

GUAM COMMUNITY COLLEGE BOARD OF TRUSTEES
Monthly Meeting – Friday, May 6, 2022, 12:00 p.m.
Rm. 112, Learning Resource Center (Library), Building 4000

AGENDA

I. CALL TO ORDER

1. **Swearing In and Administration of the Oath of Office for elected GCC Trustee Student Member**
2. Roll Call
3. Recital of Mission Statement
Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES

1. Monthly Meeting of April 8, 2022

III. COMMUNICATIONS - None

IV. PUBLIC DISCUSSION - No Requests

V. REPORTS

1. *President's Report:*
 - Financial Status of the College
 - Capital Improvement Projects (CIP)
2. *Monthly Activities Reports:*
 - Student Trustee
 - Faculty Advisory Member
 - Support Staff Advisory Member
 - Board of Trustees Community Outreach Report

VI. UNFINISHED BUSINESS

1. Vice President *Emeritus*
2. Construction Projects Updates
 - Forensic Lab
 - Building 300
 - Wellness Center
 - Building B
 - Workforce Development Center

VII. NEW BUSINESS

1. BOT Policy Updates (Series 300)

VIII. EXECUTIVE SESSION

1. Personnel Matters
2. Labor Management Relations
3. Legal Matters

IX. ADJOURNMENT

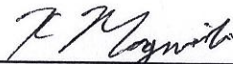
GUAM COMMUNITY COLLEGE
Board of Trustees

OATH OF OFFICE

I, KENLY MAGWILI, do solemnly swear in the presence of almighty God that I will well and faithfully support the Constitution of the United States, the laws of the United States applicable to Guam, and the laws of Guam, and that I will conscientiously and impartially discharge my duties as:

STUDENT MEMBER
of the
GUAM COMMUNITY COLLEGE BOARD OF TRUSTEES

***Pursuant to 6 GCA 4308, I declare that the foregoing is true and correct,
Executed at Mangilao-Guam Community College on May 6, 2022.***



Member (Signature)

***The Oath of Office was administered by Carlo M. Leon Guerrero, Vice
Chairperson, Board of Trustees.***



Vice Chairperson, Board of Trustees (Signature)

CERTIFICATE OF
Election



Presented to

KENLY MAGWILL

Duly elected by the students of GCC and certified by the election committee, the above named individual is sworn in this 6th day of May 2022 as the student member of the Board of Trustees, to serve until April 2023.

Carlo M. Leon Guerrero
Vice Chairperson, Board of Trustees

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of April 8, 2022

Minutes

I. CALL TO ORDER. The monthly meeting of the GCC Board of Trustees held on March 11, 2022, was called to order at 12:28 p.m., by Chairperson Frank P. Arriola in Room 112 located at the Guam Community College Learning Resource Center (Library) in Mangilao, Guam.

1. Roll Call. Trustees Present: Frank P. Arriola, Chairperson, Mr. Eloy P. Hara; Ms. Rose P. Grino; Ms. Paris Blas, Student Trustee. Mr. Carlo Leon Guerrero, Vice Chairperson (off-island); Richard P. Sablan, Treasurer (schedule conflict).

Others in attendance: Dr. Mary A.Y. Okada, President; Dr. Virginia Tudela, Vice President, Academic Affairs Division; Ms. Rodalyn Gerardo, Vice President for Finance & Administration Division; Dean Pilar Williams, TPS; Dr. Michael Chan, TSS; Mr. John Dela Rosa, Assistant Director, Communications & Promotions; Ms. Apolline San Nicolas, Chief Human Resources Officer; Dr. Julie Ulloa-Heath, Assistant Director, Planning & Development; Attorney Rebecca Wrightson; Ms. Simone Bollinger, Faculty Advisory member; Mr. Kenneth Bautista, Support Staff Advisory member.

2. Recital of Mission Statement. Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES – March 11, 2022.

MOTION

IT WAS MOVED BY TRUSTEE ELOY P. HARA, AND SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE BOARD APPROVES THE MEETING MINUTES OF MARCH 11, 2022, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

III. COMMUNICATIONS. None.

IV. PUBLIC DISCUSSION. No request.

V. REPORTS

1. President's Report: President Okada reported on the following:

Financial Status: The President provided the Board with a current financial status of the College as follows:

FY2022: As of to date, the College received a total of \$9,912,491.00 as follows:

\$7,876,752.00 for the General Fund; approximately \$1.9 million for MDF; \$36,060.00 for POST; and approximately \$100,000.00 for the First-Generation Trust Fund Initiative. Based on billings, the College has received 84% of the request. The College is currently receiving allotments on a weekly basis from DOA.

Capital Improvement Projects and other activities: The following is a report from the President.

CIP:

Ongoing projects: The College is continuing with the air conditioning replacement project on campus with a scope of work going out for additional units in Building 3000; the Building 2000 emergency generator has been awarded and progress is ongoing; an initial assessment for the water leak detection for our campus was done and this is continuing to ensure there are no leaks underground; continuing to monitor the water pump for Building 6000; the canopy for the student center will be going out to bid; the barrel vault that will connect Building 5000 to Building A will go out to bid again due to the proposal exceeding the budget anticipated for this project; anticipate other canopy projects on campus; refurbishment of Building 900 will have a broader scope and put out to bid again; still working on the 30,000 gallon water tank project with extension recently granted and new completion date is May 6, 2022. The A & E design by TRMA for the Culinary and Bakery Center in Building 400 is 30% complete and will soon be added as a new construction project as well as the Building 2000 bathroom renovation project. At this time, the Board Chair requested to see the drawings and will be provided.

