

# 2025 BUDGET REQUEST



**BUREAU OF BUDGET AND MANAGEMENT RESEARCH  
FISCAL YEAR 2025  
BUDGET DOCUMENT CHECKLIST**

[BBMR BDC-1]

**Department/Agency:** Guam Community College  
**Division/Program:** \_\_\_\_\_

**Date Received by BBMR:** \_\_\_\_\_  
**Date Reviewed:** \_\_\_\_\_

	<u>Department/Agency</u>		<u>BBMR</u>	
	<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>
<u>General</u>				
Is the department/agency request within the Governor's established ceiling?	N/A			
Does the SUMMARY digest totals equal the totals on the detail pages?	x			
Are the required budget forms attached?				
a. Agency Budget Certification [BBMR ABC]	x			
b. Agency Narrative Form [BBMR AN-N1]	x			
c. Decision Package [BBMR DP-1]	x			
d. Program Budget Digest Forms [BBMR BD-1, BBMR TA-1, BBMR 96A - REVISED]	x			
e. FY 2025 (Proposed) Agency Staffing Pattern [BBMR SP-1] - All Fund Sources	x			
f. FY 2024 (Current) Agency Staffing Pattern [BBMR SP-1] - All Fund Sources	x			
g. Federal Program Inventory Form [BBMR FP-1]	x			
h. Equipment/Capital Listing & Space Requirement Form [BBMR EL-1]	x			
i. Prior Year Obligation Form [BBMR PYO-1]	x			
Are the E-Files attached for all budget forms?	x			
I. Agency Budget Certification [BBMR ABC]				
1. Is the budget certified as to its accuracy and BBMR requirements.	x			
II. Agency Narrative Form [BBMR AN-N1]				
1. Is the mission statement correct and consistent with the department/ agency's enabling act?	x			
2. Are the goals and objectives correct and consistent with the department/ agency's mission?	x			
III. Decision Package [BBMR DP-1]				
1. Is activity description correct?	x			
2. Is major objective correct?	x			
3. Are short term goals correct?	x			
4. Is workload output reflected correctly?	x			
IV. Program Budget Digest Forms [BBMR BD-1, BBMR TA-1, BBMR 96A - REVISED]				
A.) Budget Digest Form [BBMR BD-1]				
<u>Personnel Services</u>				
1. Are figures reflected consistent with the attached staffing pattern(s)?	x			
2. Are amounts reflected in each column accurate?	x			
3. Are computations correct?	x			
<u>Operations</u>				
1. Are the amounts reflected under columns, "Governor's Request," for each object category consistent with respective schedules (Schedule A - E) as detailed in the budget digest subforms (BBMR TA-1 & BBMR 96A - REVISED)?	x			
2. Are amounts reflected in each column accurate?	x			
3. Are computations correct?	x			
<u>Utilities</u>				
Are amounts reflected in each column correct?	x			
<u>Capital Outlay</u>				
Are amounts reflected under columns, "Governor's Request," consistent with schedule F as detailed in the budget digest subform, [BBMR 96A - REVISED]?	x			
<u>Full Time Equivalencies (FTEs)</u>				
Are the number of FTEs for both "Unclassified" and "Classified" accurately reflected under each column?	x			
B.) Off-Island Travel Form [BBMR TA-1] (Schedule A)				
1. Is the purpose/justification for travel defined?	x			
2. Is/Are the travel date(s) and number of travelers reflected?	x			
3. Is/Are the position title(s) of the traveler(s) reflected?	x			
4. Are all columns (Air Fare, Per Diem, Registration, and Total Cost) accurate?	x			
C.) Operations Schedules Form [BBMR 96A - REVISED] (Schedules B-F)				
1. Are "Items" under schedules B - F listed in <u>detail</u> ?	N/A			
2. Is the "Quantity" and "Unit Price" under schedules B - F reflected for respective items?	N/A			
3. Are corresponding FY 2024 Authorized levels under schedules B - F indicated?	N/A			

**BUREAU OF BUDGET AND MANAGEMENT RESEARCH  
FISCAL YEAR 2025  
BUDGET DOCUMENT CHECKLIST**

[BBMR BDC-1]

Department/Agency: Guam Community College  
Division/Program: \_\_\_\_\_

Date Received by BBMR: \_\_\_\_\_  
Date Reviewed: \_\_\_\_\_

	Department/Agency		BBMR	
	Yes	No	Yes	No
<b>V. Agency Staffing Pattern Forms [BBMR SP-1]</b>				
1. Are position titles correct?	<u>x</u>			
2. Are all LTA and Temp. positions properly identified?	<u>x</u>			
3. Are position numbers reflected?	<u>x</u>			
4. Are the salary levels consistent with the Government of Guam Competitive Wage Act of 2014 and/or 2021 Law Enforcement / Public Safety Compensation Pay Plan (LEPP)?	<u>x</u>			
5. Are filled positions funded?	<u>x</u>			
6. Are increment amounts reflected?	<u>x</u>			
7. Are rates reflected under "Benefits" correct?	<u>x</u>			
8. Are computations correct?	<u>x</u>			
<b>VI. Federal Program Inventory Form [BBMR FP-1]</b>				
Is the form complete and accurate?	<u>x</u>			
<b>VII. Equipment/Capital Listing &amp; Space Requirement Form [BBMR EL-1]</b>				
1. Is the description of the equipment and/or capital item(s) detail?	<u>x</u>			
2. Is the "quantity" and "percentage of use" reflected?	<u>x</u>			
3. Are space requirements descriptive and total space reflected and accurate?	<u>x</u>			
<b>VIII. Prior Year Obligation Form [BBMR PYO-1]</b>	<u>x</u>			

CERTIFIED AS TO COMPLETENESS AND ACCURACY	
<p><b>DEPARTMENT:</b> _____</p> <p>Prepared By: <u><i>E. Limtuatco</i></u> Edwin Limtuatco Controller <u>1/19/2024</u> Date</p> <p>Approved By: <u><i>Mary X.Y. Okada</i></u> Mary X.Y. Okada, Ed.D. President <u>01.19.2024</u> Date</p>	<p><b>BBMR ACTION:</b></p> <p>Recommendation</p> <p><input type="checkbox"/> Approval</p> <p><input type="checkbox"/> Disapproval</p> <p>_____ Analyst</p> <p>_____ Date</p>

**Government of Guam  
Fiscal Year 2025**

Agency Budget Certification

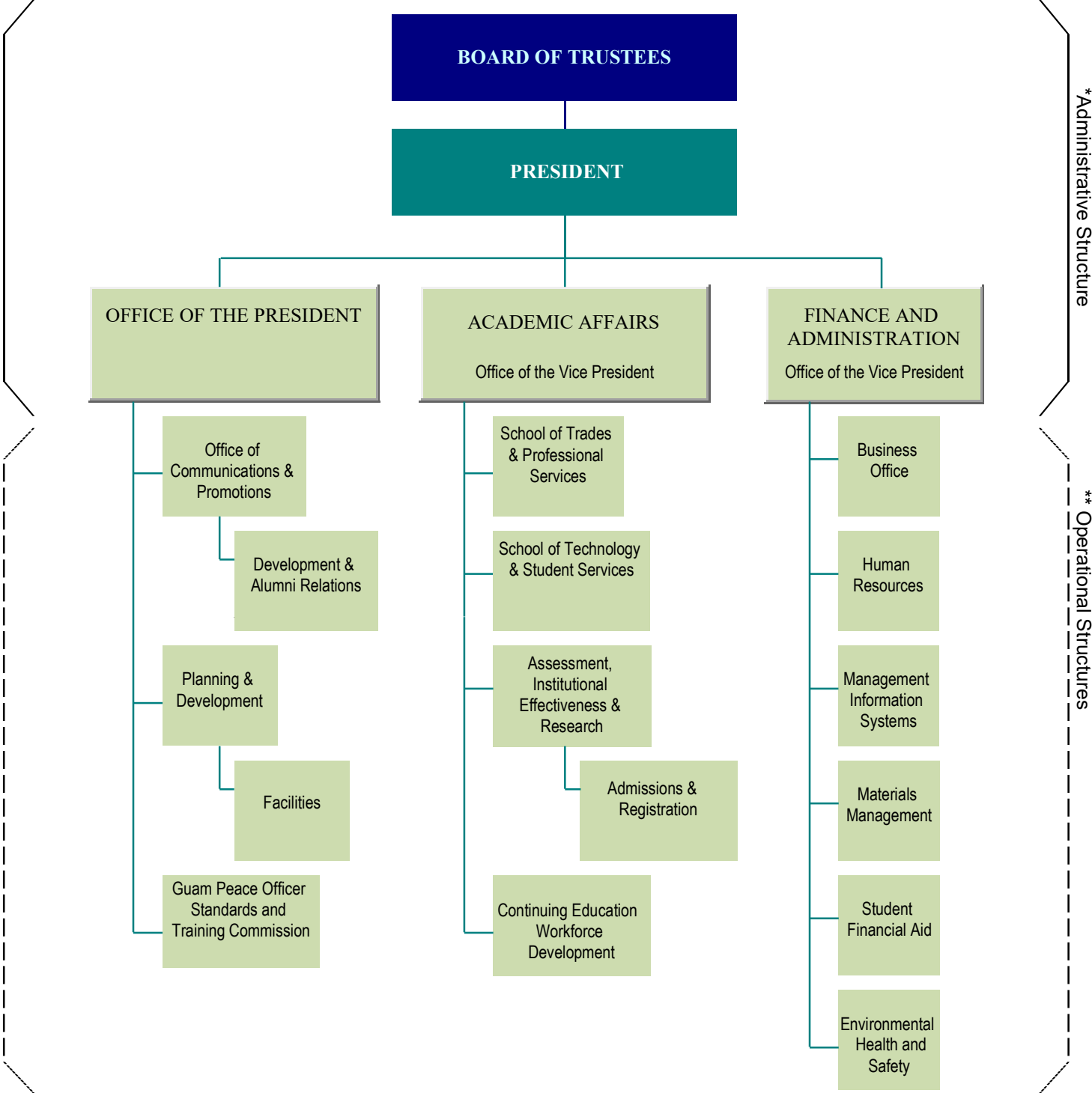
Agency: Guam Community College

Agency Head: Mary A.Y. Okada, Ed.D.

I certify that the attached budget, submitted herewith, has been reviewed for accuracy and that all requirements by the Bureau of Budget & Management Research (BBMR) have been met. I also acknowledge that this budget document will be returned to this department if any of the **BBMR requirements** is not met and/or if there are **inaccuracies** contained therein.

Agency Head: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

# Guam Community College Organizational Chart



Government of Guam  
*Fiscal Year 2025 Budget*  
 Department/Agency Narrative

Function: Education and Culture

Agency: GUAM COMMUNITY COLLEGE

---

**MISSION STATEMENT:**

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

***Sinangan Misi3n (Chamorro translation):***

Guiya i Kulehon Kumunid3t Gu3han, i mas takhilo' mamanaguen fina'che'cho' yan i teknik3t na kinahulo' i manf3fache'cho' ya u na' gu3guaha nu i manakhilo' yan manmaolek na tiningo' ni i manmafanan3gui yan i fina'na'guen cho'cho' gi iya Maikronesiha.

**GOALS AND OBJECTIVES:**

To meet the mandates of our mission and the enabling act "The Community College Act of 1977", Public Law 14-77, Public Law 31-99, and Chapters 30 to 34 and 51 of Title 17 of the Guam Code Annotated, we are submitting our Fiscal Year 2025 budget request. This FY2025 budget represents a request that allows the College to continue providing, at a minimal level, the same basic career and technical education for the postsecondary and secondary environments. At the same time the College anticipates the island's economic conditions will continue to create increased demands for educational services, as individuals and organizations pursue additional skill and education levels to improve their competitiveness in the workforce and to meet the needs of the anticipated military expansion. The College will continue to assess the need for courses to meet these demands.

As outlined in our Institutional Strategic Master Plan (ISMP) for 2020-2026, approved by the Board of Trustees on October 4, 2019, the College identified the following goals.

- Goal #1: Advancing Workforce Development Training.
- Goal #2: Fostering 100% Student-Centered Success.
- Goal #3: Leveraging Transformational Engagement and Governance.
- Goal #4: Optimizing Resources.
- Goal #5: Modernizing and Expanding Infrastructure and Technology.

Department/Agency      GUAM COMMUNITY COLLEGE      Division/Section

**ACTIVITY DESCRIPTION:**

Guam Community College will be the premier educational institution for providing globally recognized educational and workforce development programs.

**MAJOR OBJECTIVES:**

**Advancing Workforce Development and Training:** Expanding our partnerships and regularly updating our curriculum offerings and certifications is of paramount importance to meeting the training needs of our current and future workforce. Paying close attention to market trends and working closely with industry partners to fulfill their ever-changing labor force requirements ensures that our programs are aligned with the human capital demands of 21st century industries. This has a direct impact on the employability of our students once they complete either degree or certificate programs at GCC. In addition, having technology-driven, innovative and comprehensive work experience/practicums will increase the career-readiness of our students. GCC aims to promote student participation at all levels—secondary, postsecondary and adult education - in these work experience opportunities, internships, practicums and apprenticeships. To ensure that the college provides programs that continue to boost student success in the economy, it will invest in long range, innovative and sustainable programs and training to support the local and regional workforce. GCC is committed to anticipating the future and striving to stay ahead of the curve through cutting-edge strategies and relevant programming. As such, GCC hopes to establish a service reputation built on quality, innovation and trust in the region and internationally. It is GCC's intent to ensure that Industry partners and businesses recognize GCC as the leader in workforce development, where our students have the requisite knowledge and skills aligned with industry recognized standards. Our students must continually be equipped with the knowledge, technical skills and soft-skills that are vital to the labor market.

**Fostering 100% Student-Centered Success:** Most important to GCC is student success. It reflects our commitment to our students from the start of their career and technical education, to their securing of a job, and to their development as lifelong learners. In order to continue to be a leader in career and technical workforce development, GCC must enhance the capacity of its employees and ensure that its curriculum and training programs are current and aligned with industry needs, standards, and practices. Helping to secure our students on a success-trajectory from the moment they become a part of our Institution to their completion of an adult education diploma or its equivalency, a program, certificate or degree is critical to GCC's viability. Being able to provide essential support services through counseling, advisement, tutoring, mentoring or providing access to technology makes a major difference in whether or not a student persists and thrives. Exploring options to decrease the amount of time it takes for students to complete their program of study/training and to increase completion rates is also a priority. It is GCC's intention to offer flexible opportunities and innovative strategies to meet students' needs while continuing to provide quality education and job training. To alleviate some of the barriers that students experience, GCC will enhance and strengthen its wraparound services to ensure that all students become aware of and take advantage of opportunities available to them which can clearly optimize their chances of success.

**Leveraging Transformational Engagement and Governance:** GCC is committed to a policy of participatory governance wherein all stakeholders have opportunities to share

Department/Agency      GUAM COMMUNITY COLLEGE      Division/Section

recommendations, actively participate in discussions and planning, and freely voice concerns in open dialogue. Engaging each constituent group in the planning and decision-making processes is important to the success of the institution and the students we serve. Mechanisms exist for participation through a wide-range of committees. The College aims to improve stakeholder engagement and leverage participation as a vital asset to mission accomplishment. The planning process was a clear demonstration of leveraging transformational engagement as an effective strategy. Increasing participation can result in the most effective and successful outcomes for the college community. GCC will utilize effective strategies, methods and technologies to increase genuine involvement in governance and other essential processes. Additionally, GCC intends to establish an organizational culture that fosters respect and civic responsibility towards the protection and stewardship of our natural environment. By engaging our college community through education and awareness we can facilitate sustainable and responsible development throughout the region.

**Optimizing Resources:** To continue to be financially and operationally sustainable, GCC will need to diversify revenue streams to support its programs and provide employees opportunities for growth. GCC will generate more revenue by focusing on creative and collaborative ways to expand our fiscal and human resources. Plans to increase student enrollment, while reducing costs to the college, can be a challenge as we face economic changes. By exploring resources with public and private partnerships, we can achieve financial security in various areas. Robust programs that offer timely, relevant workforce development will ensure increased enrollment, capital improvement and an expanded footprint. GCC's commitment to building internal capacity through employee professional development will ultimately strengthen institutional capability to meet the demands of an evolving workforce. GCC will invest in internal talent as a way of filling critical positions, ensuring stability, and encouraging loyalty to the organization. GCC's success in the future will be determined by its ability to harness the productivity and ingenuity of its human resources, grow capacity and sustain fiscal stability at a time when resources are increasingly tied to rates of completion. Utilizing both fiscal and human capital strategically is key.

**Modernizing and Expanding Infrastructure and Technology:** GCC recognizes the challenges many of our students face in their everyday lives. By expanding our educational footprint and leveraging technology, we provide an effective means for our students to meet their educational goals. This will also increase access to education for populations that are underserved in the community. We will provide the 21st century student with the opportunity to enroll in and complete programs through multiple teaching platforms such as traditional, online, hybrid, web-enhanced, etc. In addition, we will strive to provide student accessibility to resources in their home villages or at work sites. With increased enrollment and utilization of technology, GCC will be able to expand its programmatic offerings. To support student success, GCC will provide opportunities to link students with modernized technology and effective instruction that will aid and empower them to take control of their education. GCC will also strive to remove barriers to student learning - the lack of transportation, scheduling conflicts or limited class offerings, etc. - so that students can have reliable access to courses and programs they need.



DECISION PACKAGE  
Fiscal Year 2025

[BBMR DP-1]

Department/Agency      GUAM COMMUNITY COLLEGE      Division/Section

**SHORT TERM GOALS::**

<b>Workload Indicator</b>	<b>FY2023 Accomplished Level</b>	<b>FY2024 Anticipated Level</b>	<b>FY2025 Projected Level</b>
Advancing Workforce Development and Training	<p>The Continuing Education and Workforce Development (CEWD) Office increased its offering of boot camps to respond to local and regional occupational needs (ISMP Objective 1.1).</p> <p>Several partnerships were formed to support workforce development initiatives (ISMP Objective 1.2).</p>	<p>GCC will review its progress from FY 2023 to determine which occupational areas are in need of program expansion to include boot camps, apprenticeships, and other continuing education opportunities in response to enhancing the College's workforce development and training initiatives</p>	<p>GCC will continue to assess the needs of the community in efforts in support and expand workforce development programs. A continued focus on short term training programs through boot camps, apprenticeship and other educational programs will respond to the increasing needs of the community to ensure economic development for our island.</p> <p>The college will use the results of assessment to make changes to programs, develop new initiatives, and focus on continuous quality improvement.</p>
Fostering 100% Student-Centered Success	<p>The College provided resources to support social, emotional, and mental health support for employees and students.</p> <p>GCC provided opportunities for professional development for all its employees (ISMP Objective 2.1), including in-house training for employees on sexual harassment, procurement and online requisition processes, etc.</p>	<p>GCC continues to provide opportunities for advancement and professional development for all employees (ISMP Objective 2.1), including completion of advanced degrees and certifications.</p> <p>The College will continue to offer certain courses on the online platform. GCC will also explore other innovative strategies to meet the students' educational needs.</p>	<p>GCC will continue to encourage advanced degrees and certification. Professional development activities will be explored to provide support students to foster 100% student centered success.</p>
Leveraging Transformational Engagement and Governance	<p>College employees participated in an institution-wide college assembly in Fall and</p>	<p>The College will focus on its preparation for its accreditation review. The completed</p>	<p>GCC will undergo its on-site accreditation review by its peers in March 2025.</p>

DECISION PACKAGE  
Fiscal Year 2025

[BBMR DP-1]

Department/Agency      GUAM COMMUNITY COLLEGE      Division/Section

Workload Indicator	FY2023 Accomplished Level	FY2024 Anticipated Level	FY2025 Projected Level
	<p>Spring, where emphasis was placed on required training to ensure compliance with all laws, rules and regulations.</p>	<p>Institutional Self Evaluation Report will be submitted by August 2024. This institutional process will include all stakeholders and are encouraged to contribute to the development of the report.</p> <p>In addition, GCC will continue to foster an organizational culture that empowers and facilitates transformational engagement and rewards collaboration.</p>	
<p>Optimizing Resources</p>	<p>In response to ISMP Objective 4.1 (diversify revenue streams) and Objective 4.2 (integrate Return on Investment (ROI) and Total Cost of Ownership (TCO)), the College encourages all administrators, faculty, and staff to bring forth any potential revenue streams, as well as considers all potential ROI and TCO.</p> <p>The College provides opportunities for employee professional development, succession planning, and team building.</p>	<p>GCC will continue to ensure financial stability, adequate staffing, and support for students.</p> <p>GCC continues to seek for opportunities to increase its resources, such as applying for grants and establishing partnerships for the benefit of the students.</p>	<p>The College will continue to look for opportunities to optimize its resources.</p> <p>GCC will review its success in optimizing its resources during FY 2023 and FY 2024. Areas for improvement will then be integrated into plans for the next assessment cycle.</p>
<p>Modernizing and Expanding Infrastructure and Technology</p>	<p>The College completed several phases of the modernization and expansion of its infrastructure and technology. This includes the upgrade of its wireless campus area network. Computer labs are continued to be updated based on the replacement schedule.</p>	<p>GCC has several projects underway to modernize and expand its current infrastructure and technology.</p> <p>The college approved the update to its Facilities Master Plan and will incrementally work to expand and</p>	<p>GCC will continue to implement the recommendations of the technology master plan and work to identify the next series of construction and renovation activities. The college will leverage its available resources.</p>

DECISION PACKAGE  
Fiscal Year 2025

[BBMR DP-1]

Department/Agency      GUAM COMMUNITY COLLEGE      Division/Section

Workload Indicator	FY2023 Accomplished Level	FY2024 Anticipated Level	FY2025 Projected Level
		<p>renovate various buildings.</p> <p>GCC expects to complete the renovation of Building B, Generator for Building 2000, and the expansion and renovation of the Culinary Arts and Baking Center.</p> <p>GCC expects to continue to seek external funding to support these improvements.</p>	<p>Photovoltaic projects to support campus sustainability will expand to increase our capacity to offset utility costs.</p>

Guam Community College  
Fiscal Year 2025  
Budget Digest

[BBMR BD-1]

Function:  
Department:  
Program:

		A	B	C	D	E	F	G	H	I	J	K	L
		GENERAL FUND			MDF / CIF / FGTF 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
AS400 Account Code	Appropriation Classification	FY 2023 Expenditures & Encumbrances	FY 2024 Authorized Level	FY 2025 Governor's Request	FY 2023 Expenditures & Encumbrances	FY 2024 Authorized Level	FY 2025 Governor's Request	FY 2023 Expenditures & Encumbrances	FY 2024 Authorized Level	FY 2025 Governor's Request	FY 2023 Expenditure & Encumbrances (A + D + G)	FY 2024 Authorized Level (B + E + H)	FY 2025 Governor's Request (C + F + I)
	<b>PERSONNEL SERVICES</b>												
111	Regular Salaries/Increments/Special Pay:	10,668,571	9,919,109	9,978,640	145,981	2,004,938	1,932,810	0	0	0	10,814,552	11,924,047	11,911,450
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	4,156,095	4,065,937	4,497,554	54,066	801,804	886,895	0	0	0	4,210,161	4,867,741	5,384,449
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$14,824,666</b>	<b>\$13,985,046</b>	<b>\$14,476,194</b>	<b>\$200,047</b>	<b>\$2,806,742</b>	<b>\$2,819,705</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,024,713</b>	<b>\$16,791,788</b>	<b>\$17,295,899</b>
	<b>OPERATIONS</b>												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	1,493	0	0	0	0	0	1,493	0	0
230	CONTRACTUAL SERVICES:	898,814	0	0	649,424	1,448,082	1,624,153	0	0	0	1,548,238	1,448,082	1,624,153
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	96,532	0	0	47,944	226,856	167,750	0	0	0	144,476	226,856	167,750
250	EQUIPMENT:	9,079	0	0	49,563	109,586	178,042	0	0	0	58,642	109,586	178,042
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	233,137	0	0	1,241,200	2,721,760	2,216,798	0	0	0	1,474,337	2,721,760	2,216,798
	<b>TOTAL OPERATIONS</b>	<b>\$1,237,562</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,989,624</b>	<b>\$4,506,284</b>	<b>\$4,186,743</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,227,186</b>	<b>\$4,506,284</b>	<b>\$4,186,743</b>
	<b>UTILITIES</b>												
361	Power:	620,528	0	0	697,234	1,375,048	1,211,868	0	0	0	1,317,762	1,375,048	1,211,868
362	Water/ Sewer:	9,335	0	0	82,797	59,592	79,020	0	0	0	92,132	59,592	79,020
363	Telephone/ Toll:	2,962	0	0	15,668	56,854	16,036	0	0	0	18,630	56,854	16,036
	<b>TOTAL UTILITIES</b>	<b>\$632,825</b>	<b>\$0</b>	<b>\$0</b>	<b>\$795,699</b>	<b>\$1,491,494</b>	<b>\$1,306,924</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,428,524</b>	<b>\$1,491,494</b>	<b>\$1,306,924</b>
450	<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>\$16,695,053</b>	<b>\$13,985,046</b>	<b>\$14,476,194</b>	<b>\$2,985,370</b>	<b>\$8,804,520</b>	<b>\$8,313,372</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,680,423</b>	<b>\$22,789,566</b>	<b>\$22,789,566</b>
	1/ Specify Fund Source(s)												
	<b>FULL TIME EQUIVALENCIES (FTEs)</b>												
	UNCLASSIFIED:	2	2	2	0	0	0	0	0	0	2	2	2
	CLASSIFIED:	192	164	164	4	34	34	0	0	0	196	198	198
	<b>TOTAL FTEs</b>	<b>194</b>	<b>166</b>	<b>166</b>	<b>4</b>	<b>34</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>198</b>	<b>200</b>	<b>200</b>

Government of Guam  
Fiscal Year 2025  
Budget Digest

[BBMR BD-1]

Function:  
Department:  
Program:  
Acct. No.:

AS400 Account Code	Appropriation Classification	A	B	C	D	E	F	G	H	I	J	K	L
		GENERAL FUND			MANPOWER DEVELOPMENT FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
		FY 2023 Expenditures & Encumbrances	FY 2024 Authorized Level	FY 2025 Governor's Request	FY 2023 Expenditures & Encumbrances	FY 2024 Authorized Level	FY 2025 Governor's Request	FY 2023 Expenditures & Encumbrances	FY 2024 Authorized Level	FY 2025 Governor's Request	FY 2023 Expenditure & Encumbrances (A + D + G)	FY 2024 Authorized Level (B + E + H)	FY 2025 Governor's Request (C + F + I)
<b>PERSONNEL SERVICES</b>													
111	Regular Salaries/Increments/Special Pay:	10,668,571	9,919,109	9,978,640	145,981	2,004,938	1,932,810	0	0	0	10,814,552	11,924,047	11,911,450
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	4,156,095	4,065,937	4,497,554	54,066	801,804	886,895	0	0	0	4,210,161	4,867,741	5,384,449
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$14,824,666</b>	<b>\$13,985,046</b>	<b>\$14,476,194</b>	<b>\$200,047</b>	<b>\$2,806,742</b>	<b>\$2,819,705</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,024,713</b>	<b>\$16,791,788</b>	<b>\$17,295,899</b>
<b>OPERATIONS</b>													
220	TRAVEL- Off-Island/Local Mileage Reimburs:		0	0	1,493	0	0	0	0	0	1,493	0	0
230	CONTRACTUAL SERVICES:	898,814	0		649,424	1,448,082	1,624,153	0	0	0	1,548,238	1,448,082	1,624,153
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	96,532	0		47,944	226,856	167,750	0	0	0	144,476	226,856	167,750
250	EQUIPMENT:	9,079	0		49,563	109,586	178,042	0	0	0	58,642	109,586	178,042
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	233,137	0		840,800	2,521,360	2,016,398	0	0	0	1,073,937	2,521,360	2,016,398
	<b>TOTAL OPERATIONS</b>	<b>\$1,237,562</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,589,224</b>	<b>\$4,305,884</b>	<b>\$3,986,343</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,826,786</b>	<b>\$4,305,884</b>	<b>\$3,986,343</b>
<b>UTILITIES</b>													
361	Power:	620,528	0	0	697,234	1,375,048	1,211,868	0	0	0	1,317,762	1,375,048	1,211,868
362	Water/ Sewer:	9,335	0	0	82,797	59,592	79,020	0	0	0	92,132	59,592	79,020
363	Telephone/ Toll:	2,962	0	0	15,668	56,854	16,036	0	0	0	18,630	56,854	16,036
	<b>TOTAL UTILITIES</b>	<b>\$632,825</b>	<b>\$0</b>	<b>\$0</b>	<b>\$795,699</b>	<b>\$1,491,494</b>	<b>\$1,306,924</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,428,524</b>	<b>\$1,491,494</b>	<b>\$1,306,924</b>
450	<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>\$16,695,053</b>	<b>\$13,985,046</b>	<b>\$14,476,194</b>	<b>\$2,584,970</b>	<b>\$8,604,120</b>	<b>\$8,112,972</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,280,023</b>	<b>\$22,589,166</b>	<b>\$22,589,166</b>
1/ Specify Fund Source(s)													
<b>FULL TIME EQUIVALENCIES (FTEs)</b>													
	UNCLASSIFIED:	2	2	2	0	0	0	0	0	0	2	2	2
	CLASSIFIED:	192	164	164	4	34	34	0	0	0	196	198	198
	<b>TOTAL FTEs</b>	<b>194</b>	<b>166</b>	<b>166</b>	<b>4</b>	<b>34</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>198</b>	<b>200</b>	<b>200</b>

Government of Guam  
Fiscal Year 2025  
Budget Digest

[BBMR BD-1]

Function:  
Department:  
Program:  
Acct. No.:

AS400 Account Code	Appropriation Classification	A	B	C	D	E	F	G	H	I	J	K	L
		GENERAL FUND			CAPITAL IMPROVEMENT FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
		FY 2023 Expenditures & Encumbrances	FY 2024 Authorized Level	FY 2025 Governor's Request	FY 2023 Expenditures & Encumbrances	FY 2024 Authorized Level	FY 2025 Governor's Request	FY 2023 Expenditures & Encumbrances	FY 2024 Authorized Level	FY 2025 Governor's Request	FY 2023 Expenditure & Encumbrances (A + D + G)	FY 2024 Authorized Level (B + E + H)	FY 2025 Governor's Request (C + F + I)
	<b>PERSONNEL SERVICES</b>												
111	Regular Salaries/Increments/Special Pay:	0	0	0	0	0	0	0	0	0	0	0	0
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>OPERATIONS</b>												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	0	0	0	0	0	0	0	0	0	0	0	0
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0	0	0	0	0	0	0	0	0	0
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	200,400	200,400	200,400	0	0	0	200,400	200,400	200,400
	<b>TOTAL OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,400</b>	<b>\$200,400</b>	<b>\$200,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,400</b>	<b>\$200,400</b>	<b>\$200,400</b>
	<b>UTILITIES</b>												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
450	<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,400</b>	<b>\$200,400</b>	<b>\$200,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,400</b>	<b>\$200,400</b>	<b>\$200,400</b>
	<i>1/ Specify Fund Source(s)</i>												
	<b>FULL TIME EQUIVALENCIES (FTEs)</b>												
	UNCLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	CLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Government of Guam  
Fiscal Year 2025  
Budget Digest

[BBMR BD-1]

Function:  
Department:  
Program:  
Acct. No.:

AS400 Account Code	Appropriation Classification	A	B	C	D	E	F	G	H	I	J	K	L
		GENERAL FUND			FIRST GENERATION TRUST FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
		FY 2023 Expenditures & Encumbrances	FY 2024 Authorized Level	FY 2025 Governor's Request	FY 2023 Expenditures & Encumbrances	FY 2024 Authorized Level	FY 2025 Governor's Request	FY 2023 Expenditures & Encumbrances	FY 2024 Authorized Level	FY 2025 Governor's Request	FY 2023 Expenditure & Encumbrances (A + D + G)	FY 2024 Authorized Level (B + E + H)	FY 2025 Governor's Request (C + F + I)
	<b>PERSONNEL SERVICES</b>												
111	Regular Salaries/Increments/Special Pay:	0	0	0	0	0	0	0	0	0	0	0	0
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>OPERATIONS</b>												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	0	0	0	0	0	0	0	0	0	0	0	0
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0	0	0	0	0	0	0	0	0	0
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	200,000	0	0	0	0	0	200,000	0	0
	<b>TOTAL OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>
	<b>UTILITIES</b>												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
450	<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>
	<i>1/ Specify Fund Source(s)</i>												
	<b>FULL TIME EQUIVALENCIES (FTEs)</b>												
	UNCLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	CLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Schedule A - Off-Island Travel

Department/Agency: **Guam Community College**  
 Division: **Institutional**

<b>Purpose / Justification for Travel</b>				
N/A				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

<b>Purpose / Justification for Travel</b>				
N/A				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

<b>Purpose / Justification for Travel</b>				
N/A				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

1/ Provide justification for multiple travelers attending the same conference / training / etc.

2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and federal Joint Travel Regulations



**Government of Guam  
Fiscal Year 2025  
Agency Staffing Pattern  
(Proposed)**

FUNCTIONAL AREA: Education and Culture  
DEPARTMENT/AGENCY: Guam Community College  
PROGRAM: Institutional  
FUND: General Fund & MDF

\* Night Differential / Hazardous / Worker's Compensation / etc.  
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)  
2/ FY 2025 GovGuam contribution for Life Insurance is \$187 per annum

