

**GUAM COMMUNITY COLLEGE BOARD OF TRUSTEES**  
**Monthly Meeting – Wednesday, June 12, 2013, 10:00am**  
**President’s Conference Room, Building 2000**

**AGENDA**

**I. CALL TO ORDER**

1. Roll Call
2. Recital of Mission Statement

**II. APPROVAL OF MINUTES**

1. Monthly Meeting of May 30, 2013

**III. COMMUNICATIONS**

**IV. PUBLIC DISCUSSION**

**V. REPORTS**

1. *President’s Report:*
  - Financial Status of the College
  - Capital Improvement Projects (CIP)
2. *Monthly Activities Reports:*
  - Student Trustee
  - Faculty Advisory Member
  - Support Staff Advisory Member
3. *Board of Trustees Community Outreach Report*

**VI. UNFINISHED BUSINESS**

1. Construction Projects Updates
  - Building 200 (Renovation), Building 100 and Forensic Lab
2. BOT Assessment

**VII.           NEW BUSINESS**

1.     FY2014 Amended Budget

**VIII.          EXECUTIVE SESSION**

1.     Personnel Matters
2.     Labor Management Relations
3.     Legal Matters

**IX.            ADJOURNMENT**

**GUAM COMMUNITY COLLEGE**  
**Board of Trustees**  
**Monthly Meeting of May 30, 2013**

**Minutes**

**I. CALL TO ORDER**

1. The monthly meeting of the GCC Board of Trustees on May 30, 2013, was called to order at 12:10 p.m., by Chairwoman Deborah Belanger, in the President's Conference Room located at the Student Services & Administration Building in Mangilao, Guam.

2. **Swearing In and Administration of Oath of Office.** Board Chairwoman Debbie Belanger swore in the newly elected GCC Board of Trustee Student Member, Mr. Steven Alvarez.

**Roll Call. Trustees Present:** Ms. Deborah C. Belanger; Mr. Frank P. Arriola, Mr. Richard P. Sablan; Ms. Gina Ramos; Mr. Kenneth Bautista, Support Staff Advisory Member; Mr. Fred Tupaz, President, GCC Faculty Union (*representing R. Gary Hartz*); Mr. Steven Alvarez, Student Trustee.

3. **Others in attendance:** Dr. Mary A.Y. Okada, President; Dr. R. Ray D. Somera, Vice President, Academic Affairs Division; Ms. Carmen Santos, Vice President, Finance and Administration; Attorney Catrina Campana, Legal Counsel; Ms. Jayne Flores, Assistant Director, Communications & Promotions; Dr. Michael Chan, Associate Dean, Technology Student Services; Mr. Reilly Ridgell, Dean, TPS; Dr. Juan Flores; Ms. Joann Muna, GCC Human Resources Administrator; Representing COPSA: Elmarie Anderson, JRosanna Martinez, Ashley Cabrera, Suann Manibusan, Maria Massey, Carl Torres II, Lawrence Alcaico, Jennifer Esteves; Ms. Liz Duenas, COPSA Advisor; Ms. Sally Sablan and Mr. Troy Lizama, COPSA Advisors; Representing Center for Student Involvement: Ms. Bobbie Leon Guerrero and Mr. Don Lizama; Mr. James Pangelinan, former BOT Student Trustee.

**Recital of Mission Statement.** Board members recited the Mission Statement: *The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.*

**II. APPROVAL OF MINUTES – April 17, 2013.**

**MOTION**

**IT WAS MOVED BY TRUSTEE GINA RAMOS AND SECONDED BY TRUSTEE FRANK P. ARRIOLA, THAT THE BOARD APPROVE THE MEETING MINUTES OF APRIL 17, 2013, SUBJECT TO CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

III. **COMMUNICATIONS** – There was one communication reported by the President, as follows: Received on May 24, 2013, from the office of Senator Michael San Nicolas regarding Bill No. 65-32, signed into law by Governor Calvo as Public Law 32-031, “An act to *add* a new §43116 to Article 1 of Chapter 43, Division 4 of Title 5, Guam Code Annotated, relative to providing for educational programs for members of Boards and Commissions.” The Act is known as the “Responsible Boards and Commissions Education Act.” Within ninety (90) days of this enactment, the college is required to establish an educational program for its Board members. GCC BOT currently has a program specifically developed for its members such as a tour of the campus, training, update on accreditation, etc. Now this program list will be submitted in compliance with the public law.