Other activities:

Employees on campus participated in FERPA training dealing with the processes of confidentiality of student records for all departments.

As part of the Foundation Board's fiduciary responsibilities, the President and Vice President Gerardo attended the APAFS Fiduciary Essentials training held on island.

As part of the employee professional development, several administrators attend training such as for Financial Aid Return to Title IV; Distance Education guideline training sponsored by ACCJC; ISER training; HR personnel attended the SHRM Sexual Harassment training; new employee orientation was held on March 9, 2022; anticipate more new employee orientation due to active recruitments for both staff and faculty for the upcoming academic year.

McREL has restructured its governing board and Dean Pilar Williams is now a member of that Board.

As of March 2022, the College received 21 years of clean audit. The President recognized the efforts of everyone and thanked all the employees. The President especially recognized individuals from the Finance Department who have been with the College within those 21 years, namely, Ms. Cheryl B. San Nicolas, Ms. Carol Guerrero and Ms. Linda Santos Torres. They were part of the team when GCC received its first clean audit. The Board thanked the

President for the College maintaining a clean audit through the years, which the Board Chair mentioned is important when requesting for grants.

Dr. Mike Chan continues to work with the University of Guam with articulation agreements. The courses are for Science with anatomy and physiology and two for Math courses. The Supervision and Management 2+2 is being worked on. Want to ensure the College is continually working on students' pathway to UOG.

The College is also offering another pathway for students to consider such as to Bellevue University and Chaminade University both with a 2+2 program.

The College is preparing for its presentation at the budget hearing on April 19, 2022.

2. Monthly Activities Report.

Student Trustee: Trustee Paris Blas reported for March and April 2022 activities as follows:

Summer/Fall 2022 registration is ongoing; Spring break is April 11-17, 2022; and College Assembly will be on April 18, 2022.

The Edge student conference for the Fall was held on Friday, March 18, 2022, 8:30 a.m.-12:30 p.m. The total attendance was 99, with 40 attendees face to face and 59 attendees were virtual. Most of the students were interested in finance.

The AY2022-2023 GCC student leader election was held on Thursday, April 7, 2022. Voting will be online and results will be announced.

The Link Up reverse job fair showcasing all graduates in the Fall 2021/Spring 2022 semester will be held in the MPA on April 20, 2022 starting at 9:00 a.m. This is an opportunity for students to meet potential employers.

Spring 2022 last day of classes: Friday classes, 4/22/2022; Saturday classes, 4/23/2022; Tuesday/Thursday classes, 4/26/2022; and Monday/Wednesday classes, 5/2/2022; grades are due on Thursday, 5/5/2022.

GCC Motorcade Graduation scheduled on Friday, May 13, 2022 commencing at 9:00 a.m.

Trustee Blas attended the January/February Boot Camp ceremonies. Highlights were hearing the testimonies of the top students in their cohort share their experience and gratitude on how the GCC workforce development coordinators were instrumental in their successes. Trustee Blas further mentioned that ceremonies are always well coordinated and organized and attended and praised the workforce development team.

Next COPSA general membership meeting is today, April 8, 2022, at 1:00 p.m. followed by a zumba recreational event.

Trustee Blas thanked the Board for her opportunity to serve this AY 2021-2022 as the BOT Student Member and especially thanked Dr. Okada for always reaching out to her when

student concerns arise.

Faculty Advisory Member: Ms. Simone Bollinger reported the following:

Spring break is coming up.

The end of semester is coming up and students are submitting what is required for their classes such as their projects, grades are being done.

Faculty is looking forward to graduation and excitement is building up and can hear students talking about their plans for the motorcade graduation on campus, May 13, 2022.

Attended the ISER training last week in preparation for the upcoming accreditation.

Support Staff Advisory Member: Mr. Kenneth Bautista reported the following:

Staff are preparing for the end of the Spring semester, the upcoming graduation and as last reported still working on the ongoing summer and fall registrations.

Preparing for the College Assembly on April 18, 2022.

Board of Trustees Community Outreach Report:

January and February Boot Camp ceremonies: For the record, Trustee Paris Blas attended.

On March 24, 2022, Trustee Grino reported she attended a Nursing and Allied Health Advisory board meeting.

Trustee Grino also announced that FHP has examination beds, some clinical equipment, filing folders and patient charge folders with fasteners that they wish to donate and if needed. The President mentioned departments will be informed to reach out to FHP. Trustee Grino will also reach out to Ms. Dee Duenas for possibly some supplies and instruments from Allied Health.

Trustee Grino also attended the Guam American Red Cross "Red Ball" fundraiser, which Trustee Grino is also a board member on.

Trustee Grino also announced that May is Guam Nurses Month. The Chair mentioned Trustee Grino has been a President on the Guam Nurses Association (GNA) board. Trustee Grino mentioned she is now the Executive Director. This year, GNA will have a seven awards category to include a school of Allied Health Community and Nursing that GCC can nominate within this department. It was mentioned that faculty member, Ms. Barbara Mafnas, was a previous winner for this category.

April 1, 2022: Trustees Arriola and Leon Guerrero attended the ISER online training.

March 21-22: Dr. Okada, Trustees Arriola and Leon Guerrero met with government officials in Washington D.C., which included USDA.

