



# CHANGE OF PROGRAM/ADD SECOND MAJOR REQUEST FORM

## THIS FORM IS FOR DECLARED STUDENTS ONLY

LAST NAME: \_\_\_\_\_ STUDENT ID NUMBER: \_\_\_\_\_  
LAST FIRST MI

MAILING ADDRESS: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_  
P.O BOX OR HOME MAILING ADDRESS MONTH/DAY/YEAR

VILLAGE STATE ZIP CODE GENDER: ☐ MALE ☐ FEMALE

PHONE: \_\_\_\_\_  
HOME OTHER

### ENROLLMENT STATUS

- ☐ New Student  
☐ Continuing Education  
☐ Returning/Former Student

### SEMESTER

- ☐ Spring 20\_\_\_\_\_  
☐ Summer 20\_\_\_\_\_  
☐ Fall 20\_\_\_\_\_

### SPECIAL STATUS

- ☐ I am receiving VA Educational Benefits  
☐ I am receiving Financial Aid (Pell Grant, etc.)  
☐ I am an I-20 Student (Foreign Student)  
☐ An AGENCY is paying my tuition at GCC

### PLEASE CHANGE MY PROGRAM OF STUDY:

FROM: \_\_\_\_\_

TO: \_\_\_\_\_

#### (CHECK ONE)

- ☐ Associate of Arts  
☐ Associate of Science  
☐ Certificate

### ADD/DELETE SECOND MAJOR:

ADD: \_\_\_\_\_

DELETE: \_\_\_\_\_

#### (CHECK ONE)

- ☐ Associate of Arts  
☐ Associate of Science  
☐ Certificate

I WISH TO BEGIN MY NEW PROGRAM OF STUDY DURING THE: ☐ SPRING 20\_\_\_\_\_  
☐ SUMMER 20\_\_\_\_\_  
☐ FALL 20\_\_\_\_\_

**NOTE:** I understand that changing my major or adding a second major would change my GCC Catalog requirements to the current catalog.

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### ADMISSIONS & REGISTRATION OFFICE USE ONLY

#### ACTION TAKEN ON THIS REQUEST

APPROVED FOR SEMESTER/YEAR: \_\_\_\_\_ DATE OF CHANGE/ADD: \_\_\_\_\_

**NOTICE TO STUDENT:** Your request to change your major/add second major has been approved. Please refer to the most current GCC Catalog for all of your new program requirements.

DISAPPROVED: \_\_\_\_\_ REMARKS: \_\_\_\_\_  
MM/DD/YY

REGISTRAR'S SIGNATURE: \_\_\_\_\_