

**Guam Community College
Board of Trustees**

Mission Statement

WHEREAS, Guam Community College was created by the Community College Act of 1977 (codified at 17 GCA §§ 30101, *et seq.*) to provide secondary, postsecondary and adult educational programs and career-technical training that is premised on lifelong learning. The College's strength and success are driven by its core values. It is also guided by the College's vision statement as follows:

"Guam Community College will be the premier educational institution for providing globally recognized educational and workforce development programs."

WHEREAS, the College values diversity: an engaged, inclusive culture that embraces diverse points of view and collaboration to accomplish the College's common goals.

WHEREAS, the College values accountability: a culture of institutional and individual responsibility, transparency, and continuous assessment and improvement.

WHEREAS, the College values service: supporting and recognizing service at all levels of the College, striving to contribute to the benefit of the College, students, community, and our neighboring islands within Micronesia.

WHEREAS, the College values integrity: holding high standards of character and integrity as the foundation upon which the College is created.

WHEREAS, the College is learning-centered: fostering intellectual flexibility, knowledge, and skills by integrating teaching, assessment, and learning to promote continuous improvement of our programs and services to support our scholarly community.

WHEREAS, the College is student-centered: committed to education, inquiry and service in order to meet our students' ever growing and changing needs, promoting lifelong learning, civic and social responsibility, leadership, and career growth.

NOW THEREFORE, BE IT RESOLVED, that the following Mission Statement be endorsed and adopted by the Board, subject to a simultaneous review of the College's Institutional Strategic Master Plan every six years.

Guam Community College Mission Statement

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

Sinangan Misi3n (Chamorro translation)

Guiya i Kulehon Kumunidat Guahan, i mas takhilo' mamanaguen fina'che'cho' yan i teknikat na kinahulo' i manfáface'cho' ya u na' guaguaha nu i manakhilo' yan manmaolek na tiningo' ni i manmafananagui yan i fina'na'guen cho'cho' para Maikronesiha.

The mission is achieved by accomplishing the following goals:

Goal 1: Retention and Completion

Strengthen and improve curriculum and educational delivery to provide a student-centered educational experience that fosters retention and completion to prepare our students for engagement in a global workforce.

Goal 2: Conducive Learning Environment

Transform the campus into a conducive facility for learning and teaching with a genuine sense of family spirit and dialogue among employees who are committed to student access and student success.

Goal 3: Improvement and Accountability

Enhance the existing integrated planning, review, and evaluation process that provides for the allocation of resources based on assessment results and college-wide priorities in order to boost improvement and accountability.

Goal 4: Visibility and Engagement

Promote the Guam Community College brand to achieve regional, national, and international recognition.

Amended & Adopted: April 8, 2016; Resolution 2-2016
Amended & Adopted: January 10, 2014; Resolution 3-2014
Amended & Adopted: May 5, 2011 (Chamorro translation)
Re-examined & Adopted: February 9, 2011; Resolution 5-2011
Adopted: March 11, 2009; Resolution 17-2009
Amended & Adopted: September 5, 2008; Resolution: 12-2008
Re-examined & Adopted: January 25, 2007; Resolution 1-2007
Adopted: February 9, 2005; Resolution 3-2005

**GUAM COMMUNITY COLLEGE
Board of Trustees**

**ADOPTION OF
BOARD OF TRUSTEES MEMBERSHIP HANDBOOK,
BOARD OF TRUSTEES STANDING COMMITTEES,
PARLIAMENTARY PROCEDURES AT A GLANCE
(By: O. Garfield Jones)**

WHEREAS, as part of the College's Institutional Assessment, the Board of Trustees has developed an Assessment Activity Strategy & Timeline that outlines major goals and objectives related to ACCJC/WASC goals; and

WHEREAS, these major goals include the development & implementation of a Board Development Plan, improving the conduct of Board business and meetings, strengthening of institutional relationships, establishment of standing committees within the Board, and improvement of the relationship with the GCC Foundation Board; and

WHEREAS, of the major goals of the Board, a number of objectives have been accomplished such as the development of a Membership Handbook; the establishment of ground rules for conducting and managing meetings utilizing the Parliamentary Procedures at a Glance publication as the Board's official reference and guidance; the establishment of Standing Committees of the Board that include their duties & responsibilities expected from each committee member; the Student Trustee continues to represent constituents by reporting activities and concerns at regularly scheduled Board meetings; and the Board of Trustee Chairperson continues to work closely with the Foundation Board members to strengthen relationships between the Trustees and Foundation board members; and

WHEREAS, the Board continues to move forward with its efforts to fulfill the objectives identified as a part of its own assessment process in compliance with ACCJC/WASC standards, and as mandated by BOT Policy 306.

