



BID INVITATION

GCC Bid No: **GCC-FB-26-005**

Bid Description: **Lease of Multifunction (copying, printing, scanning, & faxing) Devices for 60 months**

Pre-Bid Conference Date (Mandatory) & Site Visit:

10:00 a.m., Tuesday, February 3, 2026

GCC Student Services & Administration Conference Room, 2nd floor, (Building 2000, GCC Student Services & Administration Building)

Bid Submission:

10:00 a.m., Tuesday, February 24, 2026

GCC Materials Management Office, Room 2105

1st Floor, (Building 2000, GCC Student Services & Administration Building)

Bid Opening Date:

10:15 a.m., Tuesday, February 24, 2026

GCC Student Services & Administration Conference Room,

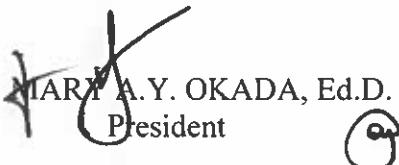
2nd Floor, (Building 2000, GCC Student Services & Administration Building)

Place: Guam Community College Student Services & Administration Building

Interested vendors may purchase a bid packet at the Cashier's Office (Room 2119) located in the GCC Student Service & Administration Building, 1st floor, during the hours of 8:00 a.m. to 5:00 p.m., Monday thru Friday (excluding Government of Guam holidays). Upon payment and issuance of a receipt, a bid packet can be picked up from the Materials Management Office, Room 2105 (1st floor). A non-refundable fee of \$25.00 will be charged for each bid packet. A PDF file of the bid packet is available upon request via email.

For additional information, please contact the Materials Management Office at 735-5542 or email: materialsmanagement@guamcc.edu.

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MARY A.Y. OKADA, Ed.D.
President