19.24 No.	Input by Department			(B) Position Title 1/	(C) Name of Incumbent	(D) Current Hire Date	(E) Grade/ Step	(F) Salary	(G) Overtime	Increment				Benefits		Input by Department					(S) (H-R) TOTAL		
	(A) Position Number	Home	Organization							(H) Date	(I) Amt.	(J) (E+F+G+H) Subtotal	(K) Retirement (J * 32.35%)	(L) Retire (DDI) (\$19.01*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life 2/	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)			
1	PRE004	1010	Office of the President	Administrative Secretary II	Guerrero, Bertha M.	03/19/12	I-11	49,412	0	0	09/19/25	131	49,543	16,027	495	718	187	6,117	298	23,842	73,385		
2	PRE005	1010	Office of the President	President	Okada, Mary A.	06/16/07	S-6-a	218,340	0	0	01/01/25	6,649	224,989	72,784	0	0	3,262	187	10,869	1,499	88,601	313,590	
3	PRE006	1010	Office of the President	Private Secretary	Muna, Esther A.	10/01/07	I-14	54,266	0	0	04/01/25	861	55,127	17,833	0	0	799	187	0	298	19,118	74,244	
4	PRE010	1030	Communications and Promotions	Graphic Artist Technician III	Cabrera, Angela S.	01/27/20	I-8	44,992	0	0	01/27/26	0	44,992	14,555	495	0	652	187	3,994	298	20,181	65,173	
5	AAD021	1030	Communications and Promotions	Program Coordinator I	San Agustín, Trina A.	12/05/22	K-3	44,567	0	0	12/05/25	0	44,567	14,417	495	0	646	187	9,596	328	25,670	70,237	
6	PRE002	1030	Communications and Promotions	Assistant Director	Dela Rosa, John C.	08/05/19	O-3-d	85,932	0	0	01/01/25	1,952	87,884	28,431	495	0	1,274	187	15,670	530	46,586	134,471	
7	BFD036	1050	Alumni Relations and Fundraising	Program Coordinator IV	Santos, Theresa C.	01/03/23	O-1	60,875	0	0	12/18/24	2,305	63,180	20,439	0	0	916	187	0	0	21,542	84,722	
8	ASD001	1060	Planning and Development	Administrative Assistant	Arceo, Josephine T.	02/12/90	J-18	66,821	0	0	08/14/25	345	67,166	21,728	495	0	974	187	11,231	393	35,008	102,174	
9	ASD004	1060	Planning and Development	Program Coordinator I	Rios, Theda R.	08/05/19	K-10	56,795	0	0	08/05/26	0	56,795	18,373	495	0	824	187	9,596	328	29,803	86,598	
10	ASD016	1060	Planning and Development	Program Coordinator II	Aquino, Rosemarie C.	12/16/19	M-6	59,895	0	0	12/16/25	0	59,895	19,376	0	0	868	187	3,994	298	24,723	84,618	
11	ASD021	1060	Planning and Development	Assistant Director	Ulloa-Heath, Julie	10/11/21	O-4-c	88,536	0	0	01/01/25	2,012	90,548	29,292	495	0	1,313	187	6,117	298	37,702	128,250	
12	PRE009	1060	Planning and Development	Sustainability & Project Coordinator	Palacios, Francisco E.	08/18/14	L-8-d	73,461	0	0	01/01/25	1,670	75,131	24,305	495	0	1,089	187	9,340	530	35,946	111,076	
13	ASD009	1065	Facilities	Refrigeration Mechanic I	Aquino, Jeric M.	12/05/22	H-3	34,853	0	0	12/05/24	0	34,853	11,275	495	0	505	187	6,929	393.12	19,784	54,637	
14	ASD022	1065	Facilities	Maintenance Worker	Ramirez, Richard E.	11/06/23	H-1	32,355	0	0	11/06/23	0	32,355	10,467	495	0	469	187	0	0	11,618	43,973	
15	ASD033	1065	Facilities	Maintenance Supervisor	Bias, Jerome F.	05/22/23	L-4	50,605	0	0	05/22/25	799	51,404	16,629	0	0	745	187	5,709	328	23,599	75,003	
16	ASD036	1065	Facilities	Maintenance Worker	Flores, Steven J.	10/23/23	H-1	32,355	0	0	10/23/25	0	32,355	10,467	495	0	469	187	3,994	298	15,910	48,265	
17	ASD037	1065	Facilities	Maintenance Specialist	Roberto, Joey C.	12/27/16	I-10	47,891	0	0	07/06/26	0	47,891	15,493	495	0	694	187	6,117	298	23,284	71,175	
18	ASD041	1065	Facilities	Maintenance Worker	Tellu, Morgan	09/27/21	H-4	36,173	0	0	09/27/25	114	36,287	11,739	495	0	526	187	5,709	328	18,984	55,272	
19	ASD048	1065	Facilities	Electrician II	Quijchocho, Patrick U.	11/25/19	J-5	43,995	0	0	11/25/25	0	43,995	14,232	495	0	638	187	6,929	393	22,874	66,869	
20	ASD206	1065	Facilities	Refrigeration Mechanic II	Pingol, Edsel A.	05/30/22	I-3	37,580	0	0	05/30/25	593	38,173	12,349	495	0	554	187	6,929	393	20,907	59,080	
21	BFD013	3000	VP Finance and Administration	Administrative Assistant	Okada, Roma P.	02/18/19	J-6	45,661	0	0	02/18/25	1,153	46,814	15,144	495	0	679	187	5,709	328	15,544	69,357	
22	BFD022	3000	VP Finance and Administration	Vice President	**Vacant-Gardar, R.	-	Q-1-c	114,085	0	0	-	-	114,085	36,906	0	0	1,654	187	9,596	329	48,673	162,758	
23	BFD003	3010	Business Office	Accountant I	Sablan, Darlynn T.	05/08/23	L-3	48,758	0	0	05/08/25	770	49,528	16,022	495	0	718	187	5,709	328	23,460	72,987	
24	BFD004	3010	Business Office	Accountant II	Ibanez, Gina D.	02/14/22	M-3	53,571	0	0	02/14/25	1,353	54,924	17,768	495	0	796	187	0	0	530	19,776	74,700
25	BFD005	3010	Business Office	Accountant II	Guerrero, Carol A.	03/04/97	M-13	74,977	0	0	09/29/25	198	75,175	24,319	0	0	1,090	187	6,117	298	32,011	107,186	
26	BFD008	3010	Business Office	Cashier II	**Vacant-Garcia, J.	-	F-2	29,340	0	0	03/13/25	649	29,989	9,701	495	0	435	187	9,596	329	20,743	50,732	
27	BFD009	3010	Business Office	Accounting Technician I	Garcia, Jessica C.	02/12/24	H-1	32,355	0	0	02/12/25	817	33,172	10,731	495	0	481	187	6,929	0	18,823	51,996	
28	BFD010	3010	Business Office	Accountant II	Santos Torres, Linda	01/05/95	M-12	72,671	0	0	02/10/25	1,537	74,208	24,006	0	0	1,076	187	6,117	298	31,684	105,893	
29	BFD012	3010	Business Office	General Accounting Supervisor	San Nicolas, Cheryl B.	01/29/03	P-10	92,933	0	0	08/18/25	492	93,425	30,223	0	0	1,355	187	0	0	31,764	125,189	
30	BFD015	3010	Business Office	Accounting Technician II	Borja, Levenne G.	01/04/16	I-8	44,992	0	0	01/04/25	1,070	46,062	14,901	495	0	668	187	11,231	393	27,875	73,937	
31	BFD029	3010	Business Office	Controller	Limtuaco, Edwin E.	01/18/11	N-9-a	98,057	0	0	01/01/25	2,229	100,286	32,442	495	0	1,454	187	5,709	328	40,616	140,901	
32	ASD002	3020	Management Information Systems	Systems Programmer	Bautista, Kenneth C.	06/06/05	N-14	85,425	0	0	06/06/26	0	85,425	27,635	0	0	1,239	187	3,994	298	33,353	118,778	
33	ASD005	3020	Management Information Systems	Computer Technician Supervisor	De Roca, Victor F.	09/28/20	M-5	57,708	0	0	09/28/25	182	57,890	18,727	495	0	839	187	5,709	530	26,488	84,378	
34	ASD006	3020	Management Information Systems	Computer Technician II	Santos, James S.	10/01/20	J-5	43,995	0	0	10/01/25	0	43,995	14,232	495	0	638	187	3,994	298	19,844	63,839	
35	ASD008	3020	Management Information Systems	Computer Systems Analyst II	Marquez, Andrew C.	03/06/17	M-8	64,136	0	0	03/06/26	170	64,306	20,803	0	0	932	187	3,994	298	26,214	90,520	
36	ASD011	3020	Management Information Systems	Teleprocessing Network Coord	Camacho, Christopher J.	02/03/03	K-11	58,597	0	0	03/17/26	0	58,597	18,956	0	0	850	187	9,596	328	29,917	88,514	
37	ASD027	3020	Management Information Systems	Computer Systems Analyst II	Dacanay, Gerard L.	06/04/01	M-16	82,342	0	0	06/04/25	871	83,213	26,919	0	0	1,207	187	5,709	328	34,350	117,563	
38	ASD039	3020	Management Information Systems	Computer Systems Analyst II	Reyes, Richard J.	07/03/23	M-7	62,163	0	0	01/03/26	0	62,163	20,110	0	0	901	187	6,117	0	27,315	89,478	
39	BFD034	3020	Management Information Systems	Chief Info Tech Officer	Atalig, Adrian M.	07/18/23	N-3-c	78,779	0	0	01/01/25	1,790	80,569	26,064	0	0	1,168	187	3,994	0	31,413	111,983	
40	BFD007	3030	Human Resources	Personnel Specialist II	Ramirez, Rebecca E.	02/27/23	M-2	51,615	0	0	02/27/25	1,304	52,919	17,119	495	0	767	187	6,117	298	24,984	77,903	
41	BFD023	3030	Human Resources	Personnel Specialist I	Torres, Jamie Lyn M.	02/28/22	L-3	48,758	0	0	02/28/25	1,231	49,989	16,172	495	0	725	187	0	298	17,876	67,866	
42	BFD025	3030	Human Resources	Personnel Specialist II	Macalagal, Merle H.	06/19/23	M-2	51,615	0	0	06/19/25	652	52,267	16,908	495	0	758	187	11,231	393	29,972	82,239	
43	BFD031	3030	Human Resources	Personnel Assistant I	Manosa, Katarina Fern S.	04/25/22	H-3	34,853	0	0	04/25/25	660	35,513	11,488	495	0	515	187	3,994	298	16,977	52,490	
44	BFD035	3030	Human Resources	Chief Human Resources Officer	San Nicolas, Apolline C.	03/18/19	N-7-b	91,460	0	0	01/01/25	2,078	93,538	30,260	0	0	1,356	187	0	0	31,803	125,341	
45	BFD011	3040	Materials Management	Proc & Inventory Administrator	Evangelista, Joleen M.	07/19/04	M-10-d	89,094	0	0	01/01/25	2,024	91,118	29,477	0	0	1,321	187	0	328	31,313	122,432	
46	BFD017	3040	Materials Management	Inventory Management Officer	Mendiola, Tanya Rose C.	07/17/23	J-2	39,349	0	0	07/17/25	373	39,722	12,850	495	0	576	187	3,994	298	18,400	58,122	
47	BFD018	3040	Materials Management	Supply Expediter	Baguinion, Allan D.	10/02/23	E-1	25,736	0	0	10/02/25	0	25,736	8,326	495	0	373	187	3,994	298	13,673	39,409	
48	BFD032	3040	Materials Management	Buyer I	Valino, Franklin H.	03/13/23	H-2	33,581	0	0	03/13/25	742	34,323	11,103	495	0	498	187	0	0	12,283	46,606	
49	BFD001	3045	Bookstore	Bookstore Manager	Manlonga, Roland M.	12/06/21	L-4	50,605	0	0	12/06/25	0	50,605	16,371	0	0	734	187	9,596	328	27,216	77,821	
50	BFD014	3060	Student Financial Aid	Program Coordinator I	Fernandez, Victor Paul M. II	05/11/20	K-5	48,008	0	0	05/11/25	758	48,766	15,776	495	0	707	187	3,994	530	21,688	70,454	
51	BFD026	3060	Student Financial Aid	Coordinator, Financial Aid	Santos, Gemma-Lee P.	03/13/23	L-3-B	59,018	0	0	01/01/25	1,342	60,360	19,526	495	0	875	187	15,670	530	37,283	97,643	
52	BFD027	3060	Student Financial Aid	Program Coordinator II	Guerrero, Vivian C.	12/31/07	M-12	72,671	0	0	06/30/26	0	72,671	23,509	0	0	1,054	187	6,117	298	31,165	103,836	
53	ASD020	3070	Environmental Health and Safety	Safety Inspector I	Diaz, John L.	02/15/10	I-10	47,891	0	0	10/24/24	1,521	49,412	15,985	0	0	716	187	0	0	16,888	66,300	
54	BFD033	3070	Environmental Health and Safety	Enviro Health & Safety Officer	Hosie, Huan F.	08/03/20	L-7-a	68,519	0	0	01/01/25	1,557	70,076	22,670	0	0	1,016	187	9,340	530	33,742	103,818	
55	AAD078	5000	VP Academic Affairs	Vice President	Tudela, Virginia C.	10/01/20	Q-6-d	140,597	0	0	01/01/25	3,196	143,793	46,517	0	0	2,085	187	15,670	530			

**Government of Guam  
Fiscal Year 2025  
Agency Staffing Pattern  
(Proposed)**

FUNCTIONAL AREA: Education and Culture  
DEPARTMENT/AGENCY: Guam Community College  
PROGRAM: Institutional  
FUND: General Fund & MDF

\* Night Differential / Hazardous / Worker's Compensation / etc.  
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)  
2/ FY 2025 GovGuam contribution for Life Insurance is \$187 per annum

19.24 No.	Input by Department				Increment										Benefits		Input by Department				
	(A) Position Number	Home	(B) Organization	(C) Name of Incumbent	Current Hire Date	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Date	(I) Amt.	(J) (E+F+G+I) Subtotal	(K) Retirement (J * 32.35%)	(L) Retire (DDI) (\$19.01*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life 2/	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (H+R) TOTAL
66	AAD040	6000	Dean's Office - TPS	Williams, Pilar A.	11/23/20	O-8-c	103,815	0	0	01/01/25	2,359	106,174	34,347	0	0	1,540	187	3,994	298	40,366	146,540
67	AAD054	6000	Dean's Office - TPS	Cruz-San Nicolas, Mariasha J.	08/29/22	N-2-b	74,955	0	0	01/01/25	1,704	76,659	24,799	495	0	1,112	187	15,670	530	42,792	119,451
68	AAD091	6000	Dean's Office - TPS	Sison, Christine B.	05/10/21	N-3-c	78,779	0	0	01/01/25	1,790	80,569	26,064	0	0	1,168	187	9,340	530	37,289	117,858
69	AAD204	6000	Dean's Office - TPS	Associate Dean	10/16/23	N-8-A	94,231	0	0	01/01/25	2,855	97,086	31,407	0	0	1,408	187	15,670	530	49,202	146,288
70	AAD015	6110	Automotive Technology	Cruz, Jesse Q.	08/08/08	I-7-b	45,978	0	0	08/01/25	232	46,210	14,949	495	0	670	187	15,670	530	32,501	78,711
71	AAD032	6110	Automotive Technology	Instructor	08/04/23	J-1-a	43,022	0	0	LTA	0	43,022	13,918	495	0	624	187	3,994	298	19,515	62,537
72	AAD041	6110	Automotive Technology	Pajarillo, Lyndon B.	08/07/09	J-9-c	60,342	0	0	08/01/25	305	60,647	19,619	0	0	879	187	6,117	298	27,101	87,747
73	AAD144	6110	Automotive Technology	Instructor	08/06/01	J-8-c	57,988	0	0	08/01/25	293	58,281	18,854	0	0	845	187	5,709	328	25,923	84,204
74	AAD150	6110	Automotive Technology	Instructor	10/01/16	J-3-c	47,523	0	0	08/01/25	240	47,763	15,451	0	0	693	187	3,994	298	20,623	68,386
75	AAD152	6110	Automotive Technology	Instructor	08/04/23	J-1-a	43,022	0	0	LTA	0	43,022	13,918	495	0	624	187	0	0	15,223	58,245
76	AAD153	6110	Automotive Technology	Instructor	06/25/90	J-12-c	67,995	0	0	08/01/25	343	68,338	22,107	0	0	991	187	0	0	23,285	91,624
77	AAD154	6110	Automotive Technology	Instructor	10/01/10	J-7-d	56,282	0	0	08/01/25	284	56,566	18,299	495	0	820	187	15,670	530	36,001	92,567
78	AAD155	6110	Automotive Technology	Tool Mechanic	02/10/14	F-10	38,807	0	0	08/10/26	0	38,807	12,554	495	0	563	187	9,340	530	23,668	62,475
79	AAD081	6130	Reach For College	Program Coordinator II	11/08/21	M-5	57,708	0	0	11/08/25	0	57,708	18,669	495	0	837	187	11,231	530	31,948	89,656
80	AAD187	6130	Reach For College	Program Specialist	06/09/13	K-9-d	67,650	0	0	01/01/25	1,537	69,187	22,382	0	0	1,003	187	6,117	298	29,987	99,174
81	AAD183	6150	Education - Cosmetology	Instructor	08/10/20	J-2-c	45,669	0	0	08/01/25	231	45,900	14,849	495	0	666	187	9,596	328	26,120	72,020
82	AAD057	6210	Education	Associate Professor	08/09/21	L-15-d	97,064	0	0	08/01/25	490	97,554	31,559	495	0	1,415	187	3,994	0	37,649	135,203
83	AAD010	6220	Education - Early Childhood Educ	Instructor	08/01/10	J-8-c	57,988	0	0	08/01/25	293	58,281	18,854	0	0	845	187	6,117	298	26,301	84,582
84	AAD185	6220	Education - Early Childhood Educ	Professor	10/01/11	M-14-b	102,411	0	0	08/01/25	517	102,928	33,297	0	0	1,492	187	5,709	328	41,014	143,942
85	AAD207	6220	Education - Early Childhood Educ	Administrative Assistant	01/10/22	J-4	42,388	0	0	01/10/25	1,205	43,593	14,102	495	0	632	187	3,994	298	19,708	63,302
86	AAD051	6420	Criminal Justice Social Science SS	Associate Professor	10/01/24	L-5-d	65,193	0	0	08/01/25	329	65,522	21,196	0	0	950	187	5,709	328	28,711	93,893
87	AAD109	6420	Criminal Justice Social Science SS	Assistant Professor	10/01/24	K-1-a	47,755	0	0	08/01/25	241	47,996	15,527	495	0	696	187	3,994	298	21,197	69,193
88	AAD188	6610	Adult Basic Education	Program Coordinator I	08/04/14	K-10	56,795	0	0	05/15/26	0	56,795	18,373	0	0	824	187	9,340	530	29,253	86,048
89	AAD156	6710	Nursing and Allied Health	Instructor	08/07/20	J-2-c	45,669	0	0	08/01/25	231	45,900	14,849	495	0	666	187	0	0	15,701	61,601
90	AAD157	6710	Nursing and Allied Health	Instructor	10/01/24	J-3-b	47,053	0	0	08/01/25	238	47,291	15,299	495	0	686	187	3,994	298	20,958	68,249
91	AAD158	6710	Nursing and Allied Health	Assistant Instructor	08/07/20	I-5-b	42,460	0	0	08/01/25	214	42,674	13,805	495	0	619	187	3,994	298	19,398	62,072
92	AAD159	6710	Nursing and Allied Health	Assistant Professor	07/31/00	K-15-a	83,371	0	0	08/01/25	421	83,792	27,107	0	0	1,215	187	0	0	28,509	112,301
93	AAD196	6710	Nursing and Allied Health	Instructor	08/06/21	J-2-d	46,126	0	0	08/01/25	233	46,359	14,997	495	0	672	187	9,596	328	26,276	72,635
94	AAD024	6730	Nursing and Allied Health - PN	Instructor	09/12/22	J-1-d	44,326	0	0	LTA-Cond.	0	44,326	14,339	495	0	643	187	6,929	0	22,599	66,919
95	AAD058	6730	Nursing and Allied Health - PN	Administrative Assistant	01/27/20	J-5	43,995	0	0	01/27/25	1,250	45,245	14,637	495	0	656	187	15,670	393	32,038	77,282
96	AAD162	6730	Nursing and Allied Health - PN	Instructor	08/10/20	J-3-b	47,053	0	0	08/01/25	238	47,291	15,299	495	0	686	187	9,596	328	26,591	73,881
97	AAD055	6810	Hospitality and Tourism	Emergency Instructor	10/10/23	H-2-a	31,887	0	0	LTA	0	31,887	10,315	495	0	462	187	6,929	0	18,389	50,276
98	AAD062	6810	Hospitality and Tourism	Instructor	10/23/23	J-2-c	45,669	0	0	08/01/25	231	45,900	14,849	495	0	666	187	9,340	530	26,666	71,965
99	AAD063	6810	Hospitality and Tourism	Professor	08/17/94	M-16-b	110,896	0	0	08/01/25	560	111,456	36,056	0	0	1,616	187	3,994	298	42,151	153,607
100	AAD066	6810	Hospitality and Tourism	Assistant Professor	10/01/24	K-1-a	47,755	0	0	08/01/25	241	47,996	15,527	0	0	696	187	3,994	298	20,702	68,698
101	AAD067	6810	Hospitality and Tourism	Emergency Instructor	08/23/23	H-2-a	31,887	0	0	LTA	0	31,887	10,315	495	0	462	187	0	0	11,460	43,347
102	AAD068	6810	Hospitality and Tourism	Assistant Professor	08/05/02	K-14-c	81,728	0	0	08/01/25	413	82,141	26,573	0	0	1,191	187	15,670	530	44,150	126,291
103	AAD069	6810	Hospitality and Tourism	Instructor	08/07/20	J-2-c	45,669	0	0	08/01/25	231	45,900	14,849	495	0	666	187	3,994	298	20,488	66,388
104	AAD029	6820	Culinary and Foodservices	Assistant Instructor	08/06/21	I-2-b	37,681	0	0	08/01/25	190	37,871	12,251	495	0	549	187	9,596	328	23,407	61,278
105	AAD060	6820	Culinary and Foodservices	Assistant Instructor	08/04/23	I-1-a	35,852	0	0	LTA	0	35,852	11,598	495	0	520	187	15,670	530	29,000	64,852
106	AAD065	6820	Culinary and Foodservices	Instructor	10/17/94	I-13-b	70,055	0	0	08/01/25	354	70,409	22,777	0	0	1,021	187	5,709	328	30,023	100,431
107	AAD082	6820	Culinary and Foodservices	Assistant Instructor	08/06/21	I-2-d	38,438	0	0	08/01/25	194	38,632	12,498	495	0	560	187	9,596	328	23,664	62,296
108	AAD088	6820	Culinary and Foodservices	Emergency Instructor	08/04/23	H-2-a	31,887	0	0	LTA	0	31,887	10,315	495	0	462	187	6,929	393	18,782	50,669
109	AAD147	6820	Culinary and Foodservices	Assistant Professor	10/01/23	K-2-b	50,191	0	0	08/01/25	254	50,445	16,319	495	0	731	187	3,994	298	22,024	72,469
110	AAD017	6950	Construction Trades	Emergency Instructor	08/04/23	H-2-a	31,887	0	0	LTA	0	31,887	10,315	0	0	462	187	0	0	10,965	42,852
111	AAD035	6950	Construction Trades	Assistant Instructor	08/04/23	I-1-a	35,852	0	0	LTA	0	35,852	11,598	495	0	520	187	5,709	328	18,837	54,689
112	AAD132	6950	Construction Trades	Associate Professor	03/09/92	L-12-a	83,606	0	0	08/01/25	422	84,028	27,183	0	0	1,218	187	6,117	298	35,003	119,032
113	AAD135	6950	Construction Trades	Instructor	08/04/23	J-1-a	43,022	0	0	LTA	0	43,022	13,918	0	0	624	187	0	0	14,728	57,750
114	AAD138	6950	Construction Trades	Assistant Instructor	09/14/20	I-10-b	51,809	0	0	08/01/25	262	52,071	16,845	0	0	755	187	0	0	17,787	69,858
115	AAD142	6950	Construction Trades	Instructor	10/01/10	J-8-c	57,988	0	0	08/01/25	293	58,281	18,854	495	0	845	187	6,117	298	26,796	85,077
116	AAD006	7000	Dean's Office - TSS	Administrative Aide	05/16/07	F-11	40,040	0	0	11/16/25	0	40,040	12,953	0	0	581	187	9,596	328	23,645	63,685
117	AAD036	7000	Dean's Office - TSS	Instructional Designer	10/03/22	M-2-a	62,893	0	0	01/01/25	1,429	64,322	20,808	495	0	933	187	3,994	298	26,715	91,037
118	AAD042	7000	Dean's Office - TSS	Word Processing Secretary II	12/03/07	H-27	75,059	0	0	12/03/25	0	75,059	24,282	0	0	1,088	187	9,596	328	35,481	110,540
119	AAD110	7000	Dean's Office - TSS	Dean	05/11/15	O-8-d	104,853	0	0	01/01/25	2,383	107,236	34,691	0	0	1,555	187	5,709	328	42,470	149,706
120	ASD017	7000	Dean's Office - TSS	Administrative Aide	07/03/23	F-16	46,807	0	0	05/02/26	0	46,807	15,142	0	0	679	187	3,994	298	20,300	67,107
121	AAD149	7000	Dean's Office - TSS	Associate Dean	08/23/21	N-2-c	75,705	0	0	01/01/25	1,721	77,426	25,047	0	0	1,123	187	6,117	298	32,772	110,197
122	AAD101	7110	Math and Science - Math	Instructor	01/12/07	J-9-a	59,153	0	0	08/01/25	299	59,452	19,233	0	0	862	187	9,340	328	29,950	89,402
123	AAD171	7110	Math and Science - Math	Instructor	08/01/12	J-5-d	51,976	0	0	08/01/25	263	52,239	16,899	495	0	757	187	3,994	298	22,631	74,869
124	AAD175	7110	Math and Science - Math	Professor	10/01/20	M-11-c															

**Government of Guam  
Fiscal Year 2025  
Agency Staffing Pattern  
(Proposed)**

FUNCTIONAL AREA: Education and Culture  
DEPARTMENT/AGENCY: Guam Community College  
PROGRAM: Institutional  
FUND: General Fund & MDF

\* Night Differential / Hazardous / Worker's Compensation / etc.  
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)  
2/ FY 2025 GovGuam contribution for Life Insurance is \$187 per annum

19.24 Input by Department		Increment										Benefits				Input by Department					
No.	(A) Position Number	Home	(B) Organization	(C) Name of Incumbent	Current Hire Date	(D) Grade/ Step	(E) Salary	(F) Overtime	(G) Special*	(H) Date	(I) Amt.	(J) (E+F+G+I) Subtotal	(K) Retirement (J * 32.35%)	(L) Retire (DDI) (\$19.01*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life 2/	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (H+R) TOTAL
131	AAD160	7120	Math and Science - Science	Paulino, Ronaldo M.	10/01/18	K-6-c	59,441	0	0	08/01/25	300	59,741	19,326	495	0	866	187	6,117	298	27,289	87,031
132	AAD165	7211	Night Administration	Fathal, James	03/13/23	K-4-D	55,442	0	0	01/01/25	1,260	56,702	18,343	495	0	822	187	9,596	328	29,772	86,474
133	AAD108	7220	Health Services Center	**Vacant-Batacan, E.		NH-7	41,395	0	0		0	41,395	13,391	495	0	600	187	9,596	329	24,599	65,994
134	AAD080	7420	Center for Student Involvement	Davis, Adrian E.	04/25/22	M-3	53,571	0	0	04/25/25	1,015	54,586	17,659	495	0	791	187	3,994	298	23,424	78,010
135	AAD013	7420	Center for Student Involvement	Pascua, Tara Rose A.	08/23/21	K-9	55,049	0	0	08/23/25	291	55,340	17,902	0	0	802	187	6,117	298	25,307	80,647
136	AAD019	7550	Bus and VisCom - Visual Com	Rowland, Christopher D.	08/06/21	I-2-b	37,681	0	0	08/01/25	190	37,871	12,251	495	0	549	187	0	0	13,483	51,354
137	AAD130	7550	Bus and VisCom - Visual Com	Luz, Gwen R.	08/04/23	H-1-a	31,887	0	0	LTA	0	31,887	10,315	495	0	462	187	6,117	298	17,875	49,762
138	AAD073	7610	Assessment and Counseling	Mesa, Genevieve P.	01/13/09	J-10	52,047	0	0	04/07/26	0	52,047	16,837	495	0	755	187	9,596	328	28,198	80,245
139	AAD102	7610	Assessment and Counseling	Sablan, Sally C.	10/01/10	L-15-a	94,209	0	0	08/01/25	476	94,685	30,631	0	0	1,373	187	0	0	32,190	126,875
140	AAD103	7610	Assessment and Counseling	Terlaje, Patricia M.	12/03/02	L-14-d	93,276	0	0	08/01/25	471	93,747	30,327	0	0	1,359	187	0	0	31,874	125,621
141	AAD104	7610	Assessment and Counseling	Lizama, Troy E.	11/06/00	L-14-c	92,353	0	0	08/01/25	466	92,819	30,027	0	0	1,346	187	15,670	530	47,760	140,579
142	AAD049	7615	Assessment and Counseling - VG	Oliveros, Sharon J.	08/10/15	K-7-a	60,636	0	0	08/01/25	306	60,942	19,715	495	0	884	187	3,994	298	25,572	86,515
143	AAD163	7615	Assessment and Counseling - VG	Analista, Hermalin R.	10/01/10	K-13-b	77,761	0	0	08/01/25	393	78,154	25,283	495	0	1,133	187	9,340	530	36,968	115,121
144	AAD170	7615	Assessment and Counseling - VG	Rosario, Barbara A.	08/10/15	K-7-d	62,473	0	0	08/01/25	316	62,789	20,312	495	0	910	187	3,994	298	26,196	88,985
145	AAD178	7615	Assessment and Counseling - VG	Nanpei, Rose Marie D.	10/01/20	L-13-c	88,749	0	0	08/01/25	448	89,197	28,555	0	0	1,293	187	15,670	530	45,535	135,732
146	AAD071	7630	Accommodative Services	Payne, John F.	08/13/12	K-10-c	69,699	0	0	01/01/25	2,112	71,811	23,231	0	0	1,041	187	6,117	298	30,874	102,685
147	AAD025	7750	English	Tam, Wilson W.	01/29/01	L-10-c	78,760	0	0	08/01/25	398	79,158	25,608	0	0	1,148	187	9,596	328	36,867	116,025
148	AAD137	7750	English	Bollinger, Simone E.	10/01/24	L-6-c	67,168	0	0	08/01/25	339	67,507	21,839	495	0	979	187	5,709	328	29,537	97,044
149	AAD146	7750	English	Teodoro, Juanita M.	10/01/19	M-13-d	100,393	0	0	08/01/25	507	100,900	32,641	0	0	1,463	187	6,117	298	40,706	141,606
150	AAD194	7750	English	Lee, Christina S.	08/14/23	J-1-a	43,022	0	0	08/01/25	0	43,022	13,918	495	0	624	187	3,994	298	19,515	62,537
151	AAD022	7810	Technology - Electronics	Paulino, Cindy A.	08/04/23	J-1-a	43,022	0	0	LTA	0	43,022	13,918	495	0	624	187	0	0	15,223	58,245
152	AAD037	7810	Technology - Electronics	Angly, Roderick R.	08/09/19	J-2-c	45,669	0	0	08/01/25	231	45,900	14,849	495	0	666	187	6,229	393	23,518	69,418
153	AAD131	7810	Technology - Electronics	Reyes, Joven A.	08/04/23	H-2-a	31,887	0	0	LTA	0	31,887	10,315	495	0	462	187	3,994	298	15,752	47,639
154	AAD166	7810	Technology - Electronics	Calbang, Joegines P.	08/11/17	I-2-d	38,438	0	0	08/01/25	194	38,632	12,498	495	0	560	187	3,994	298	18,032	56,664
155	AAD172	7810	Technology - Electronics	Esturas, Raniel P.	08/04/23	H-2-a	31,887	0	0	LTA	0	31,887	10,315	495	0	462	187	6,229	0	18,389	50,276
156	AAD095	7950	Learning Resource Center	Matson, Christine B.	08/27/02	K-8-d	71,202	0	0	08/01/25	360	71,562	23,150	0	0	1,038	187	6,929	393	31,697	103,258
157	AAD097	7950	Learning Resource Center	Spambellur, Juanita I.	08/23/04	J-14	58,973	0	0	02/23/26	0	58,973	19,078	0	0	855	187	9,340	530	29,989	88,962
158	AAD099	7950	Learning Resource Center	Chepot, Steve S.	03/12/01	H-12	47,279	0	0	09/30/25	125	47,404	15,335	495	0	687	187	3,994	298	20,997	68,401
159	AAD100	7950	Learning Resource Center	Esteban, Reimar C.	09/25/23	F-3	30,452	0	0	09/25/25	96	30,548	9,882	495	0	443	187	3,994	298	15,299	45,847
160	AAD012	7970	Bus and VisCom - Marketing	Sanchez, Delaine M.	08/23/23	H-2-a	31,887	0	0	LTA	0	31,887	10,315	495	0	462	187	0	0	11,640	43,347
161	AAD023	7970	Bus and VisCom - Marketing	Charquafal, Katherine M.	08/08/08	I-11-d	54,996	0	0	08/01/25	278	55,274	17,881	495	0	801	187	0	0	19,365	74,638
162	AAD030	7970	Bus and VisCom - Marketing	Randle, Michelle D.	08/09/19	J-2-d	46,126	0	0	08/01/25	233	46,359	14,997	495	0	672	187	0	0	16,351	62,710
163	AAD031	7970	Bus and VisCom - Marketing	Cruz, Nenita P.	08/03/98	J-15-b	75,860	0	0	08/01/25	383	76,243	24,665	0	0	1,106	187	3,994	298	30,249	106,492
164	AAD033	7970	Bus and VisCom - Marketing	Professor	10/01/24	M-13-c	99,399	0	0	08/01/25	502	99,901	32,318	0	0	1,449	187	5,709	328	39,991	139,892
165	AAD034	7970	Bus and VisCom - Marketing	Manzana, Norma A.	08/01/10	K-8-d	65,010	0	0	08/01/25	328	65,338	21,137	0	0	947	187	0	0	22,771	87,610
166	AAD027	7990	Bus and VisCom - Supv Mgmt	Tupaz, Frederick Q.	10/01/13	K-8-b	63,729	0	0	08/01/25	322	64,051	20,720	495	0	929	187	5,709	530	28,570	92,621
							<b>Total General Funds (01):</b>	<b>9,880,996</b>	<b>0</b>	<b>0</b>	<b>97,644</b>	<b>9,978,640</b>	<b>3,228,090</b>	<b>47,025</b>	<b>0</b>	<b>144,690</b>	<b>31,042</b>	<b>996,711</b>	<b>49,995</b>	<b>4,497,554</b>	<b>14,476,194</b>
167	BFD030	3010	Business Office	Escalona, Cecile Katrina D.	11/07/23	H-1	32,355	0	0	11/07/25	0	32,355	10,467	495	0	469	187	6,117	298	18,033	50,388
168	BFD037	3010	Business Office	**Vacant-Growth		M-7	62,163	0	0		0	62,163	20,110	495	0	901	187	9,596	329	31,618	93,781
169	ASD007	3020	Management Information Systems	Teleprocessing Network Coordinator		K-7	51,715	0	0		0	51,715	16,730	0	0	750	187	9,596	329	27,592	79,307
170	ASD025	3020	Management Information Systems	Computer Technician II		J-7	47,391	0	0		0	47,391	15,331	495	0	687	187	9,596	329	26,625	74,016
171	BFD016	3040	Materials Management	Buyer II	01/01/24	I-1	34,886	0	0	01/01/25	992	35,878	11,607	495	0	520	187	9,596	329	22,734	58,612
172	AAD038	5050	Continuing Education	Mendiola, Denise M.	02/03/21	O-3-a	83,405	0	0	08/01/25	1,895	85,300	27,595	495	0	1,237	187	3,994	298	38,805	119,106
173	AAD112	5050	Continuing Education	Administrative Aide	12/10/19	F-6	34,047	0	0	12/10/25	0	34,047	11,014	495	0	494	187	0	0	12,190	46,237
174	AAD169	5050	Continuing Education	Program Coordinator I	10/11/21	K-7	51,715	0	0	04/11/25	821	52,536	16,995	495	0	762	187	5,709	328	24,476	77,012
175	AAD205	5050	Continuing Education	**Vacant-Charquafal, N.		K-2	42,940	0	0		0	42,940	13,891	495	0	623	187	3,994	298	19,488	62,428
176	ASD012	5050	Continuing Education	Program Specialist	06/05/23	K-3-d	53,279	0	0	01/01/25	1,210	54,489	17,627	495	0	790	187	0	530	19,629	74,118
177	AAD116	6000	Dean's Office - TPS	Administrative Assistant	11/06/23	J-7	47,391	0	0	05/06/25	626	48,017	15,534	495	0	696	187	0	328	17,240	65,257
178	AAD121	6130	Reach for College	Program Coordinator I		K-7	51,715	0	0		0	51,715	16,730	495	0	750	187	9,596	329	28,087	79,802
179	AAD083	6150	Education - Cosmetology	Assistant Instructor	11/20/23	I-1-a	35,852	0	0	LTA	0	35,852	11,598	495	0	520	187	15,670	530	29,000	64,852
180	AAD151	6150	Education - Cosmetology	Instructor	08/14/23	J-1-a	43,022	0	0	LTA	0	43,022	13,918	495	0	624	187	5,709	328	21,261	64,283
181	AAD182	6150	Education - Cosmetology	Instructor	08/10/20	J-2-b	45,217	0	0	08/01/25	228	45,4									

Government of Guam  
Fiscal Year 2025  
Agency Staffing Pattern  
(Proposed)

FUNCTIONAL AREA: Education and Culture  
DEPARTMENT/AGENCY: Guam Community College  
PROGRAM: Institutional  
FUND: General Fund & MDF

\* Night Differential / Hazardous / Worker's Compensation / etc.  
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)  
2/ FY 2025 GovGuam contribution for Life Insurance is \$187 per annum

No.	Input by Department			(B) Position Title 1/	(C) Name of Incumbent	(D) Current Hire Date	(E) Grade/ Step	(F) Salary	(G) Overtime	Increment				Benefits					Input by Department				(S) (H+R) TOTAL
	(A) Position Number	Home	Organization							(H) Date	(I) Amt.	(J) (E+F+G+H) Subtotal	(K) Retirement (J * 32.35%)	(L) Retire (DDI) (\$19.01*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life 2/	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)			
197	AAD161	7810	Technology - Electronics	Instructor	Kuper, Terry F.	08/01/12	J-13-b	70,055	0	0	08/01/25	354	70,409	22,777	0	0	1,021	187	3,994	298	28,277	98,686	
198	AAD164	7810	Technology - Electronics	Instructor	Tyquiengco, Ricky S.	08/08/08	J-10-c	62,792	0	0	08/01/25	317	63,109	20,416	495	0	915	187	9,340	530	31,883	94,992	
199	AAD216	7810	Technology - Electronics	Instructor	**Vacant-Growth	-	K-1-a	47,755	0	0	-	0	47,755	15,449	0	0	692	187	9,596	329	26,253	74,008	
200	AAD018	7980	Bus and VisCom - Accounting	Professor	Pangelinan, Pilar C.	10/01/17	M-15-a	105,514	0	0	08/01/25	533	106,047	34,306	0	0	1,538	187	0	0	36,031	142,078	
<b>Total Man Power Development Funds (04):</b>								<b>1,919,876</b>	<b>0</b>	<b>0</b>		<b>12,934</b>	<b>1,932,810</b>	<b>625,264</b>	<b>10,890</b>	<b>0</b>	<b>28,026</b>	<b>6,358</b>	<b>206,792</b>	<b>9,564</b>	<b>886,894</b>	<b>2,819,704</b>	
<b>Grand Total:</b>								<b>11,800,872</b>	<b>0</b>	<b>0</b>		<b>110,578</b>	<b>11,911,450</b>	<b>3,853,354</b>	<b>57,916</b>	<b>0</b>	<b>172,716</b>	<b>37,400</b>	<b>1,203,503</b>	<b>59,559</b>	<b>5,384,448</b>	<b>17,295,899</b>	

**Government of Guam  
Fiscal Year 2025  
Agency Staffing Pattern  
(Proposed)**

**FUNCTIONAL AREA: Education and Culture  
DEPARTMENT/AGENCY: Guam Community College  
PROGRAM: Institutional  
FUND: Special Funds**

\* Night Differential / Hazardous / Worker's Compensation / etc.  
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)  
2/ FY 2025 GovGuam contribution for Life Insurance is \$187 per annum