NOW, THEREFORE, BE IT RESOLVED, that the Guam Community College Board of Trustees adopts the following for immediate implementation and use:

- GCC Board of Trustees Membership Handbook;
- GCC Board of Trustees ACCJC/WASC Standing Committees:
 - Academic Affairs Standing Committee
 - Finance & Administration Standing Committee
- Parliamentary Procedures at a Glance, based on Robert's "Rules of Order," latest edition.

BE IT FURTHER RESOLVED, that the above documents and processes, as deemed necessary, are subject to review, updating and amendment by the Board of Trustees.

Reviewed, no changes: April 8, 2016 (updated)

**Amended & Adopted: July 24, 2014
Resolution 27-2014**

**Amended & Adopted: September 5, 2008
Resolution 15-2008**

**Adopted: August 1, 2006
Resolution 12-2006**

**GUAM COMMUNITY COLLEGE
Board of Trustees**

ACTING PRESIDENT

WHEREAS, the President serves in a dual capacity as President of the College and as Executive Officer of the Board of Trustees; and

WHEREAS, it is sometimes necessary for the President to be off-island; and

WHEREAS, there may be occasions when the President is unable to perform his/her duties due to absence, illness, or incapacitation; and

WHEREAS, it is vital that leadership and responsibility for the overall operation of the College be maintained despite the absence, illness, or incapacitation of the President;

NOW, THEREFORE, BE IT RESOLVED, that when it becomes necessary for the President to travel off-island, the President shall appoint an Acting President from among the Vice Presidents or other designated Academic Administrator and shall advise the Board; and

BE IT FURTHER RESOLVED, that should the President be unable to perform his/her duties in case of an emergency, the Board of Trustees Chairperson, in consultation with the other Board Members, shall appoint an Acting President from among the Vice Presidents or other designated Academic Administrator who shall serve until such time that the President is able to return to work; and

BE IT FURTHER RESOLVED, that an employee who is appointed to serve temporarily in an acting capacity as President of the College shall be compensated during the period of such services by a payment differential to be added to his/her base rate of pay, measured by the difference in amount between the step in the pay grade he/she holds and the salary paid the President; and

BE IT FURTHER RESOLVED, that compensation following appointment in an acting capacity shall not be less than 30 calendar days and not to exceed one year. Payment differential shall be deferred until the employee has served 30 consecutive calendar days in an acting capacity.

**Reviewed, no changes: April 8, 2016
Amended & Adopted: January 10, 2014
Resolution 4-2014**

**Amended & Adopted: September 5, 2008
Resolution 21-2008**

**Adopted: July 20, 1994
Resolution 49-94
Amended: July 1, 1998
Amended: June 7, 2000**

**GUAM COMMUNITY COLLEGE
Board of Trustees**

IDENTITY SYSTEM MANUAL

WHEREAS, Guam Community College has experienced phenomenal growth and greatly diversified since its inception in 1977; and

WHEREAS, the College is now one of the major post secondary educational institutions of the Territory of Guam and its surrounding region; and

WHEREAS, there should be consistency in the various publications, announcements, and other official papers of the College; and

WHEREAS, readily recognizable logos help to establish institutional identity and loyalty; and

WHEREAS, the diversity and complexity of the Colleges offerings far surpass the images of the hard hat and drafting tool on the official seal; and

WHEREAS, an Identity System Manual has been developed which includes a new logo system, sets college colors and various other standards that dictate the image of the College,

NOW, THEREFORE, BE IT RESOLVED, that the Identity System Manual shall serve as the official guide for the use of the logo, college colors and similar matters on all College print, video and electronic communications, and signage.

