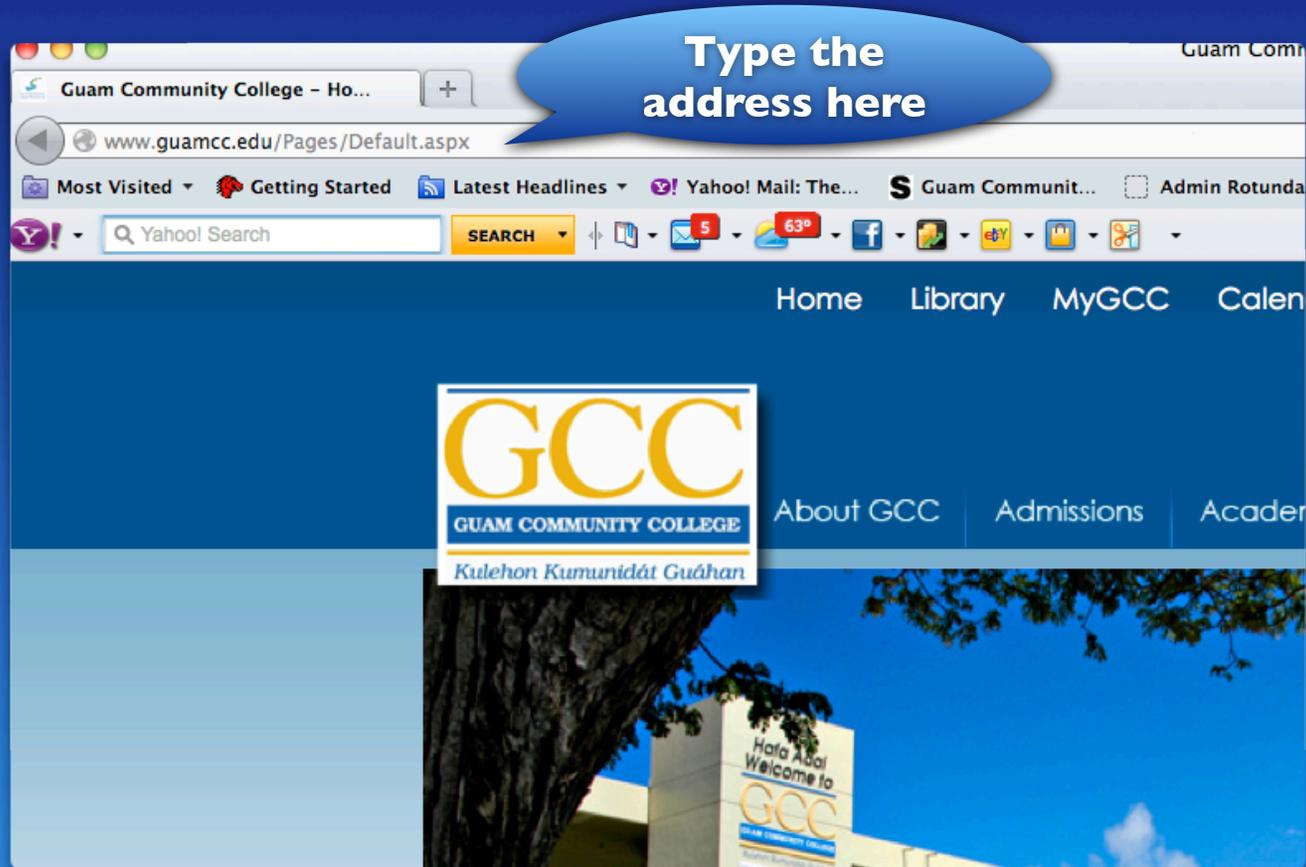


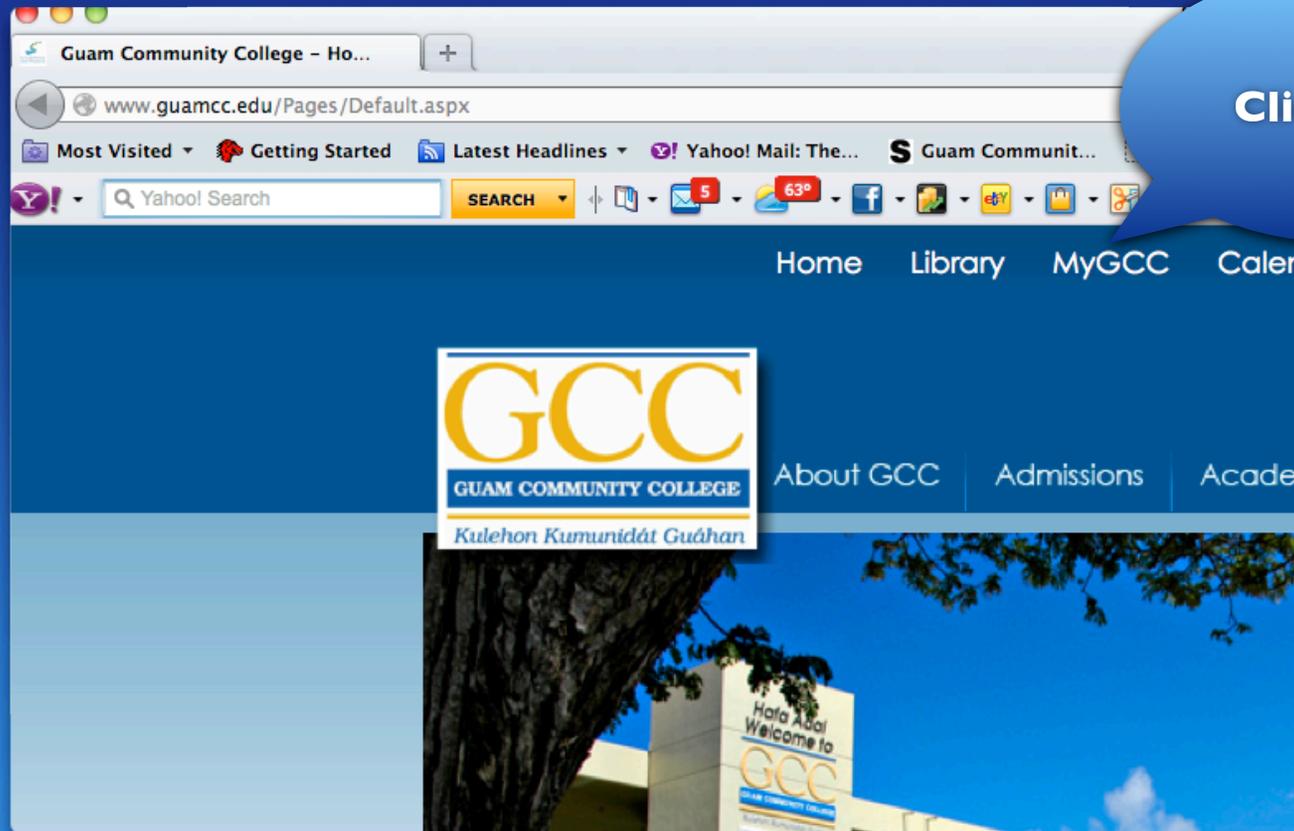


How to Drop Classes online

Go to www.guamcc.edu



Click on “MyGCC”



Click here

Log in on MyGCC



The image shows a screenshot of the MyGCC login page. At the top, the GCC logo is displayed in yellow on a dark blue background, with the text "GUAM COMMUNITY COLLEGE" and the Chamorro motto "Kulehon Kumiáan Guáhn" below it. The main content area is white and contains a login form. A blue speech bubble with white text is overlaid on the form, pointing to the input fields.