Input by Department										Increment					Benefits					Input by Department								
No.	(A) Position Number	Home	Organization	(B) Position Title 1/	(C) Name of Incumbent	Current Hire Date	(D) Grade/ Step	(E) Salary	(F) Overtime	(G) Special*	(H) Date	(I) Amt.	(J) (E+F+G+I) Subtotal	(K) Retirement (J * 32.35%)	(L) Retire (DDI) (\$19.01*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life 2/	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J+R) TOTAL						
201	PRS030	1015	Office of the President- Special Programs	Personnel Specialist II	Leon Guerrero, Gina G.	-	M-5	57,708	0	0	-	0	57,708	18,669	0	0	0	187	0	0	18,856	76,564						
202	PRE008	1050	Alumni Relations and Fundraising	Program Specialist	Roberto, Joachim P.	07/01/23	K-12-a	73,987	0	0	01/01/25	2,242	76,229	24,660	0	0	1,105	187	6,117	298	32,367	108,596						
203	NAF022	1050	Alumni Relations and Fundraising	Program Specialist	Maloney, Patrick F.	09/11/23	K-5-c	57,122	0	0	01/01/25	1,298	58,420	18,899	495	0	0	847	187	0	20,428	78,848						
204	NAF009	1060	Planning and Development	Capital Improvement Project Coord	Toves, Philip A.	09/25/23	N-12	80,251	0	0	09/25/25	212	80,463	26,030	0	0	1,167	187	0	298	27,682	108,145						
205	NAF044	1065	Facilities	Maintenance Worker	Werimai, John J.	07/08/19	H-6	38,967	0	0	07/08/25	369	39,336	12,725	495	0	0	570	187	9,340	530	23,848	63,184					
206	NAF014	3020	Management Information Systems	Computer Technician I	**Vacant-Banu, A.	-	H-7	40,443	0	0	-	0	40,443	13,083	495	0	0	586	187	9,596	329	24,277	64,720					
207	AAD201	3040	Materials Management	Administrative Assistant	Torres, Ben C.	12/05/22	J-2	39,349	0	0	12/05/24	1,243	40,592	13,132	495	0	0	589	187	6,117	298	20,817	61,410					
208	AAD200	3045	Materials Management (Bookstore)	Administrative Aide	Castro, Esther Lynn A.	12/05/16	F-8	36,458	0	0	12/05/25	0	36,458	11,794	495	0	0	529	187	9,340	530	22,875	59,333					
209	AAD077	5000	VP Academic Affairs	Administrative Assistant	Blas, Barbara J.	07/03/23	J-8	48,894	0	0	10/01/25	0	48,894	15,817	0	0	0	709	187	3,994	298	21,005	69,899					
210	NAF002	5050	Continuing Education	Test Examiner	Baluyut, Joan	03/28/23	H-1	32,355	0	0	LTA	0	32,355	10,467	495	0	0	469	187	3,994	298	15,910	48,265					
211	NAF012	6000	Dean's Office - TPS	Administrative Assistant	Hiura, Tamara Therese T.	12/06/10	J-10	52,047	0	0	12/06/25	0	52,047	16,837	0	0	0	755	187	0	0	17,779	69,826					
212	NAF010	6110	Automotive Technology	Instructor	**Vacant-Cejoco, J.	-	K-1-a	47,755	0	0	-	0	47,755	15,449	0	0	0	692	187	9,596	329	26,253	74,008					
213	NAF048	6210	Education	Instructor	Rosario, Kirsten P.	10/01/20	J-2-b	45,217	0	0	08/01/25	228	45,445	14,702	0	0	0	659	187	0	0	15,548	60,993					
214	NAF026	6730	Nursing and Allied Health - PN	Instructor	**Vacant-Laullefeu, E.	-	K-1-a	47,755	0	0	-	0	47,755	15,449	0	0	0	692	187	9,596	329	26,253	74,008					
215	NAF025	6810	Hospitality and Tourism	Associate Professor	Ji, Eric Y.	10/01/23	L-6-c	67,168	0	0	08/01/25	339	67,507	21,839	0	0	0	979	187	5,709	329	29,042	96,550					
216	AAD059	6820	Culinary and Foodservices	Instructor	Kerner, Paul N.	08/10/07	J-9-c	60,342	0	0	08/01/25	305	60,647	19,619	0	0	0	879	187	3,994	298	24,978	85,624					
217	AA0120	7000	Dean's Office - TSS	Administrative Aide	Umayam, Jeffrey B.	02/14/22	F-3	30,452	0	0	02/14/25	769	31,221	10,100	495	0	0	453	187	3,994	298	15,527	46,748					
218	NAF021	7110	Math and Science - Math	Assistant Professor	Blas, Trisha D.	08/05/19	K-6-c	59,441	0	0	08/01/25	300	59,741	19,326	495	0	0	866	187	9,596	329	30,800	90,541					
219	NAF024	7110	Math and Science - Math	Instructor	Pangelinan, Mariana P.	08/14/23	J-1-a	43,022	0	0	08/01/25	217	43,239	13,988	495	0	0	627	187	6,117	298	21,712	64,951					
220	AA0002	7220	Health Services Center	Licensed Practical Nurse I	Aguilar, Abegail Q.	12/27/21	NH-3	34,576	0	0	12/27/24	1,093	35,669	11,539	495	0	0	517	187	9,596	329	22,663	58,331					
221	NAF020	7550	Bus and VisCom - Visual Com	Instructor	Lizama, Sean A.	08/14/23	J-2-b	45,217	0	0	08/01/25	228	45,445	14,702	495	0	0	659	187	9,340	0	25,383	70,828					
222	NAF040	7550	Bus and VisCom - Visual Com	Instructor	Cepeda, Nita Jeannette P.	08/10/15	J-2-c	45,669	0	0	08/01/25	231	45,900	14,849	495	0	0	666	187	15,670	329	32,195	78,095					
223	NAF055	7710	Technology - Computer Science	Instructor	**Vacant-Lee, B.	-	K-1-a	47,755	0	0	-	0	47,755	15,449	495	0	0	692	187	9,596	329	26,748	74,503					
224	NAF023	7750	English	Assistant Professor	Cundiff, Tressa R.	10/01/16	K-8-a	63,098	0	0	08/01/25	319	63,417	20,515	495	0	0	920	187	5,709	329	28,155	91,572					
225	NAF027	7750	English	Instructor	Pereda, John V.	08/09/21	J-2-b	45,217	0	0	08/01/25	228	45,445	14,702	495	0	0	659	187	3,994	298	20,335	65,780					
226	NAF043	7970	Bus and VisCom - Marketing	Associate Professor	Tam, Yvonne	10/01/19	L-14-d	93,276	0	0	08/01/25	471	93,747	30,327	0	0	0	1,359	187	3,994	298	36,166	129,913					
<b>Total Non-Appropriated Funds (11):</b>								<b>1,333,541</b>	<b>0</b>	<b>0</b>		<b>10,094</b>	<b>1,343,635</b>	<b>434,666</b>	<b>7,425</b>	<b>18,646</b>	<b>4,862</b>	<b>154,999</b>	<b>7,001</b>	<b>627,599</b>	<b>1,971,234</b>							
227	NAF003	5050	Continuing Education	Administrative Aide	Belga, Jaden Rose G.	08/11/22	F-1	28,269	0	0	LTA	0	28,269	9,145	495	0	0	410	187	3,994	298	14,529	42,798					
228	NAF013	5050	Continuing Education	Test Examiner	**Vacant-Castro, A.	-	H-7	40,443	0	0	-	0	40,443	13,083	0	0	0	586	187	9,596	329	23,782	64,225					
229	AAD126	5050	Continuing Education	Program Specialist	Taitano, Kimberly Ann L.	05/14/18	K-6-b	58,853	0	0	01/01/25	1,337	60,190	19,472	0	0	0	873	187	15,670	530	36,731	96,922					
230	NAF039	5050	Continuing Education	Program Coordinator I	Sarmiento, Laurie Danielle N.	10/11/21	K-3	44,567	0	0	10/11/24	1,689	46,256	14,964	495	0	0	671	187	9,340	530	26,187	72,443					
231	NAF056	5050	Continuing Education	Administrative Aide	**Vacant-Sholing, D.	-	F-1	28,269	0	0	-	0	28,269	9,145	495	0	0	410	187	3,994	298	14,529	42,798					
232	NAF058	5050	Continuing Education	Program Coordinator II	Chargualaf, Natalia G.	01/29/24	M-1	49,731	0	0	LTA	0	49,731	16,088	495	0	0	721	187	3,994	298	21,783	71,514					
233	NAF038	6000	Dean's Office - TPS	Program Coordinator I	Dela Cruz, Kerwin B.	01/01/23	K-1	41,372	0	0	LTA	0	41,372	13,384	495	0	0	600	187	3,994	0	18,660	60,032					
234	NAF050	6000	Dean's Office - TPS	Program Coordinator I	Balmonte, Edwin J.	10/01/23	K-1	41,372	0	0	LTA	0	41,372	13,384	495	0	0	600	187	3,994	298	18,958	60,330					
235	NAF052	6000	Dean's Office - TPS	Program Coordinator I	Pascua, Daisy Rose M.	10/01/23	K-1	41,372	0	0	LTA	0	41,372	13,384	495	0	0	600	187	6,117	0	20,783	62,155					
236	NAF053	6000	Dean's Office - TPS	Program Coordinator I	**Vacant-Dela Cruz, K.	-	F-1	51,715	0	0	-	0	51,715	16,730	495	0	0	750	187	9,596	329	28,087	79,802					
237	NAF054	6000	Dean's Office - TPS	Administrative Aide	Charfauros, Christopher T.	01/29/24	F-1	28,269	0	0	LTA	0	28,269	9,145	495	0	0	410	187	3,994	298	14,529	42,798					
238	NAF057	6000	Dean's Office - TPS	Program Coordinator II	Borja, Kimberly May C.	01/18/23	M-1	49,731	0	0	LTA	0	49,731	16,088	495	0	0	721	187	6,117	298	23,906	73,637					
239	NAF059	6710	Nursing and Allied Health	Assistant Instructor	Repil, Mercy L.	08/04/23	I-3-d	39,999	0	0	LTA	0	39,999	12,940	495	0	0	580	187	0	0	14,202	54,201					
240	NAF060	6820	Culinary and Foodservices	Assistant Instructor	Ledesma, Mark J.	08/04/23	I-1-a	35,852	0	0	LTA	0	35,852	11,598	495	0	0	520	187	5,709	298	18,807	54,659					
241	NAF042	6950	Construction Trades	Emergency Instructor	**Vacant-Fejerman, A.	10/09/23	H-2-a	31,887	0	0	LTA	0	31,887	10,315	495	0	0	462	187	0	0	11,660	43,347					
242	NAF041	7810	Technology - Electronics	Assistant Professor	Bordallo, Dolores C.	08/04/23	K-1-a	47,755	0	0	LTA	0	47,755	15,449	495	0	0	692	187	0	0	16,823	64,578					
<b>Total Non-Appropriated Funds (12):</b>								<b>659,456</b>	<b>0</b>	<b>0</b>		<b>3,026</b>	<b>662,482</b>	<b>214,313</b>	<b>6,930</b>	<b>9,606</b>	<b>2,992</b>	<b>86,109</b>	<b>3,804</b>	<b>323,754</b>	<b>986,236</b>							
243	NAF004	1050	Alumni Relations and Fundraising	Program Specialist	Datuin, Bonnie Mae M.	06/06/11	K-9-b	66,317	0	0	01/01/25	1,507	67,824	21,941	0	0	0	983	187	15,670	530	39,311	107,135					
<b>Total Non-Appropriated Funds (13):</b>								<b>66,317</b>	<b>0</b>	<b>0</b>		<b>1,507</b>	<b>67,824</b>	<b>21,941</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>983</b>	<b>187</b>	<b>15,670</b>	<b>530</b>	<b>39,311</b>	<b>107,135</b>					
244	AAD195	6610	Adult Basic Education	Instructor	Topasna, Francine M.	10/09/23	J-1-a	43,022	0	0	LTA	0	43,022	13,918	495	0	0	624	187	0	0	15,223	58,245					
245	FED011	6610	Adult Basic Education	Assistant Instructor	Quitugua, Kiana C.	08/14/23	I-1-a	35,852	0	0	LTA	0	35,852	11,598	495	0	0	520	187	6,117	298	19,215	55,067					
246	FED016	6610	Adult Basic Education	Instructor	Pereda, Jaclyn L.	08/14/23	J-1-a	43,022	0	0	08/01/25	217	43,239	13,988	0	0	0	627	187	3,994	298	19,094	62,333					
247	FED024	6610	Adult Basic Education	Test Examiner	San Nicolas, Krystal D.	10/01/23	H-1	32,355	0	0	LTA	0	32,355	10,467	495	0	0	469	187	5,709	329	17,656	50,011					
248	FED039	6610	Adult Basic Education	Administrative Aide	August, Shirley	04/10/23	F-2	29,340	0	0	04/10/25	556	29,896	9,671	495	0	0	433	187	5,709	329	16,825	46,721					
249	FED043	6610	Adult Basic Education	Program Coordinator II	**Vacant-Topasna, Y.	-	M-7	62,163	0	0	-	0	62,163	20,110	495	0	0	901	187	9,596	329	31,618	93,781					
250	FED045	6610	Adult Basic Education	Assistant Instructor	Serafico, Angelenne P.	08/14/23	I-1-a	35,852	0	0	LTA	0	35,852	11,598	495	0	0	520	187	3,994	298	17,092	52,944					
251	FED038	1060	Planning and Development	Program Coordinator I	Ngiraklang, Dilbedul Missy	07/17/23	K-1	41,372	0	0	LTA	0	41,372	13,384	495	0	0	600	187	3,994	298	18,958	60,330					
<b>Total Federal Funds:</b>								<b>322,978</b>	<b>0</b>	<b>0</b>		<b>773</b>	<b>323</b>															

**Government of Guam  
Fiscal Year 2025  
Agency Staffing Pattern  
(Current)**

**FUNCTIONAL AREA: Education and Culture  
DEPARTMENT/AGENCY: Guam Community College  
PROGRAM: Institutional  
FUND: General Fund & MDF  
as of 01.29.24**

\* Night Differential / Hazardous / Worker's Compensation / etc.  
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)  
2/ FY 2025 GovGuam contribution for Life Insurance is \$187 per annum

Input by Department										Increment					Benefits					Input by Department				
No.	(A) Position Number	Home	Organization	(B) Position Title 1/	(C) Name of Incumbent	Current Hire Date	(D) Grade/ Step	(E) Salary	Over- time	Sp eci- al	(H) Date	(I) Amt.	(J) (E+F+G+H) Subtotal	(K) Retirement (J * 29.43%)	(L) Retire (DDI) (\$19.01*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life 2/	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J+R) TOTAL		
1	PRE004	1010	Office of the President	Administrative Secretary II	Guerrero, Bertha M.	03/19/12	I-11	49,412	0	0	09/19/25	0	49,412	14,542	495	0	716	187	298	6,117	298	22,355	71,767	
2	PRE005	1010	Office of the President	President	Okada, Mary A.	06/16/07	5-6-a	218,340	0	0	01/01/25	0	218,340	64,257	0	0	3,166	187	10,869	1,499	79,979	298,319		
3	PRE006	1010	Office of the President	Private Secretary	Muna, Esther A.	10/01/07	I-14	54,266	0	0	04/01/25	0	54,266	15,970	0	0	787	187	0	298	17,242	71,508		
4	PRE010	1030	Communications and Promotions	Graphic Artist Technician III	Cabrera, Angela S.	01/27/20	I-7	43,608	0	0	07/27/24	346	43,954	12,936	495	0	637	187	3,994	298	18,547	62,501		
5	AAD021	1030	Communications and Promotions	Program Coordinator I	San Agustin, Trina A.	12/05/22	K-2	42,940	0	0	12/05/24	0	42,940	12,637	495	0	623	187	9,596	328	23,866	66,806		
6	PRE002	1030	Communications and Promotions	Assistant Director	Dela Rosa, John K.	08/05/19	O-3-d	85,932	0	0	01/01/25	0	85,932	25,290	495	0	1,246	187	15,670	530	43,417	129,349		
7	BFD036	1050	Alumni Relations and Fundraising	Program Coordinator IV	Santos, Therese C.	01/03/23	O-1	60,875	0	0	LTA	0	60,875	17,916	0	0	883	187	0	0	18,985	79,860		
8	ASD001	1060	Planning and Development	Administrative Assistant	Arceo, Josephine T.	02/12/90	J-18	66,821	0	0	08/14/25	0	66,821	19,665	495	0	969	187	11,231	393	32,940	99,761		
9	ASD004	1060	Planning and Development	Program Coordinator I	Rios, Theda R.	08/05/19	K-9	55,049	0	0	08/05/24	291	55,340	16,287	495	0	802	187	9,596	328	27,695	83,035		
10	ASD016	1060	Planning and Development	Program Coordinator II	Aquinde, Rosemarie C.	12/16/19	M-5	57,708	0	0	12/16/24	0	57,708	16,983	0	0	837	187	3,994	298	22,299	80,007		
11	ASD021	1060	Planning and Development	Assistant Director	Ulloa-Heath, Julie	10/11/21	O-4-c	88,536	0	0	01/01/25	0	88,536	26,056	495	0	1,284	187	6,117	298	34,437	122,973		
12	PRE009	1060	Planning and Development	Sustainability & Project Coordinator	Palacios, Francisco E.	08/18/14	L-8-d	73,461	0	0	01/01/25	0	73,461	21,620	495	0	1,065	187	9,340	530	33,236	106,697		
13	ASD009	1065	Facilities	Refrigeration Mechanic I	Aquino, Jeric M.	12/05/22	H-2	33,581	0	0	12/05/24	0	33,581	9,883	495	0	487	187	6,929	393	12,374	51,955		
14	ASD022	1065	Facilities	Maintenance Worker	Ramirez, Richard E.	11/06/23	H-1	32,355	0	0	11/06/24	0	32,355	9,522	495	0	469	187	0	0	10,673	43,028		
15	ASD033	1065	Facilities	Maintenance Supervisor	Blas, Jerome F.	05/22/24	L-3	48,758	0	0	05/22/24	770	49,528	14,576	0	0	718	187	5,709	328	21,518	71,046		
16	ASD036	1065	Facilities	Maintenance Worker	Flores, Steven J.	10/23/23	H-1	32,355	0	0	10/23/24	0	32,355	9,522	495	0	469	187	3,994	298	14,965	47,320		
17	ASD037	1065	Facilities	Maintenance Specialist	Roberto, Joey C.	12/27/16	I-9	46,419	0	0	07/06/24	368	46,787	13,769	495	0	678	187	6,117	298	21,545	68,332		
18	ASD041	1065	Facilities	Maintenance Worker	Teliu, Morgan	09/27/21	H-3	34,853	0	0	09/27/24	110	34,963	10,290	495	0	507	187	5,709	328	17,516	52,479		
19	ASD048	1065	Facilities	Electrician II	Quichocho, Patrick U.	11/25/19	J-5	43,995	0	0	11/25/24	0	43,995	12,948	495	0	638	187	6,929	393	21,590	65,585		
20	ASD206	1065	Facilities	Refrigeration Mechanic II	Pingol, Edsel A.	05/30/22	I-2	36,209	0	0	05/30/24	571	36,780	10,824	495	0	533	187	6,929	393	19,362	56,142		
21	BFD013	3000	VP Finance and Administration	Administrative Assistant	Okada, Roma P.	02/18/19	J-5	43,995	0	0	02/18/24	1,111	45,106	13,275	495	0	654	187	5,709	328	20,648	65,754		
22	BFD022	3000	VP Finance and Administration	Vice President	**Vacant-Gerardo, R.	-	Q-1-c	114,085	0	0	-	0	114,085	33,575	0	0	1,654	187	9,596	329	45,341	159,426		
23	BFD003	3010	Business Office	Accountant I	Sablan, Darlynn T.	05/08/23	L-2	46,978	0	0	05/08/24	742	47,720	14,044	495	0	692	187	5,709	328	21,455	69,175		
24	BFD004	3010	Business Office	Accountant II	Ibanez, Gina D.	02/14/22	M-2	51,615	0	0	02/14/24	1,304	52,919	15,574	495	0	767	187	0	530	17,553	70,472		
25	BFD005	3010	Business Office	Accountant II	Guerrero, Carol A.	03/04/97	M-13	74,977	0	0	09/29/25	0	74,977	22,066	0	0	1,087	187	6,117	298	29,755	104,732		
26	BFD008	3010	Business Office	Cashier II	**Vacant-Garcia, J.	-	F-1	28,269	0	0	-	0	28,269	8,320	495	0	410	187	9,596	328	19,336	47,605		
27	BFD009	3010	Business Office	Accounting Technician I	Garcia, Jessica C.	02/12/24	H-1	32,355	0	0	02/12/25	0	32,355	9,522	495	0	469	187	6,929	0	17,602	49,957		
28	BFD010	3010	Business Office	Accountant II	Santos Torres, Linda	01/05/95	M-12	72,671	0	0	02/10/25	0	72,671	21,387	0	0	1,054	187	6,117	298	29,043	101,714		
29	BFD012	3010	Business Office	General Accounting Supervisor	San Nicolas, Cheryl B.	01/29/03	P-10	92,933	0	0	08/18/25	0	92,933	27,350	0	0	1,348	187	0	0	28,885	121,818		
30	BFD015	3010	Business Office	Accounting Technician II	Borja, Levonne G.	01/04/16	I-8	44,992	0	0	01/04/25	0	44,992	13,241	495	0	652	187	11,231	393	26,200	71,192		
31	BFD029	3010	Business Office	Controller	Limtuaco, Edwin E.	01/18/11	N-9-a	98,057	0	0	01/01/25	0	98,057	28,858	495	0	1,422	187	5,709	328	36,999	135,056		
32	ASD002	3020	Management Information Systems	Systems Programmer	Bautista, Kenneth C.	06/06/05	N-13	82,797	0	0	06/06/24	876	83,673	24,625	0	0	1,213	187	3,994	298	30,317	113,990		
33	ASD005	3020	Management Information Systems	Computer Technician Supervisor	De Roca, Victor F.	09/28/20	M-4	55,601	0	0	09/28/24	176	55,777	16,415	495	0	809	187	5,709	530	24,144	79,921		
34	ASD006	3020	Management Information Systems	Computer Technician II	Santos, James S.	10/01/20	J-4	42,388	0	0	10/01/24	0	42,388	12,475	495	0	615	187	3,994	298	18,063	60,451		
35	ASD008	3020	Management Information Systems	Computer Systems Analyst II	Marquez, Andrew C.	03/06/17	M-7	62,163	0	0	09/06/24	164	62,327	18,343	0	0	904	187	3,994	298	23,726	86,053		
36	ASD011	3020	Management Information Systems	Teleprocessing Netwk Coord	Camacho, Christopher J.	02/03/03	K-10	56,795	0	0	03/17/24	1,051	57,846	17,024	0	0	839	187	9,596	328	27,974	85,820		
37	ASD027	3020	Management Information Systems	Computer Systems Analyst II	Dacanay, Gerard L.	06/04/01	M-16	82,342	0	0	06/04/25	0	82,342	24,233	0	0	1,194	187	5,709	328	31,652	113,994		
38	ASD039	3020	Management Information Systems	Computer Systems Analyst II	Reyes, Richard J.	07/03/23	M-6	59,895	0	0	07/03/24	567	60,462	17,794	0	0	877	187	6,117	0	24,975	85,437		
39	BFD034	3020	Management Information Systems	Chief Info Tech Officer	**Vacant-Atalg, A.	-	N-3-c	78,779	0	0	-	0	78,779	23,185	0	0	1,142	187	3,994	0	28,508	107,287		
40	BFD007	3030	Human Resources	Personnel Specialist II	Ramirez, Rebecca E.	02/27/23	M-1	49,731	0	0	02/27/24	1,256	50,987	15,005	495	0	739	187	6,117	298	22,842	73,829		
41	BFD023	3030	Human Resources	Personnel Specialist I	Torres, Jamie Lyn M.	02/28/22	L-2	46,978	0	0	02/28/24	1,187	48,165	14,175	495	0	698	187	0	298	15,853	64,018		
42	BFD025	3030	Human Resources	Personnel Specialist II	Macalalag, Merle H.	06/19/23	M-1	49,731	0	0	06/19/24	628	50,359	14,821	495	0	730	187	11,231	393	27,857	78,216		
43	BFD031	3030	Human Resources	Personnel Assistant I	Manosa, Katarina Fern S.	04/25/22	H-2	33,581	0	0	04/25/24	636	34,217	10,070	495	0	496	187	3,994	298	15,540	49,757		
44	BFD035	3030	Human Resources	Chief Human Resources Officer	San Nicolas, Apolline C.	03/18/19	N-7-b	91,460	0	0	01/01/25	0	91,460	26,917	0	0	1,326	187	0	0	28,340	119,890		
45	BFD011	3040	Materials Management	Proc & Inventory Administrator	Evangelista, Joleen M.	07/19/04	M-10-d	89,094	0	0	01/01/25	0	89,094	26,220	0	0	1,292	187	0	328	28,028	117,122		
46	BFD017	3040	Materials Management	Inventory Management Officer	Mendiola, Tanya Rose C.	07/17/23	J-1	37,913	0	0	07/17/24	359	38,272	11,263	495	0	555	187	3,994	298	16,792	55,064		
47	BFD018	3040	Materials Management	Supply Expediter	Baguinon, Allan D.	10/02/23	E-1	25,736	0	0	10/02/24	0	25,736	7,574	495	0	373	187	3,994	298	12,921	38,657		
48	BFD032	3040	Materials Management	Buyer I	Vainlo, Franklin H.	03/13/23	H-1	32,355	0	0	03/13/24	715	33,070	9,733	495	0	480	187	0	0	10,894	43,964		
49	BFD001	3045	Bookstore	Bookstore Manager	Manlonga, Roland M.	12/06/21	L-3	48,758	0	0	12/06/24	0	48,758	14,349	0	0	707	187	9,596	328	25,168	73,926		
50	BFD014	3060	Student Financial Aid	Program Coordinator I	Fernandez, Victor Paul M. II	05/11/20	K-4	46,256	0	0	05/11/24													

**Government of Guam  
Fiscal Year 2025  
Agency Staffing Pattern  
(Current)**

**FUNCTIONAL AREA: Education and Culture  
DEPARTMENT/AGENCY: Guam Community College  
PROGRAM: Institutional  
FUND: General Fund & MDF  
as of 01.29.24**

\* Night Differential / Hazardous / Worker's Compensation / etc.  
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)  
2/ FY 2025 GovGuam contribution for Life Insurance is \$187 per annum

Input by Department				Increment										Benefits					Input by Department				
No.	(A) Position Number	Home	(B) Organization	(C) Name of Incumbent	(D) Current Hire Date	(E) Grade/ Step	(F) Salary	Over- time	Sp eci- al	(H) Date	(I) Amt.	(J) (E+F+G+H) Subtotal	(K) Retirement (J * 29.43%)	(L) Retire (DDI) (\$19.01*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life 2/	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J+R) TOTAL		
63	AAD039	5030	Assessment, Ins Effect & Research	Program Coordinator II	12/23/19	M-9	66,171	0	0	06/22/24	699	66,870	19,680	0	970	187	0	20,837	0	87,707			
64	AAD213	5030	Assessment, Ins Effect & Research	Administrative Aide	02/01/21	F-3	30,452	0	0	02/01/24	769	31,221	9,188	495	0	453	187	3,994	298	14,615	45,836		
65	AAD079	5050	Continuing Education	Test Examiner	12/05/94	I-13	52,597	0	0	12/10/25	0	52,597	15,479	0	0	763	187	11,231	393	28,053	80,650		
66	AAD040	6000	Dean's Office - TPS	Dean	11/23/20	O-8-c	103,815	0	0	01/01/25	0	103,815	30,553	0	0	1,505	187	3,994	298	36,537	140,352		
67	AAD054	6000	Dean's Office - TPS	Associate Dean	08/29/22	N-2-b	74,955	0	0	01/01/25	0	74,955	22,059	495	0	1,087	187	15,670	530	40,028	114,983		
68	AAD091	6000	Dean's Office - TPS	Associate Dean	05/10/21	N-3-c	78,779	0	0	01/01/25	0	78,779	23,185	0	0	1,142	187	9,340	530	34,384	113,163		
69	AAD204	6000	Dean's Office - TPS	Associate Dean	10/16/23	N-8-A	94,231	0	0	01/01/25	0	94,231	27,732	0	0	1,366	187	15,670	530	45,485	139,716		
70	AAD015	6110	Automotive Technology	Assistant Instructor	08/08/08	I-6-c	44,625	0	0	08/01/24	226	44,851	13,200	495	0	650	187	15,670	530	30,731	75,582		
71	AAD032	6110	Automotive Technology	Instructor	08/04/23	J-1-a	43,022	0	0	LTA	0	43,022	12,661	495	0	624	187	3,994	298	18,259	61,281		
72	AAD041	6110	Automotive Technology	Instructor	08/07/09	J-9-c	60,342	0	0	08/01/24	305	60,647	17,848	0	0	879	187	6,117	298	25,330	85,977		
73	AAD144	6110	Automotive Technology	Instructor	08/06/01	J-7-d	56,282	0	0	08/01/24	284	56,566	16,647	0	0	820	187	5,709	328	23,692	80,258		
74	AAD150	6110	Automotive Technology	Instructor	10/01/16	J-2-d	46,126	0	0	08/01/24	233	46,359	13,643	0	0	672	187	3,994	298	18,795	65,153		
75	AAD152	6110	Automotive Technology	Instructor	08/04/23	J-1-a	43,022	0	0	LTA	0	43,022	12,661	495	0	624	187	0	0	13,967	56,989		
76	AAD153	6110	Automotive Technology	Instructor	06/25/90	J-12-c	67,995	0	0	08/01/24	343	68,338	20,112	0	0	991	187	0	0	21,290	89,628		
77	AAD154	6110	Automotive Technology	Instructor	10/01/10	J-7-a	54,627	0	0	08/01/24	276	54,903	16,158	495	0	796	187	15,670	530	33,836	88,738		
78	AAD155	6110	Automotive Technology	Tool Mechanic	02/10/14	F-9	37,614	0	0	08/10/24	199	37,813	11,128	495	0	548	187	9,340	530	22,228	60,041		
79	AAD081	6130	Reach For College	Program Coordinator II	11/08/21	M-5	57,708	0	0	11/08/24	0	57,708	16,983	495	0	837	187	11,231	530	30,263	87,971		
80	AAD187	6130	Reach For College	Program Specialist	06/09/13	K-9-d	67,650	0	0	01/01/25	0	67,650	19,909	0	0	981	187	6,117	298	27,492	95,142		
81	AAD183	6150	Education - Cosmetology	Instructor	08/10/20	J-1-d	44,326	0	0	08/01/24	224	44,550	13,111	495	0	646	187	9,596	328	24,363	68,913		
82	AAD057	6210	Education	Associate Professor	08/09/21	L-15-d	97,064	0	0	08/01/24	490	97,554	28,710	495	0	1,415	187	3,994	0	34,801	132,355		
83	AAD010	6220	Education - Early Childhood Educ	Instructor	08/01/10	J-7-d	56,282	0	0	08/01/24	284	56,566	16,647	0	0	820	187	6,117	298	24,070	80,636		
84	AAD185	6220	Education - Early Childhood Educ	Professor	10/01/11	M-14-b	102,411	0	0	08/01/24	517	102,928	30,292	0	0	1,492	187	5,709	328	38,009	140,937		
85	AAD207	6220	Education - Early Childhood Educ	Administrative Assistant	01/10/22	J-3	40,841	0	0	01/10/24	1,160	42,001	12,361	495	0	609	187	3,994	298	17,944	59,945		
86	AAD051	6420	Criminal Justice Social Science SS	Assistant Professor	10/01/17	K-7-b	61,242	0	0	08/01/24	309	61,551	18,115	0	0	892	187	5,709	328	25,231	86,783		
87	AAD109	6420	Criminal Justice Social Science SS	Instructor	08/10/20	J-1-d	44,326	0	0	08/01/24	224	44,550	13,111	495	0	646	187	3,994	298	18,731	63,281		
88	AAD188	6610	Adult Basic Education	Program Coordinator I	08/04/14	K-9	55,049	0	0	05/15/24	728	55,777	16,415	0	0	809	187	9,340	530	27,280	83,057		
89	AAD156	6710	Nursing and Allied Health	Instructor	08/07/20	J-1-d	44,326	0	0	08/01/24	224	44,550	13,111	0	0	646	187	0	0	13,944	58,494		
90	AAD157	6710	Nursing and Allied Health	Assistant Instructor	08/13/18	I-6-b	44,184	0	0	08/01/24	223	44,407	13,069	495	0	644	187	3,994	298	18,687	63,094		
91	AAD158	6710	Nursing and Allied Health	Assistant Instructor	08/07/20	I-4-c	41,211	0	0	08/01/24	208	41,419	12,190	495	0	601	187	3,994	298	17,764	59,183		
92	AAD159	6710	Nursing and Allied Health	Assistant Professor	07/31/00	K-15-a	83,371	0	0	08/01/24	421	83,792	24,660	0	0	1,215	187	0	0	26,062	109,854		
93	AAD196	6710	Nursing and Allied Health	Instructor	08/06/21	J-2-a	44,769	0	0	08/01/24	226	44,995	13,242	495	0	652	187	9,596	328	24,501	69,496		
94	AAD024	6730	Nursing and Allied Health - PN	Instructor	09/12/22	J-1-d	44,326	0	0	LTA-Cond.	0	44,326	13,045	495	0	643	187	6,929	0	21,299	65,625		
95	AAD058	6730	Nursing and Allied Health - PN	Administrative Assistant	01/27/20	J-4	42,388	0	0	01/27/24	1,205	43,593	12,829	495	0	632	187	15,670	393	30,207	73,800		
96	AAD162	6730	Nursing and Allied Health - PN	Instructor	08/10/20	J-2-c	45,669	0	0	08/01/24	231	45,900	13,508	495	0	666	187	9,596	328	24,780	70,680		
97	AAD055	6810	Hospitality and Tourism	Emergency Instructor	10/10/23	H-2-a	31,887	0	0	LTA	0	31,887	9,384	495	0	462	187	6,929	0	17,458	49,345		
98	AAD062	6810	Hospitality and Tourism	Instructor	10/23/23	J-1-d	44,326	0	0	08/01/24	224	44,550	13,111	495	0	646	187	9,340	530	24,309	68,858		
99	AAD063	6810	Hospitality and Tourism	Professor	08/17/94	M-16-b	110,896	0	0	08/01/24	560	111,456	32,802	0	0	1,616	187	3,994	298	38,897	150,353		
100	AAD066	6810	Hospitality and Tourism	Instructor	08/07/20	J-1-d	44,326	0	0	08/01/24	224	44,550	13,111	0	0	646	187	3,994	298	18,236	62,786		
101	AAD067	6810	Hospitality and Tourism	Emergency Instructor	08/23/23	H-2-a	31,887	0	0	LTA	0	31,887	9,384	495	0	462	187	0	0	10,529	42,416		
102	AAD068	6810	Hospitality and Tourism	Assistant Professor	08/05/02	K-14-c	81,728	0	0	08/01/24	413	82,141	24,714	0	0	1,191	187	15,670	530	41,752	123,892		
103	AAD069	6810	Hospitality and Tourism	Instructor	08/07/20	J-1-d	44,326	0	0	08/01/24	224	44,550	13,111	495	0	646	187	3,994	298	18,731	63,281		
104	AAD029	6820	Culinary and Foodservices	Assistant Instructor	08/06/21	I-1-c	36,573	0	0	08/01/24	185	36,758	10,818	495	0	533	187	9,596	328	21,957	58,715		
105	AAD060	6820	Culinary and Foodservices	Assistant Instructor	08/04/23	I-1-a	35,852	0	0	LTA	0	35,852	10,551	495	0	520	187	15,670	530	27,953	63,805		
106	AAD065	6820	Culinary and Foodservices	Instructor	10/17/94	J-13-b	70,055	0	0	08/01/24	354	70,409	20,721	0	0	1,021	187	5,709	328	27,967	98,376		
107	AAD082	6820	Culinary and Foodservices	Assistant Instructor	08/06/21	I-2-a	37,308	0	0	08/01/24	188	37,496	11,035	495	0	544	187	9,596	328	22,185	59,682		
108	AAD088	6820	Culinary and Foodservices	Emergency Instructor	08/04/23	H-2-a	31,887	0	0	LTA	0	31,887	9,384	495	0	462	187	6,929	393	17,851	49,738		
109	AAD147	6820	Culinary and Foodservices	Assistant Professor	10/01/23	K-1-c	48,715	0	0	08/01/24	246	48,961	14,409	495	0	710	187	3,994	298	20,093	69,054		
110	AAD017	6950	Construction Trades	Emergency Instructor	08/04/23	H-2-a	31,887	0	0	LTA	0	31,887	9,384	0	0	462	187	0	0	10,034	41,921		
111	AAD035	6950	Construction Trades	Assistant Instructor	08/04/23	I-1-a	35,852	0	0	LTA	0	35,852	10,551	495	0	520	187	5,709	328	17,790	53,642		
112	AAD132	6950	Construction Trades	Associate Professor	03/09/92	L-12-a	83,606	0	0	08/01/24	422	84,028	24,729	0	0	1,218	187	6,117	298	32,550	116,578		
113	AAD135	6950	Construction Trades	Instructor	08/04/23	J-1-a	43,022	0	0	LTA	0	43,022	12,661	0	0	624	187	0	0	13,472	56,494		
114	AAD138	6950	Construction Trades	Assistant Instructor	09/14/20	I-9-c	50,285	0	0	08/01/24	254	50,539	14,874	0	0	733	187	0	0	15,793	66,332		
115	AAD142	6950	Construction Trades	Instructor	10/01/10	J-8-c	57,988	0	0	08/01/24	293	58,281	17,152	495	0	845	187	6,117	298	25,094	83,375		
116	AAD006	7000	Dean's Office - TSS	Administrative Aide	05/16/07	F-11	40,040	0	0	11/16/25	0	40,040	11,784	0	0	581	187	9,596	328	22,476	62,516		
117	AAD036	7000	Dean's Office - TSS	Instructional Designer	10/03/22	M-2-a	62,893	0	0	01/01/25	0	62,893	18,509	495	0	912	187	3,994	298	24,396	87,289		
118	AAD042	7000	Dean's Office - TSS	Word Processing Secretary II	12/03/07	H-26	72,802	0	0	12/03/25	0	72,802	21,426	0	0	1,056	187	9,596	328	32,593	105,395		
119	AAD110	7000	Dean's Office - TSS	Dean	05/11/15	O-8-d	104,853	0	0	01/01/25	0	104,853	30,858	0	0	1,520	187	5,709	328	38,603	143,456		
120	ASD017	7000	Dean's Office - TSS	Administrative Aide	07/03/23	F-15	45,367	0	0	05/02/24	600	45,967	13,528	0	0	667	187	3,994	298	18,674	64,641		
121	AAD149	7000	Dean's Office - TSS	Associate Dean	0																		

**Government of Guam  
Fiscal Year 2025  
Agency Staffing Pattern  
(Current)**

**FUNCTIONAL AREA: Education and Culture  
DEPARTMENT/AGENCY: Guam Community College  
PROGRAM: Institutional  
FUND: General Fund & MDF  
as of 01.29.24**

\* Night Differential / Hazardous / Worker's Compensation / etc.  
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)  
2/ FY 2025 GoGuam contribution for Life Insurance is \$187 per annum