**Reviewed & Adopted: April 8, 2016
Resolution ___-2016**

**Reviewed & Adopted: September 5, 2008
Resolution 23-2008**

**Adopted: March 16, 1994
Resolution 8-94**

**GUAM COMMUNITY COLLEGE
Board of Trustees**

MEDIA RELATIONS

WHEREAS, the College's image as perceived by the community is of the utmost importance to the Board of Trustees; and

WHEREAS, the Board of Trustees believes that a coherent image of the College must be presented to the public at all times in print, social, and broadcast media; and

WHEREAS, the College relies on community support to effectively carry out its mission; and

WHEREAS, articles, news stories, and social media affect the way in which people regard the College, its programs, faculty, staff, and students; and

WHEREAS, the College logo must be on all print, video and social media/electronic materials that promote the College;

NOW, THEREFORE, BE IT RESOLVED, that it is the policy of the Board of Trustees that all broadcast, electronic and print items that promote the College, must be approved by the President's Office, Communications and Promotions, before release to the public; and

BE IT FURTHER RESOLVED, that responses to media inquiries regarding institutional position on issues will be handled by the President, Chairperson of the Board of Trustees, or the Assistant Director for Communications and Promotions. College employees who receive inquiries from the media are to direct the inquiries to the Assistant Director for Communications and Promotions, President's Office; and

BE IT FURTHER RESOLVED, that the College's communication with the media will, at all times, remain on a professional level.

**Amended & Adopted: April 8, 2016
Resolution ____-2016**

**Amended & Adopted: September 5, 2008
Resolution 24-2008**

**Adopted: July 20, 1994
Resolution 51-94**

**GUAM COMMUNITY COLLEGE
Board of Trustees**

GCC PROTOCOL GUIDE

WHEREAS, Guam Community College holds a number of graduation ceremonies and other institutional special events; and

WHEREAS, Government officials, local and off-island dignitaries, heads of organizations, and the College's Board of Trustees and administrative heads at various times attend these events, some as participants. These public events require protocol considerations. This guide is to be used as a basis for such considerations. But, in the absence of the written word, common sense and tactfulness shall be the basis of protocol and good manners. Regarding recommendations and references to acceptable international, national and territorial social usage and local customs see the Official Protocol Guide for the Territory of Guam (copy available in the President's Office and the Library).

NOW, THEREFORE, BE IT RESOLVED, that at any official GCC event, those listed in the Order of Precedence, when present, shall always be officially recognized. When the situation warrants, other protocol considerations should be given based on the Orders of Precedence.

BE IT FURTHER RESOLVED, that the orders of preference are:

Graduation Order of Precedence

Governor
Lieutenant Governor
Speaker of the Guam Legislature
Chief Justice, District Court of Guam
Chief Justice, Supreme Court of Guam
Presiding Judge, Superior Court of Guam
Delegate to the U.S. Congress
Senators of the Guam Legislature
Board of Trustees Chairperson
Foundation Board of Governors Chairperson
Board of Trustees Vice Chairperson
Foundation Board of Governors Vice Chairperson
Members, Board of Trustees
Members, Board of Governors
President

Territorial Order of Precedence (Source: Official Protocol Guide, Territory of Guam)

Governor
Lieutenant Governor
Speaker of the Guam Legislature
Presiding Judge, Superior Court of Guam
Delegate to the U.S. Congress
Former Governors (in order of seniority)
Consulates (in order of the presentation of their credentials)
Widows of Former Governors (in order of deceased husbands' seniority)
Senators of the Guam Legislature
President, Mayor's Council
Military: Admiral/General, Active (by date of rank)
Bishops (led by the Archbishop of the Diocese of Agaña)
Judge of the District Court of Guam (Federal)
Judges of the Superior Court of Guam (in order of seniority, concluded by Traffic Court Judge)

Page 2: GCC Board of Trustees Policy 155 – GCC PROTOCOL GUIDE

Mayors of Guam

Governor’s Cabinet (by line of succession, unless otherwise specified by Governor)----Note: check with Governor’s Office for desired arrangements, if any.