IV. **PUBLIC DISCUSSION** – No request was made.



**V. REPORTS**

**1. President's Report:** President Okada reported on the following:

Financial Status: The President provided the Board with the current financial status of the College as follows:

-Allotment releases. As of May 30, 2013 and based on its appropriation, the college has received the following: 67% of from the General fund of \$7,537,581, inclusive of the LPN /Vocational Guidance fund of approximately \$400,000; \$478,397 from the Manpower Development Fund, which equals to 33% of what is currently appropriated.

-None received from the 15% set aside, however, BBMR has made an adjustment with the college allotment schedule. The adjustment made was moving the allotments for August and September 2013 forward to be received in July 2013.

-Issues for the 15% set aside will be addressed in August 2013.

Other activities: President Okada reported the following:

-As part of the Capital Improvement Projects on campus: There are several CIP work in progress projects.

-There has been a mandatory pre-bid and bid extension for the fire alarm maintenance and repair services contract. Bid responses were not received and the College will now obtain price quotes based on non-submission of bids, which are due by June 14, 2013.

-The college has also been issuing and replacing the air-conditioning units in line with the Energy audit.

-Award has been issued for light fixture replacements/installations based on the Energy audit per ARRA funding as part of the retrofitting project.

The total for this project is approximately \$156,000, as last reported part of this funding is from the Guam Energy grant of \$89,000 and \$67,000 from the CIP funding.

-Work done so far is the economizers for the vending machines. Other work in progress is insulation of doors and windows. Phase I of this project is due June 10, 2013 and Phase II is due June 17, 2013 for closing out the grant.

-A mandatory pre-bid was also conducted May 30, 2013 for other projects such as light conditioners for some of the buildings affected by power problems, electrical panel upgrades, and storm shutters for Buildings 3000, 4000, 5000, and 6000. Final project will be the bathroom renovation in Building 400. Final bid opening is June 20, 2013.

-Another project is the installation of a perimeter fence around the ponding basin in front of Building 1000. Pre-bid was held May 22, 2013 and the final bid opening is scheduled for June 12, 2013.

Guam Legislature bills introduced:

-Bill No. 74-32 was recently introduced in the Guam Legislature to authorize DOE to enter into a public-private partnership renewable energy purchase agreement. The college is not mentioned in this Bill but is interested in being included.

-A current legislation is in place requiring any Government of Guam agency entering into any lease agreements in excess of five years to obtain approval from the Guam Legislature.

-Bill No. 84-32, "An act to add a new subsection (f) to Section 2, Part III, Chapter II of Public Law 31-233, relative to the appropriation to the Guam Community College Apprenticeship Program" sponsored by Senators Ben Pangelinan and Tina Muna Barnes. This will provide funding for the college's apprenticeship program; however, it was met with some resistance due to five other Bills introduced requesting for the same funding under the Tourist Attraction Fund.

## ***BOT - Meeting of May 30, 2013***

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-The President also reported that she submitted a written testimony to support the Guam Regional Medical City qualifying certificate. She is a member of the GRMC advisory board. The support is mainly for job opportunities for students as another source for job placement.

-Administrators and some faculty had an opportunity to attend a presentation by the commencement speaker, Dr. Leon Richards, regarding internationalization. The BOT Chair also attended.

-The college will transfer from the current MyGCC account to the Gmail platform and advised the Board members to clean out their account by June 1, 2013.

-On June 30, 2013, Dr. Juan Flores will be replacing Dean Reilly Ridgell who will retire after approximately 33 years of service with the college.

-Adjunct Associate Dean Mr. Barry Mead will retire July 12, 2013, no applicants have been received to replace him; Ms. Micki Lonsdale, Financial Aid Administrator recently retired and will be replaced by Ms. Esther Akimoto Rios.

-The GCC graduation was a success. Approximately 214 students participated, especially the GED students. There were 388 Degrees with 355 students graduating. The following is the breakdown: 56 Apprentices; 130 Associates Degrees; 68 Certificates; 16 Adult High School Diplomas; 118 GED Diplomas.

-The MOU with the Father Duenas School was finalized and is the GCC/FD DEAL partnership, which will be implemented during Fall 2013. Acknowledgment was given to Dr. Michael Chan and Dr. Ray Somera for handling this.

-The college began discussions with UOG regarding their Social Work program to try to reinstitute their Certificate in Family Services, which is currently being updated and proposed by the educational department. This will then transfer to CJ and Social Science through the ACCJC.

-GCC had good participation by both employees and students during the recent Relay for Life event.

-The GCC annual picnic was also a success, thanking Dr. Ray and the department committee for coordinating this.