Input by Department										Increment					Benefits					Input by Department				
No.	(A) Position Number	Home	(B) Organization	(C) Name of Incumbent	(D) Current Hire Date	(E) Grade/ Step	(F) Salary	(G) Over Time	(H) Sp eci al	(I) Date	(J) Amt.	(K) (E+F+G+H) Subtotal	(L) Retirement (J * 29.43%)	(M) Retire (DDI) (\$19.01*26PP)	(N) Social Security (6.2% * J)	(O) Medicare (1.45% * J)	(P) Life 2/	(Q) Medical (Premium)	(R) Dental (Premium)	(S) Total Benefits (K thru Q)	(T) TOTAL			
125	AAD048	7120	Math and Science - Science	Professor	10/01/20	M-11-c	91,793	0	0	08/01/24	464	92,257	27,151	0	1,338	187	9,340	530	38,545	130,802				
126	AAD179	7120	Math and Science - Science	Associate Professor	08/10/07	L-12-c	85,286	0	0	08/01/24	431	85,717	25,226	0	1,243	187	0	0	26,566	112,373				
127	AAD180	7120	Math and Science - Science	Assistant Professor	10/01/12	K-9-b	66,317	0	0	08/01/24	335	66,652	19,616	0	966	187	0	530	21,299	87,951				
128	AAD114	7210	Student Support Services	Administrative Aide	01/16/24	F-1	28,269	0	0	01/16/25	179	28,448	8,372	495	0	412	0	9,596	328	19,204	47,651			
129	AAD117	7210	Student Support Services	School Aide II	04/01/19	G-6	36,335	0	0	04/01/24	689	37,024	10,896	495	0	537	187	6,117	298	18,530	55,553			
130	AAD193	7210	Student Support Services	School Aide II	01/09/23	G-1	30,169	0	0	01/09/24	858	31,027	9,131	495	0	450	187	3,994	298	14,555	45,582			
131	AAD160	7120	Math and Science - Science	Assistant Professor	10/01/18	K-5-d	57,693	0	0	08/01/24	291	57,984	17,065	495	0	841	187	6,117	298	25,003	82,987			
132	AAD165	7211	Night Administration	Program Specialist	03/13/23	K-4-a	53,811	0	0	03/13/24	816	54,627	16,077	495	0	792	187	9,596	328	27,475	82,102			
133	AAD108	7220	Health Services Center	Instructor	07/30/07	J-11-a	70,154	0	0	04/25/24	978	70,154	20,646	0	1,017	187	6,929	0	28,780	98,934				
134	AAD080	7420	Center for Student Involvement	Program Coordinator II	04/25/22	M-2	51,615	0	0	04/25/24	978	52,593	15,478	495	0	763	187	3,994	298	21,215	73,808			
135	AAD013	7420	Center for Student Involvement	Program Coordinator I	08/23/21	K-8	53,356	0	0	02/23/24	1,129	54,485	16,035	0	790	187	6,117	298	23,427	77,911				
136	AAD019	7550	Bus and VisCom - Visual Com	Assistant Instructor	08/06/21	I-1-c	36,573	0	0	08/01/24	185	36,758	10,818	495	0	533	187	0	0	12,033	48,790			
137	AAD130	7550	Bus and VisCom - Visual Com	Emergency Instructor	08/04/23	H-1-a	31,887	0	0	LTA	0	31,887	9,384	495	0	462	187	6,117	298	16,944	48,831			
138	AAD073	7610	Assessment and Counseling	Administrative Assistant	01/13/09	J-9	50,446	0	0	04/07/24	801	51,247	15,082	495	0	743	187	9,596	328	26,431	77,678			
139	AAD102	7610	Assessment and Counseling	Associate Professor	10/01/10	L-15-a	94,209	0	0	08/01/24	476	94,685	27,866	0	1,373	187	0	0	29,426	124,111				
140	AAD103	7610	Assessment and Counseling	Associate Professor	12/03/02	L-14-d	93,276	0	0	08/01/24	471	93,747	27,590	0	1,359	187	0	0	29,136	122,883				
141	AAD104	7610	Assessment and Counseling	Associate Professor	11/06/00	L-14-c	92,353	0	0	08/01/24	466	92,819	27,317	0	1,346	187	15,670	530	45,049	137,869				
142	AAD049	7615	Assessment and Counseling - VG	Assistant Professor	08/10/15	K-6-b	58,853	0	0	08/01/24	297	59,150	17,408	495	0	858	187	3,994	298	23,240	82,390			
143	AAD163	7615	Assessment and Counseling - VG	Assistant Professor	10/01/10	K-13-b	77,761	0	0	08/01/24	393	78,154	23,001	0	1,133	187	9,340	530	34,686	112,839				
144	AAD170	7615	Assessment and Counseling - VG	Assistant Professor	08/10/15	K-7-a	60,636	0	0	08/01/24	306	60,942	17,935	495	0	884	187	3,994	298	23,793	84,735			
145	AAD178	7615	Assessment and Counseling - VG	Associate Professor	10/01/20	L-13-c	88,749	0	0	08/01/24	448	89,197	26,251	0	1,293	187	15,670	530	43,931	133,128				
146	AAD071	7630	Accommodative Services	Program Specialist	08/13/12	K-10-c	69,699	0	0	01/01/25	0	69,699	20,512	0	1,011	187	6,117	298	28,125	97,824				
147	AAD025	7750	English	Associate Professor	01/29/01	L-10-c	78,760	0	0	08/01/24	398	79,158	23,296	0	1,148	187	9,596	328	34,555	113,713				
148	AAD137	7750	English	Assistant Professor	10/01/16	K-8-a	63,098	0	0	08/01/24	319	63,417	18,664	495	0	920	187	5,709	328	26,302	89,719			
149	AAD146	7750	English	Professor	10/01/19	M-13-d	100,393	0	0	08/01/24	507	100,900	29,665	0	1,463	187	6,117	298	37,760	138,660				
150	AAD194	7750	English	Instructor	08/14/23	J-1-a	43,022	0	0	08/01/25	0	43,022	12,661	495	0	624	187	3,994	298	18,259	61,281			
151	AAD022	7810	Technology - Electronics	Instructor	08/04/23	J-1-a	43,022	0	0	LTA	0	43,022	12,661	495	0	624	187	0	0	13,967	56,989			
152	AAD037	7810	Technology - Electronics	Instructor	08/09/19	J-1-d	44,326	0	0	08/01/24	224	44,550	13,111	495	0	646	187	6,929	393	21,761	66,311			
153	AAD131	7810	Technology - Electronics	Emergency Instructor	08/04/23	H-2-a	31,887	0	0	LTA	0	31,887	9,384	495	0	462	187	3,994	298	14,821	46,708			
154	AAD166	7810	Technology - Electronics	Assistant Instructor	08/11/17	I-2-a	37,308	0	0	08/01/24	188	37,496	11,035	495	0	544	187	3,994	298	16,553	54,049			
155	AAD172	7810	Technology - Electronics	Emergency Instructor	08/04/23	H-2-a	31,887	0	0	LTA	0	31,887	9,384	495	0	462	187	6,929	0	17,458	49,345			
156	AAD095	7950	Learning Resource Center	Assistant Professor	08/27/02	K-8-d	71,202	0	0	08/01/24	360	71,562	21,061	0	1,038	187	6,929	393	29,607	101,169				
157	AAD097	7950	Learning Resource Center	Library Technician Supervisor	08/23/04	J-13	57,160	0	0	02/23/24	1,209	58,369	17,178	0	846	187	9,340	530	28,081	86,450				
158	AAD099	7950	Learning Resource Center	Library Technician II	03/12/01	H-12	47,279	0	0	09/30/25	0	47,279	13,914	495	0	686	187	3,994	298	19,574	66,853			
159	AAD100	7950	Learning Resource Center	Library Technician I	09/25/23	F-2	29,340	0	0	09/25/24	93	29,433	8,662	495	0	427	187	3,994	298	14,063	43,495			
160	AAD012	7970	Bus and VisCom - Marketing	Emergency Instructor	08/23/23	H-2-a	31,887	0	0	LTA	0	31,887	9,384	495	0	462	187	0	0	10,529	42,416			
161	AAD023	7970	Bus and VisCom - Marketing	Assistant Instructor	08/08/08	I-11-d	54,996	0	0	08/01/24	278	55,274	16,267	495	0	801	187	0	0	17,751	73,024			
162	AAD030	7970	Bus and VisCom - Marketing	Instructor	08/09/19	J-2-a	44,769	0	0	08/01/24	226	44,995	13,242	495	0	652	187	0	0	14,577	59,572			
163	AAD031	7970	Bus and VisCom - Marketing	Instructor	08/03/98	J-15-b	75,860	0	0	08/01/24	383	76,243	22,438	0	1,106	187	3,994	298	28,023	104,266				
164	AAD033	7970	Bus and VisCom - Marketing	Associate Professor	08/07/16	L-14-d	93,276	0	0	08/01/24	471	93,747	27,590	0	1,359	187	5,709	328	35,174	128,921				
165	AAD034	7970	Bus and VisCom - Marketing	Assistant Professor	08/01/10	K-8-d	65,010	0	0	08/01/24	328	65,338	19,229	0	947	187	0	0	20,363	85,702				
166	AAD027	7990	Bus and VisCom - Supv Mgmt	Assistant Professor	10/01/13	K-8-b	63,729	0	0	08/01/24	322	64,051	18,850	495	0	929	187	5,709	530	26,700	90,750			
							<b>Total General Funds (01):</b>	<b>9,764,907</b>	<b>0</b>		<b>49,522</b>	<b>9,814,429</b>	<b>2,888,386</b>	<b>46,530</b>	<b>0</b>	<b>142,309</b>	<b>30,855</b>	<b>994,044</b>	<b>49,666</b>	<b>4,151,791</b>	<b>13,966,219</b>			
167	BFD030	3010	Business Office	Accounting Technician I	11/07/23	H-1	32,355	0	0	11/07/24	0	32,355	9,522	495	0	469	187	6,117	298	17,088	49,443			
168	BFD037	3010	Business Office	Accountant II	**Vacant-Growth	M-1	49,731	0	0	-	0	49,731	14,636	495	0	721	187	9,596	329	25,964	75,695			
169	ASD007	3020	Management Information Systems	Teleprocessing Network Coordinator	**Vacant-Reyes, R.	K-9	55,049	0	0	-	0	55,049	16,201	0	798	187	9,596	329	27,111	82,160				
170	ASD025	3020	Management Information Systems	Computer Technician II	**Vacant-Eblacs, M.	J-6	45,661	0	0	-	0	45,661	13,438	495	0	662	187	9,596	329	24,707	70,368			
171	BFD016	3040	Materials Management	Buyer II	**Vacant-Mendiola, T.	I-1	34,886	0	0	-	0	34,886	10,267	495	0	506	187	9,596	329	21,380	56,266			
172	AAD038	5050	Continuing Education	Assistant Director	Mendiola, Denise M.	O-3-a	83,405	0	0	01/01/25	0	83,405	24,546	495	0	1,209	187	3,994	298	30,729	114,134			
173	AAD112	5050	Continuing Education	Administrative Aide	Kim, David H.	12/10/19	F-5	32,804	0	0	12/10/24	0	32,804	9,654	495	0	476	187	0	0	10,812	43,616		
174	AAD169	5050	Continuing Education	Program Coordinator I	Smith, Tishawna P.	10/11/21	K-7	51,715	0	0	04/11/25	0	51,715	15,220	495	0	750	187	5,709	328	22,689	74,404		
175	AAD205	5050	Continuing Education	Program Coordinator I	**Vacant-Chargualaf, N.	05/22/23	K-1	41,372	0	0	05/22/24	0	41,372	12,176	495	0	600	187	3,994	298	17,750	59,122		
176	ASD012	5050	Continuing Education	Program Specialist	Hosei, Shaun M.	06/05/23	K-3-b	52,229	0	0	06/05/24	350	52,579	15,474	495	0	762	187	0	530	17,448	70,027		
177	AAD116	6000	Dean's Office - TPS	Administrative Assistant	Mesa, Catherine S.	11/06/23	J-7	47,391	0	0	05/06/25	0	47,391	13,947	495	0	687	187	0	328	15,644	63,035		
178	AAD121	6130	Reach for College	Program Coordinator I	**Vacant-Blas, J.	K-1	41,372	0	0	-	0	41,372	12,176	495	0	600	187	9,596	329	23,383	64,755			
179	AAD083	6150	Education - Cosmetology	Assistant Instructor	Lizama, Dion M.A.	11/20/23	I-1-a	35,852	0	0	LTA	0	35,852	10,551	495	0	520	187	15,670	530	27,953	63,805		
180	AAD151	6150	Education - Cosmetology	Instructor	Abrahamsen, Loren L.	08/14/23	J-1-a	43,022	0	0	LTA	0	43,022	12,661	495	0	624	187	5,709	328	20,005	63,027		
181	AAD182	6150	Education - Cosmetology	Instructor	Galao, Francine N.	08/10/20	J-1-c	43,887	0	0	08/01/24	222	44,109	12,981	495	0	640	187	5,709	328	20,340	64,449		
182	AAD141	6210																						



Government of Guam  
 Fiscal Year 2025  
 Agency Staffing Pattern  
 (Current)

FUNCTIONAL AREA: Education and Culture  
 DEPARTMENT/AGENCY: Guam Community College  
 PROGRAM: Institutional  
 FUND: General Fund & MDF  
 as of 01.29.24

\* Night Differential / Hazardous / Worker's Compensation / etc.  
 1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)  
 2/ FY 2025 GovGuam contribution for Life Insurance is \$187 per annum

19.24 Input by Department				Increment										Benefits					Input by Department				
No.	(A) Position Number	Home	(B) Organization	(C) Name of Incumbent	Current Hire Date	(D) Grade/ Step	(E) Salary	Over- time	Sp eci- al*	(H) Date	(I) Amt.	(J) (E+F+G+I) Subtotal	(K) Retirement (J * 29.43%)	(L) Retire (DDI) (\$19.01*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life 2/	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (H+R) TOTAL		
187	AAD045	6730	Nursing and Allied Health - PN	Program Specialist		K-4-b	54,349	0	0		0	54,349	15,995	0	788	187	9,596	329	26,895	81,244			
188	AAD070	6810	Hospitality and Tourism	Administrative Aide	01/03/23	F-1	28,269	0	0	01/03/24	803	29,072	8,556	495	0	422	187	6,117	298	16,074	45,147		
189	AAD098	6820	Culinary and Foodservices	Assistant Instructor	08/12/16	L-5-a	42,039	0	0	08/01/24	212	42,251	12,435	495	0	613	187	6,929	393	21,051	63,303		
190	AAD134	6950	Construction Trades	Assistant Instructor	09/14/20	L-10-b	51,809	0	0	08/01/24	262	52,071	15,324	495	0	755	187	0	0	16,761	68,832		
191	AAD093	7210	Student Support Services	Administrative Aide	01/16/24	F-1	28,269	0	0	01/16/25	0	28,269	8,320	495	0	410	0	6,117	298	15,639	43,908		
192	AAD128	7210	Student Support Services	Program Coordinator I		K-1	41,372	0	0		0	41,372	12,176	495	0	600	187	9,596	329	23,383	64,755		
193	AAD011	7510	Technology - Office Technology	Associate Professor	10/01/17	L-9-d	76,444	0	0	08/01/24	386	76,830	22,611	0	0	1,114	187	3,994	298	28,204	105,034		
194	AAD107	7610	Assessment and Counseling	Associate Professor		L-14-d	93,276	0	0		0	93,276	27,451	0	0	1,353	187	9,596	329	38,916	132,192		
195	AAD014	7710	Technology - Computer Science	Professor	10/01/17	M-15-d	108,711	0	0	08/01/24	549	109,260	32,155	0	0	1,584	187	3,994	298	38,218	147,478		
196	AAD020	7710	Technology - Computer Science	Instructor	08/14/23	J-1-a	43,022	0	0	08/01/25	0	43,022	12,661	495	0	624	187	9,340	0	23,307	66,329		
197	AAD161	7810	Technology - Electronics	Instructor	08/01/12	J-13-b	70,055	0	0	08/01/24	354	70,409	20,721	0	0	1,021	187	3,994	298	26,221	96,630		
198	AAD164	7810	Technology - Electronics	Instructor	08/08/08	J-10-c	62,792	0	0	08/01/24	317	63,109	18,573	495	0	915	187	9,340	530	30,040	93,149		
199	AAD216	7810	Technology - Electronics	Associate Professor		K-1-a	47,755	0	0		0	47,755	14,054	0	0	692	187	9,596	329	24,859	72,614		
200	AAD018	7980	Bus and VisCom - Accounting	Professor	10/01/17	M-15-a	105,514	0	0	08/01/24	533	106,047	31,210	0	0	1,538	187	0	0	32,934	138,981		
							<b>Total Man Power Development Funds (04):</b>	<b>1,924,430</b>	<b>0</b>	<b>0</b>	<b>5,644</b>	<b>1,930,074</b>	<b>568,021</b>	<b>10,890</b>	<b>0</b>	<b>27,986</b>	<b>6,171</b>	<b>206,792</b>	<b>9,564</b>	<b>829,424</b>	<b>2,759,498</b>		
							<b>Grand Total:</b>	<b>11,689,337</b>	<b>0</b>	<b>0</b>	<b>55,166</b>	<b>11,744,503</b>	<b>3,456,407</b>	<b>57,421</b>	<b>0</b>	<b>170,295</b>	<b>37,026</b>	<b>1,200,836</b>	<b>59,230</b>	<b>4,981,215</b>	<b>16,725,717</b>		

Government of Guam  
Fiscal Year 2025  
Agency Staffing Pattern  
(Current)

FUNCTIONAL AREA: Education and Culture  
DEPARTMENT/AGENCY: Guam Community College  
PROGRAM: Institutional  
FUND: Special Funds  
as of 01.29.24

\* Night Differential / Hazardous / Worker's Compensation / etc.  
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)  
2/ FY 2025 GovGuam contribution for Life Insurance is \$187 per annum

19.24 Input by Department		Increment										Benefits					Input by Department						
No.	(A) Position Number	Home	Organization	(B) Position Title 1/	(C) Name of Incumbent	Current Hire Date	(D) Grade/ Step	(E) Salary	(F) Overtime	(G) Special*	(H) Date	(I) Amt.	(J) (E+F+G+I) Subtotal	(K) Retirement (J * 29.43%)	(L) Retire (DDI) (\$19.01*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life 2/	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J+R) TOTAL	
201	PRS030	1015	Office of the President- Special Programs	Personnel Specialist II	Leon Guerrero, Gina G.	-	M-5	57,708	0	0	-	0	57,708	16,983	0	0	0	187	0	0	17,170	74,878	
202	PRE008	1050	Alumni Relations and Fundraising	Program Specialist	Roberto, Joachim P.	07/01/23	K-12-a	73,987	0	0	01/01/25	0	73,987	21,774	0	0	1,073	187	6,117	298	29,449	103,436	
203	NAF022	1050	Alumni Relations and Fundraising	Program Specialist	Maloney, Patrick F.	09/11/23	K-5-c	57,122	0	0	01/01/25	0	57,122	16,811	495	0	0	187	0	0	18,321	75,443	
204	NAF009	1060	Planning and Development	Capital Improvement Project Coord	Toves, Philip A.	09/25/23	N-12	80,251	0	0	09/25/25	0	80,251	23,618	0	0	1,164	187	0	298	25,267	105,518	
205	NAF044	1065	Facilities	Maintenance Worker	Werimai, John J.	07/08/19	H-5	37,545	0	0	07/08/24	356	37,901	11,154	495	0	0	550	187	9,340	530	22,256	60,156
206	NAF014	3020	Management Information Systems	Computer Technician I	**Vacant-Banu, A.	-	H-3	34,853	0	0	-	0	34,853	10,257	495	0	0	505	187	9,596	329	21,370	56,223
207	AAD201	3040	Materials Management	Administrative Assistant	Torres, Ben C.	12/05/22	J-2	39,349	0	0	12/05/24	0	39,349	11,580	495	0	0	571	187	6,117	298	19,248	58,597
208	AAD200	3045	Materials Management (Bookstore)	Administrative Aide	Castro, Esther Lynn A.	12/05/16	F-7	35,336	0	0	06/05/24	374	35,710	10,509	495	0	0	518	187	9,340	530	21,579	57,289
209	AAD077	5000	VP Academic Affairs	Administrative Assistant	Blas, Barbara J.	07/03/23	J-7	47,391	0	0	04/01/24	752	48,143	14,168	0	0	698	187	3,994	298	19,345	67,488	
210	NAF002	5050	Continuing Education	Test Examiner	Baluyut, Joan	03/28/23	H-1	32,355	0	0	LTA	0	32,355	9,522	495	0	0	469	187	3,994	298	14,965	47,320
211	NAF012	6000	Dean's Office - TPS	Administrative Assistant	Hiura, Tamara Therese T.	12/06/10	J-9	50,446	0	0	06/06/24	534	50,980	15,003	0	0	739	187	0	0	15,930	66,909	
212	NAF010	6110	Automotive Technology	Instructor	**Vacant-Cejoco, J.	-	J-10-a	61,555	0	0	-	0	61,555	18,116	0	0	0	893	187	9,596	329	29,120	90,675
213	NAF048	6210	Education	Instructor	Rosario, Kirsten P.	10/01/20	J-1-c	43,887	0	0	08/01/24	222	44,109	12,981	0	0	640	187	0	0	13,808	57,916	
214	NAF026	6730	Nursing and Allied Health - PN	Assistant Professor	**Vacant-Laulleue, E.	-	J-5-d	51,976	0	0	-	0	51,976	15,297	0	0	754	187	9,596	329	26,162	78,138	
215	NAF025	6810	Hospitality and Tourism	Associate Professor	Ji, Eric Y.	10/01/23	L-5-d	65,193	0	0	08/01/24	329	65,522	19,283	0	0	950	187	5,709	329	26,458	91,980	
216	AAD059	6820	Culinary and Foodservices	Instructor	Kerner, Paul N.	08/10/07	J-9-c	60,342	0	0	08/01/24	0	60,342	17,759	0	0	875	187	3,994	298	23,113	83,455	
217	AA0120	7000	Dean's Office - TSS	Administrative Aide	Umayam, Jeffrey B.	02/14/22	F-2	29,340	0	0	02/14/24	741	30,081	8,853	495	0	0	436	187	3,994	298	14,263	44,344
218	NAF021	7110	Math and Science - Math	Assistant Professor	Blas, Trisha D.	08/05/19	K-5-d	57,693	0	0	08/01/24	291	57,984	17,065	495	0	0	841	187	9,596	329	28,513	86,497
219	NAF024	7110	Math and Science - Math	Instructor	Pangelinan, Mariana P.	08/14/23	J-1-a	43,022	0	0	08/01/25	0	43,022	12,661	495	0	0	624	187	6,117	298	20,382	63,404
220	AA0002	7220	Health Services Center	Licensed Practical Nurse I	Aguilar, Abegail Q.	12/27/21	NH-3	34,576	0	0	12/27/24	0	34,576	10,176	495	0	0	501	187	9,596	329	21,284	55,860
221	NAF020	7550	Bus and VisCom - Visual Com	Instructor	Lizama, Sean A.	08/14/23	J-1-c	43,887	0	0	08/01/24	222	44,109	12,981	495	0	0	640	187	9,340	0	23,643	67,751
222	NAF040	7550	Bus and VisCom - Visual Com	Instructor	Cepeda, Nita Jeannette P.	08/10/15	J-1-d	44,326	0	0	08/01/24	224	44,550	13,111	495	0	0	646	187	15,670	329	30,438	74,988
223	NAF055	7710	Technology - Computer Science	Assistant Professor	**Vacant-Lee, B.	-	K-1-b	48,232	0	0	-	0	48,232	14,195	495	0	0	699	187	9,596	329	25,501	73,733
224	NAF023	7750	English	Assistant Professor	Cundiff, Tressa R.	10/01/16	K-7-b	61,242	0	0	08/01/24	309	61,551	18,115	495	0	0	892	187	5,709	329	25,727	87,278
225	NAF027	7750	English	Instructor	Pereda, John V.	08/09/21	J-1-c	43,887	0	0	08/01/24	222	44,109	12,981	495	0	0	640	187	3,994	298	18,595	62,703
226	NAF043	7970	Bus and VisCom - Marketing	Associate Professor	Tam, Yvonne	10/01/19	L-14-d	93,276	0	0	08/01/24	471	93,747	27,590	0	0	1,359	187	3,994	298	33,428	127,175	
<b>Total Non-Appropriated Funds (11):</b>								<b>1,328,777</b>	<b>0</b>	<b>0</b>		<b>5,046</b>	<b>1,333,823</b>	<b>392,544</b>	<b>7,425</b>	<b>18,504</b>	<b>4,862</b>	<b>154,999</b>	<b>7,001</b>	<b>585,335</b>	<b>1,919,158</b>		
227	NAF003	5050	Continuing Education	Administrative Aide	Belga, Jaden Rose G.	08/11/22	F-1	28,269	0	0	LTA	0	28,269	8,320	495	0	0	410	187	3,994	298	13,703	41,972
228	NAF013	5050	Continuing Education	Test Examiner	**Vacant-Castro, A.	-	H-1	32,355	0	0	-	0	32,355	9,522	0	0	469	187	9,596	329	20,103	52,458	
229	AAD126	5050	Continuing Education	Program Specialist	Taitano, Kimberly Ann L.	05/14/18	K-6-b	58,853	0	0	01/01/25	0	58,853	17,320	0	0	853	187	15,670	530	34,561	93,414	
230	NAF039	5050	Continuing Education	Program Coordinator I	Sarmiento, Laurie Danielle N.	10/11/21	K-3	44,567	0	0	10/11/24	0	44,567	13,116	495	0	0	646	187	9,340	530	24,314	68,881
231	NAF056	5050	Continuing Education	Administrative Aide	**Vacant-Sholing, D.	-	F-1	28,269	0	0	LTA	0	28,269	8,320	495	0	0	410	187	3,994	298	13,703	41,972
232	NAF058	5050	Continuing Education	Program Coordinator II	Chargualaf, Natalia G.	01/29/24	M-1	49,731	0	0	LTA	0	49,731	14,636	495	0	0	721	187	3,994	298	20,331	70,062
233	NAF038	6000	Dean's Office - TPS	Program Coordinator I	Dela Cruz, Kerwin B.	01/01/23	K-1	41,372	0	0	LTA	0	41,372	12,176	495	0	0	600	187	3,994	0	17,452	58,824
234	NAF050	6000	Dean's Office - TPS	Program Coordinator I	Balmonte, Edwin J.	10/01/23	K-1	41,372	0	0	LTA	0	41,372	12,176	495	0	0	600	187	3,994	298	17,750	59,122
235	NAF052	6000	Dean's Office - TPS	Program Coordinator I	Pascua, Daisy Rose M.	10/01/23	K-1	41,372	0	0	LTA	0	41,372	12,176	495	0	0	600	187	6,117	0	19,575	60,947
236	NAF053	6000	Dean's Office - TPS	Program Coordinator I	**Vacant-Dela Cruz, K.	-	K-1	41,372	0	0	-	0	41,372	12,176	495	0	0	600	187	9,596	329	23,383	64,755
237	NAF054	6000	Dean's Office - TPS	Administrative Aide	Charfauros, Christopher T.	01/29/24	F-1	28,269	0	0	LTA	0	28,269	8,320	495	0	0	410	187	3,994	298	13,703	41,972
238	NAF057	6000	Dean's Office - TPS	Program Coordinator II	Borja, Kimberly May C.	01/18/23	M-1	49,731	0	0	LTA	0	49,731	14,636	495	0	0	721	187	6,117	298	22,454	72,185
239	NAF059	6710	Nursing and Allied Health	Assistant Instructor	Repil, Mercy L.	08/04/23	I-3-d	39,999	0	0	LTA	0	39,999	11,772	495	0	0	580	187	0	0	11,034	53,033
240	NAF060	6820	Culinary and Foodservices	Assistant Instructor	Ledesma, Mark J.	08/04/23	I-1-a	35,852	0	0	LTA	0	35,852	10,551	495	0	0	520	187	5,709	298	17,760	53,612
241	NAF042	6950	Construction Trades	Emergency Instructor	**Vacant-Fejerman, C.	-	H-2-a	31,887	0	0	-	0	31,887	9,384	495	0	0	462	187	0	0	10,529	42,416
242	NAF041	7810	Technology - Electronics	Assistant Professor	Bordallo, Dolores C.	08/04/23	K-1-a	47,755	0	0	LTA	0	47,755	14,054	495	0	0	692	187	0	0	15,429	63,184
<b>Total Non-Appropriated Funds (12):</b>								<b>641,025</b>	<b>0</b>	<b>0</b>		<b>641,025</b>	<b>188,654</b>	<b>6,930</b>	<b>9,295</b>	<b>2,992</b>	<b>86,109</b>	<b>3,804</b>	<b>297,784</b>	<b>938,809</b>			
243	NAF004	1050	Alumni Relations and Fundraising	Program Specialist	Datuin, Bonnie Mae M.	06/06/11	K-9-b	66,317	0	0	01/01/25	0	66,317	19,517	0	0	962	187	15,670	530	36,866	103,183	
<b>Total Non-Appropriated Funds (13):</b>								<b>66,317</b>	<b>0</b>	<b>0</b>		<b>66,317</b>	<b>19,517</b>	<b>0</b>	<b>962</b>	<b>187</b>	<b>15,670</b>	<b>530</b>	<b>36,866</b>	<b>103,183</b>			
244	AAD195	6610	Adult Basic Education	Instructor	Topasna, Francine M.	10/09/23	J-1-a	43,022	0	0	LTA	0	43,022	12,661	495	0	0	624	187	0	0	13,967	56,989
245	FED011	6610	Adult Basic Education	Assistant Instructor	Quitugua, Kiana C.	08/14/23	I-1-a	35,852	0	0	LTA	0	35,852	10,551	495	0	0	520	187	6,117	298	18,168	54,020
246	FED016	6610	Adult Basic Education	Instructor	Pereda, Jaclyn L.	08/14/23	J-1-a	43,022	0	0	08/01/25	0	43,022	12,661	0	0	624	187	3,994	298	17,764	60,786	
247	FED024	6610	Adult Basic Education	Test Examiner	San Nicolas, Krystal D.	10/01/23	H-1	32,355	0	0	LTA	0</											

**Government of Guam  
Federal Program Inventory  
FY 2024 (Current) / FY 2025 (Estimated) Funding**

[BBMR FP-1]

**FUNCTION:** Education and Culture  
**DEPARTMENT/AGENCY:** GUAM COMMUNITY COLLEGE  
**PROGRAM:** Institutional

Federal Grantor Agency / Federal Project Title	A	B	C	D	E	F	G	H	I
	C.F.D.A./ SAM No. / Enabling Authority	Grant Award Number	Match Ratio Federal / Local:	FY24	FY 2025				Grant Period
				Received / Projected	Estimated Funding	Local Matching Funds	Federal Matching Funds	100% Federal Grants	
Workforce Investment Act	84.002A	V002A220061	12%	595,389					07/01/2023 - 09/30/2024
Supplemental Educational Opportunity Grant	84.007	P007A226132		80,000					07/01/2023 - 06/30/2024
Federal Work Study Program	84.033	P0033A226132		79,182					07/01/2023 - 06/30/2024
Pell Grant Program	84.063	P063P223640		2,010,330					07/01/2023 - 06/30/2024
Workforce Investment Act	84.002A	V002A230061			595,389	12%			07/01/2024 - 09/30/2025
Supplemental Educational Opportunity Grant	84.007	P007A236132			80,000				07/01/2024 - 06/30/2025
Federal Work Study Program	84.033	P0033A236132			79,182				07/01/2024 - 06/30/2025
Pell Grant Program	84.063	P063P233640			2,010,330				07/01/2024 - 06/30/2025



Bureau of Budget Management Research  
 Prior Year Obligations (FY 2024 and Prior FYs)

A	B	C	D	E	F	G
Transaction/ Obligation Date	Transaction Type	Vendor	General Fund (\$)	Special Fund (\$)	Federal Fund (\$)	Reasons for Nonsubmittal or Nonpayment
	None / N/A					
<b>Total</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

- Notes:**
- Column A: Completion date of transaction or event prior to October 1, 2024.
  - Column B: Transaction Type such as personnel action, contracts, etc.
  - Column C: Vendor or Party owed
  - Column D, E, & F: Identify funding source and dollar amount inclusive of associated penalties or fees; if more than one transaction, need to total all transactions.
  - Column G: Note item of concern.

**GUAM COMMUNITY COLLEGE**

[GCC-DEPT1]

**FY2025 Budget Request by Object (Departmental Level)**

**GENERAL FUND - 01**

**Includes: Priority 1 & 2  
ALL Departments**

**MANPOWER DEVELOPMENT FUND - 04**

<b>OBJECT CODE / CATEGORY</b>	<b>DEPARTMENT</b>	<b>AMOUNT REQUESTED</b>
<b>110 Regular Salaries/Increments</b>	1010 Office of the President	329,658
	1030 Office of Communications & Promotions	177,443
	1050 Alumni Relations and Fundraising	63,180
	1060 Planning and Development	349,534
	1065 Facilities	317,314
	3000 Office of the Vice President (FAD)	160,899
	3010 Business Office	651,287
	3020 Management Information Systems	635,264
	3030 Human Resources	284,227
	3040 Materials Management	226,778
	3045 Bookstore	50,605
	3060 Student Financial Aid	181,797
	3070 Environmental Health & Safety	119,488
	5000 Vice President for Academic Affairs	143,793
	5020 Admissions and Registration	255,140
	5030 Assessment Institutional Effectiveness Research	246,967
	5050 High School Equivalency	323,578
	6000 Dean's Office - TPS	408,506
	6110 Automotive Technology	462,657
	6130 Reach for College	178,610
	6150 Education - Cosmetology	170,219
	6210 Education	163,076
	6220 Early Childhood Education (ECE)	204,802
	6410 Criminal Justice	164,742
	6420 Social Science	198,387
	6610 Adult Basic Education	56,795
	6710 Allied Health	335,728
	6730 Practical Nursing	191,210
	6810 Hospitality and Tourism	427,340
	6820 Culinary & Food Services	308,628
	6950 Construction Trades	357,211
	7000 Dean's Office - TSS	410,889
	7110 Math	203,947
	7120 Science	304,366
	7210 Student Support Services	179,773
	7211 Night Administration	56,702
	7220 Health Services Center	41,395
	7420 Center for Student Involvement	109,926
	7510 Office Technology	76,830
	7550 Visual Communications	69,758
7610 Assessment & counseling	381,053	
7615 Vocational Guidance	291,082	
7630 Office of Accommodative Services	71,811	
7710 Computer Science	152,282	
7750 English	290,587	
7810 Technology - Electronics	372,601	
7950 Learning Resource Center	208,487	
7970 Marketing	375,002	
7980 Accounting	106,047	
7990 Supervision and Management	64,051	
<b>TOTAL REGULAR SALARIES/INCREMENTS</b>		<b>\$11,911,450</b>
<b>120 Benefits-Full Time</b>	1010 Office of the President	131,561

**GUAM COMMUNITY COLLEGE**

[GCC-DEPT1]

**FY2025 Budget Request by Object (Departmental Level)**

**GENERAL FUND - 01**

**Includes: Priority 1 & 2  
ALL Departments**

**MANPOWER DEVELOPMENT FUND - 04**

<b>OBJECT CODE / CATEGORY</b>	<b>DEPARTMENT</b>	<b>AMOUNT REQUESTED</b>
<b>120 Benefits-Full Time</b>	1030 Office of Communications & Promotions	92,438
	1050 Alumni Relations and Fundraising	21,542
	1060 Planning and Development	163,183
	1065 Facilities	156,961
	3000 Office of the Vice President (FAD)	71,215
	3010 Business Office	296,404
	3020 Management Information Systems	283,111
	3030 Human Resources	121,613
	3040 Materials Management	98,403
	3045 Bookstore	27,216
	3060 Student Financial Aid	90,136
	3070 Environmental Health & Safety	50,631
	5000 Vice President for Academic Affairs	64,988
	5020 Admissions and Registration	120,777
	5030 Assessment Institutional Effectiveness Research	100,707
	5050 High School Equivalency	139,742
	6000 Dean's Office - TPS	186,889
	6110 Automotive Technology	223,841
	6130 Reach for College	90,022
	6150 Education - Cosmetology	98,461
	6210 Education	63,977
	6220 Early Childhood Education (ECE)	87,023
	6410 Criminal Justice	60,844
	6420 Social Science	84,855
	6610 Adult Basic Education	29,253
	6710 Allied Health	144,516
	6730 Practical Nursing	109,704
	6810 Hospitality and Tourism	200,701
	6820 Culinary & Food Services	169,617
	6950 Construction Trades	142,399
	7000 Dean's Office - TSS	181,383
	7110 Math	88,737
	7120 Science	120,933
	7210 Student Support Services	101,145
	7211 Night Administration	29,772
	7220 Health Services Center	24,599
	7420 Center for Student Involvement	48,731
	7510 Office Technology	30,448
	7550 Visual Communications	31,357
	7610 Assessment & counseling	166,275
	7615 Vocational Guidance	135,272
	7630 Office of Accommodative Services	30,874
	7710 Computer Science	65,972
	7750 English	126,625
	7810 Technology - Electronics	177,327
	7950 Learning Resource Center	97,982
	7970 Marketing	139,687
	7980 Accounting	36,031
	7990 Supervision and Management	28,570
<b>TOTAL BENEFITS-FULL TIME</b>		<b>\$5,384,448</b>
<b>TOTAL GENERAL FUND</b>		<b>\$17,295,899</b>

# GUAM COMMUNITY COLLEGE

[GCC-DEPT1]

## FY2025 Budget Request by Object (Departmental Level)

### MANPOWER DEVELOPMENT FUND - 04

Includes: Priority 1 & 2  
ALL Departments

OBJECT CODE / CATEGORY	DEPARTMENT	AMOUNT REQUESTED
<b>230 Contractual Services</b>	1000 Board of Trustees	3,746
	1010 Office of the President	50,000
	1030 Office of Communications & Promotions	32,300
	1062 Sustainability	19,000
	1065 Facilities	294,828
	3000 Office of the Vice President (FAD)	3,500
	3010 Business Office	48,288
	3020 Management Information Systems	216,720
	3030 Human Resources	3,860
	3040 Materials Management	421,830
	3060 Student Financial Aid	3,900
	3070 Environmental Health & Safety	349,778
	5000 Vice President for Academic Affairs	4,000
	5020 Admissions and Registration	13,650
	5030 Assessment Institutional Effectiveness Research	31,374
	5050 High School Equivalency	100
	6110 Automotive Service Technology	7,650
	6430 Emergency Medical Technician (EMT)	1,000
	6710 Allied Health	2,300
	6730 Practical Nursing	19,125
	6810 Hospitality and Tourism	7,250
	6820 Culinary & Food Services	9,830
	6910 Apprenticeship	6,000
	7000 Dean's Office - TSS	29,250
	7220 Health Services Center	4,000
	7510 Office Technology	500
	7610 Assessment & counseling	5,194
	7615 Vocational Guidance	2,400
	7630 Office of Accommodative Services	10,000
	7750 English	3,000
7950 Learning Resource Center	19,780	
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$1,624,153</b>
<b>240 Supplies &amp; Materials</b>	1062 Sustainability	500
	3000 Office of the Vice President (FAD)	250
	3010 Business Office	2,250
	3020 Management Information Systems	10,000
	3030 Human Resources	1,000
	3040 Materials Management	18,000
	3060 Student Financial Aid	750
	3070 Environmental Health & Safety	1,500
	5000 Vice President for Academic Affairs	1,000
	5020 Admissions and Registration	2,000
	5030 Assessment Institutional Effectiveness Research	500
	6000 Dean's Office - TPS	2,500
	6110 Automotive Service Technology	4,500
	6210 Education	2,000
	6220 Early Childhood Education (ECE)	1,000
6230 American Sign Language (ASL)	500	
6410 Criminal Justice	2,000	
6420 Social Science	500	
6430 Emergency Medical Technician (EMT)	2,000	



# GUAM COMMUNITY COLLEGE

[GCC-DEPT1]

## FY2025 Budget Request by Object (Departmental Level)

### MANPOWER DEVELOPMENT FUND - 04

Includes: Priority 1 & 2  
ALL Departments

OBJECT CODE / CATEGORY	DEPARTMENT	AMOUNT REQUESTED
<b>240 Supplies &amp; Materials</b>	6440 Human Services	500
	6610 Adult Basic Education	500
	6620 Adult High School	1,250
	6640 English-As-A-Second Language	500
	6710 Allied Health	2,000
	6730 Practical Nursing	250
	6810 Hospitality and Tourism	4,500
	6820 Culinary & Food Services	3,500
	6910 Apprenticeship	36,500
	6950 Construction Trades	30,000
	7000 Dean's Office - TSS	1,500
	7110 Math	1,500
	7120 Science	4,500
	7210 Student Support Services	6,000
	7220 Health Services Center	10,000
	7420 Center for Student Involvement	500
	7510 Office Technology	500
	7550 Visual Communications	500
	7610 Assessment & counseling	2,000
	7615 Vocational Guidance	1,500
	7630 Office of Accommodative Services	500
	7710 Computer Science	500
	7750 English	500
	7760 CHamoru	1,000
	7950 Learning Resource Center	1,500
	7970 Marketing	1,000
	7980 Accounting	1,500
7990 Supervision and Management	500	
<b>TOTAL SUPPLIES &amp; MATERIALS</b>		<b>\$167,750</b>
<b>250 Equipment</b>	1030 Office of Communications & Promotions	3,700
	1062 Sustainability	5,000
	1065 Facilities	1,000
	3010 Business Office	9,000
	3020 Management Information Systems	6,050
	3030 Human Resources	3,000
	3040 Materials Management	6,000
	3060 Student Financial Aid	3,000
	3070 Environmental Health & Safety	3,000
	6000 Dean's Office - TPS	1,000
	6110 Automotive Service Technology	24,050
	6410 Criminal Justice	1,000
	6430 Emergency Medical Technician (EMT)	2,500
	6620 Adult High School	1,242
	6810 Hospitality and Tourism	40,000
	6910 Apprenticeship	23,000
	6950 Construction Trades	40,000
7110 Math	500	
7630 Office of Accommodative Services	1,000	
7750 English	1,000	
7760 CHamoru	1,000	
7950 Learning Resource Center	2,000	

# GUAM COMMUNITY COLLEGE

[GCC-DEPT1]

## FY2025 Budget Request by Object (Departmental Level)

### MANPOWER DEVELOPMENT FUND - 04

Includes: Priority 1 & 2  
ALL Departments

OBJECT CODE / CATEGORY	DEPARTMENT	AMOUNT REQUESTED
	<b>TOTALEQUIPMENT</b>	<b>\$178,042</b>
<b>290 Miscellaneous Expense</b>	1000 Board of Trustees	4,200
	3060 Student Financial Aid	200
	6110 Automotive Service Technology	150
	6620 Adult High School	116,400
	6820 Culinary & Food Services	1,000
	6910 Apprenticeship	2,091,448
	6950 Construction Trades	2,000
	7110 Math	1,000
	7120 Science	400
	<b>TOTAL MISCELLANEOUS EXPENSE</b>	<b>\$2,216,798</b>
<b>361 Power</b>	1065 Facilities	1,211,868
	<b>TOTAL POWER</b>	<b>\$1,211,868</b>
<b>362 Water/Sewer</b>	1065 Facilities	79,020
	<b>TOTAL WATER/SEWER</b>	<b>\$79,020</b>
<b>363 Telephone/Toll</b>	1065 Facilities	15,828
	<b>TOTAL TELEPHONE/TOLL</b>	<b>\$15,828</b>
<b>364 TELEPHONE/FAX</b>	1065 Facilities	208
	<b>TOTAL TELEPHONE/FAX</b>	<b>\$208</b>
<b>TOTAL MANPOWER DEVELOPMENT FUND</b>		<b>\$5,493,667</b>

[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**BOARD OF TRUSTEES**

**GOALS AND OBJECTIVES:**

1. POLICY REVIEW. PERIODICALLY EVALUATE AND AMEND BOARD POLICIES AND UPDATE BY-LAWS TO ALIGN PROCESSES AND PROCEDURES.
2. ASSESSMENT. ENGAGE ALL STAKEHOLDERS IN THE COLLEGE'S CONTINUOUS ASSESSMENT AND PLANNING PROCESSES SO THAT THERE IS A CLEAR UNDERSTANDING OF ROLES AND EXPECTATIONS AMONG ALL CONSTITUENTS.
3. GOVERNANCE EVALUATION. ASSESS THE EFFECTIVENESS OF THE PARTICIPATORY GOVERNANCE STRUCTURE AS A WHOLE THROUGH AN INTEGRATED CAMPUS-WIDE SURVEY THAT BUILDS ON PREVIOUS ASSESSMENT WORK.