March 23-26, 2022: Trustees Arriola and Leon Guerrero attended the 2022 ACCT Governance Leadership Institute conference for Board Chairs, Vice Chairs and Presidents in Philadelphia, Pennsylvania. This conference focused on diversity, equity and inclusion.

VI. UNFINISHED BUSINESS

1. Construction Projects Updates. President Okada reported on the following:

Forensic Lab/DNA Building. This project is 98.08% complete to date and almost complete. Substantial completion is the fire alarm system and then the Guam Fire Department inspection. Applications for inspection were submitted to Land Management, EPA, GPA, and GWA. The punch list is not available at this time. Advanced notice will be given for the ribbon cutting ceremony.

Building 300. This project is 97% complete and the metal canopy has been received; finishing off on the fire alarm system ground pole required for the fire sprinkler and fire alarm in order to pass the Guam Fire Department inspection.

Wellness Center. As last reported the College's application for a federal grant is still pending and there are no updates to report at this time.

Building B. The notice of intent to award was provided to the contractor. A Resolution will be submitted for the Board's consideration for the additional funding for this project.

Workforce Development Center (Barrigada property). The College received a request from the U.S. Economic Development Authority for updated documents. Once these documents are submitted, the College anticipates receiving word within thirty days of the official grant award.

VII. NEW BUSINESS.

1. **Five-Year Academic Calendar (AY2022-AY2027).** The Board was provided with an updated Five-Year Academic Calendar for AY2022-AY2027 for consideration. The President explained this calendar was submitted by the Calendar Committee and has gone through the Faculty Senate and the College Governing Council. This covers Academic Year 2022-2023 through Academic Year 2026-2027. This calendar does not have a Fall semester break. After review and discussions, the following motion was made:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE BOARD APPROVE THE UPDATED FIVE-YEAR ACADEMIC CALENDAR FOR ACADEMIC YEAR 2022-2027. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

2. **Request to Provide Additional Funding for Building B Renovation Project.** The Board was provided with Resolution No. 02-2022, "Request Funding for Building B Renovation Project," for its consideration. This Resolution authorizes up to \$3,000,000 from the Capital Projects Fund, including authorizing Dr. Okada to move forward and executive all documents for this renovation project.

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE BOARD APPROVE RESOLUTION NO. 02-2022, "REQUEST FUNDING FOR BUILDING B RENOVATION PROJECT," AS PRESENTED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

3. Vice President *Emeritus*. The President received a letter from Dr. Ray Somera requesting to be granted Vice President *Emeritus* in line with the GCC Board Policy 465, "Emeriti at The Guam Community College." Dr. Somera has met the requirements within the Guidelines for Policy 465, copies of which were provided to the Board as well as Policy 465. This is a self nomination. As supporting documents, Dr. Somera also submitted a resume and a list of his accomplishments, especially while employed at GCC

Although it is not required in the current Board of Trustees Policy 465, the Chairman recommended for comments from the College Governing Council. Recommendation was made to put this matter on hold until the next Board meeting. The President mentioned that during the next policy review for Policy 465, the process of going through the College Governing Council will be recommended as an update to said policy.

At this time, the following motion was made:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE BOARD RECOMMEND FOR THE COLLEGE GOVERNING COUNCIL TO REVIEW AND MAKE COMMENTS REGARDING DR. RAY SOMERA'S APPLICATION AS A VICE PRESIDENT *EMERITUS* AT THE GUAM COMMUNITY COLLEGE PER BOARD POLICY 465; AND PLACING THIS AGENDA ITEM ON HOLD UNTIL THE NEXT BOARD OF TRUSTEES MEETING. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

4. 2022 ACCT GLI for Pacific Island Postsecondary Institutions (June 19-22, 2022). There are two invitations to attend this 2022 ACCT GLI conference to take place in Hawaii. Copies of the invitation including proposed agendas were provided for the Board's review. The first invitation is from June 15-18, 2022 for all ACCT members, the second invitation is from June 19-22, 2022 for Pacific Island Postsecondary Institutions. After review and discussions, it was decided that Board members can attend if they wish to. A motion was then made, as follows:

MOTION

IT WAS MOVED BY TRUSTEE ELOY P. HARA, SECONDED BY TRUSTEE ROSE GRINO, THAT THE BOARD APPROVE BOARD TRAVEL TO HAWAII TO ATTEND THE 2022 ACCT GLI FOR PACIFIC ISLAND POSTSECONDARY INSTITUTIONS CONFERENCE ON JUNE 19-22, 2022. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

5. President's Travel Request (May-June 2022). The following is the President's Travel Request for May-June 2022:

AACC, May 15-19, 2022, Washington, DC, paid by AACC
ACCJC Commissioners meeting, May 31-June 3, 2022, Orange County, California, paid by ACCJC
ACCT 2022 GLI, June 19-22, 2022, Honolulu, Hawaii, paid with promotional funds.
PPEC Summer Meeting, June 22, 2022, Honolulu, Hawaii, paid with PPEC funds.
WestCare Board of Directors meeting, June 23-26, 2022, Las Vegas, Nevada, paid by WestCare Foundation.

MOTION

IT WAS MOVED BY TRUSTEE ELOY P. HARA, SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE PRESIDENT'S TRAVEL REQUEST FOR MAY - JUNE 2022, AS PRESENTED, IS HEREBY APPROVED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

At 1:07 p.m., the meeting convened into Executive Session.