-The Congresswoman Bordallo's State Address will be tonight.

-In recognition, Mr. Ed Ilaio was named the Distinguished Alumnus during the 2013 GCC Graduation.

## **2. Monthly Activities Report**

**Student Trustee:** Student Trustee Steven Alvarez reported as follows:

1. Summer session has begun.
2. The Student Leadership Retreat is now on its third day.
3. COPSA officers were sworn in today.

**Faculty Advisory Member:** Mr. Gary Hartz had a schedule conflict with SAT 10 issues at Southern High School and Mr. Fred Tupaz represented and reported as follows:

-With regards to faculty, had a very successful semester overall.

-Commented that the GCC Annual picnic was a success and hope to have it as a Friday event instead of a Saturday and further commented that everyone is looking forward to the next one.

-Approximately 90% of faculty participated during the GCC graduation on May 17<sup>th</sup>.

-Union Election was held April 26, 2013 and results for the new Academic year are Mr. Fred Tupaz, President; Mr. R. Gary Hartz is Vice-President; Treasurer is the same, however, the Secretary position is still vacant.

-Also commented that Faculty is looking forward to continually working with the Board.

-For the record, Chair Belanger mentioned that the Friday picnic request is noted.

**Support Staff Advisory Member:** Trustee Kenneth Bautista reported as follows:

-Thanking and acknowledging the support staff who volunteered during the GCC graduation, which he



reported was a success.

-MIS Staff is currently working with the Gmail transfer.

-Mr. Bautista attended the 1<sup>st</sup> GCC Annual Picnic, which he said was also a success and looking forward to the next one.

-There are discussions with the Staff Senate regarding the merit awards as several agencies have already started implementing this.

At this time, President Okada mentioned she would be providing the Staff Senate an update of merit awards during its meeting May 31, 2013.

**3. Board of Trustees Community Outreach Report.** None reported.

**VI. UNFINISHED BUSINESS**

**1. Construction Projects Updates.**

-Building 200 (Renovation). The President reported that the contract for this has been signed and since this is an educational building, groundbreaking invitation will be extended to the Governor and the First Lady who is in charge of the education council. Legal counsel has signed off on this project. Faculty and students will be involved with the groundbreaking and to allow time for publicity, the college is hopeful for a July 2013 groundbreaking.

**VII. NEW BUSINESS.**

**1. BOT Assessment.** An electronic survey will be sent to the Board members. There is an online course regarding Basic Accreditation that is not a requirement, however, the President asked that the Board complete this. Once completed there will be a certificate issued. The link to the online course is in the survey and a link will be provided to the Board. With regards to the new legislation with educational requirements for the Board, this will be made a part of the BOT assessment to identify that the Board is in compliant.

**2. Policy 175-update.** A copy of an update to Policy 175, "GCC as a Tobacco Product, Electronic Cigarette and Betelnut-Free Campus" was provided to the Board. The President explained that a student was seen on campus with an electronic cigarette and this update is to prohibit electronic cigarettes (e-cigs) on the GCC campus. Staff Advisory Member Ken Bautista commented that we are unable to distinguish if e-cigarettes are used as a smoking cessation to reduce the need to smoke and is something to think about. The following motion was then made:

**MOTION**

**IT WAS MOVED BY TRUSTEE FRANK ARRIOLA, SECONDED BY TRUSTEE STEVEN ALVAREZ, THAT THE BOARD APPROVE THE AMENDMENT TO UPDATE POLICY 175 TO ALSO INCLUDE PROHIBITING ELECTRONIC CIGARETTES ON CAMPUS, "GCC AS A TOBACCO PRODUCT, ELECTRONIC CIGARETTE AND BETELNUT-FREE CAMPUS" WITH CHANGES. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays).**

**3. Active Shooter on Campus Plan.** A copy of the resolution "Active Shooter on Campus Plan" was provided to the Board. The President explained that this resolution is recognizing that the Board supports the college's efforts in developing, preparing and distributing a plan in response to an active shooter on campus. After discussions, the following motion was then made:

**MOTION**

**IT WAS MOVED BY TRUSTEE RICHARD SABLAN, SECONDED BY TRUSTEE GINA RAMOS, THAT THE BOARD APPROVES THE RESOLUTION, “ACTIVE SHOOTER ON CAMPUS PLAN” WITH CHANGES. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays).**

**4. 5-year Academic Calendar.** The Board was provided a copy of the AY2013-2014 through AY2017-2018 Guam Community College Five-Year Academic Calendar for approval. After reviewing the same, the following motion was then made:

**MOTION**

**IT WAS MOVED BY TRUSTEE GINA RAMOS, SECONDED BY TRUSTEE STEVEN ALVAREZ, THAT THE BOARD APPROVE THE GUAM COMMUNITY COLLEGE FIVE-YEAR ACADEMIC CALENDAR FOR AY2013-2014 THROUGH AY2017-2018. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays).**

**5. Travel Schedule (July-October 2013):** The following is a list of the President’s request for travel as follow:

- *Pacific Resources for Education and Learning (PREL) Board meeting, July 14, 2013, and the Pacific Postsecondary Education Council (PPEC) summer meeting July 15-17, 2013, both in Saipan.* The President informed the Board that the PREL Board will fund the airfare and hotel accommodations for the first day of this trip. PPEC will fund 50% of the remaining hotel accommodations.
- *2013 ACCT Annual Conference, October 1-5, 2013 in Seattle, Washington.* August is the deadline for early registration for discounted rates.

As for the ACCT conference in October 2013, the Student Trustee was recommended to attend this conference rather than the Legislative Conference, which is near the expiration of the Student Trustee’s term. Board members were also encouraged to attend.

**MOTION**

**IT WAS MOVED BY TRUSTEE FRANK ARRIOLA AND SECONDED BY TRUSTEE STEVEN ALVAREZ, THAT THE BOARD APPROVES THE PRESIDENT’S TRAVEL SCHEDULE FOR JULY-OCTOBER 2013. MOTION CARRIED UNANIMOUSLY. (Voting: 5 ayes, 0 nays)**

At approximately 12:52 p.m., the meeting went into Executive Session.

- VIII. EXECUTIVE SESSION**
- 1. Personnel Matters**
  - 2. Labor Management Relations**
  - 3. Legal Matters**

At 1:15 p.m., the meeting reconvened to open session.



**MOTION**

**IT WAS MOVED BY TRUSTEE RICHARD SABLAN, SECONDED BY TRUSTEE GINA RAMOS, THAT THE BOARD ACCEPTS PRESIDENT OKADA'S PROGRESS REPORT. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

At this time, Chairwoman Belanger, on behalf of the Board, extended congratulations/recognition for the following:

- Congratulations to Mr. Ed Ilaio for being selected the 2013 Distinguished Alumnus during GCC's graduation on May 17.
- Commend the college under the leadership of Dr. Okada and Dr. Somera for a very successful GCC graduation.
- To thank Dean Reilly Ridgell for his many years of service to the college as he retires next month.
- Acknowledging Mr. Juan Flores who will be the next Dean of TPS.
- Congratulating the new COPSA officers that were recently sworn in.
- Congratulating Mr. Steven Alvarez as the newest GCC Student Trustee.

**IX. ADJOURNMENT**

**MOTION**

**IT WAS MOVED BY TRUSTEE GINA RAMOS, SECONDED BY TRUSTEE FRANK P. ARRIOLA THAT THE MEETING OF APRIL 17, 2013 BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

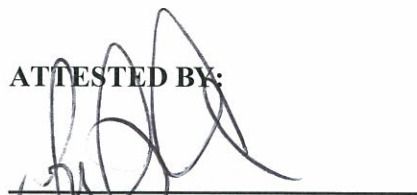
There being no further discussions, the meeting of May 30, 2013 adjourned at approximately 1:17 p.m.

**SUBMITTED BY:**



**BERTHA M. GUERRERO**  
Recording Secretary

**ATTESTED BY:**

  
**FRANK P. ARRIOLA**  
Secretary

JUN 12 2013

**APPROVED BY:**

  
**DEBORAH C. BELANGER**  
Chairperson

JUN 12 2013



# Unit Assessment Report - Four Column

## Guam Community College

### Office of the President

**Mission Statement:** The Office of the President upholds the college's mission statement through its comprehensive and meaningful oversight of the institution's academic, financial, infrastructure and accreditation requirements.

**Vision Statement:** The President envisions Guam Community College to be a premier institution committed to providing quality education and vocational training that leads to student success in career and lifelong learning.