Former Lt. Governors (in order of seniority)

Former Speakers (in order of seniority)

Retired Presiding Judges (in order of seniority)

Former Delegates to the U.S. Congress (in order of seniority)

Former Senators

Former Judges

Former Mayors

Boards, Commissions, and Councils

GCC Order of Precedence

Board of Trustees Chairperson

Board of Trustees Vice Chairperson

Foundation Board of Governors Chairman

Foundation Board of Governors Vice Chairman

Members, Board of Trustees

Members, Foundation Board of Governors

President

Vice President of Academic Affairs

Vice President of Finance and Administration

Former Board of Trustees Members

Former Foundation Board of Governors Members

Former Presidents

Deans

Assistant Directors (Apprenticeship and Training, Planning and Development, Communications & Promotions, Development & Alumni Relations, and Assessment & Institutional Effectiveness)

Associate Deans

Faculty Senate President

Faculty Emeritus

BE IT FURTHER RESOLVED, that title shall be used as follows: "The Honorable" should be conferred on the following positions: Governor, Lt. Governor, Speaker, Presiding Judge, Delegate to Congress, heads of consular missions, other judges and senators. It is used in platform introductions and in correspondence when written out in full.

Honoric titles should be used before an individual’s name in platform introductions and correspondence. Such titles are: Doctor, Professor, Reverend, Mr., Mrs., Miss, etc.

BE IT FURTHER RESOLVED, that seating precedent, based on official position, shall be the determining factor of seating arrangements for all official functions.

Following is an example of a platform seating arrangement.

VP	VP	VP	FBOG VChair	FBOG Chair	President	Gov	BOT Chair	BOT VChair	Dean	Dean	Dean	Faculty Senate President
13	11	9	7	5	3	1	2	4	6	8	10	12

Amended & Adopted: April 8, 2016

Resolution No. ___-2016

Amended & Adopted: September 5, 2008

Resolution No. 25-2008

Adopted: March 16, 1994

Resolution 10-94

Amended: May 6, 1998

**GUAM COMMUNITY COLLEGE
Board of Trustees**

CAMPUS CRIME AND SECURITY

WHEREAS, Congress has enacted the Crime Awareness and Campus Security Act of 1990; and

WHEREAS, the Board of Trustees of Guam Community College intends to comply with the requirements of that Act;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby directs the administration to prepare, publish, and distribute policy statements that comply with the letter and spirit of the Crime Awareness and Campus Security Act of 1990. Policy statements shall be issued covering the following areas:

- (1) Procedures for students to report criminal activities;**
- (2) Security at campus facilities;**
- (3) Availability and authority of campus law enforcement;**
- (4) Programs available to inform students about security and the prevention of crime;**
- (5) Recording of crime through local police agencies; and**
- (6) Possession, use and sale of alcohol and drugs.**

BE IT FURTHER RESOLVED, that the administration shall prepare, publish, and distribute statistical reports that identify the occurrence of campus crimes and the number of campus arrests for crimes specified in the Crime Awareness and Campus Security Act of 1990.

These policy statements and statistical reports should be published in publications or mailings that are available to students and employees, as well as prospective students and the higher education community, upon request.

Reviewed, no changes: April 8, 2016
Reviewed & Adopted: September 5, 2008
Resolution 28-2008

Adopted: November 24, 1992
Resolution 2-93

**GUAM COMMUNITY COLLEGE
Board of Trustees**

**GCC AS A TOBACCO PRODUCT, ELECTRONIC CIGARETTE
AND BETELNUT-FREE CAMPUS**

WHEREAS, tobacco is a legally available consumer product which kills people when used entirely as intended; and

WHEREAS, second-hand smoke contains poisonous chemicals such as arsenic, hydrogen cyanide, ammonia, and carbon monoxide; and

WHEREAS, the Environmental Protection Agency has classified secondhand smoke as a Group A carcinogen, a substance known to cause cancer in humans, and the EPA does not recognize a safe level of exposure to Group A carcinogens; and