Enter Username and Password here

Enter your Username and Password

Portal Authentication Access

Username:

Password:

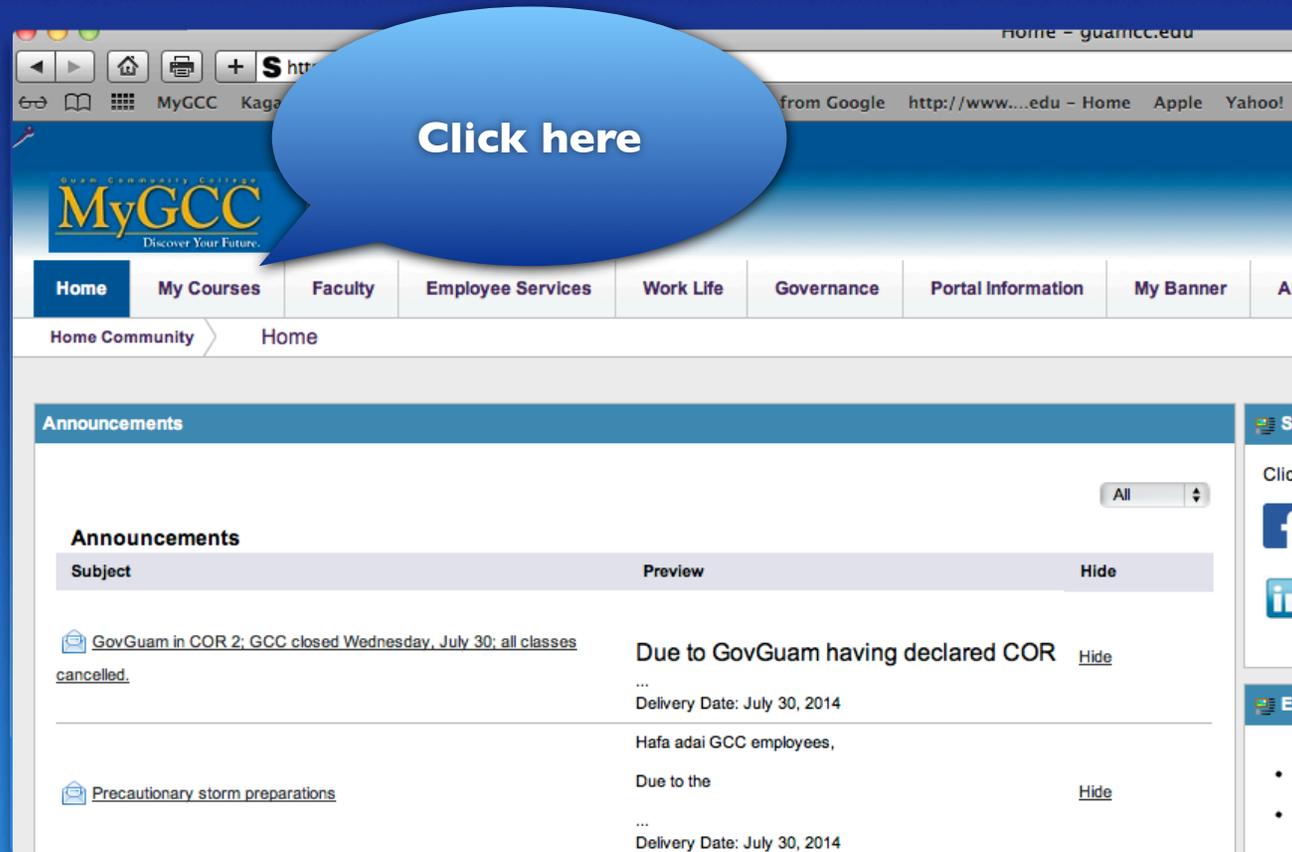
[Forgot Password?](#)

service that
ge web services

735-5511.

Exit your web browser when
you are finished with pages that require authentication!