Administrative Unit Outcomes (AUOs)	Means of Assessment & Criteria ( Written in % ) / Tasks	Artifact/Instrument/Rubric/Method/Tool	Data Collection Status/Summary of Results	Use of Summary Result & Implementation Status
<p>Office of the President - FA11-SP13</p> <p><b>AUO#1:</b> Integrating Workforce Development Initiatives (The Pioneer) - AUO#1:</p> <p>To identify the community's career and technical as well as basic educational skill requirements and increase capacity for better integration of the opportunities and services offered by GCC with the need of island businesses.</p> <p><b>Administrative Unit Outcomes:</b></p> <p>AUO</p> <p><b>Start Date:</b> 10/10/2011</p> <p><b>End Date:</b> 03/13/2013</p> <p><b>AUO Status:</b> Completed the Assessment Cycle</p> <p><b>Program SLO/AUO/SSUO Plan reflects/incorporates:</b> Institutional Strategic Master Plan (ISMP)</p> <p><b>Notes from the pull/drop down list</b> ISMPs are inclusive of the President's goals approved by the Board of Trustees.</p>	<p><b>DOCUMENT ANALYSIS:</b> The review of the President's public remarks, text of speeches, and presentations about GCC, that speak directly to curriculum matters, in particular, and institutional effectiveness, in general which incorporates further GCC's vision for the college's Pioneering strategic goal.</p> <p><b>Type of Artifact/Instrument/Rubric/Method/Tool:</b> Document Review</p> <p><b>Criterion ( Written in % ):</b> Based on the GCC 2009-2014 ISMP, 85% of reviewed documents will point to the President's involvement in furthering the strategic initiative Pioneering, especially in the leveraging of public and private resources.</p> <p><b>Budget-Related Proposed Outcomes:</b> Programs/courses offered reflect needs of the community.</p>	<p>10/08/2012 - N=10</p> <p><b>Summary of Result Type:</b> Criterion Met</p> <p><b>Data Collection Status/Summary of Result Status:</b> Open</p> <p><b>Budget Implications:</b> Over \$5,000</p> <p><b>Budget Related Performance Indicators:</b> President ensures fiscal responsibility, open flow of information, curriculum is relevant to Guam's workforce needs.</p> <p><b>Related Documents:</b> 2011 GCC Employers Survey Report.pdf GCC_Employer_Survey.pdf 2011_CTE Consolidated Annual Report Advisory Committee Matrix Fall 2011 - Spring 2012 term updated 21-Dec-2011.pdf AGA speech.pdf EdSummitspeech10.21.11.pdf SHRM speech 3.13.12.pdf VA Women's Conference.pdf Alcast Painting Co..docx ISMP Dec 2011 - 1 Pioneering March 2012 - FINAL.pdf Western Partitions, Inc..pdf 2012 Evaluation Report</p>	<p>10/08/2012 - (-) GCC partnered with seven (7) new island companies as well as received its 100th employer partnership through our Apprenticeship program. The program, run in conjunction with the U.S. Department of Labor, combines the job training and academic, trade theory training for a total of 144 hours of classroom instruction per year.</p> <p>(-) As of December 2011, 1837 individuals were served this program year in Adult Education, 213 individuals or 11.6% participated off campus at a neighborhood village program. The majority (113 or 53.1%) are from the central district comprised of four (4) villages - Asan, Chalan Pago, and Mangilao.</p> <p>(-) As of December 31, 2011, GCC's Employer survey has been disseminated to some employers and groups and the information posted on MyGCC website. The survey consisted of 9 questions and of the 86 surveys distributed to employer, 34 employers completed resulting in a response rate close to</p>	

Administrative Unit Outcomes (AUOs)	Means of Assessment & Criteria ( Written in % ) / Tasks	Data Collection Status/Summary of Results	Use of Summary Result & Implementation Status
			<p>40%. It is used as a resource to provide information on what employers are seeking and recommendations for GCC future courses.</p> <p>(-) As of December 31, 2011, Department Advisory Council meetings were 52%, or 24 out of 46 of the departments had conducted a meeting for Fall 2011 semester. The committee functions include making recommendations and advising the College authorities on matters such as occupational needs survey and curriculum review.</p> <p><b>Implementation Status:</b>  03/07/2012 - The President provides educational leadership &amp; direction for the college. The President continues to collaborate with the US Federal Government, the Government of Guam, the Department of Interior, and private sector businesses in Guam in identifying issues and developing solutions that relate to Guam's military buildup and the impact it will have on the territory and the neighboring islands of Micronesia.</p>
	<p><b>Task Name:</b> VP for Business &amp; Administration</p> <p><b>Task Description:</b> The college will remain a visible and important partner in community developments as it attempts to improve the skill levels &amp; economic requirements of its</p>		