**PERFORMANCE INDICATORS:**

1. IMPLEMENT A SCHEDULE TO PERIODICALLY EVALUATE BOARD POLICIES, INCLUDING THE MISSION STATEMENT, BOT MEMBERSHIP HANDBOOK & BY-LAWS.
2. IMPLEMENT REGULAR SCHEDULE FOR BOARD ASSESSMENT TRAINING TO INCREASE & DEEPEN MEMBERS' KNOWLEDGE OF ASSESSMENT/ACCREDITATION FOR ACCOUNTABILITY & IMPROVEMENT; INCL INPUT/ PARTICIPATION OF MANAGEMENT TEAM, FACULTY/STAFF SENATE & COPSA IN THE GBAQ PROCESS.
3. ACTIVELY PARTICIPATE IN THE CAMPUS-WIDE GOVERNANCE SURVEY.

**PROPOSED OUTCOMES:**

1. PERIODIC EVALUATION AND REVISION OF BOT POLICIES TO INCLUDE UPDATES OF MISSION STATEMENT AND BY-LAWS.
2. ASSESSMENT PROVIDES VALIDATION OF ENGAGEMENT WITH STAKEHOLDERS AND CONTINUED COMMITMENT OF THE BOARD OF TRUSTEES.
3. EVIDENCE OF INPUT BY THE MANAGEMENT TEAM, FACULTY, STAFF AND STUDENT REPRESENTATIVES PRESENT AT BOARD MEETINGS WILL REFLECT THEIR CLOSE CONNECTION WITH THE PARTICIPATORY GOVERNANCE PROCESS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**BOARD OF TRUSTEES**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		ANNUAL MEMBERSHIP DUES- ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT)	1	3,746	\$3,746	MEMBERSHIP RENEWAL
			<b>1</b>		<b>\$3,746</b>	<b>1 line item(s)</b>
<b>MISCELLANEOUS EXPENSE</b>						
04		BOARD OF TRUSTEES	7	600	\$4,200	STIPENDS
			<b>7</b>		<b>\$4,200</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>8</b>		<b>\$7,946</b>	<b>2 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**OFFICE OF THE PRESIDENT**

**GOALS AND OBJECTIVES:**

1. PROVIDE LEADERSHIP AND DIRECTION FOR THE ACTIVITIES OF THE INSTITUTION TO CARRY OUT ITS MISSION.
2. RETAIN ESSENTIAL CHARACTERISTICS OF RESPONSIVENESS, ACCESSIBILITY, ACCOUNTABILITY, FLEXIBILITY, RELEVANCE, EXCELLENCE, AND TECHNOLOGICAL ADVANCEMENT TO ENSURE STUDENT SUCCESS.
3. OBTAIN NECESSARY RESOURCES TO SUPPORT THE COLLEGE'S MISSION.

**PERFORMANCE INDICATORS:**

1. INSTITUTIONAL DECISIONS SUPPORT THE COLLEGE'S MISSION.
2. PRESIDENT ENSURES FISCAL RESPONSIBILITY, OPEN FLOW OF INFORMATION AND CURRICULUM IS RELEVANT TO MEET THE NEEDS OF GUAM'S WORKFORCE.
3. THE COLLEGE MEETS ALL FEDERAL & LOCAL REPORTING REQUIREMENTS.

**PROPOSED OUTCOMES:**

1. PROGRAMS/COURSES OFFERED REFLECT THE NEEDS OF THE WORKFORCE.
2. RESOURCES ARE WELL MANAGED, COLLEGE OPEN DOOR POLICY IS MAINTAINED, AND ADVISORY COMMITTEES HAVE INPUT ON CURRICULUM.
3. DECISIONS REFLECT THE ALIGNMENT OF RESOURCES WITH STRATEGIC PLANNING.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**OFFICE OF THE PRESIDENT**

REQ#	FUND DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>					
04	LEGAL SERVICES	1	25,000	\$25,000	CONTRACT/MEMBERSHIP RENEWAL
04	PPEC	1	3,000	\$3,000	CONTRACT/MEMBERSHIP RENEWAL
04	AACC	1	3,322	\$3,322	CONTRACT/MEMBERSHIP RENEWAL
04	ACCJC	1	15,053	\$15,053	CONTRACT/MEMBERSHIP RENEWAL
04	INSTITUTIONAL MEMBERSHIP DUES & SUBSCRIPTIONS	1	3,625	\$3,625	CONTRACT/MEMBERSHIP RENEWAL
		<b>5</b>		<b>\$50,000</b>	<b>5 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>		<b>5</b>		<b>\$50,000</b>	<b>5 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**OFFICE OF COMMUNICATIONS & PROMOTIONS**

**GOALS AND OBJECTIVES:**

1. INCREASE RELEVANT REACH. STRATEGICALLY DISSEMINATE RELEVANT INFORMATION AND MESSAGING THAT HIGHLIGHTS GCC'S INVOLVEMENT IN ECONOMIC DEVELOPMENT, JOB CREATION AND EMPLOYMENT, AND RESPONSIVENESS TO CHANGES IN WORKFORCE DEMANDS IN A POST COVID ECONOMY.
2. INCREASE ENGAGEMENT. DEPLOY A CUSTOMER RELATIONS MANAGEMENT (CRM) SYSTEM TO ENHANCE THE EFFECTIVENESS OF GCC'S MOBILE ENVIRONMENT TO ENGAGE GCC STAKEHOLDERS IN MORE RELEVANT & ACCESSIBLE WAYS. MOBILE FIRST ALLOWS US TO PUSH RELEVANT (TARGETED) INFO.
3. MODERNIZE MEDIA AND COMMUNICATION TOOLS. ENHANCE, UPGRADE AND REPLACE CURRENT MULTIMEDIA EQUIPMENT USED TO DEVELOP VARIOUS CAMPAIGNS TO ENHANCE GCC'S IMAGE, ENROLLMENT AND FUNDING OPPORTUNITIES.

**PERFORMANCE INDICATORS:**

1. INCREASED EMPLOYER PARTNER PARTICIPATION (BOOT CAMP, APPRENTICESHIP ETC.) RESULTING IN MORE OPPORTUNITIES FOR NON-TRADITIONAL STUDENT ENROLLMENT RECOMMENDATIONS.
2. INCREASED ENGAGEMENT BETWEEN STAKEHOLDERS AND GCC PROCESS.
3. WELL PRODUCED MEDIA RESULTING IN INCREASED AND BETTER ENGAGEMENT ON VARIOUS MEDIA/SOCIAL MEDIA CHANNELS.

**PROPOSED OUTCOMES:**

1. INCREASED ENROLLMENT DIVERSITY AND TOTAL ENROLLMENT.
2. STRENGTHENED ABILITY TO SEGMENT AND TARGET STAKEHOLDERS THROUGH A ROBUST CRM SYSTEM, BASED ON MORE INFORMATIVE ANALYTICS.
3. MORE ADVANCED CREATIVE MEDIA PRODUCTION FOR ALL MEDIA/SOCIAL MEDIA CHANNELS.

[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**OFFICE OF COMMUNICATIONS & PROMOTIONS**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		WEBSITE HOSTING, BACKUP AND MAINTENANCE	12	1,500	\$18,000	MAINTAIN AND ENHANCE WEB SERVICES
04		ADVERTISING MEDIA CONTRACTS: SPRING/FALL 2025 POSTERS, MISC ADS AND PROMOS	1	10,500	\$10,500	ADVERTISE FALL & SPRING REGISTRATION
04		PRINTING: ANNUAL REPORT, MISCELLANEOUS COLLATERALS	1	1,500	\$1,500	DOCUMENT AND PROMOTE GCC ACCOMPLISHMENTS & PROGRAMS
04		NCMPR DUES (3 MEMBERSHIPS)	1	800	\$800	PROFESSIONAL DEVELOPMENT, MAINTAIN MEMBERSHIP
04		SOCIAL MEDIA ADVERTISING (FACEBOOK, GOOGLE ADS, CRM)	1	1,500	\$1,500	INCREASE REACH AND ENGAGEMENT FROM STUDENTS, POTENTIAL STUDENTS, COMMUNITY PARTNERS TO INCREASE ENROLLMENT AND DONATIONS
			<b>16</b>		<b>\$32,300</b>	<b>5 line item(s)</b>
<b>EQUIPMENT</b>						
04		MISCELLANEOUS VIDEO EQUIPMENT VIDEO CAMERA STABILIZER, CAMERA ACCESSORIES , CAMERA BATTERIES, COMPUTER PROGRAM UPDATES	1	3,700	\$3,700	PRODUCE VIDEOS TO PROMOTE PROGRAMS, UPDATE OCP VIDEO AND EDITING CAPACITY, PROCURE DRONE FOR ENHANCED VIDEO CAPABILITY TO MEET AUDIENCE EXPECTATIONS
			<b>1</b>		<b>\$3,700</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>17</b>		<b>\$36,000</b>	<b>6 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**SUSTAINABILITY**

**GOALS AND OBJECTIVES:**

1. INCREASE CAMPUS OPERATIONAL EFFICIENCY THROUGH CONTINUED INTEGRATION OF PROVEN ENERGY EFFICIENCY AND RENEWABLE ENERGY TECHNOLOGIES ON CAMPUS.
2. REDUCTION WASTE ON CAMPUS VIA EFFECTIVE EDUCATION AND PROMOTION.
3. INCREASE SUSTAINABILITY AWARENESS THROUGH THE DEVELOPMENT AND EXECUTION OF A SUSTAINABILITY SUMMER PROGRAM.

**PERFORMANCE INDICATORS:**

1. AT LEAST 10% IN ENERGY REDUCTION WILL BE EXPECTED IN SPECIFIED BUILDINGS INTEGRATING RENEWABLE ENERGY SYSTEMS.
2. REDUCE WASTE ON CAMPUS.
3. AT LEAST 30 SECONDARY LEVEL STUDENTS WILL COMPLETE THE SUMMER PROGRAM.

**PROPOSED OUTCOMES:**

1. REDUCED ENERGY USAGE.
2. REDUCED WASTE AND INCREASED RECYCLABLE GENERATION.
3. INCREASED ISMP ACTIVITIES.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**SUSTAINABILITY**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		CONTRACTUAL	1	19,000	\$19,000	SUSTAINABILITY SERVICE - UPDATE AND REVITALIZE GCC SUSTAINABILITY CONTROL SYSTEMS, PROGRAMS, SOFTWARE AND TO SUPPORT EDUCATIONAL PROJECTS & ACTIVITIES
			<b>1</b>		<b>\$19,000</b>	<b>1 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SUPPLIES & MATERIALS	2	250	\$500	SUSTAINABILITY - EDUCATIONAL PROJECTS AND ACTIVITIES
			<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
04		EQUIPMENT	1	5,000	\$5,000	SUSTAINABILITY - INTEGRATION OF MORE SOLAR TECHNOLOGY AND WATER BOTTLE FILLING STATIONS THROUGHOUT CAMPUS
			<b>1</b>		<b>\$5,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>4</b>		<b>\$24,500</b>	<b>3 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**FACILITIES**

**GOALS AND OBJECTIVES:**

1. TO DEVELOP, IMPLEMENT, AND EVALUATE A VIABLE PREVENTIVE MAINTENANCE PROGRAM.
2. TO EFFICIENTLY AND EFFECTIVELY ADDRESS WORK ORDERS WITHIN THREE (3) BUSINESS DAYS.
3. TO ENSURE THE TIMELY AWARDING AND COMPLETION OF SPECIFIED ANNUAL CAPITAL IMPROVEMENTS PROJECTS (CIPS).

**PERFORMANCE INDICATORS:**

1. 75% OF THE BUILDINGS WOULD HAVE A PREVENTIVE MAINTENANCE PLAN.
2. 75% OF THE WORK ORDER ADDRESSED WILL BE CLOSED NO MORE THAN 5 BUSINESS DAYS.
3. 75% OF THE PROJECTS WILL BE COMPLETED BY SEPTEMBER ANNUALLY.

**PROPOSED OUTCOMES:**

1. EMAINT IS LEVERAGED FOR PREVENTIVE MAINTENANCE WORK ORDERS.
2. DEFERRED MAINTENANCE ADDRESSED AND DECREASED.
3. SUCCESSFUL COMPLETION OF PROJECTS WITHIN ESTABLISH TIMELINES.

# Guam Community College

## FY 2025 Budget Request by Department (MDF)

[GCC-DEPT3]

### FACILITIES

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
	04	CONTRACTUAL	6	4,000	\$24,000	CUSTODIAL SUPPLIES
	04	CONTRACTUAL	6	5,970	\$35,820	AIR CONDITIONING, CARPENTRY, ELECTRICAL, PLUMBING, FUEL
	04	CONTRACTUAL	12	2,401	\$28,812	TRASH COLLECTION
	04	CONTRACTUAL	12	17,183	\$206,196	CUSTODIAL
			<b>36</b>		<b>\$294,828</b>	<b>4 line item(s)</b>
<b>EQUIPMENT</b>						
	04	EQUIPMENT	2	500	\$1,000	REPLACE BROKEN EQUIPMENT
			<b>2</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>POWER</b>						
	04	UTILITIES	12	100,989	\$1,211,868	POWER
			<b>12</b>		<b>\$1,211,868</b>	<b>1 line item(s)</b>
<b>WATER/SEWER</b>						
	04	UTILITIES	12	6,585	\$79,020	WATER/SEWER
			<b>12</b>		<b>\$79,020</b>	<b>1 line item(s)</b>
<b>TELEPHONE/TOLL</b>						
	04	UTILITIES	12	1,319	\$15,828	TELEPHONE - GTA & PDS
			<b>12</b>		<b>\$15,828</b>	<b>1 line item(s)</b>
<b>TELEPHONE/FAX</b>						
	04	UTILITIES	1	208	\$208	TELEPHONE - FAX & LONG DISTANCE
			<b>1</b>		<b>\$208</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>75</b>		<b>\$1,602,752</b>	<b>9 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**OFFICE OF THE VICE PRESIDENT (FAD)**

**GOALS AND OBJECTIVES:**

1. TO PROVIDE LEADERSHIP AND GUIDANCE TO ENSURE THAT FINANCIAL PLANNING REALISTICALLY ALIGNS WITH AVAILABLE RESOURCES, INSTITUTIONAL PLANS, AND INSTITUTIONAL PRIORITIES.
2. TO ENSURE THE COORDINATION OF THE OPERATIONS OF GCC'S FINANCE AND ADMINISTRATION DIVISION.
3. TO ENSURE THE FINANCIAL INTEGRITY OF THE INSTITUTION AND THE RESPONSIBLE ALLOCATION AND USE OF FINANCIAL RESOURCES.

**PERFORMANCE INDICATORS:**

1. DEVELOPMENT OF AN ANNUAL BUDGET THAT ENSURES THE FINANCIAL REQUESTS ARE LINKED TO INSTITUTIONAL PLANS, PRIORITIES AND TIMELINES.
2. MONTHLY REPORTING REQUIREMENTS ARE COMPLETED WITHIN THE REQUIRED TIMEFRAMES, AND POLICIES AND PROCEDURES ARE MAINTAINED AND CONTINUALLY UPDATED.
3. ANNUAL BUDGET, FEDERAL REPORTING REQUIREMENTS AND AUDIT ARE COMPLETED WITHIN THE REQUIRED TIMEFRAME AND WITH MINIMAL NEGATIVE RESPONSES OR FINDINGS.

**PROPOSED OUTCOMES:**

1. THE COLLEGE'S BUDGET ALLOCATION ARE SUFFICIENT TO MEET THE NEEDS OF THE INSTITUTION AND FOLLOWS THE INSTITUTIONAL PLANS AND PRIORITIES WITHIN THE AVAILABLE RESOURCES.
2. THE POLICIES AND PROCEDURES ENSURE MAINTENANCE OF EFFECTIVE CONTROLS OVER THE OPERATIONS OF THE DIVISION.
3. THE COLLEGE MAINTAINS ITS FINANCIAL INTEGRITY AND RESPONSIBLY MANAGES ITS RESOURCES.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**OFFICE OF THE VICE PRESIDENT (FAD)**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
	04	MEMBERSHIP	1	3,500	\$3,500	ANNUAL MEMBERSHIP (NACUBO & FI360)
			<b>1</b>		<b>\$3,500</b>	<b>1 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
	04	OFFICE SUPPLIES	1	250	\$250	DAILY OPERATIONS
			<b>1</b>		<b>\$250</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>2</b>		<b>\$3,750</b>	<b>2 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**BUSINESS OFFICE**

**GOALS AND OBJECTIVES:**

1. PROVIDE FINANCIAL INFORMATION TO GCC DEPARTMENTS SUPPORT STUDENT LEARNING PROGRAMS AND SERVICES THROUGH BUDGET MONITORING AND PERFORMANCE.
2. SUBMIT MONTHLY FINANCIALS TO MANAGEMENT, LEGISLATURE AND POSTED TO MYGCC COMMUNITY WEBSITE TO BETTER INFORM OF GCC'S FINANCIAL POSITION AND RESOURCES.
3. ACCURATELY ACCT FOR COLLEGE'S ACTIVITY THROUGH KEEPING FIN RECORDS IN COMPLIANCE W/ GAAP & US OMB CIRCULAR REQS TO ENSURE FIN INFO ARE IN CONSISTENT W/ THE COLLEGE'S MISSION & GOALS. ENSURE THAT ANNUAL AUDIT IS PERFORMED & RESULT IN UNMODIFIED OPINION.

**PERFORMANCE INDICATORS:**

1. BUDGETS ARE LOADED PRIOR TO START OF FISCAL YEAR AND EACH RESPECTIVE DEPARTMENT HEADS ARE INFORMED.
2. PREPARE THE MONTHLY FINANCIAL STATEMENTS AND ENSURE ACCURACY.
3. PREPARE THE AUDIT SCHEDULE AND DOCUMENTS FOR ANNUAL F/S AND COMPLIANCE AUDIT.

**PROPOSED OUTCOMES:**

1. ENSURING BUDGET LOADS ARE COMPILED AND APPROVED BY MANAGEMENT, BOT AND LEGISLATURE ON A TIMELY MANNER. ENSURES THAT BUDGETS ARE LOADED WITHIN THREE WEEKS OF NEW FISCAL YEAR TO SUPPORT COLLEGE OPERATION.
2. THE COLLEGE COMMUNITIES ARE AWARE OF COLLEGE FINANCIAL STABILITY AND AVAILABLE FINANCIAL RESOURCES.
3. BETTER INFORM THE STAKEHOLDERS OF THE FINANCIAL STATUS OF THE COLLEGE AND AVAILABLE RESOURCES VIA SOCIAL MEDIA OR MYGCC WEBSITE.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**BUSINESS OFFICE**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		CONTRACTUAL - SPREADSHEET SERVER	1	3,288	\$3,288	ANNUAL FEE/MAINTENANCE SUPPORT
04		CONTRACTUAL - AUDIT FIRM	1	45,000	\$45,000	AUDIT SERVICES FY2025
			<b>2</b>		<b>\$48,288</b>	<b>2 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SUPPLIES & MATERIALS	3	250	\$750	OFFICE SUPPLIES (TONERS, BANKER BOXES, DEPOSIT BAGS, CHECKS)
04		SUPPLIES & MATERIALS	3	250	\$750	PRINTING OF ENVELOPES WITH WINDOW
04		SUPPLIES & MATERIALS	3	250	\$750	POSTAGE STAMP - ACCT STATEMENT, 1099, 1098, W-2
			<b>9</b>		<b>\$2,250</b>	<b>3 line item(s)</b>
<b>EQUIPMENT</b>						
04		EQUIPMENT - IT NON CAPITAL	5	1,500	\$7,500	LAPTOP
04		EQUIPMENT - IT NON CAPITAL	1	1,500	\$1,500	FOLDING MACHINE FOR 1098S & A/R STATEMENTS
			<b>6</b>		<b>\$9,000</b>	<b>2 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>17</b>		<b>\$59,538</b>	<b>7 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**MANAGEMENT INFORMATION SYSTEMS**

**GOALS AND OBJECTIVES:**

1. PROVIDE EFFECTIVE OF COMPUTER TECHNOLOGY AND RELATED RESOURCES TO ENSURE STUDENTS HAVE ACCESS TO TOOLS TO MEET THEIR EDUCATIONAL GOALS.
2. SUPPORT IT BY RETAINING PERSONNEL, OR OUTSOURCING SERVICES, TO HELP TO MEET THE AUTOMATION NEEDS OF STUDENTS, PROGRAMS, AND SERVICE AREAS.
3. MEET FUTURE ON PREMISE AND CLOUD-BASE SYSTEMS REQUIREMENTS FOR LONG-TERM USE, RELIABILITY, SUPPORT, AND STABILITY OF THE COLLEGE'S SYSTEMS AND OPERATIONS.

**PERFORMANCE INDICATORS:**

1. EVERY SEMESTER, 95% AVAILABILITY OF LAB AND OFFICE COMPUTERS, THE INTERNET, MYGCC PORTAL, AND RELATED TECHNOLOGY.
2. IN 7 DAYS OR LESS, 90% COMPLETION OF ALL WORK ORDERS FOR COMPUTER TECHNOLOGY AND ERP SYSTEMS RELATED WORK.
3. 99.99% OF ALL CURRENT AND FUTURE UPGRADE NEEDS OF ON PREMISE AND CLOUDBASE SYSTEMS WILL BE OPTIMALLY AND SUFFICIENTLY CONFIGURED.

**PROPOSED OUTCOMES:**

1. SUFFICIENT BANDWIDTH TO ACCOMMODATE ON PREMISE AND CLOUD-BASED SYSTEMS, AND ANY OTHER FUTURE PROJECTS AS NEEDED AND PLANNED.
2. ENSURE COLLEGEWIDE RESOURCES, ARE SUFFICIENT AND OPTIMAL TO MEET THE NEEDS OF LEARNING, TEACHING, COLLEGE-WIDE COMMUNICATIONS, RESEARCH, AND OPERATIONS IN SUPPORT OF SLO'S, AUO'S, & SSUO'S.
3. ON PREMISE AND CLOUD-BASE SYSTEMS WILL BE UPGRADED IN ITS CAPACITY AND CAPABILITIES TO MEET INSTITUTIONAL AND USERS DEMANDS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**MANAGEMENT INFORMATION SYSTEMS**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		NETCOBOL WITH GTSOFTWARE	4	1,875	\$7,500	BANNER SYSTEM COBOL COMPILER FOR SOFTWARE PATCHES
04		ACI OFFICIAL PAYMENTS	1	2,400	\$2,400	STUDENT PAYMENT PORTAL FEES AS PART OF ACI CONTRACT
04		EVISION FORMFUSION INTELLECHECK	1	20,828	\$20,828	REQUIREMENTS AS PART OF CONTRACT FOR EVISION
04		ORACLE LICENSING	1	64,957	\$64,957	REQUIREMENTS AS PART OF CONTRACT FOR ELLUCIAN
04		BANNER PERPETUAL SOFTWARE RENEWAL (BDMS, XTENDER, & LUMINIS)	1	64,208	\$64,208	REQUIREMENTS AS PART OF CONTRACT FOR ELLUCIAN
04		SUBSCRIPTION FEE FOR HOSTED SUBSCRIPTION SOFTWARE AND CLOUD	1	31,827	\$31,827	REQUIREMENTS AS PART OF CONTRACT FOR ELLUCIAN
04		NETWORK SYSTEMS PENETRATION TESTING SERVICES	1	25,000	\$25,000	SECURITY IMPROVEMENTS & VULNERABILITY ASSESSMENT
			<b>10</b>		<b>\$216,720</b>	<b>7 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		OFFICE SUPPLIES & MATERIALS	4	250	\$1,000	ANNUAL OFFICE SUPPLIES
04		SAFETY GEAR WEAR & SUPPLIES	4	250	\$1,000	ANNUAL SAFETY GEAR WEAR & SUPPLIES
04		SYSTEM PREVENTIVE MAINTENANCE	20	250	\$5,000	PREVENTIVE MAINTENANCE (PARTS, SUPPLIES, MATERIALS)
04		TECHNICAL LEARNING / TRAINING MANUALS / BOOKS / SUBSCRIPTIONS	2	250	\$500	EDUCATIONAL / TRAINING SUPPLIES
04		UPS BACKUP BATTERY REPLACEMENT	10	250	\$2,500	BACKUP BATTERIES FOR NETWORK DEVICES' UPS
			<b>40</b>		<b>\$10,000</b>	<b>5 line item(s)</b>
<b>EQUIPMENT</b>						
04		MISCELLANEOUS IT EQUIPMENT	1	5,000	\$5,000	NON-CAPITAL PCS AND LEGACY SERVER PARTS, POWER COMPONENTS, MONITORS, KEYBOARDS, MICE, SCANNERS, ETC.
04		NETWORK DIAGNOSTIC FIELD EQUIPMENT / TOOLS	1	1,050	\$1,050	FOR NETWORK MAINTENANCE, TROUBLESHOOTING & REPAIR
			<b>2</b>		<b>\$6,050</b>	<b>2 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>52</b>		<b>\$232,770</b>	<b>14 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**HUMAN RESOURCES**

**GOALS AND OBJECTIVES:**

1. PROVIDE EFFECTIVE SUPPORT FOR THE PRIMARY HUMAN RESOURCES FUNCTIONS AT THE COLLEGE: HIRING, PERIODIC PERFORMANCE EVALUATION, AND PROMOTION. THESE ACTIVITIES ARE PERFORMED FOR FACULTY, STAFF AND ADMINISTRATORS.
2. ENSURE THE COLLEGE HIRES AND PROMOTES BASED ON MERIT, PROVIDES EQUAL EMPLOYMENT OPPORTUNITY TO ALL: COMPLIES WITH THE PROVISION OF TITLE 4 AND 17 OF THE GUAM CODE; FOLLOWS EMPLOYMENT AGREEMENTS; AND FOLLOWS OTHER APPLICABLE LAWS AND REGULATIONS.
3. PROVIDE MANAGEMENT RESPONSES TO QUESTIONS ABOUT HUMAN RESOURCES ISSUES AS WELL AS SUPPORT FOR THE DEVELOPMENT AND NEGOTIATIONS OF TERMS AND CONDITIONS OF EMPLOYMENT.

**PERFORMANCE INDICATORS:**

1. SUPERVISOR AND EMPLOYEE TRAINING CONDUCTED THROUGHOUT THE FISCAL YEAR.
2. REVIEW AND UPDATE PERSONNEL RULES & REGULATIONS.
3. POSTS AND NOTIFIES EMPLOYEES ON MYGCC PORTAL UPDATES ON LAWS, POLICIES AND PROCEDURES.

**PROPOSED OUTCOMES:**

1. COORDINATE AND/OR CONDUCT QUARTERLY SUPERVISOR AND EMPLOYEE TRAINING.
2. UPDATE PERSONNEL RULES & REGULATIONS WITH BOT APPROVAL.
3. MINIMIZE THE NUMBER OF GRIEVANCES, ADVERSE ACTIONS AND CONFLICT RESOLUTIONS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**HUMAN RESOURCES**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		CUPA-HR DATAONDEMAND SUBSCRIPTION	2	1,305	\$2,610	REQUIRED FOR ADMINISTRATOR AND FACULTY PAY ADJUSTMENT
04		MISCELLANEOUS IT EQUIPMENT	1	250	\$250	NON-CAPITAL PCS AND LEGACY SERVER PARTS, POWER COMPONENTS, MONITORS, KEYBOARDS, MICE, SCANNERS, ETC.
04		CUPA MEMBERSHIP	4	250	\$1,000	REFERENCE MATERIALS & ON-LINE SERVICES
			<b>7</b>		<b>\$3,860</b>	<b>3 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		OFFICE SUPPLIES, ADVERTISEMENTS	4	250	\$1,000	GENERAL OFFICE SUPPLIES AND JOB ANNOUNCEMENTS
			<b>4</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
04		LAPTOPS	2	1,500	\$3,000	REPLACE LAPTOPS ISSUED IN 2020
			<b>2</b>		<b>\$3,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>13</b>		<b>\$7,860</b>	<b>5 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**MATERIALS MANAGEMENT**

**GOALS AND OBJECTIVES:**

1. TO SUPPORT EDUCATIONAL PROGRAMS BY ENSURING THE TIMELY PROCUREMENT OF GOODS AND SERVICES FOR COLLEGE PROGRAMS/COURSES, DEPARTMENTS, AND OTHER STUDENT ACTIVITIES.
2. OPTIMIZING RESOURCES TO SUPPORT EDUCATIONAL PROGRAMS BY TRAINING AND COMMUNICATING WITH THE CAMPUS COMMUNITY SO THAT THEY UNDERSTAND THE PROCUREMENT PROCESS.
3. BOOKSTORE/CUST SVC: TO SUPPORT EDU PROG BY ENSURING SATISFACTION BY PROVIDING EXCELLENT CUST SVC, BOOK RENTAL OPTIONS, & TO ENSURE THAT TEXTBOOKS, SUPPLIES, UNIFORMS, & OTHER ITEMS REQUIRED TO SUCCEED, ARE IN STOCK AT THE BEGINNING OF EACH SEM.

**PERFORMANCE INDICATORS:**

1. MMO WILL CONTINUE TO CONDUCT A MONTHLY REVIEW OF THE REQUISITIONS RECEIVED AND PROCESSED INTO PURCHASE ORDERS BY REVIEWING AND UPDATING THE REQUISITION LOG.
2. MMO WILL CONDUCT PROCUREMENT & INVENTORY MNGMT TRAINING TO INCL ON-LINE REQUISITION FOR ALL DEPT CHAIRPERSONS, ADMIN ASSISTANTS, ADMIN AIDES, FACULTY, ADMINISTRATORS & OTHER EMPLOYEES WHO PREP REQUISITIONS, TRAVEL AUTH & MANAGE INVENTORY FOR THEIR DEPTS.
3. PHYSICAL INVENTORY WILL BE TAKEN BEFORE THE START OF EACH SEM TO DETERMINE THE QTY NEEDED FOR EACH COURSE BASED ON THE TEXTBOOK ORDERS PLACED BY THE DEPT CHAIRPERSON, SPECIAL PROJECTS COORDINATOR, APPRENTICESHIP, ADULT EDU & OTHER DEPTS.

**PROPOSED OUTCOMES:**

1. 90% OF ELECTRONIC REQUISITIONS WILL BE PROCESSED INTO A PURCHASE ORDER WITHIN SEVEN (7) WORK DAYS.
2. 90% OF THE PERSONNEL WHO PROCESS REQUISITIONS WILL BE TRAINED SO THAT THEY ARE ABLE TO CREATE AND PROCESS REQUISITIONS ONLINE IN COMPLIANCE WITH GOVGUAM PROCUREMENT RULES AND REGULATIONS.
3. 90% OF THE REQUIRED TEXTBOOKS, SUPPLIES, AND UNIFORMS FOR EACH COURSE WILL BE AVAILABLE FOR STUDENTS AND OTHER CUSTOMERS TO PURCHASE, BEFORE THE START OF EACH SEMESTER.

[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**MATERIALS MANAGEMENT**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		VEHICLE MAINTENANCE & INSPECTION	1	1,530	\$1,530	SAFETY INSPECTION, OIL CHANGE, AND MAINTENANCE
04		US POST OFFICE BOX RENTAL	1	900	\$900	LEASE OF POST OFFICE BOX
04		POSTAL METER RENTAL	1	800	\$800	METER RENTAL
04		COPIER LEASE	12	3,800	\$45,600	COPIER SERVICES
04		ADVERTISEMENTS	2	2,000	\$4,000	IFB, RFP, RFQ, RFI ADVERTISEMENTS
04		PRINTING SERVICES (BUILDING PLANS)	2	2,000	\$4,000	PRINTING PLANS
04		BROKERS FEE & SURPLUS LINES	1	20,000	\$20,000	FEE CHARGED FOR UE COVERAGE
04		EDUCATORS INSURANCE PREMIUMS-PGL, ELL, UL, IPL	1	215,000	\$215,000	UNITED EDUCATOR COVERAGE
04		PROPERTY, AUTO, CRIME, & CYBER LIABILITY INSURANCE PREMIUMS	1	130,000	\$130,000	INSURANCE COVERAGE FOR COLLEGE PROPERTY
			<b>22</b>		<b>\$421,830</b>	<b>9 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		OFFICE AND INSTRUCTIONAL SUPPLIES	18	250	\$4,500	PAPER FOR COPIER
04		OFFICE SUPPLIES	14	250	\$3,500	FUEL
04		OFFICE SUPPLIES	24	250	\$6,000	POSTAGE METER REFILLS (PITNEY BOWES)
04		TAGGING MACHINE AND LABELS FOR TAGGING AND VEHICLE LOGOS	8	250	\$2,000	SUPPLIES FOR TAGGING EQUIPMENT
04		OFFICE SUPPLIES	8	250	\$2,000	PO PAPER, FLASH DRIVES FOR BIDS, TAGS, LABELS, TONER, AND OTHER SUPPLIES FOR OFFICE OPERATIONS
			<b>72</b>		<b>\$18,000</b>	<b>5 line item(s)</b>
<b>EQUIPMENT</b>						
04		LAPTOPS: 2019 AND 2020 OLD UNITS	4	1,500	\$6,000	REPLACEMENTS FOR P&I ADMIN, BUYER I, BUYER II, AND ADMIN. ASST.
			<b>4</b>		<b>\$6,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>98</b>		<b>\$445,830</b>	<b>15 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**STUDENT FINANCIAL AID**

**GOALS AND OBJECTIVES:**

1. PROVIDE A STUDENT EXPERIENCE THAT IS POSITIVE, FAIR, CONSISTENT, EFFICIENT, AND ACCURATE BY REVIEWING AND UPDATING THE CURRENT POLICIES AND PROCEDURES.
2. ENSURE THAT NEW STUDENTS AND THEIR PARENTS AND/OR SUPPORT MEMBERS WILL BE EDUCATED WITH THE FINANCIAL AID PROCESS IN COLLABORATION WITH THE HIGH SCHOOL COUNSELORS, TEACHERS, REACH FOR COLLEGE, AND OTHER DEPARTMENTS/ORGANIZATIONS.
3. INCREASE EFFICIENCY IN FAO SVCS PROVIDED TO STUDENTS BY EVALUATING THE CURRENT DELIVERY METHODS PROCESS. (1) TIME SPENT W/ THE STUDENT, (2) TIME SPENT TO ANSWER PHONE CALLS MADE TO THE FAO LINE, (3) TIME SPENT TO REPLY BACK TO STUDENTS VIA EMAIL.

**PERFORMANCE INDICATORS:**

1. STAYING UP TO DATE AND REVIEWING THE CURRENT POLICIES AND PROCEDURES WITH THE U.S. DEPARTMENT OF EDUCATION, VETERAN AFFAIRS, AND ACCREDITING BODIES. ENSURING THAT FINANCIAL AID TEAM MEMBERS ARE TRAINED AND EDUCATED WITH ALL POLICIES AND PROCEDURES.
2. NEW STUDENTS AND THEIR PARENTS AND/OR SUPPORT MEMBERS WILL BE SURVEYED AFTER PRESENTATIONS/WORKSHOPS AND/OR THEY WILL REPORT THEIR UNDERSTANDING OF THEIR KNOWLEDGE OF THE FINANCIAL AID PROCESS.
3. BASED ON THE EVALUATION OF CURRENT PROCESSES AND PROCEDURES, NECESSARY UPDATES TO THE CURRENT PROCESSES AND PROCEDURES WILL BE ADDRESSED.