WHEREAS, indisputable scientific evidence exists that links tobacco use and exposure to second-hand tobacco smoke to pulmonary and cardiovascular diseases and cancer; and

WHEREAS, over 60 percent of all Guam cancer deaths are tobacco related; and

WHEREAS, the percentage of Guam's people who smoke is one of the highest of all U.S. states and territories; and

WHEREAS, smoking rates among Guam adults continue to increase despite the fact that over half of the current smokers have recently attempted to quit; and

WHEREAS, 23.3% of middle school students and 31.6% of high school students in Guam are current smokers, according to the 2003 Youth Risk Behavior Survey, and

WHEREAS, Guam Public Law 21-139, Guam's Clean Indoor Air Act of 1992, prohibits smoking in all enclosed public places and requires restaurants to designate at least 50% of their restaurant seating as non-smoking; and

WHEREAS, Guam Public Law 28-20, the Natasha Perez Protection Act of 2005, prohibits smoking in Guam restaurants, except for restaurants that turn into bars late at night; and

WHEREAS, Guam Community College is committed to promoting the health, wellness and social well-being of its students, staff, faculty and the people of Guam and the Western Pacific; and

WHEREAS, betelnut and tobacco products, when chewed and expectorated, represent a significant health hazard by increasing the opportunity for exposure to various communicable diseases through saliva and air borne contaminants; and

WHEREAS, the use of any electronic cigarette (e-cigs) devices are prohibited on campus; and

WHEREAS, GCC desires to set a good public example as a responsible, health conscious public institution; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the ban of Tobacco products, electronic cigarette (e-cigs) devices, and the use of betelnut on the GCC campus.

**Reviewed, no changes: April 8, 2016
Amended & Adopted: May 30, 2013
Resolution No: 6-2013**

**Amended & Adopted: September 5, 2008
Resolution No: 31-2008**

**Adopted: March 9, 2006
Resolution 3-2006**

DRAFT

**Guam Community College
Board of Trustees**

Mission Statement

WHEREAS, Guam Community College was created by the Community College Act of 1977 (codified at 17 GCA §§ 30101, *et seq.*) to provide secondary, postsecondary and adult educational programs and career-technical training that is premised on lifelong learning. The College's strength and success are driven by its core values. It is also guided by the College's vision statement as follows:

"Guam Community College will be the premier educational institution for providing globally recognized educational and workforce development programs."

WHEREAS, the College values diversity: an engaged, inclusive culture that embraces diverse points of view and collaboration to accomplish the College's common goals.

WHEREAS, the College values accountability: a culture of institutional and individual responsibility, transparency, and continuous assessment and improvement.

WHEREAS, the College values service: supporting and recognizing service at all levels of the College, striving to contribute to the benefit of the College, students, community, and our neighboring islands within Micronesia.

WHEREAS, the College values integrity: holding high standards of character and integrity as the foundation upon which the College is created.

WHEREAS, the College is learning-centered: fostering intellectual flexibility, knowledge, and skills by integrating teaching, assessment, and learning to promote continuous improvement of our programs and services to support our scholarly community.

WHEREAS, the College is student-~~focused~~centered: committed to education, inquiry and service in order to meet our students' ever growing and changing needs, promoting lifelong learning, civic and social responsibility, leadership, and career growth.

NOW THEREFORE, BE IT RESOLVED, that the following Mission Statement be endorsed and adopted by the Board, subject to a simultaneous review of the College's Institutional Strategic Master Plan every six years.

Guam Community College Mission Statement

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Sinangan Misi3n (Chamorro translation)

Guiya i Kulehon Kumunidat Guahan, i mas takhilo' mamanaguen fina'che'cho' yan i teknikat na kinahulo' i manfafache'cho' ya u na' guaguaha nu i manakhilo' yan manmaolek na tiningo' ni i manmafananagui yan i fina'na'guen cho'cho' ~~gi-ya~~ para Maikronesiha.

The mission is achieved by accomplishing the following goals:

Goal 1: Retention and Completion

Strengthen and improve curriculum and educational delivery to provide a student-centered educational experience that fosters retention and completion to prepare our students for engagement in a global workforce.