Administrative Unit Outcomes (AUOs)	Means of Assessment & Criteria ( Written in % ) / Tasks	Data Collection Status/Summary of Results	Use of Summary Result & Implementation Status
<p>Office of the President - FA11-SP13            AUO#2: Pursuing Accreditation Quality Programs (Educational Excellence) - AUO#2:            To improve program effectiveness and the determination of the institution's overall effectiveness in meeting student learning</p>	<p>own workforce.</p> <p><b>Artifact/Instrument/Rubric/Method/Tool Description:</b>            DOCUMENT ANALYSIS: Based on qualitative content analysis, themes touching on resilience, educational value, and community will be found in the President's public remarks, text of speeches, and presentations about GCC which also incorporates further the activities and project objectives towards meeting GCC's vision for the college's Educational Excellence strategic goal.</p> <p><b>Type of Artifact/Instrument/Rubric/Method/Tool:</b>            Document Review</p> <p><b>Criterion ( Written in % ):</b>            Based on the GCC 2009-2014 ISMP, 85% of reviewed documents will point to the President's involvement in furthering the strategic initiative - Educational Excellence, especially improvements on GCC's reputation and performance.</p> <p><b>Budget-Related Proposed Outcomes:</b>            Programs/courses offered reflect needs of the community.</p>	<p>10/08/2012 - N=11</p> <p><b>Summary of Result Type:</b>            Criterion Met</p> <p><b>Data Collection Status/Summary of Result Status:</b>            Open</p> <p><b>Budget Implications:</b>            Over \$5,000</p> <p><b>Budget Related Performance Indicators:</b>            President's decisions support the college's mission.</p> <p><b>Related Documents:</b>  <a href="#">AS Civil Engineering Approval.pdf</a>  <a href="#">Student Center Remarks Dec 9.pdf</a>  <a href="#">Self Evaluation Report</a>  <a href="#">ACCJC Reaffirm Ltr_July 2012.pdf</a>  <a href="#">ISMP Dec 2011 - March 2012 - FINAL.pdf</a>  <a href="#">ACCJC testimony.pdf</a>  <a href="#">GCC Convocation 2012[1].pdf</a>  <a href="#">Meet the Pres points Oct 2012.pdf</a>  <a href="#">Budget 2013 presentation</a>  <a href="#">2012 Evaluation Report</a></p>	<p>10/08/2012 - (-) In October 2011, GCC received ACCJC approval for curriculum expansion to include AS Civil Engineering. Additionally, the college has requested ACCJC approval for reinstitution of two (2) Certificate programs - Family Services, and Sign Language Interpreting.</p> <p>(-) The college held a successful ribbon cutting on December 9, 2011. The College Student Center, whose construction cost is 100% funded through ARRA SFSF grant, completed construction also in October 2011 with a total construction &amp; A&amp;E cost of \$4.4 million.</p> <p>(-) GCC submitted its Institutional Self Evaluation Report (ISER) to the Commission on December 19, 2011. The report focused on how the college is addressing the four (4) Standards and how GCC has implemented and followed up on plans for improvement.</p> <p>(-) 100% of the 2012 budget goals, performance indicators and proposed outcomes have been inputted into TracDat for the AY2011-2012 assessment cycle data.</p> <p>(-) 100% of the Accreditation Website (<a href="http://www.guamcc.edu/acc12">www.guamcc.edu/acc12</a>)</p>
<p>Administrative Unit Outcomes (AUOs)</p>	<p>Completed the Assessment Cycle</p> <p><b>Program SLO/AUO/SSUO Plan reflects/incorporates:</b>            Institutional Strategic Master Plan (ISMP)</p> <p><b>Notes from the pull/drop down list</b>            ISMPs are inclusive of the President's goals approved by the Board of Trustees.</p>		

Administrative Unit Outcomes (AUOs)	Means of Assessment & Criteria ( Written in % ) / Tasks	Data Collection Status/Summary of Results	Use of Summary Result & Implementation Status
		<p>was completed and available for all accreditation-related communications. 100% of the College's dedicated assessment AIER Website (www.guamcc.edu/aiier) was updated and available.</p> <p>(-) GCC's accreditation status has been reaffirmed for the maximum allowable period of six years from the Accrediting Commission for Community and Junior Colleges. An 11-member team visited the college on March 19 to 22, 2012.</p> <p><b>Implementation Status:</b></p> <p>03/07/2012 - The President continues to partner with federal and local government entities as well as private sector businesses to ensure that Guam's workforce is able to take advantage of opportunities that are available through GCC's expansive information technology, allied health, construction &amp; trades courses - which will include GCC's Construction Trades Boot Camp, Allied Health, Education, and other academic programs - offered at the College.</p>	<p><b>Task Name:</b> VP for Academic Affairs</p> <p><b>Task Description:</b> The college systemically strives to improve SLO outcomes and makes results available</p>