**PROPOSED OUTCOMES:**

1. SERVICE PROVIDED TO STUDENTS WILL RESULT IN A SATISFACTORY RATING WHICH WILL ENHANCE THE OVERALL STUDENT EXPERIENCE AT GCC. IN ADDITION, COMPLIANCE AND REGULATIONS WILL BE SATISFIED RESULTING IN CONTINUED FUNDING FROM THE DEPARTMENT OF EDUCATION AND VA.
2. NEW INCOMING STUDENTS WILL RECEIVE THE NECESSARY KNOWLEDGE AND RESOURCES NEEDED TO HELP THEM TRANSITION INTO HIGHER EDUCATION.
3. INCREASED EFFICIENCY AND IMPROVEMENTS IN STUDENT SERVICES FOR ENHANCED STUDENT EXPERIENCE.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**STUDENT FINANCIAL AID**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		WESTERN ASSOCIATION OF VETERANS EDUCATIONS SERVICES (WAVES) CONFERENCE REGISTRATION	1	800	\$800	CONFERENCE REGISTRATION
04		NATIONAL ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS (NASFAA) NATIONAL CONFERENCE	1	750	\$750	CONFERENCE REGISTRATION
04		ANNUAL MEMBERSHIP DUES - WESTERN ASSOCIATION OF VETERANS EDUCATIONS SERVICES (WAVES)	1	150	\$150	MEMBERSHIP RENEWAL
04		ANNUAL MEMBERSHIP DUES - NATIONAL ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS (NASFAA)	1	1,000	\$1,000	MEMBERSHIP RENEWAL
04		ANNUAL FEE - KAHOOT 360 PRO MAX PROGRAM	1	1,200	\$1,200	TRAINING/OUTREACH MATERIALS
			<b>5</b>		<b>\$3,900</b>	<b>5 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		OFFICE SUPPLIES	3	250	\$750	MAINTAIN OFFICE FUNCTIONS
			<b>3</b>		<b>\$750</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
04		LAPTOPS	2	1,500	\$3,000	REPLACE OUTDATED OFFICE COMPUTERS
			<b>2</b>		<b>\$3,000</b>	<b>1 line item(s)</b>
<b>MISCELLANEOUS EXPENSE</b>						
04		OUTREACH/PROMOTIONAL ITEMS	1	200	\$200	FINANCIAL AID OUTREACH/PROMOTIONAL ITEMS - TABLE CLOTH, DEPARTMENT BUSINESS CARDS, FINANCIAL AID MATERIALS, AND SIGNAGE
			<b>1</b>		<b>\$200</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>11</b>		<b>\$7,850</b>	<b>8 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**ENVIRONMENTAL HEALTH & SAFETY**

**GOALS AND OBJECTIVES:**

1. PROVIDE WORKPLACE ENVIRONMENTAL & SAFETY AWARENESS AND TRAININGS TO EMPLOYEES ON EMERGENCY PLANS AND PROCEDURES TO ENSURE READINESS AND PREPAREDNESS.
2. CONDUCT ENVIRONMENTAL HEALTH & SAFETY INSPECTIONS TO ENSURE SAFETY IN THE WORKPLACE ON CAMPUS AND AT SATELLITE SCHOOLS.
3. COORDINATE ENVIRONMENTAL HEALTH & SAFETY AND CAMPUS SECURITY AND SAFETY TASK FORCE MEETING TO IMPROVE INSTITUTIONAL SAFETY COMPLIANCE, AWARENESS AND PROCEDURES.

**PERFORMANCE INDICATORS:**

1. PROVIDE SAFETY IN THE WORKPLACE AWARENESS AND TRAINING TO EMPLOYEES AT LEAST ONCE A MONTH.
2. CONDUCT AND COMPLETE MONTHLY SAFETY INSPECTIONS IN THE WORKPLACE ON CAMPUS AND AT SATELLITE SCHOOL.
3. CONDUCT MONTHLY ENVIRONMENTAL HEALTH & CAMPUS SECURITY & TASK FORCE MEETING TO ADDRESS SAFETY, COMPLIANCE, AWARENESS, AND PROCEDURE CONCERNS.

**PROPOSED OUTCOMES:**

1. TRAINING PARTICIPANTS GAIN KNOWLEDGE OF SAFETY AWARENESS AND PREPAREDNESS IN THE WORKPLACE.
2. SAFE WORKPLACE ON CAMPUS AND AT SATELLITE SCHOOLS.
3. IMPROVED INSTITUTIONAL SAFETY POLICY AND PROCEDURES AND IN COMPLIANCE AND AWARENESS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**ENVIRONMENTAL HEALTH & SAFETY**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		SECURITY GUARD SERVICES	1	288,150	\$288,150	CONTRACTUAL RENEWAL
04		PARTS - FIRE ALARM & MASS NOTIFICATION SYSTEMS PREVENTIVE MAINTENANCE	1	25,000	\$25,000	CONTRACTUAL
04		FIRE EXTINGUISHER ANNUAL MAINTENANCE/NFPA STANDARDS	1	2,500	\$2,500	CONTRACTUAL RENEWAL
04		CELL PHONE SERVICES	1	700	\$700	CONTRACTUAL RENEWAL
04		PHOENIX PACIFIC ANNUAL FIRE ALARM SERVICE/MAINTENANCE- E200	1	3,663	\$3,663	CONTRACTUAL RENEWAL
04		G4S FIRE ALARM & MNS ANNUAL SERVICE MAINTENANCE	1	29,765	\$29,765	CONTRACTUAL RENEWAL
			<b>6</b>		<b>\$349,778</b>	<b>6 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		PERSONAL PROTECTIVE EQUIPMENT (PPE)	6	250	\$1,500	SUPPLIES
			<b>6</b>		<b>\$1,500</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
04		SAFETY LAPTOP	1	1,500	\$1,500	EQUIPMENT
04		EHSO LAPTOP	1	1,500	\$1,500	EQUIPMENT
			<b>2</b>		<b>\$3,000</b>	<b>2 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>14</b>		<b>\$354,278</b>	<b>9 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**VICE PRESIDENT FOR ACADEMIC AFFAIRS**

**GOALS AND OBJECTIVES:**

1. TO APPLY QUALITY ASSURANCE TO ALL COURSES AND PROGRAMS UNDER AAD TO ENSURE THAT STUDENTS EARN THEIR CREDENTIALS IN A TIMELY MANNER.
2. TO MAINTAIN CURRENCY AND RELEVANCE OF CURRICULUM THROUGH LOCAL INDUSTRY PARTNERSHIPS THAT STRENGTHEN STUDENT'S WORK-READINESS AND EMPLOYABILITY SKILLS.
3. PREPARE FOR COLLEGE'S ACCREDITATION REAFFIRMATION AND CAMPUS TEAM VISIT IN SPRING 2025.

**PERFORMANCE INDICATORS:**

1. 90% COMPLIANCE WITH INSTITUTIONAL PARAMETERS ON CURRICULUM DEVELOPMENT AND REVISION.
2. 10% INCREASE IN GCC-INDUSTRY LINKAGES THAT PROVIDE VALUABLE OPPORTUNITIES FOR STUDENTS TO ACQUIRE A STRONG WORK ETHIC.
3. PUBLICATION OF REPORTS AND OTHER INSTRUMENTAL DOCUMENTS THAT SHOW ACCOUNTABILITY AND IMPROVEMENT IN COLLEGE OPERATIONS AND GOVERNANCE.

**PROPOSED OUTCOMES:**

1. INCREASED FACULTY COMPLIANCE WITH THE REVISION AND REVAMP OF COURSES AND PROGRAMS.
2. STRONGER CONNECTIONS WITH LOCAL EMPLOYERS THAT PROVIDE EMPLOYMENT OPPORTUNITIES TO PROGRAM COMPLETERS.
3. COMPLETED ISER AND ACCREDITATION WEBSITE THAT REFLECTS THOUGHTFUL PRESENTATION OF EVIDENCE.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**VICE PRESIDENT FOR ACADEMIC AFFAIRS**

[GCC-DEPT3]

REQ#	FUND DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>					
04	CONTRACTUAL SERVICES	1	4,000	\$4,000	AVP OFFICE PUBLICATIONS
		<b>1</b>		<b>\$4,000</b>	<b>1 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>					
04	SUPPLIES AND MATERIALS	4	250	\$1,000	OFFICE SUPPLIES REPLENISHMENT FOR DAILY OPERATION
		<b>4</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>		<b>5</b>		<b>\$5,000</b>	<b>2 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**ADMISSIONS AND REGISTRATION**

**GOALS AND OBJECTIVES:**

1. DATA SECURITY: ASSURE THAT STUDENT RECORDS ARE CENTRALIZED, MAINTAINED, SECURED AND DIGITIZED IN COMPLIANCE WITH LOCAL, FEDERAL, AND GCC POLICIES GOVERNING THESE RECORDS.
2. QUALITY ASSURANCE: MAINTAIN ACCURATE STUDENT RECORDS, DEGREE COMPLETION AUDITS AND EFFECTIVE TRACKING OF STUDENTS' PROGRESS TOWARDS GRADUATION.
3. FERPA TRAINING: CONDUCT TRAINING TO INFORM FACULTY, ADMINISTRATORS, AND STAFF ABOUT THE FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT & PROVIDE RESOURCES FOR EASY ACCESSIBILITY.

**PERFORMANCE INDICATORS:**

1. 100% OF STUDENT RECORDS ARE CENTRALIZED AND CONTINUE PHASE TO DIGITIZE RECORDS FOR SECURITY AND EASE OF ACCESS.
2. OVER 80% OF RECORDS EXAMINED WILL BE FOUND TO BE ACCURATE AND COMPLETE. DATA INPUT INTO BANNER WILL MATCH THOSE LISTED ON HARD COPY/DIGITIZED DOCUMENTS.
3. CREATE RESOURCES REGARDING FERPA EASILY ACCESSIBLE TO FACULTY, STAFF, ADMINISTRATORS, AND STUDENTS.

**PROPOSED OUTCOMES:**

1. AT LEAST 70% OF ALL STUDENT RECORDS WILL BE DIGITIZED, ELECTRONICALLY CATEGORIZED, AND SECURELY STORED.
2. CONTINUE TO REVIEW DEGREEWORKS AUDITS TO ENSURE THAT INFORMATION ACCURATELY REFLECTS THOSE OUTLINED IN THE CATALOG AND CURRICULUM DOCUMENTS.
3. TO ENSURE CONTINUED COMPLIANCE WITH FERPA AND THUS IN COMPLIANCE WITH FEDERALLY MANDATED POLICIES.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**ADMISSIONS AND REGISTRATION**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		SHREDDER MAINTENANCE AND SUPPLIES	1	5,000	\$5,000	EQUIPMENT MAINTENANCE AND SHREDDER BAGS FOR DOCUMENT DESTRUCTION INITIATIVE
04		LASER PRINTER AND SCANNER MAINTENANCE	1	1,050	\$1,050	EQUIPMENT MAINTENANCE
04		AACRAO - BI-ANNUAL MEMBERSHIP DUES	1	800	\$800	MEMBERSHIPS
04		DIPLOMA PAPER AND DIPLOMA COVERS (JOSTENS)	1	6,000	\$6,000	DIPLOMAS FOR DEGREES/CERTIFICATES
04		SEVIS - ANNUAL MEMBERSHIP DUES	1	800	\$800	MEMBERSHIP RENEWAL
			<b>5</b>		<b>\$13,650</b>	<b>5 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		HP LASERJET TONER	6	250	\$1,500	FRONT DESK PRINTER, STAFF PRINT TRANSCRIPTS, CERTIFICATIONS, ETC.
04		OFFICE SUPPLIES, POSTAGE, OFFICIAL LETTERHEAD & ENVELOPES, TRANSCRIPT PAPER, BUSINESS CARDS	2	250	\$500	FOR DAILY OPERATIONS
			<b>8</b>		<b>\$2,000</b>	<b>2 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>13</b>		<b>\$15,650</b>	<b>7 line item(s)</b>

**ASSESSMENT INSTITUTIONAL EFFECTIVENESS RESEARCH**

**GOALS AND OBJECTIVES:**

1. TO MAINTAIN THE PROCESS AND SYSTEM NECESSARY FOR THE ELECTRONIC STORAGE AND VIRTUAL ACCESSIBILITY OF INSTITUTIONAL DATA RELATED TO RESEARCH AND DECISION SUPPORT.
2. TO IMPLEMENT ASSESSMENT INNOVATIONS AND IMPROVEMENTS TO SUSTAIN CAMPUS LEADERSHIP IN INSTITUTIONAL QUALITY AND EFFECTIVENESS.
3. TO FACILITATE THE ADOPTION OF HIGH-IMPACT STRATEGIES, TOOLS, AND PRACTICES WHICH SUPPORT STUDENT SUCCESS AND ARE FOUNDED ON ASSESSMENT RESULTS.

**PERFORMANCE INDICATORS:**

1. 90%-100% COMPLETION OF INSTITUTIONAL DATA REQUESTS AND RESEARCH PARTICIPATION REQUESTS.
2. 90%-100% INCREASE IN ASSESSMENT AND CURRICULUM COMPLIANCE BASED ON THE TWO-YEAR ASSESSMENT CYCLE AND THE ANNUAL CURRICULUM REVIEW CYCLE SCHEDULES.
3. 90%-100% COMPLETION OF ASSESSMENTS RELATED TO THE ISMP AND DOCUMENTS IN THE IMPROVE ASSESSMENT MANAGEMENT SYSTEM.

**PROPOSED OUTCOMES:**

1. COMPLETED STUDIES, PUBLISHED REPORTS, AND CAMPUS-WIDE DISSEMINATION OF INSTITUTIONAL ASSESSMENT RESULTS WHICH ARE AVAILABLE TO INTERNAL AND EXTERNAL STAKEHOLDERS OF THE COLLEGE.
2. CAMPUS-WIDE ASSESSMENT LEADERSHIP WORKSHOPS LEAD BY THE COMMITTEE ON COLLEGE ASSESSMENT (CCA) AND CURRICULUM REVIEW COMMITTEE (CRC).
3. STUDENT SUCCESS IS AT THE FOREFRONT OF PLANNING AND DISCUSSIONS ACROSS THE COLLEGE'S GOVERNANCE FRAMEWORK.

***FY 2025 Budget Request by Department (MDF)***

**ASSESSMENT INSTITUTIONAL EFFECTIVENESS RESEARCH**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		ANNUAL SURVEY MONKEY SUBSCRIPTION	1	468	\$468	ANNUAL FEE
04		ANNUAL NUVENTIVE IMPROVE HOSTED SUBSCRIPTION	1	21,250	\$21,250	TO MAINTAIN THE ONLINE FULLY HOSTED INCLUDING MAINTENANCE OF THE ASSESSMENT SYSTEM
04		IDEA STUDENT SURVEY & PROCESSING	1	9,156	\$9,156	TO OBTAIN FEEDBACK FROM STUDENTS REGARDING THEIR EXPERIENCES AT THE COLLEGE FOR FACULTY EVALUATION PURPOSES
04		FACT BOOK, PRESIDENT'S ASSESSMENT, BOARD ASSESSMENT, MISSION, GOVERNANCE ASSESSMENT REPORTS	1	500	\$500	PROFESSIONAL PRINTING OF AIER REPORTS AND POSTERS
			<b>4</b>		<b>\$31,374</b>	<b>4 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SUPPLIES	2	250	\$500	TO REPLENISH OFFICE SUPPLIES
			<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>6</b>		<b>\$31,874</b>	<b>5 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**HIGH SCHOOL EQUIVALENCY**

**GOALS AND OBJECTIVES:**

1. TO ADMINISTER HSE COMPUTER AND/OR PAPER BASED TESTS.
2. TO PROVIDE DEANS A LIST OF HSE RECIPIENTS INTERESTED IN POST SECONDARY EDUCATION.
3. TO PROVIDE HSE RECIPIENTS WITH TRANSCRIPTS, DIPLOMAS, AND OR EDUCATION VERIFICATIONS.

**PERFORMANCE INDICATORS:**

1. INCREASE IN THE NUMBER OF TEST TAKERS FROM THE PREVIOUS FISCAL YEAR BY 10%.
2. ONE HUNDRED PERCENT (100%) OF HSE RECIPIENTS' NAMES WILL BE SENT TO THE DEANS MONTHLY.
3. NINETY PERCENT (90%) OF HSE RECIPIENTS WILL RECEIVE A TRANSCRIPT AND/OR DIPLOMA WITHIN 5 OR 21 BUSINESS DAYS RESPECTIVELY OF REQUEST.

**PROPOSED OUTCOMES:**

1. INCREASE IN HSE RECIPIENTS.
2. COPIES OF LISTS SUBMITTED MONTHLY.
3. HSE RECIPIENTS ABLE TO PROVIDE PROOF OF HSE DIPLOMA TO FURTHER THEIR EDUCATION AND/OR SEEK EMPLOYMENT.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**HIGH SCHOOL EQUIVALENCY**

[GCC-DEPT3]

REQ#	FUND DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>					
04	CONTRACTUAL	1	100	\$100	BOOKLETS/PAMPHLETS
		<b>1</b>		<b>\$100</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>		<b>1</b>		<b>\$100</b>	<b>1 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**DEAN'S OFFICE - TPS**

**GOALS AND OBJECTIVES:**

1. PROVIDE APPROPRIATE AND TECHNOLOGICAL ASSISTANCE TO FACULTY AND PROGRAMS.
2. PROVIDE ADEQUATE ASSISTANCE TO SUPPORT PROGRAM GROWTH VIA THE CURRICULUM PROCESS FOR BOTH THE COURSE AND PROGRAM LEVELS.
3. THOROUGH REVIEW AND TIMELY RESPONSE TO DOCUMENTS SUBMITTED TO THE DEAN'S OFFICE.

**PERFORMANCE INDICATORS:**

1. TPS STAFF WILL ROTATE TO PROVIDE COVERAGE AND SUPPORT TO TPS DEPARTMENTS AND PROGRAMS WHENEVER NECESSARY.
2. TIMELY SUBMISSION AND REVIEW OF CURRICULUM AND PROGRAM DOCUMENTS.
3. DOCUMENTS WILL BE REVIEWED/RETURNED/ROUTED WITHIN ONE TO THREE DAYS OF RECEIPT.

**PROPOSED OUTCOMES:**

1. SUFFICIENT ADMINISTRATIVE AND TECHNOLOGICAL SUPPORT TO TPS PROGRAMS AND DEPARTMENTS.
2. CURRICULUM DOCUMENTS WILL CONTINUE TO BE MAINTAINED AND DOCUMENTS WILL REMAIN CURRENT WITHIN THE FIVE-YEAR CYCLE.
3. ENHANCE DOCUMENT PROCESSING BETWEEN DEPARTMENTS/PROGRAMS AND DEAN'S OFFICE.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**DEAN'S OFFICE - TPS**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>						
	04	OFFICE SUPPLIES	10	250	\$2,500	COLLECT, ORGANIZE, PROCESS, AND RESPOND TO REQUISITIONS, CURRICULUM DOCUMENTS, AND CORRESPONDENCES.
			<b>10</b>		<b>\$2,500</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
	04	OFFICE EQUIPMENT	1	1,000	\$1,000	EFFECTIVELY STORE AND LOCATE ARCHIVED & CURRENT RELEVANT MATERIALS SUBMITTED TO AND PREPARED BY THE DEAN'S OFFICE.
			<b>1</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>11</b>		<b>\$3,500</b>	<b>2 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**AUTOMOTIVE SERVICE TECHNOLOGY**

**GOALS AND OBJECTIVES:**

1. RECRUIT STUDENTS FROM SECONDARY PROGRAM INTO POST-SECONDARY.
2. MEET AUTOMOTIVE INDUSTRY NEEDS BY TRAINING STUDENTS THROUGH THE REGULAR PROGRAMS, APPRENTICESHIP AND BOOT CAMPS.
3. ENSURE THE CURRENT INVENTORY MEETS NATIONAL AUTOMOTIVE TECHNICIANS EDUCATION FOUNDATION (NATEF) REQUIRED TOOLS & EQUIPMENT STANDARDS.

**PERFORMANCE INDICATORS:**

1. NUMBER OF STUDENTS FROM SECONDARY PROGRAM ENROLLING IN POST-SECONDARY PROGRAM.
2. DOCUMENT MEETING MINUTES WITH ADVISORY COMMITTEE / STAKEHOLDERS.
3. IDENTIFICATION OF CURRENT INVENTORY NOT MEETING NATEF STANDARDS.

**PROPOSED OUTCOMES:**

1. 5% OF GRADUATING SENIORS WILL TRANSITION INTO THE POST-SECONDARY PROGRAM.
2. 50% OR MORE INDUSTRY WILL PROVIDE POSITIVE FEEDBACK ON STUDENT EVALUATIONS (PRACTICUM,WORK EXPERIENCE) OR EMPLOYEE SURVEY AFTER BOOT CAMPS/APPRENTICESHIP TRAINING.
3. 100% OF INVENTORY WILL MEET NATEF REQUIREMENTS AS LINKED TO ASSESSMENT RESULTS.

[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**AUTOMOTIVE SERVICE TECHNOLOGY**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
5	04	WASTE DISPOSAL	1	1,250	\$1,250	TO DISPOSE HAZARDOUS WASTE
4	04	CALIBRATION OF METERS AND A/C	1	200	\$200	TO SUPPORT SLO'S
3	04	ANNUAL SUBSCRIPTION DUES FOR ALLDATA	1	1,000	\$1,000	TO SUPPORT SLO'S
2	04	VEHICLE SCAN TOOL SUBSCRIPTION RENEWAL	2	2,600	\$5,200	TO SUPPORT SLO'S
			<b>5</b>		<b>\$7,650</b>	<b>4 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
16	04	GENERAL OFFICE SUPPLIES	4	250	\$1,000	TO SUPPORT AUTO DEPT. OPERATIONS
7	04	AUTOMOTIVE SUPPLIES	14	250	\$3,500	TO SUPPORT SLO'S
			<b>18</b>		<b>\$4,500</b>	<b>2 line item(s)</b>
<b>EQUIPMENT</b>						
18	04	HYBRID ELECTRIC VEHICLE SERVICE TOOLS	1	2,000	\$2,000	TO SUPPORT SLO'S
17	04	AUTO BODY SERVICE TOOLS	1	2,000	\$2,000	TO SUPPORT SLO'S
15	04	MIG WELDER REPLACEMENT PARTS	1	1,250	\$1,250	TO SUPPORT SLO'S
13	04	TRANSMISSION SERVICE TOOLS	1	900	\$900	TO SUPPORT SLO'S
12	04	ENGINE SERVICE TOOLS	1	1,000	\$1,000	TO SUPPORT SLO'S
11	04	HVAC SERVICE TOOLS	2	7,500	\$15,000	TO SUPPORT SLO'S
10	04	STEERING AND SUSPENSION SERVICE TOOLS	2	450	\$900	TO SUPPORT SLO'S
9	04	REPLACEMENT OF BROKEN TOOLS	1	1,000	\$1,000	TO SUPPORT SLO'S
			<b>10</b>		<b>\$24,050</b>	<b>8 line item(s)</b>
<b>MISCELLANEOUS EXPENSE</b>						
16	04	CAR INSPECTION FEE, CAR MAINTENANCE(COROLLA)	1	150	\$150	TO SUPPORT AUTO DEPT. OPERATIONS
			<b>1</b>		<b>\$150</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>34</b>		<b>\$36,350</b>	<b>15 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**EDUCATION**

**GOALS AND OBJECTIVES:**

1. EXPLORE THE DEVELOPMENT OF ADDITIONAL COHORT SECTIONS AND IMPROVEMENT OF EXISTING CURRICULA.
2. PREPARE AND GRADUATE STUDENTS WHO POSSESS THE SKILLS NEEDED IN THEIR RESPECTIVE CAREER OF EDUCATION AND/OR A RELATED FIELD.
3. INCORPORATE STEAM (SCIENCE, TECHNOLOGY, ENGINEERING, ART, AND MATH) THROUGHOUT THE CURRICULUM WITH A FOCUS ON EDUCATION FOR SUSTAINABLE DEVELOPMENT.

**PERFORMANCE INDICATORS:**

1. COMPILATION OF RESEARCH, DATA, ADVISORY MINUTES, COURSE/PROGRAM REVISION OR ADOPTION AND NEW OFFERINGS. NUMBER OF STUDENTS ENROLLED.
2. STUDENT SUCCESS COMPLETING COURSES AND GRADUATING FROM PROGRAM.
3. CLASSROOM OBSERVATIONS OF FACULTY AND NUMBER OF SLOS IN EACH COURSE GUIDE THAT ADDRESS STEAM AND ESD CONTENT.

**PROPOSED OUTCOMES:**

1. AT LEAST ONE COURSE AND/OR PROGRAM IS EXAMINED EACH YEAR (EVIDENCE WILL BE MINUTES, PROGRAM REVISION/ADOPTION, AND/OR NEW OFFERING). MAINTAIN/INCREASE ENROLLMENT.
2. PERCENT OF STUDENTS WHO PASS/COMPLETE PROGRAM AND PASS THE GBBC LICENSING EXAM WILL BE MAINTAINED AND/OR INCREASE DEPENDING ON COMMUNITY NEEDS AND JOB MARKET.
3. STUDENT PARTICIPATION IN STEAM RELATED ASSIGNMENTS AND/OR ACTIVITIES INCREASE.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**EDUCATION**

[GCC-DEPT3]

REQ#	FUND DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>					
04	SUPPLIES	8	250	\$2,000	OFFICE AND INSTRUCTIONAL SUPPORT
		<b>8</b>		<b>\$2,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>		<b>8</b>		<b>\$2,000</b>	<b>1 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**EARLY CHILDHOOD EDUCATION (ECE)**

**GOALS AND OBJECTIVES:**

1. EXPLORE THE DEVELOPMENT OF ADDITIONAL COHORT SECTIONS AND IMPROVEMENT OF EXISTING CURRICULA.
2. PREPARE AND GRADUATE STUDENTS WHO POSSESS THE SKILLS NEEDED IN THEIR RESPECTIVE CAREER OF EDUCATION AND/OR A RELATED FIELD.
3. INCORPORATE STEAM (SCIENCE, TECHNOLOGY, ENGINEERING, ART, AND MATH) THROUGHOUT THE CURRICULUM WITH A FOCUS ON EDUCATION FOR SUSTAINABLE DEVELOPMENT.

**PERFORMANCE INDICATORS:**

1. COMPILATION OF RESEARCH, DATA, ADVISORY MINUTES, COURSE/PROGRAM REVISION OR ADOPTION AND NEW OFFERINGS. NUMBER OF STUDENTS ENROLLED.
2. STUDENT SUCCESS COMPLETING COURSES AND GRADUATING FROM PROGRAM.
3. CLASSROOM OBSERVATIONS OF FACULTY AND NUMBER OF SLOS IN EACH COURSE GUIDE THAT ADDRESS STEAM AND ESD CONTENT.

**PROPOSED OUTCOMES:**

1. AT LEAST ONE COURSE AND/OR PROGRAM IS EXAMINED EACH YEAR (EVIDENCE WILL BE MINUTES, PROGRAM REVISION/ADOPTION, AND/OR NEW OFFERING). MAINTAIN/INCREASE ENROLLMENT.
2. PERCENT OF STUDENTS WHO PASS/COMPLETE PROGRAM AND PASS THE GBBC LICENSING EXAM WILL BE MAINTAINED AND/OR INCREASE DEPENDING ON COMMUNITY NEEDS AND JOB MARKET.
3. STUDENT PARTICIPATION IN STEAM RELATED ASSIGNMENTS AND/OR ACTIVITIES INCREASE.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**EARLY CHILDHOOD EDUCATION (ECE)**

[GCC-DEPT3]

REQ#	FUND DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>					
04	SUPPLIES	4	250	\$1,000	OFFICE AND INSTRUCTIONAL SUPPORT
		<b>4</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>		<b>4</b>		<b>\$1,000</b>	<b>1 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**AMERICAN SIGN LANGUAGE (ASL)**

**GOALS AND OBJECTIVES:**

1. EXPLORE THE DEVELOPMENT OF ADDITIONAL COHORT SECTIONS AND IMPROVEMENT OF EXISTING CURRICULA.
2. PREPARE AND GRADUATE STUDENTS WHO POSSESS THE SKILLS NEEDED IN THEIR RESPECTIVE CAREER OF EDUCATION AND/OR A RELATED FIELD.
3. INCORPORATE STEAM (SCIENCE, TECHNOLOGY, ENGINEERING, ART, AND MATH) THROUGHOUT THE CURRICULUM WITH A FOCUS ON EDUCATION FOR SUSTAINABLE DEVELOPMENT.

**PERFORMANCE INDICATORS:**

1. COMPILATION OF RESEARCH, DATA, ADVISORY MINUTES, COURSE/PROGRAM REVISION OR ADOPTION AND NEW OFFERINGS. NUMBER OF STUDENTS ENROLLED.
2. STUDENT SUCCESS COMPLETING COURSES AND GRADUATING FROM PROGRAM.
3. CLASSROOM OBSERVATIONS OF FACULTY AND NUMBER OF SLOS IN EACH COURSE GUIDE THAT ADDRESS STEAM AND ESD CONTENT.

**PROPOSED OUTCOMES:**

1. AT LEAST ONE COURSE AND/OR PROGRAM IS EXAMINED EACH YEAR (EVIDENCE WILL BE MINUTES, PROGRAM REVISION/ADOPTION, AND/OR NEW OFFERING). MAINTAIN/INCREASE ENROLLMENT.
2. PERCENT OF STUDENTS WHO PASS/COMPLETE PROGRAM AND PASS THE GBBC LICENSING EXAM WILL BE MAINTAINED AND/OR INCREASE DEPENDING ON COMMUNITY NEEDS AND JOB MARKET.
3. STUDENT PARTICIPATION IN STEAM RELATED ASSIGNMENTS AND/OR ACTIVITIES INCREASE.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**AMERICAN SIGN LANGUAGE (ASL)**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>						
	04	SUPPLIES	2	250	\$500	OFFICE AND INSTRUCTIONAL SUPPORT
			<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**CRIMINAL JUSTICE**

**GOALS AND OBJECTIVES:**

1. COLLABORATE WITH LAW ENFORCEMENT AGENCIES AND OTHER ACADEMIC DEPARTMENTS TO MEET P.O.S.T. ACADEMIC REQUIREMENTS.
2. PROFESSIONAL DEVELOPMENT TO PROMOTE LAW ENFORCEMENT STANDARDS TRAINING.
3. PRODUCE QUALIFIED STUDENTS FOR LAW ENFORCEMENT CAREERS.

**PERFORMANCE INDICATORS:**

1. ACADEMIC COURSES MEET MINIMUM REQUIREMENTS FOR P.O.S.T. CERTIFICATION.
2. PROVIDE TACTICAL COURSES TAUGHT BY QUALIFIED INSTRUCTORS.
3. LAW ENFORCEMENT COMPLETERS OF THE CRIMINAL JUSTICE CERTIFICATE PROGRAM ARE SWORN-IN.

**PROPOSED OUTCOMES:**

1. STUDENTS SUCCESSFULLY COMPLETE CJ CERTIFICATE AS A MINIMUM P.O.S.T. CERTIFICATION REQUIREMENT FOR LAW ENFORCEMENT CAREERS.
2. COURSE PROVIDED TO COMPLETE DEGREE REQUIREMENTS.
3. INCREASED NUMBER OF LAW ENFORCEMENT OFFICERS IN THE WORKFORCE.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**CRIMINAL JUSTICE**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>						
04		CRIMINAL JUSTICE INSTRUCTION MATERIALS AND SUPPLIES	8	250	\$2,000	PAPER, PENS, MARKERS, LAW ENFORCEMENT ACADEMY INSTRUCTIONAL SUPPLIES
			<b>8</b>		<b>\$2,000</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
04		INSTRUCTIONAL EQUIPMENT	1	1,000	\$1,000	HDMI CORDS, MAC PROJECTOR ADAPTER CORD, CJ/LAW ENFORCEMENT INSTRUCTIONAL DVD
			<b>1</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>9</b>		<b>\$3,000</b>	<b>2 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**SOCIAL SCIENCE**

**GOALS AND OBJECTIVES:**

1. FACULTY WILL HAVE NECESSARY RESOURCES TO MEET STUDENT LEARNING OUTCOMES.
2. COURSE CURRICULA REVIEWED EVERY 3 TO 5 YEARS FOR CURRENCY AND RELEVANCE.
3. PROVIDE COURSES AND SECTIONS NECESSARY TO COMPLETE STUDENT EDUCATIONAL PLANS.

**PERFORMANCE INDICATORS:**

1. INSTRUCTIONAL RESOURCES ARE AVAILABLE TO ENHANCE COURSE LECTURE AND LAB.
2. 75% OF COURSE GUIDES WILL BE IDENTIFIED FOR REVIEW AND UPDATED.
3. CONDUCT STUDENT SURVEY TO DETERMINE NECESSARY COURSE OFFERINGS.

**PROPOSED OUTCOMES:**

1. STUDENT LEARNING OUTCOMES ARE MET THROUGH ASSESSMENT SURVEY OUTCOMES.
2. CURRICULUM DOCUMENTS WILL BE UP-TO-DATE.
3. FEWER THAN 5% OF STUDENTS WILL REQUEST FOR SPECIAL PROJECTS OR REDUCED NEED TO OPEN ADDITIONAL SECTIONS.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**SOCIAL SCIENCE**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>						
	04	INSTRUCTIONAL MATERIALS AND SUPPLIES	2	250	\$500	SUPPLIES FOR INSTRUCTIONAL USE
			<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**EMERGENCY MEDICAL TECHNICIAN (EMT)**

**GOALS AND OBJECTIVES:**

1. PROVIDE LEARNING EXPERIENCES FOR STUDENTS IN VARIOUS SITES CONSISTENT WITH NREMT GUIDELINES THAT MAY LEAD TO EMPLOYMENT AS AN EMT OR HIGHER EDUCATION IN EMERGENCY MEDICAL SERVICES.
2. ENSURE THAT CURRICULA REFLECTS CURRENT NATIONAL STANDARDS OF PRACTICE (NREMT GUIDELINES) FOR NATIONAL REGISTRY IN THE EMERGENCY MEDICAL TECHNICIAN FIELD.
3. FACULTY WILL HAVE NECESSARY RESOURCES TO SUCCESSFULLY MEET INTENDED STUDENT LEARNING OUTCOMES.

**PERFORMANCE INDICATORS:**

1. COMMUNITY PARTNERSHIPS WILL BE ESTABLISHED BY NEW OR RENEWED MEMORANDUM OF AGREEMENTS (MOAS) WITH THE HOSPITAL SITES TO ENHANCE CLINICAL OPPORTUNITIES FOR STUDENTS IN THE EMT COURSE.
2. A COMPILATION OF RESEARCH FROM INDUSTRY, SLO DATA AND ADVISORY FEEDBACK TO GUIDE CURRICULUM CHANGES.
3. FACULTY WILL ASSESS CURRICULUM OUTCOMES AND STUDENT SURVEYS TO DETERMINE COURSE NEEDS.

**PROPOSED OUTCOMES:**

1. 90% OF STUDENTS WILL INDICATE BASED ON IDEA SURVEY RESULTS THAT COURSE/CLINICAL PLACEMENTS AND OUTREACH EXERCISES ALLOWED FOR THE DEVELOPMENT OF SKILLS AND COMPETENCIES NEEDED TO MEET THE REQUIREMENTS FOR NATIONAL REGISTRY.
2. CURRICULA WILL BE UPDATED EVERY THREE TO FIVE YEARS AS NEEDED ACCORDING TO NATIONAL STANDARDS.
3. COURSE AND TEACHING EFFECTIVENESS WILL BE GAUGED BY IDEA SURVEY RESULTS.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**EMERGENCY MEDICAL TECHNICIAN (EMT)**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		ADMINISTRATIVE FEES	2	500	\$1,000	MEDICAL DIRECTOR, DR. LUIS CRUZ
			<b>2</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SUPPLIES	8	250	\$2,000	FOR INSTRUCTIONAL AND OPERATIONAL PURPOSES
			<b>8</b>		<b>\$2,000</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
04		EQUIPMENT	5	500	\$2,500	FOR INSTRUCTIONAL AND OPERATIONAL PURPOSES
			<b>5</b>		<b>\$2,500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>15</b>		<b>\$5,500</b>	<b>3 line item(s)</b>

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**HUMAN SERVICES**

**GOALS AND OBJECTIVES:**

1. INCORPORATE SUBSTANCE ABUSE AND PREVENTION SPECIALIST COURSES INTO THE HUMAN SERVICES PROGRAM.
2. PROVIDE COURSES AND SECTIONS NECESSARY TO COMPLETE STUDENT EDUCATIONAL PLANS.
3. IMPROVE STUDENT ADVISEMENT.

**PERFORMANCE INDICATORS:**

1. REVISED PROGRAM & CERTIFICATION PUBLISHED IN 2024-2025 CATALOG.
2. CONDUCT STUDENT SURVEY TO DETERMINE NECESSARY COURSE OFFERINGS.
3. NUMBER OF STUDENTS MEETING WITH ADVISORS.

**PROPOSED OUTCOMES:**

1. INCREASE ENROLLMENT IN THE HUMAN SERVICES PROGRAM.
2. FEWER THAN 5% OF STUDENTS WILL REQUEST FOR SPECIAL PROJECTS OR REDUCED NEED TO OPEN ADDITIONAL SECTIONS.
3. IMPROVED RETENTION AND COMPLETION RATES.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**HUMAN SERVICES**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>						
	04	INSTRUCTIONAL MATERIALS AND SUPPLIES	2	250	\$500	SUPPLIES FOR INSTRUCTIONAL USE
			<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**ADULT BASIC EDUCATION**

**GOALS AND OBJECTIVES:**

1. TO INCREASE CASAS LEARNING GAINS FOR STUDENTS IN BASIC SKILLS COURSES.
2. TO INCREASE THE NUMBER OF STUDENTS WHO COMPLETE 12 HOURS OF INSTRUCTION.
3. TO INCREASE THE GED STUDENT COMPLETION RATE.

**PERFORMANCE INDICATORS:**

1. PROVIDE WRAP-AROUND SERVICES SUCH AS TUTORS, WORKKEYS, ETC.
2. IDENTIFY BEST PRACTICES TO ASSIST STUDENTS TO COMPLETE A BASIC SKILLS COURSE WITH 12 OR MORE HOURS OF INSTRUCTION.
3. DEVELOP A GED PREPARATION PROGRAM TO INCLUDE A GED EXAM PREPARATION COURSE.

**PROPOSED OUTCOMES:**

1. AT LEAST 10% OF STUDENTS WILL DEMONSTRATE AN INCREASE IN THEIR LEARNING GAINS THROUGH THEIR CASAS POST-TEST AND ADVANCE TO THE NEXT EDUCATIONAL FUNCTIONING LEVEL.
2. AT LEAST 10% OF STUDENTS IN A BASIC SKILLS COURSE WILL ACCOMPLISH MORE THAN 12 HOURS OF INSTRUCTION.
3. AT LEAST 10% OF STUDENTS ENROLLED IN THE GED PROGRAM WILL SUCCESSFULLY PASS THE GED.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**ADULT BASIC EDUCATION**

[GCC-DEPT3]

REQ#	FUND DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>					
04	INSTRUCTIONAL SUPPLIES	2	250	\$500	ENSURE ADJUNCT FACULTY ARE EQUIPPED WITH SUPPLIES NEEDED TO CARRY OUT INSTRUCTIONAL ACTIVITIES
		<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>		<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**ADULT HIGH SCHOOL**

**GOALS AND OBJECTIVES:**

1. TO INCREASE CASAS LEARNING GAINS FOR AHS STUDENTS.
2. TO INCREASE THE NUMBER OF GRADUATES WHO TRANSITION INTO COLLEGE OR WORKFORCE.
3. TO RESEARCH AND IDENTIFY INSTRUCTIONAL MODALITIES THAT WOULD MEET THE NEEDS OF ADULT EDUCATION STUDENTS.