VIII. EXECUTIVE SESSION

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

At this time, a motion was made, as follows:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE MEETING RECOVENE INTO OPEN SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

At 1:22 p.m., the meeting reconvened into Open Session.

A motion was then made to accept the President's Report, as follows:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE PRESIDENT'S REPORT BE ACCEPTED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

IX. ADJOURNMENT. A motion was made to adjourn the meeting, as follows:

MOTION

IT WAS MOVED BY TRUSTEE PARIS BLAS, SECONDED BY TRUSTEE ELOY P. HARA, THAT THE MEETING OF APRIL 4, 2022, BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

There being no further discussion, the meeting of April 4, 2022, adjourned at 1:23 p.m.


SUBMITTED BY:


BERTHA M. GUERRERO
Recording Secretary
MAY 06 2022

ATTESTED BY:


ROSE P. GRINO
Secretary
MAY 06 2022

APPROVED BY:


ON BEHALF OF
FRANK P. ARRIOLA
Chairperson
CARLO DON GUERRERO
VICE CHAIRMAN
MAY 06 2022

**GUAM COMMUNITY COLLEGE
Board of Trustees**

**COMPREHENSIVE ASSESSMENT OF INSTRUCTIONAL PROGRAMS,
STUDENT SERVICES, ADMINISTRATIVE UNITS AND THE BOARD OF
TRUSTEES**

WHEREAS, Guam Community College remains steadfast in its commitment to provide the citizens of Guam and the region with quality educational programs and services that undergo systematic and continual assessment; and

WHEREAS, the Board adopted an established cycle of program evaluation to fulfill the following objectives:

Assess program quality, productivity, need and demand;

Improve the quality of academic offerings and career and technical training;

Ensure appropriate allocation of resources;

Determine the program's effectiveness and implement program improvement strategies; and

WHEREAS, Accrediting Commission for Community and Junior Colleges (ACCJC) accreditation standards requires a comprehensive assessment process for all instructional programs, student services and administrative units on campus; and

WHEREAS, assessment of student learning outcomes must be the cornerstone of all assessment activities, as indicated in the accreditation standards; and

WHEREAS, the regular cycle of assessment at GCC should be on a two-year cycle as determined by a staggered assessment schedule of programs, services, and administrative units; and

WHEREAS, the Board of Trustees and the Foundation Board, shall set an example of compliance with the accreditation standards.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees assigns the responsibility to the President and/or his designee, with consultation from the Committee on College Assessment, to refine, monitor and strengthen the campus-wide assessment plan and schedule, as well as report assessment results in a timely manner to all stakeholders of the College; and

Page 2: GCC Board of Trustees Policy 306 - Comprehensive Assessment of Instructional Programs, Student Services, Administrative Units and the Board of Trustees

BE IT FURTHER RESOLVED, that the Comprehensive Assessment for Instructional Programs, Student Services, Administrative Units and the Board of Trustees shall be in effect each academic year.

Amended & Adopted: May 6, 2022
Resolution 1-2022

Amended & Adopted: August 11, 2017
Resolution 8-2017

Amended & Adopted: December 11, 2014
Resolution 46-2014

Amended & Adopted: November 17, 2008
Resolution 58-2008

Adopted: September 4, 2002
Resolution 13-2002

**GUAM COMMUNITY COLLEGE
Board of Trustees**

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PROGRAMS, STUDENT SERVICES, ADMINISTRATIVE UNITS AND
THE BOARD OF TRUSTEES**

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WHEREAS, the Board adopted an established cycle of program evaluation to fulfill the

following objectives: Assess program quality, productivity, need and demand;

Improve the quality of academic offerings and ~~vocational~~ career and technical training;

Ensure ~~wise~~ appropriate allocation of resources;

Determine the program's effectiveness and ~~to~~ implement program improvement strategies; and

WHEREAS, ~~the 2014 newly approved~~ Accrediting Commission for Community and Junior Colleges (ACCJC) accreditation standards requires a mandate a more comprehensive assessment process for all instructional programs, student services and administrative units on campus; and

WHEREAS, assessment of student learning outcomes must be the cornerstone of all assessment activities, as indicated in the ~~new~~ accreditation standards; and

WHEREAS, the regular cycle of assessment at GCC should be on a two-year cycle as determined by a staggered assessment schedule of programs, services, and administrative units; and

WHEREAS, the Board of Trustees and the Foundation Board, shall set an example of compliance with the ~~new~~ accreditation standards.

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Resolution _____-2022

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GUAM COMMUNITY COLLEGE

Board of Trustees

**INSTRUCTIONAL CALENDAR, POSTSECONDARY AND
SECONDARY**

WHEREAS, an academic calendar is an integral part of instructional programming and it provides information vital to students' educational planning; and

WHEREAS, the Academic Calendar outlines the work year for academic staff; and

WHEREAS, Guam Community College's Board Policy 310, Resolution 30-94 "Instructional Calendar, Postsecondary and Secondary," guides the development of a five-year GCC Academic Calendar; and

WHEREAS, the Agreement between the Guam Community College Faculty Union Local 6476 AFT/AFL-CIO and the GCC Board of Trustees (Agreement) also identifies steps and responsibilities in developing the GCC Academic Calendar (Reference-Agreement).

NOW, THEREFORE, BE IT RESOLVED, to clarify and to guide the process in the creation of the Academic Calendar, that the Calendar Committee, as empowered by the Guam Community College Faculty Union Local 6476 AFT/AFL-CIO and the Guam Community College Board of Trustees Agreement, will be responsible for developing and recommending the Academic Calendar to the Board of Trustees for its annual adoption.