Administrative Unit Outcomes (AUOs)	Means of Assessment & Criteria ( Written in % ) / Tasks	Data Collection Status/Summary of Results	Use of Summary Result & Implementation Status
<p>Office of the President - FA11-SP13            AUO#3: Branding GCC in the Community (Community Interaction) - AUO#3:            To improve awareness of the College and increase public support for its vision &amp; activities.</p> <p><b>Administrative Unit Outcomes:</b>            AUO</p> <p><b>Start Date:</b>            10/10/2011</p> <p><b>End Date:</b>            03/13/2012</p> <p><b>AUO Status:</b>            Completed the Assessment Cycle</p> <p><b>Program SLO/AUO/SSUO Plan reflects/incorporates:</b>            Institutional Strategic Master Plan (ISMP)</p> <p><b>Notes from the pull/drop down list</b>            ISMPs are inclusive of the President's goals approved by the Board of Trustees.</p>	<p>to appropriate constituents.</p> <p><b>Artifact/Instrument/Rubric/Method/Tool</b>  <b>Description:</b>            DOCUMENT ANALYSIS: Based on qualitative content analysis, themes touching on resilience, educational value, and community will be found in the President's public remarks, text of speeches, and presentations about GCC, which also incorporates further GCC's vision for the college's Community interaction strategic goal.</p> <p><b>Type of</b>  <b>Artifact/Instrument/Rubric/Method/Tool:</b>            Document Review</p> <p><b>Criterion ( Written in % ):</b>            Based on the GCC 2009-2014 ISMP, 85% of reviewed documents will point to the President's involvement in furthering the strategic initiative - Community Interaction. The President will strengthen the college's visibility in the community, by communicating its strengths, successes, and accomplishments to solidify its mission of workforce development in Guam and in the region.</p> <p><b>Budget-Related Proposed Outcomes:</b>            Budget is well managed, college open door policy is maintained, and advisory committees have input on curriculum.</p>	<p>10/08/2012 - N=7</p> <p><b>Summary of Result Type:</b>            Criterion Met</p> <p><b>Data Collection Status/Summary of Result Status:</b>            Open</p> <p><b>Budget Implications:</b>            Over \$5,000</p> <p><b>Budget Related Performance Indicators:</b>            President ensures fiscal responsibility, open flow of information, and curriculum is relevant to Guam's workforce needs.</p> <p><b>Related Documents:</b>  <a href="#">Marketing Plan</a>  <a href="#">Meet the President FA11.pdf</a>  <a href="#">Meet the President SP12.pdf</a>  <a href="#">Public Law 31-99</a>  <a href="#">Meet the Pres points Oct 2012.pdf</a>  <a href="#">Bill 206 testimony.pdf</a>  <a href="#">Mary Gala Speech.pdf</a>  <a href="#">2012 Evaluation Report</a></p>	<p>03/07/2012 - (-) In September 2011, the Legislature passed Public Law 31-99, which updates, amends and repeals the College's enacting legislation, Public Law 14-77. Most notable is the change in reference to previously Vocational Education is now changed to Career and Technical Education. Additionally, GCC was granted its own procurement authority.</p> <p>(-) Progress continues on the development of the new website for the college. The new GCC web site will be unveiled to the public on June 1, 2012.</p> <p>(-) Meet the President forum provided an opportunity for students to discuss issues and receive feedback from the President.</p> <p>(-) The College's Marketing Plan has been completed. This campaign will consolidate positive perceptions of GCC in order to convey its services &amp; activities to the public. The campaign will target the general public, the business community &amp; the college's stakeholders.</p> <p><b>Implementation Status:</b>            03/07/2012 - The President continues to prepare for the ongoing training needs for the</p>