**PERFORMANCE INDICATORS:**

1. PROVIDE WRAP-AROUND SERVICES SUCH AS TUTORING, WORKKEYS, ETC.
2. DEVELOP A TRANSITION TO COLLEGE OR WORK THROUGH VARIOUS WORKSHOPS SUCH AS, FINANCIAL AID, RESUME WRITING, CAREER EXPLORATION, ETC.
3. ANALYZE AND DOCUMENT RESEARCH FINDINGS THROUGH A WHITEPAPER CONCEPT AND SUBMIT TO DEAN AND VICE PRESIDENT FOR REVIEW.

**PROPOSED OUTCOMES:**

1. AT LEAST 10% OF STUDENTS WILL DEMONSTRATE AN INCREASE IN THEIR LEARNING GAINS THROUGH THEIR CASAS POST-TEST.
2. AT LEAST 10% INCREASE IN THE NUMBER OF GRADUATES TRANSITIONING INTO THE COLLEGE.
3. APPROVAL OF WHITEPAPER CONCEPT AND IMPLEMENTATION IN FALL 2025.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**ADULT HIGH SCHOOL**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>						
04		INSTRUCTIONAL SUPPLIES	5	250	\$1,250	ENSURE ADJUNCT FACULTY ARE EQUIPPED WITH SUPPLIES NEEDED TO CARRY OUT INSTRUCTIONAL ACTIVITIES
			<b>5</b>		<b>\$1,250</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
04		CTE BOOKS	9	138	\$1,242	ENSURE STUDENTS ARE EQUIPPED W/ INSTRUCTIONAL MATERIALS FOR CTE COURSES
			<b>9</b>		<b>\$1,242</b>	<b>1 line item(s)</b>
<b>MISCELLANEOUS EXPENSE</b>						
04		TUITION & FEES (OA & CS COURSES)	35	417	\$14,595	SUPPORT STUDENTS' EFFORT TO COMPLETE AHS GRADUATION REQUIREMENTS
04		TUITION & FEES	180	390	\$70,200	SUPPORT STUDENTS' EFFORT TO COMPLETE AHS GRADUATION REQUIREMENTS
04		STUDENT REGISTRATION FEE	215	147	\$31,605	SUPPORT STUDENTS' EFFORT TO COMPLETE AHS GRADUATION REQUIREMENTS
			<b>430</b>		<b>\$116,400</b>	<b>3 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>444</b>		<b>\$118,892</b>	<b>5 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**ENGLISH-AS-A-SECOND LANGUAGE**

**GOALS AND OBJECTIVES:**

1. TO INCREASE CASAS LEARNING GAINS FOR STUDENTS IN ESL COURSES.
2. TO INCREASE THE NUMBER OF STUDENTS WHO COMPLETE 12 HOURS OF INSTRUCTION.
3. TO INCREASE ENROLLMENT FOR ESL.

**PERFORMANCE INDICATORS:**

1. PROVIDE WRAP-AROUND SERVICES SUCH AS TUTORS, READ THEORY, WORKKEYS, ETC.
2. IDENTIFY BEST PRACTICES TO ASSIST STUDENTS TO COMPLETE A ESL COURSE WITH 12 OR MORE HOURS OF INSTRUCTION.
3. CONDUCT COMMUNITY OUTREACH AND EDUCATE INDIVIDUALS OF GCC ESL PROGRAMS.

**PROPOSED OUTCOMES:**

1. AT LEAST 10% OF STUDENTS WILL DEMONSTRATE AN INCREASE IN THEIR LEARNING GAINS THROUGH THEIR CASAS POST-TEST AND ADVANCE TO THE NEXT EDUCATIONAL FUNCTIONING LEVEL.
2. AT LEAST 10% OF STUDENTS IN AN ESL COURSE WILL ACCOMPLISH MORE THAN 12 HOURS OF INSTRUCTION.
3. ENROLLMENT IN THE ESL COURSES WILL INCREASE BY 10%.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**ENGLISH-AS-A-SECOND LANGUAGE**

REQ#	FUND DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>					
04	INSTRUCTIONAL SUPPLIES	2	250	\$500	ENSURE ADJUNCT FACULTY ARE EQUIPPED WITH SUPPLIES NEEDED TO CARRY OUT INSTRUCTIONAL ACTIVITIES
		<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>		<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**ALLIED HEALTH**

**GOALS AND OBJECTIVES:**

1. PROVIDE LEARNING EXPERIENCES FOR ALL STUDENTS THAT LEAD TO EMPLOYMENT OR CONTINUED HIGHER EDUCATION IN THE MEDICAL ASSISTANT FIELD.
2. ENSURE CURRICULA REFLECT CURRENT EVIDENCE BASED PRACTICE TO REMAIN CURRENT WITH WORKFORCE SKILLS AND STANDARDS.
3. ENSURE FACULTY HAVE THE NECESSARY RESOURCES TO EFFECTIVELY MEET STUDENT LEARNING OUTCOMES.

**PERFORMANCE INDICATORS:**

1. COMMUNITY PARTNERSHIPS WILL BE ESTABLISHED BY NEW OR RENEWED MEMORANDUM OF AGREEMENTS (MOAS) WITH VARIOUS CLINIC SITES TO ENHANCE CLINICAL OPPORTUNITIES FOR STUDENTS IN THE MA PROGRAM.
2. A COMPILATION OF RESEARCH FROM INDUSTRY, COURSE ASSESSMENT DATA, AND ADVISORY FEEDBACK TO GUIDE CURRICULUM CHANGES.
3. FACULTY WILL ASSESS CURRICULUM OUTCOMES AND STUDENT SURVEYS TO DETERMINE COURSE NEEDS.

**PROPOSED OUTCOMES:**

1. 90% OF STUDENTS WILL INDICATE BASED ON IDEA SURVEY RESULTS THAT COURSE AND CLINICAL PLACEMENTS ALLOWED FOR THE DEVELOPMENT OF SKILLS AND COMPETENCIES NEEDED BY PROFESSIONALS IN THE MEDICAL ASSISTING FIELD.
2. CURRICULA WILL BE UPDATED EVERY THREE TO FIVE YEARS OR AS NEEDED TO MAINTAIN THE STANDARDS FOR MEDICAL ASSISTING EDUCATION AND INDUSTRY NEEDS.
3. INSTRUCTION AND COURSE EFFECTIVENESS WILL BE GAUGED BY IDEA SURVEY RESULTS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**ALLIED HEALTH**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		HENRY SCHIEN EMR LICENSING/SUPPORT FEES	2	500	\$1,000	FEES TO MAINTAIN HENRY SCHEIN EMR PROGRAM, MEDICAL ASSISTING PROGRAM
04		ADMINISTRATIVE FEES	2	500	\$1,000	MEDICAL DIRECTOR, DR. LUIS CRUZ
04		BIOHAZARD WASTE DISPOSAL	1	300	\$300	TO DISPOSE OF MEDICAL SHARPS SUPPLIES PER JACHO REQUIREMENT
			<b>5</b>		<b>\$2,300</b>	<b>3 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SUPPLIES	8	250	\$2,000	FOR INSTRUCTIONAL AND OPERATIONAL COSTS
			<b>8</b>		<b>\$2,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>13</b>		<b>\$4,300</b>	<b>4 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**PRACTICAL NURSING**

**GOALS AND OBJECTIVES:**

1. TO PROVIDE LEARNING EXPERIENCES FOR STUDENTS THAT LEAD TO EMPLOYMENT AS AN LPN AND/OR HIGHER EDUCATION IN THE NURSING FIELD.
2. ENSURE THAT CURRICULA REFLECT CURRENT PRACTICE AND INFORMATION THAT IS CONSISTENT WITH THE GUAM BOARD OF NURSING RULES & REGULATIONS FOR LICENSED PRACTICAL NURSES.
3. FACULTY WILL HAVE THE NECESSARY RESOURCES TO SUCCESSFULLY MEET INTENDED STUDENT LEARNING OUTCOMES.

**PERFORMANCE INDICATORS:**

1. COMMUNITY PARTNERSHIPS WILL BE ESTABLISHED BY NEW OR RENEWED MEMORANDUM OF AGREEMENTS (MOAS) WITH VARIOUS CLINIC SITES TO ENHANCE CLINICAL OPPORTUNITIES FOR STUDENTS IN THE PN PROGRAM.
2. A COMPILATION OF RESEARCH FROM INDUSTRY, DATA OF STUDENT ACHIEVEMENTS ON NCLEX EXAMS AND ADVISORY FEEDBACK WILL BE USED TO GUIDE CURRICULUM CHANGES.
3. FACULTY WILL ASSESS CURRICULUM OUTCOMES AND STUDENT SURVEYS TO DETERMINE COURSE NEEDS.

**PROPOSED OUTCOMES:**

1. 75% OR HIGHER OF STUDENTS IN EACH COHORT WILL PASS THE NCLEX-PN EXAM.
2. CURRICULA WILL BE UPDATED EVERY 3-5 YRS OR AS NEEDED ACCORDING TO UPDATES CONSISTENT W/ NATIONAL COUNCIL FOR BOARDS OF NURSING (NCSBN) NATIONAL COUNCIL LICENSURE EXAMINATION FOR PRACTICAL NURSES (NCLEX-PN) & CURRENT EVIDENCE BASED STANDARDS FOR PRACTICE.
3. TEACHING AND COURSE EFFECTIVENESS WILL BE GAUGED BY IDEA SURVEY RESULTS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**PRACTICAL NURSING**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		ADMINISTRATIVE FEES	2	500	\$1,000	MEDICAL DIRECTOR, DR. LUIS CRUZ
04		EQUIPMENT	1	500	\$500	TO REPLACE OR REPAIR INSTRUCTIONAL EQUIPMENT (I.E.: MANIKINS, LABORATORY EQUIP, MULTIMEDIA)
04		ONLINE RESOURCES	30	500	\$15,000	DIAGNOSTIC READINESS EXAMS/RESOURCES TO PREPARE STUDENTS TO TAKE NCLEX EXAM.
04		EXAMINATION FEES	50	53	\$2,625	FOR NATIONAL LEAGUE OF NURSING PRE-ADMISSION EXAM FOR APPLICANTS SEEKING ENTRY INTO THE PROGRAM
			<b>83</b>		<b>\$19,125</b>	<b>4 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SUPPLIES	1	250	\$250	FOR INSTRUCTIONAL AND OPERATIONAL PURPOSES
			<b>1</b>		<b>\$250</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>84</b>		<b>\$19,375</b>	<b>5 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**HOSPITALITY AND TOURISM**

**GOALS AND OBJECTIVES:**

1. PROMOTE AND STRENGTHEN THE DISTANCE EDUCATION - IHM PROGRAM.
2. ESTABLISH A COHORT SCHEDULE FOR AY24-25.
3. INCREASE PROGRAM PRESENCE IN THE HOSPITALITY INDUSTRY.

**PERFORMANCE INDICATORS:**

1. NUMBER OF FACULTY TO BE ONLINE CERTIFIED.
2. NUMBER OF STUDENTS ENROLLED IN COURSES SCHEDULED FOR THE ACADEMIC YEAR.
3. NUMBER OF INDUSTRY MEMBERSHIPS.

**PROPOSED OUTCOMES:**

1. INCREASE THE NUMBER OF FACULTY BY UP TO 10% THAT ARE TEACHING AN ONLINE CLASS.
2. IDENTIFY 10% FROM HTMP GRADUATES TO BE ENROLLED IN THE IHM PROGRAM.
3. INCREASE THE NUMBER OF FACULTY BY UP TO 10% THAT ARE ACTIVELY PARTICIPATING IN INDUSTRY PROGRAM DEVELOPMENT.

[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**HOSPITALITY AND TOURISM**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		FEES	3	500	\$1,500	IMPLEMENTATION OF THE KOREAN LANGUAGE CERTIFICATION PROGRAM (FEES)
04		ANNUAL MEMBERSHIP DUES - PATA/STUDENT CHAPTER	1	250	\$250	INDUSTRY MEMBERSHIP FOR GUAM AND MICRONESIA
04		ANNUAL MEMBERSHIP DUES - SKAL, GVB AND/OR OTHER INDUSTRY MEMBERSHIP ORGANIZATIONS	2	250	\$500	TO SUPPORT THE DEPARTMENT'S DE-IHM PROGRAM
04		ONLINE CERTIFICATION TRAINING	5	1,000	\$5,000	TO SUPPORT THE DEPARTMENT'S DE-IHM PROGRAM
			<b>11</b>		<b>\$7,250</b>	<b>4 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SIGNAGE, BANNERS AND MARKETING MATERIALS	4	250	\$1,000	INCREASE VISIBILITY AND OUTREACH TO PROMOTE DEPARTMENT'S DE-IHM PROGRAM
04		INSTRUCTIONAL MATERIALS AND SUPPLIES	4	250	\$1,000	SUPPLIES NEEDED FOR INSTRUCTIONAL USE
04		INSTRUCTIONAL TOOLS AND MODULES	4	250	\$1,000	TO SUPPORT THE DEPARTMENT'S DE-IHM PROGRAM
04		INSTRUCTIONAL MATERIALS AND SUPPLIES	4	250	\$1,000	TO SUPPORT THE DEPARTMENT'S DE-IHM PROGRAM
04		SUPPLIES	2	250	\$500	IMPLEMENTATION OF THE KOREAN LANGUAGE CERTIFICATION PROGRAM
			<b>18</b>		<b>\$4,500</b>	<b>5 line item(s)</b>
<b>EQUIPMENT</b>						
04		EQUIPMENT	1	1,000	\$1,000	MS OFFICE LICENSES
04		EQUIPMENT	1	1,000	\$1,000	MOBILE CART
04		EQUIPMENT	20	1,500	\$30,000	LAPTOPS
04		EQUIPMENT	1	500	\$500	INSTALLATION AND OTHER MAINTENANCE COSTS
04		EQUIPMENT	1	500	\$500	CHARGING CABLES & OTHER PERIPHERAL EQUIPMENT
04		EQUIPMENT	1	5,000	\$5,000	HOTEL RESERVATION SYSTEM
04		EQUIPMENT	1	2,000	\$2,000	POS RESERVATION SYSTEM
			<b>26</b>		<b>\$40,000</b>	<b>7 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>55</b>		<b>\$51,750</b>	<b>16 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**CULINARY & FOOD SERVICES**

**GOALS AND OBJECTIVES:**

1. INCREASE ACFEF PROGRAM ACCREDITATION STANDARDS FOR CULINARY ARTS AND EXPLORE ACFEF PROGRAM ACCREDITATION FOR THE BAKING TRACK.
2. EXPLORE THE FEASIBILITY IN ESTABLISHING A SUSTAINABLE FOOD PRODUCTION SYSTEM THAT WILL REDUCE ENVIRONMENTAL IMPACT AND COSTS OF PROCURING FRESH INGREDIENTS FOR THE CULINARY ARTS PROGRAM.
3. OBTAIN ACF AND MANAGE FIRST PROFESSIONAL INDUSTRY CERTIFICATIONS FOR FACULTY.

**PERFORMANCE INDICATORS:**

1. INCREASE ENROLLMENT FOR THE CULINARY BAKING TRACK PROGRAM.
2. RESULTS OF FACT FINDING AND RESEARCH.
3. FACULTY ACF AND MANAGE FIRST PROFESSIONAL INDUSTRY CERTIFICATIONS.

**PROPOSED OUTCOMES:**

1. 10% INCREASE IN PROGRAM ENROLLMENT NUMBERS.
2. PLAN OF ACTION FOR IMPLEMENTATION.
3. 30% OF FACULTY WILL BE MFP CERTIFIED BY THE NEW FISCAL YEAR.

[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**CULINARY & FOOD SERVICES**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		ANSUL SYSTEM RECERTIFICATION	2	580	\$1,160	MEET FIRE CODE REQUIREMENTS
04		AMERICAN CULINARY FEDERATION MEMBERSHIP	8	240	\$1,920	MEET PROGRAM ACCREDITATION
04		AMERICAN CULINARY FEDERATION ANNUAL DUES	1	1,250	\$1,250	MEET PROGRAM ACCREDITATION
04		CLEANING AND SANITATION	2	1,500	\$3,000	MEET PUBLIC HEALTH STANDARDS
04		MANAGE FIRST EXAMS & ACF CERTIFICATION APPLICATION - COURIER SERVICES	2	250	\$500	SUPPORT CULINARY, BAKING, AND FSM CERTIFICATIONS
04		KITCHEN REFRIGERATION & EQUIPMENT PREVENTIVE MAINTENANCE	8	250	\$2,000	SUPPORT CULINARY AND BAKING INSTRUCTION
			<b>23</b>		<b>\$9,830</b>	<b>6 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		KITCHEN EQUIPMENT MAINTENANCE	2	250	\$500	MEET ACFEF ACCREDITATION
04		CLEANING & SANTATION KITCHEN CLEANING SUPPLIES	4	250	\$1,000	MAINTAIN KITCHEN AND MEET PUBLIC HEALTH STANDARDS
04		CULINARY KITCHEN LAB LP GAS	4	250	\$1,000	SUPPORT CULINARY & BAKING INSTRUCTIONS
04		INSTRUCTIONAL MATERIALS	4	250	\$1,000	SUPPORT TEACHING AND LEARNING
			<b>14</b>		<b>\$3,500</b>	<b>4 line item(s)</b>
<b>MISCELLANEOUS EXPENSE</b>						
04		MANAGE FIRS EXME & ACF CERTIFICATION APPLICATION COURIER SERVICES	1	500	\$500	SUPPORT CULINARY, BAKING, AND FSM CERTIFICATIONS
04		DRY CLEANING	1	500	\$500	MAINTAIN CULINARY LINENS
			<b>2</b>		<b>\$1,000</b>	<b>2 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>39</b>		<b>\$14,330</b>	<b>12 line item(s)</b>

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**APPRENTICESHIP**

**GOALS AND OBJECTIVES:**

1. TO INCREASE EMPLOYER PARTICIPATION IN THE APPRENTICESHIP PROGRAM.
2. TO INCREASE THE NUMBER OF APPRENTICESHIP COMPLETERS.
3. TO INCREASE THE NUMBER OF ACTIVE APPRENTICES IN THE PROGRAM.

**PERFORMANCE INDICATORS:**

1. 5% INCREASE IN THE NUMBER OF ACTIVE EMPLOYERS REGISTERED WITH THE PROGRAM.
2. 5% INCREASE IN THE NUMBER OF APPRENTICES WHO RECEIVE THEIR COMPLETION CERTIFICATES.
3. 5% INCREASE IN THE NUMBER OF ACTIVE APPRENTICES IN THE PROGRAM.

**PROPOSED OUTCOMES:**

1. 10% OF ACTIVE EMPLOYERS WILL HAVE EMPLOYEES REGISTERED IN THE PROGRAM.
2. 5% OF APPRENTICES WILL RECEIVE A COMPLETION CERTIFICATE.
3. 5% INCREASE IN THE NUMBER OF ACTIVE APPRENTICES ENROLLED IN THE PROGRAM.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**APPRENTICESHIP**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
5	04	SOFTWARE LICENSE	6	250	\$1,500	FILE MANAGEMENT: ADOBE ACROBAT PRO IS PRICES @ 239.88 PER YEARS SUBSCRIPTION
4	04	GCC PLACEMENT TEST	50	30	\$1,500	PLACEMENT REQUIREMENT FOR ADVISEMENT (\$30.00 PER PLACEMENT TESTING)
3	04	CONTRACTUAL SERVICES	1	3,000	\$3,000	SUPPORT CURRICULUM FOR PROGRAMS
			<b>57</b>		<b>\$6,000</b>	<b>3 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
14	04	OFFICIAL VEHICLE	2	250	\$500	MAINTENANCE (OIL CHANGE, SAFETY INSPECTION, ETC.)
12	04	APPRENTICE GRADUATION PROMOTION	48	250	\$12,000	GOWNS, T-SHIRTS, TASSEL AND SASHES
11	04	TOURISM SUPPLIES	16	250	\$4,000	SUPPORT TOURISM, CULINARY ARTS PROGRAM (CLASSROOM USE)
10	04	OFFICE TECHNOLOGY SUPPLIES	16	250	\$4,000	SUPPORT OFFICE TECHNOLOGY PROGRAMS (CLASSROOM USE)
9	04	MATHEMATICS SUPPLIES	16	250	\$4,000	SUPPORT MATHEMATICS PROGRAM (CLASSROOM USE)
8	04	ELECTRONICS SUPPLIES	16	250	\$4,000	SUPPORT ELECTRONICS PROGRAMS (CLASSROOM USE)
7	04	CONSTRUCTION TRADES SUPPLIES	16	250	\$4,000	SUPPORT CONSTRUCTION, ELECTRICAL, ARCHITECTURAL ENGINEERING, WELDING PROGRAMS (CLASSROOM USE)
6	04	AUTOMOTIVE SERVICE TECHNOLOGY SUPPLIES	16	250	\$4,000	SUPPORT AUTO COLLISION REPAIR, AUTOMOTIVE, AUTO BODY PROGRAMS (CLASSROOM USE)
			<b>146</b>		<b>\$36,500</b>	<b>8 line item(s)</b>
<b>EQUIPMENT</b>						
23	04	LAPTOP (INCLUDING SOFTWARE)	6	2,500	\$15,000	CURRENT LAPTOPS ARE OUTDATED. REQUESTING FOR NEW, MODERN LAPTOPS TO BETTER SERVICE STUDENTS, COMMUNITY OUTREACH, AND CAPABLE OF EDITING PICTURES AND VIDEO (FOR GRANT REPORTING SUPPORT). SUPPORT PROGRAM FUNCTIONS/ACTIVITIES/ACADEMICS
22	04	CONSTRUCTION TRADES EQUIPMENT	2	2,000	\$4,000	SUPPORT CONSTRUCTION, ELECTRICAL, ARCHITECTURAL ENGINEERING, WELDING PROGRAMS (CLASSROOM USE)
15	04	AUTOMOTIVE SERVICE TECHNOLOGY EQUIPMENT	2	2,000	\$4,000	SUPPORT AUTO COLLISION REPAIR, AUTOMOTIVE, AUTO BODY PROGRAMS (CLASSROOM USE)
			<b>10</b>		<b>\$23,000</b>	<b>3 line item(s)</b>
<b>MISCELLANEOUS EXPENSE</b>						
27	04	MISCELLANEOUS	1	2,091,448	\$2,091,448	TUITION & FEES AND BOOKS
			<b>1</b>		<b>\$2,091,448</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>214</b>		<b>\$2,156,948</b>	<b>15 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**CONSTRUCTION TRADES**

**GOALS AND OBJECTIVES:**

1. TO ENSURE THE CURRENCY OF CURRICULUM DOCUMENTS.
2. TO ENSURE THAT INSTRUCTIONAL ASSESSMENT DEADLINES ARE MET.
3. TO ENSURE THAT SHOPS ARE IN COMPLIANCE WITH SAFETY AND INDUSTRY STANDARDS.

**PERFORMANCE INDICATORS:**

1. 30% OF CURRICULUM WILL BE REVIEWED AND UPDATED BY THE ADVISORY COMMITTEE.
2. ASSESSMENT AND CURRICULUM REQUIREMENTS ALIGNED TO INSTITUTIONAL CYCLE SCHEDULE.
3. COMPLIANCE AND SAFETY CHECKLIST WILL BE UTILIZED.

**PROPOSED OUTCOMES:**

1. CURRICULUM DOCUMENTS WILL BE SUBMITTED TO CRC AND WILL BE ALIGNED TO INDUSTRY STANDARDS.
2. 100% ASSESSMENT COMPLIANCE.
3. CONDUCIVE LEARNING ENVIRONMENT ALIGNS WITH INDUSTRY AND SAFETY STANDARDS WILL BE PRESENT IN ALL SHOPS WITHIN THE PROGRAMS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**CONSTRUCTION TRADES**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>						
30	04	INSTRUCTIONAL SUPPLIES & MATERIALS	120	250	\$30,000	MAINTAIN OR REPLACE FOIF TOTAL STATION SURVEYING, PRISM STATION TARGET, PRISMS, MINI PRISM TRIANGLES, MAPPING EQUIPMENT LEVELS, TRIMBLE DGPS, OPTICAL PLUMBERS, TRIMBLE DATA COLLECTOR AND COPPER TUBE CUTTERS, EMT BENDERS, ELECTRICAL TOOL SETS, KNOCKOUT 1/2
			<b>120</b>		<b>\$30,000</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
29	04	INSTRUCTIONAL SUPPLIES & MATERIALS	4	10,000	\$40,000	SUPPORT CONSTRUCTION TRADES PROGRAM-MAINTAIN OR REPLACE TABLE SAWS, VERTICAL DRILL PRESSES, BENCH PLANERS, SLIDING COMPOUND MITER SAWS, CIRCULAR SAWS, JIGSAWS, GRINDERS, COMPRESSORS, CORDLESS DRILLS' IMPACT DRIVERS, PNEUMATIC AND CORDLESS FINISHING NAIL G
			<b>4</b>		<b>\$40,000</b>	<b>1 line item(s)</b>
<b>MISCELLANEOUS EXPENSE</b>						
31	04	MISC.	4	500	\$2,000	PROVIDE SERVICES NECESSARY TO MAINTAIN PROGRAM GOALS
			<b>4</b>		<b>\$2,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>128</b>		<b>\$72,000</b>	<b>3 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**DEAN'S OFFICE - TSS**

**GOALS AND OBJECTIVES:**

1. TO PROVIDE APPROPRIATE ADMINISTRATIVE AND TECHNOLOGICAL ASSISTANCE TO FACULTY, PROGRAMS, AND STAFF.
2. TO PROVIDE ADEQUATE ASSISTANCE TO PROGRAM GROWTH VIA THE CURRICULUM PROCESS AT BOTH THE COURSE AND PROGRAM LEVEL.
3. TO MAINTAIN THE DISTANCE EDUCATION LEARNING MANAGEMENT SYSTEM PLATFORM TO ENSURE RELIABLE ACCESSIBILITY.

**PERFORMANCE INDICATORS:**

1. PROCESSING REQUISITIONS, DOCUMENT SUBMISSIONS, AND ORGANIZE DOCUMENT RECOVERY SYSTEM.
2. TIMELY SUBMISSIONS AND REVIEW FOR CURRICULUM AND PROGRAM DOCUMENTS.
3. ENSURE CONTRACT FOR MOODLE IS MAINTAINED, UPDATED, AND THE SUPPORT FOR DISTANCE EDUCATION CLASSES ARE CONTINUED.

**PROPOSED OUTCOMES:**

1. TIMELY PROCESSING AND ROUTING OF DOCUMENTS, NOT EXCEEDING THREE DAYS; DOCUMENTS PROCESSED THROUGH WILL BE LOGGED INTO THE SYSTEM.
2. CURRICULUM DOCUMENTS TO REMAIN CURRENT WITHIN THE FIVE-YEAR CYCLE.
3. THE SERVICES OF THE LMS VENDOR IS CONTINUED WITH THE LMS PROPERLY UPDATED.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**DEAN'S OFFICE - TSS**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		OPEN LMS EDU ANNUAL SUBSCRIPTION DUES	1	29,250	\$29,250	CONTRACT RENEWAL
			<b>1</b>		<b>\$29,250</b>	<b>1 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		OFFICE SUPPLIES FOR DEAN'S OFFICE & INSTRUCTIONAL DESIGNER	6	250	\$1,500	COLLECT, ORGANIZE
			<b>6</b>		<b>\$1,500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>7</b>		<b>\$30,750</b>	<b>2 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***

**MATH**

**GOALS AND OBJECTIVES:**

1. TO CONTINUE TO SUPPORT THE LOGISTICAL AND INSTRUCTIONAL NEEDS OF FACULTY IN ORDER FOR STUDENTS TO SUCCESSFULLY MEET THE SLO'S FOR EACH COURSE.
2. REVISE AND UPDATE COURSE GUIDES TO BETTER SERVE THE NEEDS OF THE STUDENTS.
3. CONTINUE TO ASSESS AND CREATE MATH COURSES THAT ARTICULATE TO OTHER INSTITUTIONS TO MEET THE NEEDS OF PROGRAM-TO-PROGRAM ARTICULATION OR 2+2 AGREEMENTS.

**PERFORMANCE INDICATORS:**

1. CONDUCT COMPREHENSIVE COURSE ASSESSMENT TO SHOW THAT CRITERIA OF COURSE SLOS ARE MET.
2. COURSE GUIDES OF MATH COURSES WILL BE REVISED OR UPDATED TIMELY, APPROVED AND IMPLEMENTED.
3. COURSE GUIDES FOR NEW COURSES WILL BE SUBMITTED THROUGH THE CURRICULUM PROCESS FOR APPROVAL.

**PROPOSED OUTCOMES:**

1. EACH OF THE MATH COURSE SLOS WILL SHOW THAT AT LEAST 70% OF THE STUDENTS WHO ENROLL WILL COMPLETE WITH A GRADE OF AT LEAST A 70%.
2. THE CHANGES OF THE REVISED OR UPDATED MATH COURSE GUIDES WILL BE REFLECTED IN EACH OF THE COURSE SYLLABI.
3. NEWLY APPROVED COURSES WILL BE MADE AVAILABLE TO STUDENTS WHO PLAN TO CONTINUE ON TO A FOUR YEAR DEGREE UPON COMPLETION OF AN AA/AS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**

[GCC-DEPT3]

**MATH**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>						
04		INSTRUCTIONAL & OPERATIONAL SUPPLIES	6	250	\$1,500	CLASSROOM AND FACULTY OFFICE SUPPLIES FOR USE IN INSTRUCTION
			<b>6</b>		<b>\$1,500</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
04		TECHNOLOGY DEVICES	2	250	\$500	UPGRADE TECHNOLOGICAL DEVICES TO BE USED DURING INSTRUCTION
			<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>MISCELLANEOUS EXPENSE</b>						
04		PROMOTIONAL ACTIVITIES	4	250	\$1,000	ACTIVITIES TO PROMOTE MATH DEPARTMENT AND ENVIRONMENTAL TECH. CERT.
			<b>4</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>12</b>		<b>\$3,000</b>	<b>3 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**SCIENCE**

**GOALS AND OBJECTIVES:**

1. TO CONTINUE TO SUPPORT THE LOGISTICAL AND INSTRUCTIONAL NEEDS OF FACULTY BOTH IN THE CLASSROOM AND LAB IN ORDER FOR STUDENTS TO SUCCESSFULLY MEET THE SLOS FOR EACH COURSE.
2. REVISE AND UPDATE COURSE GUIDES TO BETTER SERVE THE NEEDS OF THE STUDENTS.
3. REVIEW PROGRAM GUIDE AND COURSE GUIDES FOR ENVIRONMENTAL TECHNICIAN CERTIFICATE PROGRAM AND DEVELOP OR REVISE CURRICULA TO MEET THE NEEDS OF THE PROGRAM.

**PERFORMANCE INDICATORS:**

1. CONDUCT COMPREHENSIVE COURSE ASSESSMENT TO SHOW THAT THE CRITERIA OF THE COURSES SLOS ARE MET.
2. COURSE GUIDES OF SCIENCE COURSES WILL BE REVISED OR UPDATED TIMELY, APPROVED AND IMPLEMENTED.
3. CONTINUE ASSESSMENT TO IMPROVE RECRUITMENT FOR THE ENVIRONMENTAL TECHNICIAN CERTIFICATE PROGRAM.

**PROPOSED OUTCOMES:**

1. EACH OF THE SCIENCE COURSE SLOS WILL SHOW THAT AT LEAST 70% OF THE STUDENTS WHO ENROLL WILL COMPLETE WITH A GRADE OF AT LEAST A 70%.
2. THE CHANGES OF THE REVISED OR UPDATED SCIENCE COURSE GUIDES WILL BE REFLECTED IN EACH OF THE COURSE SYLLABI.
3. COMPLETION RATE OF THE ENVIRONMENTAL TECHNICIAN CERTIFICATE PROGRAM WILL BE 50% OR MORE.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**SCIENCE**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>						
	04	INSTRUCTIONAL & OPERATIONAL SUPPLIES	18	250	\$4,500	CLASSROOM, FACULTY OFFICES, AND LABS SUPPLIES FOR CLASSES AND LABS
			<b>18</b>		<b>\$4,500</b>	<b>1 line item(s)</b>
<b>MISCELLANEOUS EXPENSE</b>						
	04	PROMOTIONAL ACTIVITIES	1	400	\$400	ACTIVITIES TO PROMOTE SCIENCE DEPARTMENT AND ENVIRONMENTAL TECH. CERT.
			<b>1</b>		<b>\$400</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>19</b>		<b>\$4,900</b>	<b>2 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**STUDENT SUPPORT SERVICES**

**GOALS AND OBJECTIVES:**

1. PROVIDE ACCURATE TRACKING OF KEYS BEING SIGNED OUT.
2. PROVIDE OUTSTANDING CUSTOMER SERVICE WHEN ISSUING ID CARDS WITH A FOCUS ON COST-SAVING MEASURES AND OPTIMIZING RESOURCES.
3. PROVIDE ROOM UTILIZATION ASSIGNMENTS TO ENSURE CONDUCIVE LEARNING ENVIRONMENTS FOR STUDENTS.

**PERFORMANCE INDICATORS:**

1. 100% OF HARD COPY KEY LOG WILL BE DOCUMENTED ELECTRONICALLY FOR TWO WAY VERIFICATION.
2. AT LEAST 80% OF STUDENTS WHO COMPLETE THE SURVEY WILL BE SATISFIED WITH THE QUALITY OF THE SERVICE AND THE USE OF ID CARDS.
3. 100% OF ROOM UTILIZATION REQUESTS WILL BE ADDRESSED WITHIN TWO BUSINESS DAYS.

**PROPOSED OUTCOMES:**

1. ELECTRONIC DATA SHEETS WILL IMPROVE THE ACCURACY OF KEY LOG AND OVERALL OFFICE PRODUCTIVITY.
2. REDUCTION IN WAIT TIME FOR ID SERVICE TO LESS THAN 10 MINUTES FOR STUDENTS, EMPLOYEES AND CONTRACTORS.
3. TIMELY AND EFFICIENT ROOM UTILIZATION ASSIGNMENTS ARE MADE. ROOM ASSIGNMENTS ARE INPUTTED IN BANNER AND GOOGLE CALENDAR.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**STUDENT SUPPORT SERVICES**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>						
04		FACULTY WORKROOM OFFICE SUPPLIES	4	250	\$1,000	PROVIDE INSTRUCTIONAL MATERIALS AND RESOURCES FOR FACULTY WORKROOM
04		OFFICE SUPPLIES FOR OPERATION	2	250	\$500	GENERAL OFFICE OPERATIONS SUPPLIES (PENS, PENCILS, NOTEPADS, LABEL STICKERS, FOLDERS, KEY LABELS, KEY BOXES, KEY RINGS, STAPLES, US & GUAM FLAGS)
04		ID SUPPLIES	18	250	\$4,500	TO PROVIDE STUDENTS, EMPLOYEES, & CONTRACTORS ID CARDS FOR SECURITY AND SAFETY
			<b>24</b>		<b>\$6,000</b>	<b>3 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>24</b>		<b>\$6,000</b>	<b>3 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**HEALTH SERVICES CENTER**

**GOALS AND OBJECTIVES:**

1. PROVIDE QUALITY NURSING CARE TO THE ILL AND INJURED ON CAMPUS UNDER THE SUPERVISION OF THE GCC MEDICAL DIRECTOR.
2. PROVIDE PREVENTATIVE HEALTH CARE SERVICES UNDER THE SUPERVISION OF THE GCC MEDICAL DIRECTOR.
3. PROVIDE QUALITY HEALTH EDUCATION/COUNSELING ON CAMPUS UNDER THE SUPERVISION OF THE GCC MEDICAL DIRECTOR.

**PERFORMANCE INDICATORS:**

1. HEALTH SURVEY RESULTS (ACCIDENT AND EMERGENCY ASSESSMENT REPORTS) AND FOLLOW UP FROM THE NURSE.
2. HEALTH SURVEY RESULTS (BRIEF TOBACCO INTERVENTION/SMOKING CESSATION PROGRAM) AND FOLLOW UP FROM THE NURSE.
3. HEALTH SURVEY RESULTS (HEALTH PROMOTION CLASS PRESENTATIONS) AND FOLLOW UP FROM THE NURSE.

**PROPOSED OUTCOMES:**

1. HEALTH SERVICES CENTER'S SURVEYS ON ACCIDENT AND EMERGENCY ASSESSMENT INDICATE SATISFACTION WITH THE QUALITY OF NURSING CARE PROVIDED.
2. AFTER HEALTH TEACHING PROVISIONS AND HEALTH SERVICES CENTER'S SURVEY INPUT ON BRIEF TOBACCO INTERVENTION/SMOKING CESSATION PROGRAM, CLIENT'S INTAKE AND BEHAVIOR SHOWS POSITIVE RESULTS WHICH ENHANCE STUDENTS' OVERALL SUCCESS.
3. HEALTH SERVICES CENTER'S SURVEY ON HEALTH PROMOTION CLASS PRESENTATIONS SHOW EFFECTIVE AND ENCOURAGING RESULTS AMONG CLIENTELE THAT PROMOTE HOLISTIC HEALTH AND EDUCATIONAL EXPERIENCE.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**HEALTH SERVICES CENTER**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		MEDICAL DIRECTOR FEES	1	3,500	\$3,500	MEDICAL DIRECTOR FEES
04		MEDICAL WASTE MANAGEMENT	1	500	\$500	CONTRACTUAL SERVICES TO FACILITATE PATIENT CARE
			<b>2</b>		<b>\$4,000</b>	<b>2 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SUPPLIES & MATERIALS	40	250	\$10,000	PURCHASE OF MEDICAL/NURSING SUPPLIES & OTHER MATERIALS TO FACILITATE PATIENT CARE, MEET HEALTH REQUIREMENT, AND HEALTH TEACHINGS.
			<b>40</b>		<b>\$10,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>42</b>		<b>\$14,000</b>	<b>3 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**CENTER FOR STUDENT INVOLVEMENT**

**GOALS AND OBJECTIVES:**

1. TO PROVIDE TRAINING FOR THE COUNCIL ON POSTSECONDARY STUDENT AFFAIRS (COPSA) OFFICERS ON THEIR ROLES & RESPONSIBILITIES AS THE REP VOICE FOR THE STUDENT BODY TO FACILITATE CONCERNS TO ADMIN & THE GCC COMMUNITY & TO PLAN & IMPLEMENT THEIR PLAN OF ACTION.
2. TO PROVIDE GUIDANCE AND A RESOURCE SYSTEM FOR ALL STUDENT ORGANIZATIONS.
3. TO PROVIDE TRAINING OPPORTUNITIES TO EMPOWER AND EQUIP OUR STUDENTS WITH SKILLS THEY CAN UTILIZE IN THE CLASSROOM AND IN THE WORKPLACE.