Goal 2: Conducive Learning Environment

Transform the campus into a conducive facility for learning and teaching with a genuine sense of family spirit and dialogue among employees who are committed to student access and student success.

Goal 3: Improvement and Accountability

Enhance the existing integrated planning, review, and evaluation process that provides for the allocation of resources based on assessment results and college-wide priorities in order to boost improvement and accountability.

Goal 4: Visibility and Engagement

Promote the Guam Community College brand to achieve regional, national, and international recognition.

Amended & Adopted: April 8, 2016; Resolution 2-2016

Amended & Adopted: January 10, 2014; Resolution 3-2014

Amended & Adopted: May 5, 2011 (Chamorro translation)

Re-examined & Adopted: February 9, 2011; Resolution 5-2011

Adopted: March 11, 2009; Resolution 17-2009

Amended & Adopted: September 5, 2008; Resolution: 12-2008

Re-examined & Adopted: January 25, 2007; Resolution 1-2007

Adopted: February 9, 2005; Resolution 3-2005

**GUAM COMMUNITY COLLEGE
Board of Trustees**

IDENTITY SYSTEM MANUAL

WHEREAS, Guam Community College has experienced phenomenal growth and greatly diversified since its inception in 1977; and

WHEREAS, the College ~~is now represents~~ one of the major post secondary educational institutions of the Territory of Guam and its surrounding region; and

WHEREAS, there should be consistency in the various publications, announcements, and other official papers of the College; and

WHEREAS, readily recognizable logos help to establish institutional identity and loyalty; and

WHEREAS, the diversity and complexity of the Colleges offerings far surpass the images of the hard hat and drafting tool on the official seal; and

WHEREAS, an Identity System Manual has been developed which includes a new logo system, sets ~~school-college~~ colors and various other standards that dictate the image of the College,

NOW, THEREFORE, BE IT RESOLVED, that the Identity System Manual shall serve as the official guide for the use of the logo, ~~school-college~~ colors and similar matters on all College print, video and electronic communications, and signage.

Reviewed & Adopted: April 8, 2016
Resolution -2016

Reviewed & Adopted: September 5, 2008
Resolution 23-2008

Adopted: March 16, 1994
Resolution 8-94

**GUAM COMMUNITY COLLEGE
Board of Trustees**

MEDIA RELATIONS

WHEREAS, the College's image as perceived by the community is of the utmost importance to the Board of Trustees; and

WHEREAS, the Board of Trustees believes that a coherent image of the College must be presented to the public at all times in print, social, and broadcast media; and

WHEREAS, the College relies on community support to effectively carry out its mission; and

WHEREAS, ~~print~~ articles, ~~and~~ news stories, and social media affect the way in which people regard the College, its programs, faculty, staff, and students; and

WHEREAS, the College logo must be on all ~~printed~~ print, video and social media/electronic and televised materials that promote the College;

NOW, THEREFORE, BE IT RESOLVED, that it is the policy of the Board of Trustees that all broadcast, electronic and print items that promote the College, must be approved by the President's Office, Communications and Promotions, before release to the public; and

BE IT FURTHER RESOLVED, that responses to media inquiries regarding institutional position on issues will be handled by the President, Chairperson of the Board of Trustees, or the Assistant Director for Communications and Promotions. College employees who receive inquiries from the media are to direct the inquiries to the Assistant Director for Communications and Promotions, President's Office; and

BE IT FURTHER RESOLVED, that the College's communication with the media will, at all times, remain on a professional level.

Amended & Adopted: April 8, 2016
Resolution -2016

Amended & Adopted: September 5, 2008
Resolution 24-2008

Adopted: July 20, 1994
Resolution 51-94

GUAM COMMUNITY COLLEGE
Board of Trustees

Policy 155

GCC PROTOCOL GUIDE

WHEREAS, Guam Community College holds a number of graduation ceremonies and other institutional special events; and

WHEREAS, Government officials, local and off-island dignitaries, heads of organizations, and the College's Board of Trustees and administrative heads at various times attend these events, some as participants. These public events require protocol considerations. This guide is to be used as a basis for such considerations. But, in the absence of the written word, common sense and tactfulness shall be the basis of protocol and good manners. Regarding recommendations and references to acceptable international, national and territorial social usage and local customs see the Official Protocol Guide for the Territory of Guam (copy available in the President's Office and the Library).