Administrative Unit Outcomes (AUOs)	Means of Assessment & Criteria ( Written in % ) / Tasks	Data Collection Status/Summary of Results	Use of Summary Result & Implementation Status
			<p><b>Implementation Status:</b>            immediate economic impact resulting from the island's increased military activity. Consequently, the valueable skills and higher incomes this military buildup brings to Guam provides opportunities for GCC to expand its programs and services, not only to its civilian community, but the direct and indirect associations that result.</p>
	<p><b>Task Name:</b> President/CEO</p> <p><b>Task Description:</b> The College engages the community through business presentations, village outreach meetings, and presentations to other government entities.</p>		
<p>Office of the President - FA11-SP13            AUO#4: Continue efforts for Collaboration (Dedicated Planning) - AUO#4:            To develop a process of providing a means to measure progress towards attaining the vision for the College each year through a systematic review.</p> <p><b>Administrative Unit Outcomes:</b>            AUO</p> <p><b>Start Date:</b> 10/10/2011</p> <p><b>End Date:</b> 03/13/2013</p> <p><b>AUO Status:</b>            Completed the Assessment Cycle</p> <p><b>Program SLO/AUO/SSUO Plan reflects/incorporates:</b>            Institutional Strategic Master Plan (ISMP)  <b>Notes from the pull/drop down list</b></p>	<p><b>Artifact/Instrument/Rubric/Method/Tool Description:</b>            DOCUMENT ANALYSIS: Based on analysis of the President's public remarks, text of speeches, presentations, and Annual Report that speak directly to curriculum/assessment matters, in particular, and institutional effectiveness, in general which further incorporates the activities and project objectives in meeting the College's Dedicated Planning strategic goals.</p> <p><b>Type of Artifact/Instrument/Rubric/Method/Tool:</b>            Document Review</p> <p><b>Criterion ( Written in % ):</b>            Based on the GCC 2009-2014 ISMP, 80% of reviewed documents will point to the President's involvement in furthering the</p>	<p>10/08/2012 - N=5</p> <p><b>Summary of Result Type:</b>            Criterion Met</p> <p><b>Data Collection Status/Summary of Result Status:</b>            Open</p> <p><b>Budget Implications:</b>            Over \$5,000</p> <p><b>Budget Related Performance Indicators:</b>            President ensures fiscal responsibility, open flow of information, &amp; curriculum is relevant to Guam's workforce needs.</p> <p><b>Related Documents:</b>  <a href="#">TRMA MasterPlan</a>  <a href="#">PRESENTATION.pdf</a>  <a href="#">Public Law 31-134</a>  <a href="#">Bill 206 testimony.pdf</a>  <a href="#">2011 Annual Report</a></p>	<p>03/07/2012 - (-) On November 17, 2011, Public Law 31-134 was passed which transferred the 314 acres of land located in Mangilao, on the back road to Anderson, to the Guam Ancestral Lands Commission. The land was originally transferred from the United States through the US Department of Education to GCC.</p> <p>(-) On November 30, 2011, the Governor signed an MOU between GCC and the Guam Energy Office for a \$500,000 sub-grant. The sub-grant will be used to retrofit the Student Center and the Foundation Building with photovoltaic solar panels. The funding is from ARRA</p>



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<p>ISMPs are inclusive of the President's goals approved by the Board of Trustees.</p>	<p>strategic initiative - Dedicated Planning. The President will facilitate better integration of various stakeholders' voices for advancing the mission &amp; vision of the college through assessment &amp; reaccreditation.</p> <p><b>Budget-Related Proposed Outcomes:</b> Budget is well managed, college open door policy is maintained, and advisory committee have input on curriculum.</p>	<p>OPA Audit <a href="#">2012 Evaluation Report</a></p>	<p>Energy Efficiency and Conservation Block Grant.</p> <p>(-) During FY2012, the College will complete its Campus Master Plan. Included in this plan is the Institutional Strategic Master Plan, Facility Master Plan, the Enterprises Architecture, the Information Technology Strategic Plan, and the 5 year Resource Plan.</p> <p>(-) Other small capital improvement projects are planned for FY2012, such as A/C replacement, lighting retrofits, building elastomeric roof coating, restroom renovations, demolition of old Student Health Center building, safety issues and ADA compliance issues. These projects address the repair and maintenance requirements needed.</p> <p>(-) GCC has received high marks for the 11th consecutive year from independent auditors and from the Office of the Public Auditor for being fiscally responsible with the local and federal taxpayer dollars given to the institution. The OPA audit of GCC for FY 2011 is available at <a href="http://www.guamopa.org">www.guamopa.org</a></p>
<p><b>Implementation Status:</b> 03/07/2012 - The President provides leadership &amp; direction to the campus community and will take steps to educate the campus community on the</p>			

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	<p><b>Task Name:</b> President/CEO</p> <p><b>Task Description:</b> Physical resources are used to support student learning programs &amp; services and to improve institutional effectiveness.</p>		<p><b>Implementation Status:</b> institutional initiatives, the accreditation process, and the effect all planning documents have on the alignment of our resources to our strategic plan.</p>