Click on “My Courses” Tab



The image shows a screenshot of the MyGCC website interface. A blue callout bubble with the text "Click here" is positioned over the "My Courses" tab in the navigation menu. The website header includes the MyGCC logo and a navigation bar with tabs: Home, My Courses, Faculty, Employee Services, Work Life, Governance, Portal Information, My Banner, and All. Below the navigation bar, there are sections for "Home Community" and "Announcements". The "Announcements" section contains a table with columns for "Subject", "Preview", and "Hide".

Subject	Preview	Hide
GovGuam in COR 2: GCC closed Wednesday, July 30; all classes cancelled.	Due to GovGuam having declared COR ... Delivery Date: July 30, 2014	Hide
Precautionary storm preparations	Hafa adai GCC employees, Due to the ... Delivery Date: July 30, 2014	Hide

Click “Add or Drop Classes”

Home **My Courses** Faculty Employee Services Work Life Governance Portal Information

Home Community > My Courses

My Courses (Course Studio)

▲ Course List

Select Term : Spring 2014

Last Updated: Jul 3, 2014

Courses I'm teaching

Home Page	Course Title	Course Id	Instructor(s)
	Pre-College Mathematics	MA-095-11	- Sally C Sablan

Registration Tools

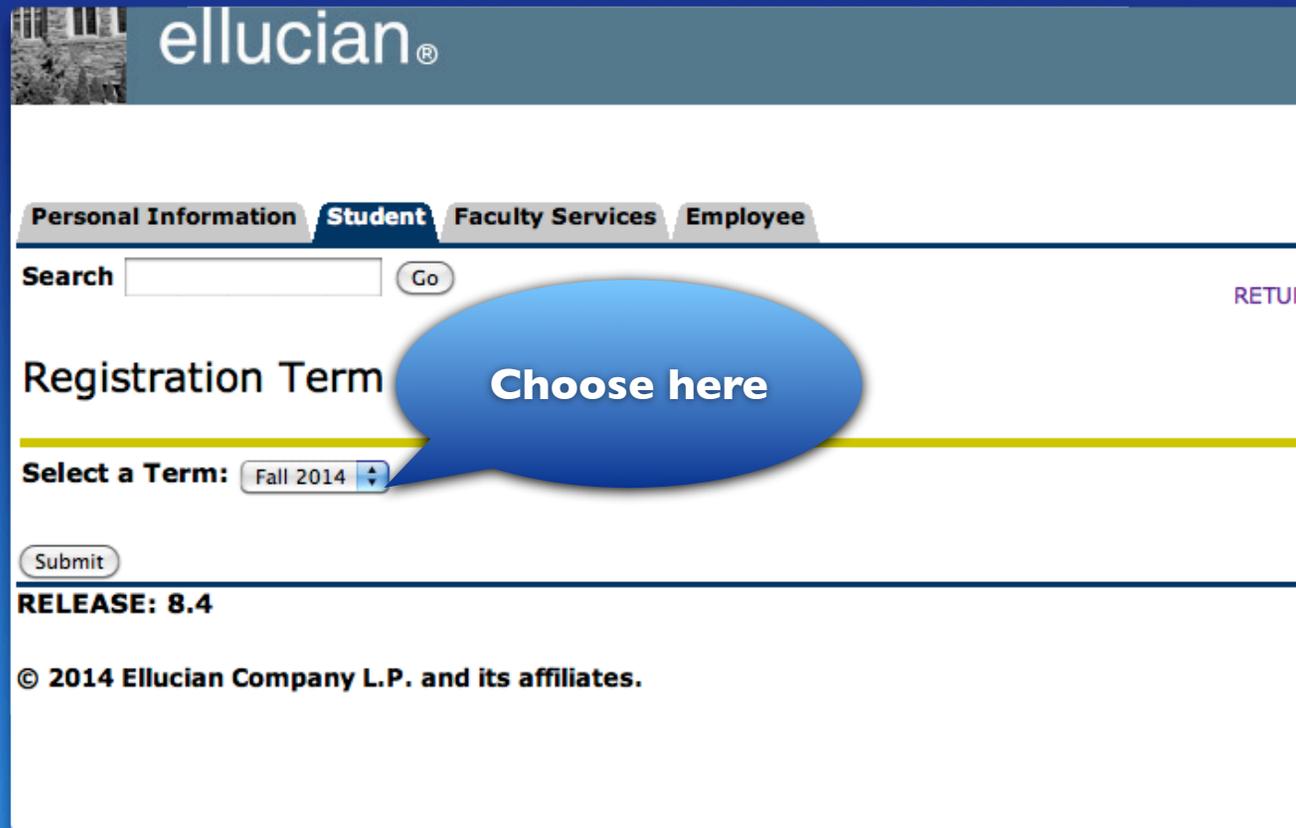
- [Active Registration](#)
- [Week at a Glance](#)
- [Select Term](#)
- [Concise Student Schedule](#)
- [Registration History](#)
- [Registration Status](#)
- [Student Detail Sched](#)
- [Look Up Classes](#)
- [Add or Drop Classes](#)
- [Change Class Options](#)
- [Class Schedule](#)
- [Course Catalog](#)
- [Degree Evaluation](#)