Amended & Adopted: May 6, 2022
Resolution 3-2022

Amended & Adopted: August 11, 2017
Resolution 9-2017

Amended & Adopted: December 11, 2014
Resolution 47-2014

Amended & Adopted: November 17, 2008
Resolution 59-2008

Adopted: April 6, 1994
Resolution 30-94

**GUAM COMMUNITY COLLEGE
Board of Trustees**

INSTRUCTIONAL CALENDAR, POSTSECONDARY AND SECONDARY

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Resolution 3-2022

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**GUAM COMMUNITY COLLEGE
Board of Trustees**

**SATELLITE CAREER AND TECHNICAL EDUCATION (CTE) PROGRAMS
AUTHORIZATION**

WHEREAS, the “Community College Act of 1977” created by Public Law 14-77 (as amended by Public Law 31-99 in 2011) established several purposes of the Guam Community College; including to coordinate Career and Technical Education (CTE) programs in all public schools and to expand and maintain postsecondary and secondary educational programs in the CTE fields; and

WHEREAS, the need and demand for College programs far exceeds the College’s ability to acquire facilities sufficient to carry out such purposes in any single campus; and

WHEREAS, many more students would be served if CTE programs and courses are offered in Guam public and private high schools.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the administration to offer Satellite CTE programs at Guam high schools in a manner mutually agreeable to those schools and the College; and

BE IT FURTHER RESOLVED, that the College shall attempt to maximize opportunities to provide secondary Career and Technical Education (CTE) through satellite programs; and

BE IT FURTHER RESOLVED, that enrollment in satellite programs be included in the enrollment reports regularly submitted to the Board of Trustees.

**Amended & Adopted: May 6, 2022
Resolution 4-2022**

**Amended & Adopted: August 11, 2017
Resolution 10-2017**

**Amended & Adopted: December 11, 2014
Resolution 48-2014**

**Amended & Adopted: November 17, 2008
Resolution 60-2008**

**Adopted: April 6, 1994
Resolution 31-94**

**GUAM COMMUNITY COLLEGE
Board of Trustees**

**SATELLITE CAREER AND/TECHNICAL EDUCATION PROGRAMS (CTE)
PROGRAMS AUTHORIZATION**

WHEREAS, the “Community College Act of 1977” created by Public Law 14-77 (as amended by Public Law 31-99 in 2011) established several purposes of the Guam Community College; including “to coordinate ~~vocational-Career~~ and ~~T~~technical ~~E~~ducation (CTE) programs in all public schools” and “to expand and maintain postsecondary and secondary educational programs in the ~~vocational-technical-CTE~~ fields”; and

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Resolution 60-2008**

**Adopted: April 6, 1994
Resolution 31-94**

**GUAM COMMUNITY COLLEGE
Board of Trustees**

ARTICULATION AND TRANSFER AGREEMENTS

WHEREAS, the primary purpose of the Board is to stimulate, develop, foster, and promote cooperation, planning and improvement of instructional programs in the Pacific region and beyond; and

WHEREAS, another purpose of the Board is to coordinate developments among the postsecondary educational institutions of the Pacific and beyond with the goal of avoiding unnecessary duplication; and

WHEREAS, Guam Community College is a member of the Pacific Postsecondary Education Council or PPEC, an organization of public colleges and universities in the American-affiliated Pacific Islands; and

WHEREAS, GCC is a signatory in the Pohnpei Accord (2004) which articulated the collaborative relationship between the University of Guam and two-year public institutions in the Micronesian region; and

WHEREAS, the Board is interested in facilitating inter-institutional and mutual cooperation through articulation and transfer agreements with PPEC-member institutions and other higher education institutions beyond our region.

NOW, THEREFORE, BE IT RESOLVED, by the Board that:

1. Courses and programs of study offered by the Guam Community College be structured to allow better opportunities for students to enroll among PPEC-member institutions with a minimum of loss of credits in transfer.
2. Courses and programs of study at the two-year level become more readily transferrable to the University of Guam, and other PPEC-member institutions, as well as other United States-based and other international institutions which have forged articulation and transfer agreements with GCC.
3. The Guam Community College identify reciprocal transfer courses in PPEC-member institutions' student catalogs, and initiate dialogue regarding articulation agreements with such institutions. This will be done with other higher institutions of learning that have articulation and transfer agreements with GCC.

Page 2: GCC Board of Trustees Policy 320 - Articulation and Transfer Agreements

4. Institutions which are not presently accredited are subject to institutional review and approval of procedures currently in effect.

**Amended & Adopted: May 6, 2022
Resolution 5-2022**

Reviewed with no changes: August 11, 2017

**Amended & Adopted: December 11, 2014
Resolution 49-2014**

**Amended & Adopted: November 17, 2008
Resolution 61-2008**

**Adopted: April 6, 1994
Resolution 29-294**

**GUAM COMMUNITY COLLEGE
Board of Trustees**

ARTICULATION AND TRANSFER AGREEMENTS

WHEREAS, the primary purpose of the Board is to stimulate, develop, foster, and promote cooperation, planning and improvement of instructional programs in the Pacific region and beyond; and

WHEREAS, another purpose of the Board is to coordinate developments among the postsecondary educational institutions of the Pacific and beyond with the goal of avoiding unnecessary duplication; and

WHEREAS, Guam Community College is a member of the Pacific Postsecondary Education Council or PPEC, an organization of public colleges and universities in the American-affiliated Pacific Islands; and

WHEREAS, GCC is a signatory in the Pohnpei Accord (2004) which articulated the collaborative relationship between the University of Guam and two-year public institutions in the Micronesian region; and

WHEREAS, the Board is interested in facilitating inter-institutional and mutual cooperation through articulation and transfer agreements with PPEC-member institutions and other higher education institutions beyond our region.