**PERFORMANCE INDICATORS:**

1. COPSA OFFICERS WILL SERVE ON COLLEGE COMMITTEES TO ENSURE STUDENT REPRESENTATION AND CAMPUS-WIDE ACTIVITIES WILL BE OFFERED TO STUDENTS, IN LINE WITH COPSA'S PLAN OF ACTION.
2. TRAINING AND DOCUMENTS AVAILABLE FOR STUDENTS ORGANIZATIONS.
3. REGULAR OFFERING OF WORKSHOPS/TRAINING SESSIONS FOR STUDENTS TO DEVELOP AND APPLY THEIR LEADERSHIP AND EMPLOYABILITY SKILLS.

**PROPOSED OUTCOMES:**

1. COPSA OFFICERS PROPERLY ROUTE STUDENT CONCERNS TO THE ADMINISTRATION AND CONDUCT CAMPUS-WIDE STUDENT ACTIVITIES.
2. TRAINING FOR STUDENT ORGANIZATION LEADERS AND MEMBERS IS PROVIDED EACH SEMESTER AND ALL RELEVANT DOCUMENTS NEEDED WILL BE AVAILABLE ELECTRONICALLY AND AS HARD COPIES.
3. EVALUATION SURVEYS AFTER WORKSHOPS/TRAINING SESSIONS WILL INDICATE THAT STUDENTS HAVE GAINED USABLE SKILLS/KNOWLEDGE THAT WILL HELP THEM WITH THEIR PERSONAL, EDUCATIONAL, AND/OR CAREER GOALS.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**CENTER FOR STUDENT INVOLVEMENT**

[GCC-DEPT3]

REQ#	FUND DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>					
04	SUPPLIES & MATERIALS	2	250	\$500	PURCHASE OF INSTRUCTIONAL MATERIALS & SUPPLIES TO PROVIDE STUDENT TRAINING OPPORTUNITIES
		<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>		<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**OFFICE TECHNOLOGY**

**GOALS AND OBJECTIVES:**

1. TO PROVIDE EXPERIENCES WITH EMERGING TECHNOLOGY FOR STUDENTS TO OBTAIN KNOWLEDGE AND SKILLS IN VARIOUS HARDWARE AND SOFTWARE APPLICATIONS TO ADAPT TO THE NEEDS OF THEIR RESPECTIVE ORGANIZATIONS.
2. REVIEW AND UPDATE PROGRAM/CURRICULUM TO REFLECT CURRENT STANDARDS/PRACTICES IN THE WORKPLACE LOCALLY, NATIONALLY, AND/OR GLOBALLY.
3. PROMOTE OFFICE TECHNOLOGY TO INCREASE STUDENT ENROLLMENT AND STRENGTHEN INDUSTRY PARTNERSHIPS.

**PERFORMANCE INDICATORS:**

1. TO PROVIDE SUPPORT FOR THE INSTRUCTIONAL NEEDS OF FACULTY BOTH IN THE CLASSROOM AND COMPUTER LABS IN ORDER TO SUCCESSFULLY ACCOMPLISH THE ASSESSED SLOS FOR EACH COURSE.
2. APPROVED COURSE GUIDES FOR THE DEPARTMENT.
3. NUMBER OF INSTITUTIONAL OUTREACH ACTIVITIES SUPPORTED EACH YEAR THAT PROVIDE FEEDBACK AND INPUT ON CURRENT STANDARDS AND PRACTICES.

**PROPOSED OUTCOMES:**

1. NUMBER OF STUDENTS WHO HAVE COMPLETE THE TECHNICAL AND/OR PROGRAM REQUIREMENTS AND ARE GIVEN THE OPPORTUNITY TO PARTICIPATE IN JOB SHADOWING, PRACTICUM, AND /OR COOPERATIVE EDUCATION/WORK LEARN.
2. REVIEW AND UPDATE 100% OF THE COURSE GUIDES THAT ARE OVER FIVE (5) YEARS OLD OR AS NEEDED, WITH INPUT FROM THE ADVISORY COMMITTEE.
3. INCREASED NUMBER OF PROGRAM COMPLETERS PREPARED FOR THE WORK FORCE WITH ALL OF THE NECESSARY KNOWLEDGE AND SKILLS TO SUCCEED.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**OFFICE TECHNOLOGY**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
	04	ANNUAL MEMBERSHIP DUES	1	500	\$500	MEMBERSHIP RENEWAL
			<b>1</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
	04	CLASSROOM MATERIALS AND SUPPLIES	2	250	\$500	LAB USE FOR INSTRUCTOR
			<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>3</b>		<b>\$1,000</b>	<b>2 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**VISUAL COMMUNICATIONS**

**GOALS AND OBJECTIVES:**

1. EVALUATE THE TECHNOLOGICAL EQUIPMENT NEEDS BASED ON THE ASSESSMENT PLAN.
2. RESEARCH THE LATEST INDUSTRY- STANDARD INSTRUCTIONAL MATERIALS AND RESOURCES.
3. ENSURE CURRICULUM DOCUMENTS ARE ALIGNED WITH THE INDUSTRY- STANDARD.

**PERFORMANCE INDICATORS:**

1. COLLABORATE WITH THE ADVISORY COMMITTEE MEMBERS' INPUT IN UPDATING THE PROGRAM TECHNOLOGICAL NEEDS.
2. INTEGRATE FEEDBACK FROM THE ADVISORY COMMITTEE IN THE LATEST INDUSTRY-STANDARD INSTRUCTIONAL MATERIALS AND RESOURCES.
3. REVISE THE CURRICULUM DOCUMENTS WITH THE INPUT FROM THE ADVISORY COMMITTEE.

**PROPOSED OUTCOMES:**

1. PROCURE TECHNOLOGY EQUIPMENT BASED ON ASSESSMENT RESULTS AND INDUSTRY STANDARDS.
2. APPLY INDUSTRY-STANDARD INSTRUCTIONAL MATERIALS AND RESOURCES.
3. REVISED CURRICULUM DOCUMENTS THAT ALIGN WITH INDUSTRY-STANDARD SOFTWARE.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**VISUAL COMMUNICATIONS**

[GCC-DEPT3]

REQ#	FUND DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>					
04	INSTRUCTIONAL SUPPLIES	2	250	\$500	INSTRUCTIONAL SUPPLIES
		<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>		<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**ASSESSMENT & COUNSELING**

**GOALS AND OBJECTIVES:**

1. IMPLEMENT INNOVATIVE STRATEGIES TO ENHANCE STUDENT SUCCESS.
2. INCREASE INTEREST IN GCC PROGRAMS.
3. DISCOVER SELF-KNOWLEDGE ATTRIBUTES.

**PERFORMANCE INDICATORS:**

1. STUDENTS WHO PARTICIPATE IN CAREER DEVELOPMENT WORKSHOPS ONLINE AND FACE TO FACE WILL GAIN KNOWLEDGE AND SKILLS THAT WILL HELP THEM MEET THEIR ACADEMIC, CAREER AND/OR PERSONAL GOALS.
2. COUNSELOR WILL PARTICIPATE IN RECRUITMENT EVENTS TO PROMOTE GCC PROGRAMS.
3. IDENTIFICATION OF FUNDAMENTAL ATTRIBUTES IN STUDENTS WILL FOSTER GREATER AWARENESS IN CAREER CHOICES.

**PROPOSED OUTCOMES:**

1. AT LEAST 70% OF STUDENTS WHO PARTICIPATE IN CAREER DEVELOPMENT WORKSHOPS WILL AGREE THAT THEY HAVE GAINED KNOWLEDGE AND SKILLS THAT WILL HELP THEM MEET THEIR ACADEMIC, CAREER AND/OR PERSONAL GOALS.
2. 60% OF STUDENTS WHO PARTICIPATE IN RECRUITMENT EVENTS WILL (THROUGH THE INTEREST SURVEY RESULTS) IDENTIFY A GCC PROGRAM THAT BEST ALIGNS WITH THEIR INTEREST (S) AND USE THAT INFORMATION TO GUIDE THEIR DECISION ON SELECTING AN APPROPRIATE CAREER PATHWAY.
3. AFTER PARTICIPATING IN A CAREER EXPLORATION RELATED ACTIVITY, 65% OF THE STUDENTS WILL BE ABLE TO IDENTIFY AT LEAST ONE ATTRIBUTION AND ITS RELATED OCCUPATIONS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**ASSESSMENT & COUNSELING**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		PLACEMENT TEST ADMINISTRATION	1	4,534	\$4,534	2060 UNITS FOR MATH & ENGLISH PLACEMENT TEST
04		MEMBERSHIP DUES	3	220	\$660	PROFESSIONAL ASSOCIATIONS: AMERICAN COUNSELING ASSOCIATION
			<b>4</b>		<b>\$5,194</b>	<b>2 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SUPPLIES & MATERIALS	8	250	\$2,000	SUPPLIES & MATERIALS TO SUPPORT ACD OPERATIONS
			<b>8</b>		<b>\$2,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>12</b>		<b>\$7,194</b>	<b>3 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**VOCATIONAL GUIDANCE**

**GOALS AND OBJECTIVES:**

1. IMPLEMENT INNOVATIVE STRATEGIES TO ENHANCE STUDENT SUCCESS.
2. INCREASE INTEREST IN GCC PROGRAMS.
3. DISCOVER SELF-KNOWLEDGE ATTRIBUTES.

**PERFORMANCE INDICATORS:**

1. STUDENTS WHO PARTICIPATE IN CAREER DEVELOPMENT WORKSHOPS ONLINE AND FACE TO FACE WILL GAIN KNOWLEDGE AND SKILLS THAT WILL HELP THEM MEET THEIR ACADEMIC, CAREER AND/OR PERSONAL GOALS.
2. COUNSELOR WILL PARTICIPATE IN RECRUITMENT EVENTS TO PROMOTE GCC PROGRAMS.
3. IDENTIFICATION OF FUNDAMENTAL ATTRIBUTES IN STUDENTS WILL FOSTER GREATER AWARENESS IN CAREER CHOICES.

**PROPOSED OUTCOMES:**

1. AT LEAST 70% OF STUDENTS WHO PARTICIPATE IN CAREER DEVELOPMENT WORKSHOPS WILL AGREE THAT THEY HAVE GAINED KNOWLEDGE AND SKILLS THAT WILL HELP THEM MEET THEIR ACADEMIC, CAREER AND/OR PERSONAL GOALS.
2. 60% OF STUDENTS WHO PARTICIPATE IN RECRUITMENT EVENTS WILL (THROUGH THE INTEREST SURVEY RESULTS) IDENTIFY A GCC PROGRAM THAT BEST ALIGNS WITH THEIR INTEREST (S) AND USE THAT INFORMATION TO GUIDE THEIR DECISION ON SELECTING AN APPROPRIATE CAREER PATHWAY.
3. AFTER PARTICIPATING IN A CAREER EXPLORATION RELATED ACTIVITY, 65% OF THE STUDENTS WILL BE ABLE TO IDENTIFY AT LEAST ONE ATTRIBUTION AND ITS RELATED OCCUPATIONS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**VOCATIONAL GUIDANCE**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		MEMBERSHIP DUES	4	200	\$800	PROFESSIONAL ASSOCIATION MEMBERSHIP: AMERICAN SCHOOL COUNSELORS & ASSOCIATION OF CAREER & TECHNICAL EDUCATION
04		PAMPHLETS & BROCHURES	4	400	\$1,600	SUPPORT CTE PROGRAMMATIC ACTIVITIES AT H.S. SITES & OTHER VENUES
			<b>8</b>		<b>\$2,400</b>	<b>2 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SUPPLIES & MATERIALS	6	250	\$1,500	SUPPLIES & PROMOTIONAL ITEMS TO SUPPORT CTE ACTIVITIES
			<b>6</b>		<b>\$1,500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>14</b>		<b>\$3,900</b>	<b>3 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**OFFICE OF ACCOMMODATIVE SERVICES**

**GOALS AND OBJECTIVES:**

1. IMPROVE STUDENT OUTCOMES BY PROVIDING TRAINING OPPORTUNITIES TO FACULTY.
2. IMPROVE STUDENT OUTCOMES BY PROVIDING ADDITIONAL SUPPORT SERVICES (I.E., TUTORING) AND ACCESS TO COMPUTERS.
3. STUDENTS WITH DISABILITIES WILL EXPERIENCE GREATER SATISFACTION THROUGH BETTER ACCESS TO ASSISTIVE TECHNOLOGY, LEARNING SOFTWARE, AND AUXILIARY AIDS, RESOURCES, AND SERVICES TO ADDRESS LEARNING BARRIERS.

**PERFORMANCE INDICATORS:**

1. FACULTY INSTRUCTING STUDENTS W/ DISABILITIES WILL INDICATE A BETTER UNDERSTANDING OF A STUDENT'S DISABILITY & NEEDS AFTER PARTICIPATING IN TRAINING. COMPLETE MONTHLY UPDATE REPORTS & MIDTERM PROGRESS REPORTS. FACULTY MAY RCV CERTS FROM TRAINING SESSIONS.
2. OAS WILL MONITOR STUDENT PROGRESS BY REVIEWING MONTHLY & MID-TERM PROGRESS REPORTS FROM INSTRUCTORS. PROGRESS REPORTS WILL BE USED TO GUIDE OAS IN SCHEDULING & MEETING WITH STUDENTS & FACULTY TO IMPROVE STUDENT LEARNING OUTCOMES.
3. STUDENTS WITH DISABILITIES RECEIVING SERVICES WILL REPORT IMPROVED SATISFACTION AS INDICATED THROUGH SURVEYS ADMINISTERED AT THE END OF EVERY SEMESTER AND AT TRAINING SESSIONS THAT STUDENTS MAY ATTEND.

**PROPOSED OUTCOMES:**

1. FACULTY ARE BETTER ABLE TO RESPOND TO THE NEEDS OF STUDENTS REGISTERED WITH THE OAS AS INDICATED IN THEIR MONTHLY REPORTS & MIDTERM PROGRESS REPORT. THIS IMPROVED RESPONSIVENESS & EFFECTIVENESS WILL IMPROVE STUDENT LEARNING OUTCOMES.
2. 60% OF STUDENTS RECEIVING REASONABLE ACADEMIC ACCOMMODATIONS WILL RECEIVE OR MAINTAIN A GPA OF 2.0 OR BETTER BY THE END OF EACH SEMESTER. THIS WILL INCREASE THE RATES OF RETENTION, COMPLETION, GRADUATION, AND OVERALL STUDENT SUCCESS.
3. 60% OF STUDENTS REGISTERED W/ OAS WILL REPORT BEING VERY SATISFIED W/ SERVICES PROVIDED BY OAS THROUGH ACCESS TO ASSISTIVE TECH, LEARNING SOFTWARE, AUXILIARY AIDS & SVCS WHICH ENHANCE THEIR LEARNING & ACCESS TO SERVICES, EDUCATIONAL INFO, & RESOURCES.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**OFFICE OF ACCOMMODATIVE SERVICES**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		SERVICE PROVIDERS FOR STUDENTS WITH DISABILITIES.	20	500	\$10,000	CONTRACTS FOR INTERPRETERS FOR THE DEAF/HEARING IMPAIRED TO BE ADA COMPLIANT SHOULD A REQUEST FOR THE SERVICE BE MADE.
			<b>20</b>		<b>\$10,000</b>	<b>1 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SUPPLIES	2	250	\$500	MAINTAIN SUPPLIES FOR DAILY OPERATIONS FOR THE OFFICE OF ACCOMMODATIVE SERVICES
			<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
04		EQUIPMENT	2	500	\$1,000	ASSISTIVE DEVICES FOR STUDENTS W/ DISABILITIES IN SUPPORT OF THEIR ACADEMIC SUCCESS
			<b>2</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>24</b>		<b>\$11,500</b>	<b>3 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**COMPUTER SCIENCE**

**GOALS AND OBJECTIVES:**

1. TO ENSURE THAT COURSES WITHIN THE COMPUTER SCIENCE PROGRAM ARE UPDATED TO KEEP UP WITH THE INCREASING PACE OF CHANGES IN TECHNOLOGY.
2. TO INCREASE STUDENT COMPLETION IN THE COMPUTER SCIENCE PROGRAM.
3. TO MEET THE NEEDS OF THE TECHNOLOGY INDUSTRY ON GUAM.

**PERFORMANCE INDICATORS:**

1. ASSESS ALL PROGRAMS AND COURSES WITHIN THE CYCLE TIMEFRAME.
2. TO INCREASE THE NUMBER OF STUDENTS GRADUATING WITH COMPUTER SCIENCE ASSOCIATE DEGREES.
3. COMPUTER SCIENCE ADVISORY COMMITTEE MEETINGS ARE CONDUCTED AND DOCUMENTED.

**PROPOSED OUTCOMES:**

1. TO PROVIDE SUPPORT FOR THE INSTRUCTIONAL NEEDS OF FACULTY BOTH IN THE CLASSROOM AND COMPUTER LABS IN ORDER TO SUCCESSFULLY ACCOMPLISH THE ASSESSED SLOS FOR EACH COURSE.
2. INCREASED NUMBER OF STUDENTS GRADUATING FROM THE COMPUTER SCIENCE PROGRAM ANNUALLY.
3. ADDRESS THE NEEDS/CONCERNS IDENTIFIED IN THE ADVISORY COMMITTEE MEETING MINUTES.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**COMPUTER SCIENCE**

[GCC-DEPT3]

REQ#	FUND DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>					
04	SUPPLIES AND MATERIALS	2	250	\$500	ADMINISTRATIVE/INSTRUCTIONAL USE
		<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>		<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**ENGLISH**

**GOALS AND OBJECTIVES:**

1. TO OPTIMIZE ADVISEMENT OF LIBERAL STUDIES STUDENTS.
2. TO IMPROVE COMPLETION RATES BY PREPARING STUDENTS FOR COLLEGE-LEVEL COURSES IN A TIMELY MANNER.
3. TO ENSURE THAT STUDENTS HAVE SUFFICIENT INSTRUCTION AND PRACTICE IN EXPRESSING THEMSELVES ORALLY AND IN WRITING.

**PERFORMANCE INDICATORS:**

1. THE PERCENTAGE OF INCOMING LIBERAL STUDIES STUDENTS THAT MEET WITH ADVISOR.
2. STUDENT COMPLETION RATES.
3. GCC ASSESSMENT CYCLE RESULTS.

**PROPOSED OUTCOMES:**

1. UP-TO-DATE ELECTRONIC RECORDS OF LIBERAL STUDIES STUDENTS EASILY ACCESSIBLE BY ADVISORS AND DEPARTMENT FOR EFFECTIVE ADVISING AND PROGRAM ASSESSMENT.
2. PERCENTAGE OF STUDENTS WHO PASS/COMPLETE THE DEVELOPMENTAL EDUCATION COURSES WILL INCREASE.
3. COURSES WILL BE REVISED TO REFLECT ASSESSMENT RESULTS AND BEST PRACTICES FOR LITERACY INSTRUCTION.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**ENGLISH**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		PLAGIARISM SOFTWARE	1	3,000	\$3,000	TO SUPPORT ATTAINMENT OF SLOS
			<b>1</b>		<b>\$3,000</b>	<b>1 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SUPPLIES AND MATERIALS	2	250	\$500	TO PURCHASE SUPPLEMENTAL INSTRUCTIONAL MATERIALS EXTENSION CORDS, POSTER BOARDS, EASELS, MULTI- PLUGS, PAINTER'S TAPE, FANS, TO SUPPORT ON AIR STUDENT SHOWCASE
			<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
04		EQUIPMENT/NON-CAPITAL	1	1,000	\$1,000	TO PURCHASE SUPPLEMENTAL INSTRUCTIONAL MATERIALS
			<b>1</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>4</b>		<b>\$4,500</b>	<b>3 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**CHAMORU**

**GOALS AND OBJECTIVES:**

1. TO PROVIDE THE HIGHEST-QUALITY, STUDENT-CENTERED EDUCATION AND JOB TRAINING FOR THOSE WHO PLAN TO BECOME CHAMORU LANGUAGE TEACHERS.
2. TO GROW THE CHAMORU EDUCATION AND CULTURE TRACK OF THE LIBERAL STUDIES PROGRAM INTO ITS OWN PROGRAM.
3. TO INCREASE PARTNERSHIPS WITH OTHER STAKEHOLDERS.

**PERFORMANCE INDICATORS:**

1. CURRENT COURSE GUIDES WILL BE UPDATED AND NEW COURSES WILL BE ADOPTED.
2. NUMBER OF STUDENTS DECLARING INTO THE CHAMORU EDUCATION AND CULTURE TRACK.
3. MEETINGS, MOAS, ARTICULATION AGREEMENTS.

**PROPOSED OUTCOMES:**

1. STUDENTS WILL HAVE COURSES TO CHOOSE FROM THAT MEET THE REQUIREMENTS OF CERTIFICATION AND PREPARE THEM FOR THE CLASSROOM.
2. THE NUMBER OF STUDENTS IN THE TRACK WILL INCREASE EACH YEAR AND MARKETING EFFORTS WILL BE INCREASED.
3. STAKEHOLDERS WILL GIVE INPUT IN THE DEVELOPMENT OF NEW COURSES AND ARTICULATION AGREEMENTS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**CHAMORU**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>						
	04	SUPPLIES & MATERIALS	4	250	\$1,000	TO SUPPORT TEACHING & LEARNING
			<b>4</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
	04	EQUIPMENT/NON-CAPITAL	4	250	\$1,000	TO PURCHASE INSTRUCTIONAL MATERIALS SUCH AS BOOKS, DVDS, AND OTHER SUPPLEMENTAL INSTRUCTIONAL MATERIALS
			<b>4</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>8</b>		<b>\$2,000</b>	<b>2 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**LEARNING RESOURCE CENTER**

**GOALS AND OBJECTIVES:**

1. TO PROVIDE SUFFICIENT PRINT, DIGITAL AND TECHNOLOGICAL RESOURCES TO SUPPORT STUDENT LEARNING AND FACULTY INSTRUCTION.
2. OPTIMIZE THE USE OF CURRENT LRC ELECTRONIC RESOURCES.
3. TO PROVIDE INFORMATION LITERACY INSTRUCTION TO ENSURE STUDENTS BECOME EFFECTIVE LIBRARY USERS, INFORMATION CONSUMERS AND LIFELONG LEARNERS.

**PERFORMANCE INDICATORS:**

1. 80% OF STUDENTS WILL AGREE THAT THE LIBRARY PROVIDES SUFFICIENT PRINT, DIGITAL AND TECHNOLOGICAL RESOURCES.
2. 80% OF STUDENTS WILL AGREE THAT THE LRC HAS SUFFICIENT ELECTRONIC RESOURCES.
3. 80% OF STUDENTS WILL REPORT SUCCESS IN DEMONSTRATING NECESSARY INFORMATION LITERACY SKILLS.

**PROPOSED OUTCOMES:**

1. GCC LIBRARY WILL HAVE SUFFICIENT LEARNING RESOURCES TO MEET STUDENTS' NEEDS.
2. STUDENTS WILL BECOME COMPETENT USERS OF LIBRARY RESOURCES.
3. STUDENTS WILL DEMONSTRATE EFFECTIVE INFORMATION LITERACY SKILLS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**LEARNING RESOURCE CENTER**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
04		EBSCO ACADEMIC E-BOOK SUBSCRIPTION	1	5,290	\$5,290	RESOURCES FOR STUDENT LEARNING
04		PRINT SUBSCRIPTIONS	1	1,035	\$1,035	RESOURCES FOR STUDENT LEARNING
04		SIRSIDYNIX REMOTE ACCESS	1	115	\$115	ALLOWS LIBRARIAN REMOTE ACCESS TO SIRSIDYNIX OFF-CAMPUS TO PROVIDE LRC SERVICES TO STUDENTS
04		EBSCO FULL-TEXT PERIODICAL DATABASE	1	8,970	\$8,970	RESOURCES FOR STUDENT LEARNING
04		LOCAL SUBSCRIPTIONS	1	2,185	\$2,185	GUAM AND MICRONESIAN PERIODICALS TO SUPPORT STUDENT LEARNING
04		LOCAL SUBSCRIPTIONS	1	2,185	\$2,185	GUAM AND MICRONESIAN PERIODICALS TO SUPPORT STUDENT LEARNING
			<b>6</b>		<b>\$19,780</b>	<b>6 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
04		SUPPLIES - COPIER PAPER, OFFICE AND LIBRARY MATERIAL PROCESSING	6	250	\$1,500	TO SUPPORT LEARNING RESOURCES FOR STUDENTS
			<b>6</b>		<b>\$1,500</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
04		BOOKS/DVDS	4	500	\$2,000	RESOURCES FOR STUDENT LEARNING
			<b>4</b>		<b>\$2,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>16</b>		<b>\$23,280</b>	<b>8 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**MARKETING**

**GOALS AND OBJECTIVES:**

1. EVALUATE THE TECHNOLOGICAL EQUIPMENT NEEDS BASED ON THE ASSESSMENT PLAN.
2. IDENTIFY THE LATEST INDUSTRY- STANDARD INSTRUCTIONAL MATERIALS AND RESOURCES.
3. ENSURE CURRICULUM DOCUMENTS ARE ALIGNING TO THE INDUSTRY- STANDARD.

**PERFORMANCE INDICATORS:**

1. COLLABORATION WITH THE ADVISORY COMMITTEE TO DETERMINE PROGRAM TECHNOLOGICAL NEEDS.
2. FEEDBACK FROM THE ADVISORY COMMITTEE REGARDING THE LATEST INDUSTRY-STANDARD INSTRUCTIONAL MATERIALS AND RESOURCES.
3. INPUT FROM THE ADVISORY COMMITTEE INCORPORATED INTO THE CURRICULUM.

**PROPOSED OUTCOMES:**

1. PROCUREMENT OF TECHNOLOGY EQUIPMENT BASED ON ASSESSMENT RESULTS AND INDUSTRY STANDARDS.
2. ENSURE THAT INDUSTRY-STANDARD INSTRUCTIONAL MATERIALS AND RESOURCES ARE AVAILABLE FOR FACULTY & STUDENT USE.
3. UPDATED AND/OR REVISED CURRICULUM DOCUMENTS.

**Guam Community College**  
**FY 2025 Budget Request by Department (MDF)**  
**MARKETING**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>						
04		OFFICE SUPPLIES	1	250	\$250	OFFICE SUPPLIES
04		INSTRUCTIONAL MATERIALS & SUPPLIES	3	250	\$750	INSTRUCTION SUPPLIES
			<b>4</b>		<b>\$1,000</b>	<b>2 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>4</b>		<b>\$1,000</b>	<b>2 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2025 Budget Request by Department (MDF)***  
**ACCOUNTING**

**GOALS AND OBJECTIVES:**

1. TO ALIGN TECHNOLOGICAL NEEDS AND RESOURCES TO SUPPORT LEARNING AND ENHANCE WORKFORCE DEVELOPMENT USING ASSESSMENT RESULTS.
2. TO PROVIDE BEST PRACTICES AND APPLICATION OF INDUSTRY-STANDARD MATERIALS AND RESOURCES.
3. TO ENSURE CURRICULUM DOCUMENTS ARE ALIGNED TO INDUSTRY-STANDARD OPERATIONS AND PROTOCOLS.

**PERFORMANCE INDICATORS:**

1. UPDATE THE LIST OF TECHNOLOGY EQUIPMENT NEEDED FOR LABS, IN COLLABORATION WITH THE ADVISORY COMMITTEE.
2. UPDATE LIST OF THE MOST CURRENT INDUSTRY-STANDARD INSTRUCTIONAL MATERIALS AND RESOURCES, WITH INPUT FROM THE ADVISORY COMMITTEE.
3. ENSURE INDUSTRY-STANDARD SOFTWARE IS IMPLEMENTED INTO CURRICULUM DOCUMENTS DEVELOPED WITH THE ADVISORY COMMITTEE.

**PROPOSED OUTCOMES:**

1. STUDENTS WILL HAVE ACCESS TO MODERN, TECHNOLOGICALLY ADVANCED EQUIPMENT BASED ON ASSESSMENT RESULTS AND INDUSTRY STANDARDS.
2. STUDENTS WILL HAVE ACCESS TO INDUSTRY-STANDARD INSTRUCTIONAL MATERIALS AND RESOURCES.
3. UPDATED CURRICULUM DOCUMENTS THAT ALIGN WITH INDUSTRY-STANDARD SOFTWARE.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**ACCOUNTING**

[GCC-DEPT3]

REQ#	FUND DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>					
04	INSTRUCTION SUPPLIES	6	250	\$1,500	INSTRUCTION SUPPLIES
		<b>6</b>		<b>\$1,500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>		<b>6</b>		<b>\$1,500</b>	<b>1 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**SUPERVISION AND MANAGEMENT**

**GOALS AND OBJECTIVES:**

1. IDENTIFY TECHNOLOGICAL EQUIPMENT NEEDS BASED ON THE ASSESSMENT PLAN.
2. RESEARCH THE LATEST INDUSTRY- STANDARD INSTRUCTIONAL MATERIALS AND RESOURCES.
3. ENSURE CURRICULUM DOCUMENTS ARE ALIGNING TO INDUSTRY- STANDARDS.

**PERFORMANCE INDICATORS:**

1. COLLABORATION WITH THE ADVISORY COMMITTEE MEMBERS' INPUT IN UPDATING THE PROGRAM TECHNOLOGICAL NEEDS.
2. INTEGRATE FEEDBACK FROM THE ADVISORY COMMITTEE IN THE LATEST INDUSTRY-STANDARD INSTRUCTIONAL MATERIALS AND RESOURCES.
3. REVISED CURRICULUM DOCUMENTS.

**PROPOSED OUTCOMES:**

1. PROCURE TECHNOLOGY EQUIPMENT BASED ON ASSESSMENT RESULTS AND INDUSTRY STANDARDS.
2. APPLY INDUSTRY-STANDARD INSTRUCTIONAL MATERIALS AND RESOURCES.
3. UPDATED AND/OR REVISED CURRICULUM DOCUMENTS.

**Guam Community College**  
***FY 2025* Budget Request by Department (MDF)**  
**SUPERVISION AND MANAGEMENT**

[GCC-DEPT3]

REQ#	FUND DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>SUPPLIES &amp; MATERIALS</b>					
04	INSTRUCTION SUPPLIES	2	250	\$500	INSTRUCTION SUPPLIES
		<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>		<b>2</b>		<b>\$500</b>	<b>1 line item(s)</b>

**Guam Community College**  
**2025 BUDGET REQUEST - NAF**

**PRIOR YEAR**

PROJECTED REVENUES		2024 Budget Request	FY 2025 PROJECTION
<b>Educational and General Operations Revenue</b>			
3	Tuition Net of Capital Improvement	1,963,240	1,959,840
6	Capital Improvement Fees (Resolution 4-99)	499,000	459,000
4	Technology Fee for Upgrades (Resolution 11-2000)	134,020	138,908
4	Technology Fee for Current Operations (Resolution 11-2000)	134,020	138,908
	Student Activity Fee	55,080	57,086
	Perm. Faculty Positions (Resolution 5-2006)	1,331,007	1,113,960
	Perm. Staff/Admin Positions (Resolution 5-2006)	532,403	445,584
	Other Fees Net of Tech and Stud Act Fees	216,630	224,536
	Lab Fees	205,083	180,763
	<b>Total General Operations Subsidy</b>	<b>5,070,483</b>	<b>4,718,585</b>
<b>Auxiliaries Revenue</b>			
	Bookstore Sales	614,000	615,000
	Food Services	36,075	12,000
		0	0
	<b>Total Auxiliaries</b>	<b>650,075</b>	<b>627,000</b>
<b>Other Sources Revenue</b>			
	Administrative Recoveries	161,170	104,026
	Interest/Miscellaneous Income	20,000	20,000
	<b>Total Other Sources</b>	<b>181,170</b>	<b>124,026</b>
<b>TOTAL PROJECTED REVENUE</b>		<b>5,901,728</b>	<b>5,469,611</b>

PROJECTED EXPENDITURES		2024 Budget Request	FY 2025 PROJECTION
<b>Educational and General Expenditures</b>			
	GovGuam Supplement - Other	1,161,826	1,081,012
	GovGuam Supplement - Adjunct/Substitutes	825,200	863,258
	GovGuam Supplement - PT Salaries		
2	Perm. Faculty & Staff/Admin Positions (Resolution 5-2006)	1,863,410	1,559,544
4	Technology Fee for Current Operations	134,019	138,908
4	Technology Fee for Upgrades (Resolution 11-2000)	134,019	138,908
	<b>Total E &amp; G Expenditures</b>	<b>4,118,473</b>	<b>3,781,631</b>
<b>Other Educational and General Expenditures</b>			
	Promotion and Development (BOT Policy 216)	145,800	120,000
	Professional Development - Faculty (BOT Policy 400)	54,675	54,675
	Professional Development - Staff (BOT Policy 400)	36,450	36,450
5	Student Activity Fee - Dean Accts.	11,016	11,417
	Pacific Island Student Transition (BOT Policy 515)	6,475	6,475
	Graduation	12,000	13,050
	Bank Fee Expenditures	35,000	35,000
	Board of Trustees Travel	22,500	22,500
	Faculty Senate	1,500	1,500
	Cosmetology	33,000	23,750
	Education - ASL	4,242	1,971
	Education - ECE	5,372	4,009
	Education	2,500	1,474
	Computer Science	19,500	17,880
	Electronics	15,000	11,424
	Office Technology	5,000	6,768
	Automotive	9,011	8,547
	Allied Health	11,530	11,616
	Nursing	2,112	0
	Visual Communications	22,476	15,914
	English *Inclusive of Dev. Ed. English courses	6,500	4,620
	Criminal Justice & Social Science	17,800	30,250
	Math/Science	16,040	14,040
	Culinary	35,000	28,500
	High School Equivalency	2,834	2,341
	Staff Senate	1,000	1,000
	Reach for College	39,444	40,369
		0	0
	<b>Total Other E &amp; G Expenditures</b>	<b>573,786</b>	<b>525,541</b>
	<b>Total E &amp; G Expenditures</b>	<b>4,692,259</b>	<b>4,307,171</b>
<b>Auxiliaries Expenditures</b>			
	Bookstore	600,000	615,000
	<b>Total Auxiliaries</b>	<b>600,000</b>	<b>615,000</b>
<b>TOTAL CURRENT EXPENDITURES</b>		<b>5,292,259</b>	<b>4,922,171</b>
<b>TRANSFER</b>			
	Transfer from Foundation - Pacific Island Endowment	-6,475	-6,475
6	Transfer to Capital Improvement Fees	499,000	459,000
	Transfer to Student Activity Fees	44,064	45,669
	<b>Total Transfer</b>	<b>536,589</b>	<b>498,194</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>		<b>5,828,848</b>	<b>5,420,365</b>
<b>INCREASE (USE) OF RESERVE</b>		<b>72,880</b>	<b>49,246</b>

- Notes: 1) The FY2025 Budget Request reflects the initial budget approved.  
2) Faculty and Staff/Admin positions, funded by tuition fee increase & allocated 50% and 20%, respectively.  
3) Tuition & Fees projection is based on SP24 estimated, SU23, & FA23 enrollment figures. No increase budgeted.  
4) Of the \$73.00 Technology fee, \$36.50 is reserved for the Upgrades and \$36.50 is for Computer Operations.  
5) Student Activity Fee - Dean's Acct is based on 20% of Student Activity Fee projected.  
6) The revenue for Capital Improvement Fees is included in the revenue for Tuition and Fees.  
7) Due to declining enrollment, a reduction of 10% has been applied to non-revenue generating budgets.

Guam Community College  
 2025 BUDGET REQUEST - NAF SPECIAL PROJECTS

PROJECTED REVENUES	PRIOR YEARS		
	ACTUAL	2024	
	as of 09/30/23	BUDGET REQUEST	FY 2025 PROJECTION
<b>Special Projects</b>			
<b>CONTINUING EDUCATION (CE)</b>			
Professional Development/Work Ethics	660	23,500	26,900
Industry Certification	0	20,800	0
Gov't Guam/Private Industries/Workforce Dev. - Bootcamps	199,686	900,000	610,400
Prometric/Pan/Ed2go Online Courses/HOST TESTING	6,467	20,000	7,500
TAM Workshop (Alcohol Beverage Control)	68,820	60,000	35,000
Tour Guide Certification		4,500	0
WorkKeys-Communities & GDOE-Career Ready	199,832	65,000	113,750
Facilities Rental	7,575	3,000	19,800
<b>Total Continuing Education</b>	<b>483,040</b>	<b>1,096,800</b>	<b>813,350</b>
<b>TECHNOLOGY &amp; STUDENT SERVICES (TSS)</b>			
Fiber Optics	13,950	46,500	54,000
Principles of Voice & Data	0	37,500	45,000
<b>Total Technology &amp; Student Services</b>	<b>13,950</b>	<b>84,000</b>	<b>99,000</b>
<b>TOTAL REVENUE</b>	<b>496,990</b>	<b>1,180,800</b>	<b>912,350</b>

PROJECTED EXPENDITURES	PRIOR YEARS		
	ACTUAL	2024	
	as of 09/30/23	BUDGET REQUEST	FY 2025 PROJECTION
<b>Special Projects</b>			
<b>CONTINUING EDUCATION (CE)</b>			
Professional Development/Work Ethics	254	23,500	26,900
Industry Certification	0	20,800	0
Gov't Guam/Private Industries/Workforce Dev. - Bootcamps	93,043	900,000	610,400
Prometric/Pan/Ed2go Online Courses/HOST TESTING	4,043	20,000	7,500
TAM Workshops (Alcohol Beverage Control)	34061	60,000	35,000
Tour Guide Certification		4,500	0
WorkKeys/NCRC/GDOE - Career Ready	145,855	65,000	113,750
Facilities Rental	0	3,000	19,800
<b>Total Continuing Education</b>	<b>277,256</b>	<b>1,096,800</b>	<b>813,350</b>
<b>TECHNOLOGY &amp; STUDENT SERVICES (TSS)</b>			
Fiber Optics	4,419	48,794	53,962
Principles of Voice & Data	0	35,205	44,512
<b>Total Technology &amp; Student Services</b>	<b>4,419</b>	<b>83,999</b>	<b>98,474</b>
<b>TOTAL EXPENDITURES</b>	<b>281,675</b>	<b>1,180,799</b>	<b>911,824</b>
<b>NET PROFIT/(LOSS)</b>	<b>215,315</b>	<b>1</b>	<b>526</b>

- Notes:
- 1 CEWD FY25 Revenue Budget Request reduced based on Analysis
  - 2 Expenditure adjusted accordingly to the project needs and comments posted in department's budget request detail.