Student Grades

[Preferences](#)

Click here

Select a Term (Semester)



ellucian®

Personal Information **Student** **Faculty Services** **Employee**

Search RETURN

Registration Term

Select a Term:

RELEASE: 8.4

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Click “Submit”

MyGCC - Discover Your Future.

[Back to Faculty Tab](#)

Personal Information **Student** Faculty Services Employee

Search

Select Term or Date Range

Search

Sample of “Current Schedule of Classes”

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade
Web Registered on Oct 24, 2012	None	10252	SO	130	02	Undergraduate	3.000	Standar
Web Registered on Oct 25, 2012	None	10057	CJ	101	01	Undergraduate	3.000	Standar
Web Registered on Oct 25, 2012	None	10086	CS	151	09	Undergraduate	3.000	Standar

Total Credit Hours: 9.000
Billing Hours: 9.000
Minimum Hours: 0.000
Maximum Hours: 15.000
Date: Nov 08, 2012 10:22 am

Add Classes Worksheet

CRNs

Listing of courses you
registered for

Choose “Web Drop” under Action

Current Schedule

Status	Action	Cred	Grade
Web Registered on Oct 24, 2012	None	3.000	Standar
Web Registered on Oct 25, 2012	None	3.000	Standar
Web Registered on Oct 25, 2012	Web Drop	10086 CS 151 09	Undergraduate 3.000 Standar

Total Credit Hours: 9.000
Billing Hours: 9.000
Minimum Hours: 0.000
Maximum Hours: 15.000
Date: Nov 27, 2012 09:24 am

Add Classes Worksheet

CRNs



Click “Submit Changes”

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade M
Web Registered on Oct 24, 2012	None	10252	SO	130	02	Undergraduate	3.000	Standar
Web Registered on Oct 25, 2012	None	10057	CJ	101	01	Undergraduate	3.000	Standar
Web Registered on Oct 25, 2012	Web Drop	10086	CS	151	09	Undergraduate	3.000	Standar

Total Credit Hours: 9.000
Billing Hours: 9.000
Minimum Hours: 0.000
Maximum Hours: 15.000
Date: Nov 27, 2012 09:24 am

Add Classes Worksheet

CRNs				
<input type="text"/>				



**If you plan to drop ALL of your courses,
you must do so at the Admissions and
Registration Office.**

For more info...

Admissions & Registration Office

gcc.registrar@guamcc.edu

735-5531

Assessment & Counseling Department

gcc.counseling@guamcc.edu

735-5583

Financial Aid Office

finaid.info@guamcc.edu

735-5543/4

**All the offices above are located in the
Student Services and Administration Building.**