NOW, THEREFORE, BE IT RESOLVED, by the Board that:

1. Courses and programs of study offered by the Guam Community College be structured to allow better opportunities for students to enroll among PPEC-member institutions with a minimum of loss of credits in transfer.
2. Courses and programs of study at the two-year level become more readily transferrable to the University of Guam, and other PPEC-member institutions, as well as other United States-based and other international institutions which have forged articulation and transfer agreements with GCC.
3. The Guam Community College identify reciprocal transfer courses in PPEC-member institutions' student catalogs, and initiate dialogue regarding articulation agreements with such institutions. This will be done with other higher institutions of learning that have articulation and transfer agreements with GCC.
4. Institutions which are not presently accredited are subject to institutional review and ~~approved~~ approval of procedures currently in effect.

Amended and Adopted: May 6, 2022
Resolution 5-2022

Reviewed with no changes: August 11, 2017
Amended & Adopted: December 11, 2014
Resolution 49-2014

Amended & Adopted: November 17, 2008
Resolution 61-2008

Adopted: April 6, 1994
Resolution 29-294

**GUAM COMMUNITY COLLEGE
Board of Trustees**

GUAM'S CAREER AND TECHNICAL EDUCATION SYSTEM

WHEREAS, the "Community College Act of 1977" (codified at 17 GCA §§30101, et seq.) identified Guam Community College as the State Agency for Career and Technical Education (CTE), to serve as the Board of Control for vocational education for the purposes of the United States Vocational Education Act on Guam; and

WHEREAS, the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (CTE), requires each State (and territory) develop a State Plan that reflects more fully the academic and CTE skills of secondary and postsecondary students who enroll in CTE programs by:

- a. Developing challenging academic and technical standards, and assisting students in meeting those standards (i.e. high-skill, high-wage or high demand occupations in current or emerging professions).
- b. Developing services and activities that integrate rigorous and challenging academic and CTE instruction that link secondary and postsecondary education for participating CTE students.
- c. Providing services and activities designed to develop, implement, and improve CTE, including Tech Prep education.
- d. Conducting and disseminating national research and information on best practices that improve CTE programs, services, and activities.
- e. Providing technical assistance that:
 1. Promotes leadership, initial preparation, and professional development at the state and local levels, and
 2. Improves the quality of CTE for teachers, faculty administrators, and counselors.
- f. Supporting partnerships among secondary schools, postsecondary institutions, baccalaureate degree granting institutions, area CTE schools, local workforce investment boards, business and industry, and intermediaries, and
- g. Providing individuals with opportunities to develop, in conjunction with other education and training programs, the knowledge and skills needed to keep the United States competitive.

WHEREAS, the Perkins Act mandates states to establish an accountability system and maintain a database that identifies information that supports core indicators of performance for secondary and postsecondary CTE participants that are complete, accurate, valid and reliable; and

WHEREAS, through the State Agency Office, the Adult Education and Career and Technical Education Committee, will assist in developing and keeping within the nationally required measures for secondary and postsecondary CTE students; and

Page 2: GCC Board of Trustees Policy 325 - Guam's Career and Technical Education System

WHEREAS, the purpose of core indicators of performance is to monitor outcomes at the local and state level to provide data for federal reporting and to develop a system to enhance the improvement of CTE programs on Guam.

NOW, THEREFORE, BE IT RESOLVED, that through the State Agency Office, the Adult Education and Career and Technical Education Committee shall assist in the development of the State Plan and core indicators of performance that measure secondary and postsecondary Career and Technical Education (CTE) program participants' attainment of program completion and challenging academic and skill proficiencies; and

BE IT FURTHER RESOLVED, that the President of the Guam Community College is recognized as the State Director for Career and Technical Education.

Amended & Adopted: May 6, 2022
Resolution 6-2022

Amended & Adopted: August 11, 2017
Resolution 11- 2017

Amended & Adopted: July 31, 2015
Resolution 11-2015

Amended & Adopted: November 17, 2008
Resolution 62-2008

Adopted: April 6, 1994
Resolution 26-94

GUAM COMMUNITY COLLEGE
Board of Trustees

GUAM'S CAREER AND TECHNICAL EDUCATION SYSTEM

WHEREAS, the "Community College Act of 1977" (codified at 17 GCA §§30101, et seq.) identified Guam Community College as the State Agency for Career and Technical Education (CTE), to serve as the Board of Control for vocational education for the purposes of the United States Vocational Education Act²² on Guam; and

WHEREAS, the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (CTE), requires each State (and territory) develop a State Plan that reflects more fully the academic and ~~career and technical (CTE)~~ skills of secondary and postsecondary students who enroll in CTE programs by:

- a. Developing challenging academic and technical standards, and assisting students in meeting those standards (i.e. high-skill, high-wage or high demand occupations in current or emerging professions).
- b. Developing services and activities that integrate rigorous and challenging academic and ~~career and technical (CTE)~~ instruction that link secondary and postsecondary education for participating ~~career and technical education (CTE)~~ students.
- c. Providing services and activities designed to develop, implement, and improve ~~career and technical education (CTE)~~, including Tech Prep education.
- d. Conducting and disseminating national research and ~~disseminating~~ information on best practices that improve ~~Career and Technical Education (CTE)~~ programs, services, and activities.
- e. Providing technical assistance that:
 1. Promotes leadership, initial preparation, and professional development at the ~~State state~~ and local levels, and
 2. Improves the quality of ~~career and technical education (CTE)~~ for teachers, faculty administrators, and counselors.
- f. Supporting partnerships among secondary schools, postsecondary institutions, baccalaureate degree granting institutions, area ~~career and technical education (CTE)~~ schools, local workforce investment boards, business and industry, and intermediaries, and
- g. Providing individuals with opportunities to develop, in conjunction with other education and training programs, the knowledge and skills needed to keep the United States competitive.

WHEREAS, the Perkins Act mandates ~~§§~~ states to establish an accountability system and maintain a database that identifies information that support~~s~~ core indicators of performance for secondary and postsecondary CTE participants that are complete, accurate, valid and reliable; and

WHEREAS, through the State Agency Office, the Adult Education and Career and Technical Education Committee, will assist in developing and keeping within the nationally required measures for secondary and postsecondary CTE students; and

WHEREAS, the purpose of core indicators of performance ~~are is~~ to monitor outcomes at the local and ~~§~~state level to provide data for ~~F~~federal reporting and to develop a system to enhance the improvement of CTE programs on Guam.

NOW, THEREFORE, BE IT RESOLVED, that through the State Agency Office, the Adult Education and Career and Technical Education ~~(CTE)~~ Committee shall assist in the development of the State Plan and core indicators of performance that measure secondary and postsecondary Career and Technical Education CTE program participants' attainment of program completion and challenging academic and skill proficiencies.

BE IT FURTHER RESOLVED, that the President of the Guam Community College is recognized as the State Director for Career and Technical Education (CTE) and ~~is authorized to submit the State Plan and supporting documents to the United States Department of Education. (We don't do this anymore)~~

Amended & Adopted: , 2022
Resolution -2022

Amended & Adopted: August 11, 2017
Resolution 11- 2017

Amended & Adopted: July 31, 2015
Resolution 11-2015

Amended & Adopted: November 17, 2008
Resolution 62-2008

Adopted: April 6, 1994

Resolution 26-94

**GUAM COMMUNITY COLLEGE
Board of Trustees**

GUAM'S ADULT EDUCATION PROGRAMS

WHEREAS, the "Community College Act of 1977" (codified at 17 GCA §§30101, et seq.) recognizes Guam Community College as the State Agency for Adult Education, to act as administrator for the federal adult education programs; and

WHEREAS, the Workforce Innovation and Opportunity Act (WIOA) to create a "workforce development system through innovation in, and alignment and improvement of, employment, training, and education programs in the United States, and to promote individual and national economic growth, and for other purposes"; and

WHEREAS, the purpose of the Adult Education and Family Literacy Act (Title II of the Workforce Innovation and Opportunity Act), is to create a partnership among the Federal Government, States and localities to provide, on a voluntary basis, adult education and literacy services in order to:

1. Assist adults to become literate and obtain the knowledge and skills necessary for employment and self-sufficiency,
2. Assist adults who are parents or family members to obtain the educational skills that are necessary to become full partners in the educational development of their children; and lead to sustainable improvements in the economic opportunities for their family;
3. Assist adults in attaining a secondary school diploma and in the transition to postsecondary education and training, including through career pathways; and
4. Assist immigrants and other individuals who are English Language Learners in improving their reading, writing, speaking, and comprehension skills in English; and mathematics skills, and in acquiring an understanding of the American system of Government, individual freedom, and the responsibilities of citizenship.

WHEREAS, under the WIOA, Title II – Adult Education and Family Literacy Act, adults are defined as individuals,

1. Who have attained 16 years of age,
2. Who are not enrolled or required to be enrolled in secondary school under State law, and
3. Who –
 - (i) is basic skills deficient;
 - (ii) does not have a secondary school diploma or its recognized equivalent, and has not achieved an equivalent level of education, or
 - (iii) is an English Language Learner; and

WHEREAS, the WIOA, Title II, Adult Education and Family Literacy Act mandates States and Territories to establish an accountability system and maintain a database that identifies information that support core indicators of performance for adult education participants, that are complete, accurate, valid, and reliable; and

Page 2: GCC Board of Trustees Policy 330 - Guam's Adult Education Programs

WHEREAS, through the State Agency Office, the Adult Education and Career and Technical Education (CTE) Committee, will assist in developing and keeping within the nationally required measures for adult education participants; and

WHEREAS, the purpose of the core indicators of performance are to monitor outcomes at the local and State level, to provide data for Federal reporting, and to develop a system to enhance the improvement of adult education programs on Guam.

NOW, THEREFORE, BE IT RESOLVED, that through the State Agency Office, the Adult Education and Career and Technical Education (CTE) Committee will assist in the development of the State Plan and the core indicators of performance that measure the adult education participants' educational learning gains or completion of their adult education program; and

BE IT FURTHER RESOLVED, that the President of the Guam Community College is recognized as the State Director for Adult Education and is authorized to submit the State Plan and supporting documents to the United States Department of Education.