NOW, THEREFORE, BE IT RESOLVED, that at any official GCC event, those listed in the Order of Precedence, when present, shall always be officially recognized. When the situation warrants, other protocol considerations should be given based on the Orders of Precedence.

BE IT FURTHER RESOLVED, that the orders of preference are:

Graduation Order of Precedence

Governor
Lieutenant Governor
Speaker of the Guam Legislature
Chief Justice, District Court of Guam
Chief Justice, Supreme Court of Guam
Presiding Judge, Superior Court of Guam
Delegate to the U.S. Congress
Senators of the Guam Legislature
Board of Trustees Chairperson
Foundation Board of Governors Chairperson
Board of Trustees Vice Chairperson
Foundation Board of Governors Vice Chairperson
Members, Board of Trustees
Members, Board of Governors
President

Territorial Order of Precedence (Source: Official Protocol Guide, Territory of Guam)

Governor
Lieutenant Governor
Speaker of the Guam Legislature
Presiding Judge, Superior Court of Guam
Delegate to the U.S. Congress
Former Governors (in order of seniority)
Consulates (in order of the presentation of their credentials)
Widows of Former Governors (in order of deceased ~~husbands~~ husbands' seniority)
Senators of the Guam Legislature
President, Mayor's Council
Military: Admiral/General, Active (by date of rank)
Bishops (led by the Archbishop of the Diocese of Agaña)
Judge of the District Court of Guam (Federal)
Judges of the Superior Court of Guam (in order of seniority, concluded by Traffic Court Judge)

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Page 2: GCC Board of Trustees Policy 155 – GCC PROTOCOL GUIDE

Mayors of Guam
 Governor's Cabinet (by line of succession, unless otherwise specified by Governor)—Note: check with Governor's Office for desired arrangements, if any
 Former Lt. Governors (in order of seniority)
 Former Speakers (in order of seniority)
 Retired Presiding Judges (in order of seniority)
 Former Delegates to the U.S. Congress (in order of seniority)
 Former Senators
 Former Judges
 Former Mayors
 Boards, Commissions, and Councils

GCC Order of Precedence

Board of Trustees Chairperson
 Board of Trustees Vice Chairperson
 Foundation Board of Governors Chairman
 Foundation Board of Governors Vice Chairman
 Members, Board of Trustees
 Members, Foundation Board of Governors
 President
 Vice President of Academic Affairs
 Vice President of Finance and Administration
 Former Board of Trustees Members
 Former Foundation Board of Governors Members
 Former Presidents
 Deans
 Assistant Directors (Apprenticeship and Training, Planning and Development, Communications & Promotions, Development & Alumni Relations, and Assessment & Institutional Effectiveness)
 Associate Deans
 Faculty Senate President
Faculty Emeritus

BE IT FURTHER RESOLVED, that title shall be used as follows: "The Honorable" should be conferred on the following positions: Governor, Lt Governor, Speaker, Presiding Judge, Delegate to Congress, heads of consular missions, other judges and senators. It is used in platform introductions and in correspondence when written out in full.

Honorific titles should be used before an individual's name in platform introductions and correspondence. Such titles are: Doctor, Professor, Reverend, Mr., Mrs., Miss, etc.

BE IT FURTHER RESOLVED, that seating precedent, based on official position, shall be the determining factor of seating arrangements for all official functions.

Following is an example of a platform seating arrangement.

VP	VP	VP	FBOG VChair	FBOG Chair	President	Gov	BOG Chair	BOG VChair	Dean	Dean	Dean	Faculty Senate President
11	11	9	7	5	3	1	2	4	6	8	10	12

Amended & Adopted: April 8, 2016
Resolution No. 25-2016

Amended & Adopted: September 5, 2008
 Resolution No. 25-2008
 Adopted: March 16, 1994
 Resolution 10-94
 Amended: May 6, 1998

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