Annual Fiscal Year Calendar, October 2008 thru September 2009

Approved by the GCC Board of Trustees: September 5, 2008

OCTOBER 2008	NOVEMBER 2008	DECEMBER 2008	JANUARY 2009
<p>2- BOT monthly meeting (6pm)</p> <p>19- BOT Retreat (tentative)</p> <p>29- Foundation Board of Governors quarterly mtg, 3pm, GCC campus</p> <p>29-Nov 1 - ACCT Annual Leadership Congress, New York</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u></p> <ul style="list-style-type: none"> Quarterly BOT Attendance Report to Governor (Per 5GCA §43107) <p><u>PRESIDENT:</u></p> <ul style="list-style-type: none"> For FY2009 - Quarterly Report to the Public Auditor & Legislative Speaker containing full disclosure of ALL funds under his/her purview and administration for the preceding quarter. (<u>pending FY2009 Public Law</u>) Quarterly Report on status of MDF to BOT, ATP Council, Legislature. (22GCA §7102.2) 	<p>6- BOT monthly meeting (6pm)</p> <p>16- BOT Retreat (tentative)</p> <p>Board's Annual Meeting (Date, Place, & Time to be determined) (Per Board Bylaws, Article III, Section 1)</p> <p>Reports Due:</p> <p>None</p>	<p>4- BOT monthly meeting (6pm)</p> <p>21- BOT Retreat (tentative)</p> <p>Reports Due:</p> <p><u>PRESIDENT:</u></p> <p>31- GCC's Annual Report to the Governor</p>	<p>8- BOT monthly meeting (6pm)</p> <p>Mtg of the Joint Education Boards (P.L. 19-40, Chapter 16A)</p> <p>18- BOT Retreat</p> <p>28- Foundation Board of Governors quarterly mtg, 3:00 pm, GCC campus</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u></p> <ul style="list-style-type: none"> Quarterly BOT Attendance Report to Governor (Per 5GCA §43107) <p><u>PRESIDENT:</u></p> <ul style="list-style-type: none"> For FY2009 - Quarterly Report to the Public Auditor & Legislative Speaker containing full disclosure of ALL funds under his/her purview and administration for the preceding quarter. (<u>pending FY2009 Public Law</u>) Quarterly Report on status of MDF to BOT, ATP Council, Legislature. (22GCA §7102.2)

GUAM COMMUNITY COLLEGE

Board of Trustees

Annual Fiscal Year Calendar, October 2008 thru September 2009

Approved by the GCC Board of Trustees: September 5, 2008

FEBRUARY 2009	MARCH 2009	APRIL 2009	MAY 2009
<p>5- BOT monthly meeting (6pm)</p> <p>8-11- ACCT National Legislative Summit, Washington, DC</p> <p>15- Board Retreat (Tentative)</p> <p>Reports Due:</p> <p><u>BOARD:</u> No later than the 15th of February, submittal of GCC's annual operating budget and capital improvement budgets as it finds necessary directly to the Legislature (<u>Pending FY2009 Public Law</u>)</p>	<p>5- BOT monthly meeting (6pm)</p> <p>15- BOT Retreat (Tentative)</p> <p>Reports Due: None.</p>	<p>2- BOT monthly meeting (6pm)</p> <p>19- BOT Retreat (Tentative)</p> <p>29- Foundation Board of Governors quarterly mtg, 3:00 pm, GCC campus</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u></p> <ul style="list-style-type: none"> • Quarterly BOT Attendance Report to Governor (Per 5GCA §43107) <p><u>PRESIDENT:</u></p> <ul style="list-style-type: none"> • For FY2009 - Quarterly Report to the Public Auditor & Legislative Speaker containing full disclosure of ALL funds under his/her purview and administration for the preceding quarter. (<u>Pending FY2009 Public Law</u>) • Quarterly Report on status of MDF to BOT, ATP Council, Legislature. (22GCA §7102.2) 	<p>7- BOT monthly meeting (6pm)</p> <p>17- BOT Retreat (Tentative)</p> <p>22- GCC Commencement (Place, time and venue to be announced later)</p> <p>Reports Due: None.</p>

GUAM COMMUNITY COLLEGE

Board of Trustees

Annual Fiscal Year Calendar, October 2008 thru September 2009

Approved by the GCC Board of Trustees: September 5, 2008

JUNE 2009	JULY 2009	AUGUST 2009	SEPTEMBER 2009
<p>4- BOT monthly meeting (6pm)</p> <p>21- BOT Retreat (Tentative)</p> <p>Reports Due: None.</p>	<p>2- BOT monthly meeting (6pm)</p> <p>19- BOT Retreat (Tentative)</p> <p>29- Foundation Board of Governors quarterly mtg, 3:00 pm, GCC campus</p> <p>Reports Due:</p> <p><u>BOT CHAIR</u></p> <ul style="list-style-type: none"> Quarterly BOT Attendance Report to Governor (Per 5GCA §43107) <p><u>PRESIDENT:</u></p> <ul style="list-style-type: none"> For FY2009 - Quarterly Report to the Public Auditor & Legislative Speaker containing full disclosure of ALL funds under his/her purview and administration for the preceding quarter. (<u>Pending FY2009 Public Law</u>) Quarterly Report on status of MDF to BOT, ATP Council, Legislature. (22GCA §7102.2) 	<p>6- BOT monthly meeting (6pm)</p> <p>14- Faculty Convocation (Place, time & venue to be announced later)</p> <p>16- BOT Retreat (Tentative)</p> <p>Reports Due: None.</p>	<p>3- BOT monthly meeting (6pm)</p> <p>20- BOT Retreat (Tentative)</p> <p>— Meeting of the Joint Education Boards (P.L. 19-40, Chapter 16A)(Time & Venue to be announced later)</p> <p>Reports Due: None.</p> <p><u>SPECIAL NOTE:</u> October 7-10, 2009: ACCT Annual Leadership Congress, San Francisco, CA</p>