Amended & Adopted: May 6, 2022
Resolution 7-2022

Amended & Adopted: August 11, 2017
Resolution 12-2017

Amended & Adopted: July 31, 2015
Resolution 12-2015

Amended & Adopted: November 17, 2008
Resolution 63-2008

Adopted: April 6, 1994
Resolution 27-94

GUAM COMMUNITY COLLEGE
Board of Trustees

GUAM'S ADULT EDUCATION PROGRAMS

WHEREAS, the "Community College Act of 1977" (codified at 17 GCA §§30101, et seq.) recognizes Guam Community College as the State Agency for Adult Education, to act as administrator for the federal adult education programs; and

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1. Assist adults to become literate and obtain the knowledge and skills necessary for employment and self-sufficiency,
2. Assist adults who are parents or family members to obtain the educational skills that are necessary to become full partners in the educational development of their children; and lead to sustainable improvements in the economic opportunities for their family;
3. Assist adults in attaining a secondary school diploma and in the transition to postsecondary education and training, including through career pathways; and
4. Assist immigrants and other individuals who are English Language Learners in improving their reading, writing, speaking, and comprehension skills in English; and mathematics skills, and in acquiring an understanding of the American system of Government, individual freedom, and the responsibilities of citizenship."

WHEREAS, under the WIOA, Title II – Adult Education and Family Literacy Act, adults are defined as individuals,

1. ~~Who~~ Who have attained 16 years of age,
2. ~~Who~~ Who are not enrolled or required to be enrolled in secondary school under State law, and
3. ~~Who~~ Who –
 - (i) is basic skills deficient;
 - (ii) does not have a secondary school diploma or its recognized equivalent, and has not achieved an equivalent level of education, or
 - (iii) is an English Language Learner."

WHEREAS, the WIOA, Title II, Adult Education and Family Literacy Act mandates States and Territories to establish an accountability system and maintain a database that identifies information that support core indicators of performance for adult education participants, that are complete, accurate, valid, and reliable; and

WHEREAS, through the State Agency Office, the Adult Education and Career and Technical Education (CTE) Committee, will assist in developing and keeping within the nationally required measures for adult education participants; and

WHEREAS, the purpose of the core indicators of performance are to monitor outcomes at the local and State level, to provide data for Federal reporting, and to develop a system to enhance the improvement of adult education programs on Guam.

NOW, THEREFORE, BE IT RESOLVED, that through the State Agency Office, the Adult Education and Career and Technical Education (CTE) Committee will assist in the development of the State Plan and the core indicators of performance that measure the adult education participants' educational learning gains or completion of their adult education program.

BE IT FURTHER RESOLVED, that the President of the Guam Community College is recognized as the State Director for Adult Education and is authorized to submit the State Plan and supporting documents to the United States Department of Education.

Amended & Adopted: _____, 2022
Resolution _____-2022

Amended & Adopted: August 11, 2017~~;~~
Resolution 12-2017

Amended & Adopted: July 31, 2015~~;~~
Resolution 12-2015

Amended & Adopted: November 17, 2008~~;~~
Resolution 63-2008

Adopted: April 6, 1994~~;~~
Resolution 27-94

**GUAM COMMUNITY COLLEGE
Board of Trustees**

**WORKFORCE DEVELOPMENT ADVISORY COMMITTEES
FOR CAREER AND TECHNICAL EDUCATION (CTE)**

WHEREAS, the beneficial role and function of Workforce Development Advisory Committees is nationally recognized as a means of ensuring quality in Career and Technical Education (CTE); and

WHEREAS, the CTE programs of Guam Community College will benefit from the advisory assistance of such committees.

NOW, THEREFORE, BE IT RESOLVED, that there shall be established one functioning Workforce Development Advisory Committee for each CTE program of the College; and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Guam Community College shall have the authority (Public Law 14-77, as amended by Public Law 31-099:4 in 2011) for appointing members to the various workforce advisory committees upon recommendation by the department in each Career and Technical Education (CTE) area.

**Amended & Adopted: May 6, 2022
Resolution 8- 2022**

**Amended & Adopted: August 11, 2017
Resolution 13-2017**

**Amended & Adopted: December 11, 2014
Resolution 50-2014**

**Amended & Adopted: November 17, 2008
Resolution 64-2008**

**Adopted: April 6, 1994
Resolution 28-94**

**GUAM COMMUNITY COLLEGE
Board of Trustees**

**WORKFORCE DEVELOPMENT ADVISORY
COMMITTEES FOR CAREER AND TECHNICAL
EDUCATION (CTE)**

WHEREAS, the beneficial role and function of Workforce Development Advisory Committees is nationally recognized as a means of ensuring quality in Career and Technical Education (CTE); and

WHEREAS, the CTE programs of Guam Community College will benefit from the advisory assistance of such committees.

NOW, THEREFORE, BE IT RESOLVED, that there shall be established one functioning Workforce Development Advisory Committee for each CTE program of the College.

BE IT FURTHER RESOLVED, that the Board of Trustees of the Guam Community College shall have the authority (Public Law 14-77, as amended by Public Law 31-099:4 in 2011) for appointing members to the various workforce advisory committees upon recommendation by the department in each Career and Technical Education (CTE) area.

Amended & Adopted: May 6, 2022
Resolution -----, 2022

Amended & Adopted: August 11, 2017
Resolution 13-2017

Amended & Adopted: December 11, 2014
Resolution 50-2014

Amended & Adopted: November 17, 2008
Resolution 64-2008

Adopted: April 6, 1994
Resolution 28-94