

**GUAM COMMUNITY COLLEGE
Board of Trustees**

ORIENTATION OF NEW BOARD OF TRUSTEES MEMBERS

WHEREAS, the Guam Community College (“GCC”) Board of Trustees are appointed by the Governor to represent the community; and

WHEREAS, the Student Trustee is elected by the GCC students; and

WHEREAS, in order to be effective, each new member appointed or elected needs to have a basic understanding of the roles, functions, and responsibilities of trustee membership; and

WHEREAS, a role of the current Trustees is to serve as informational resources for new members so that new members might better carry out their trusteeship.

NOW, THEREFORE, BE IT RESOLVED, that each person appointed or elected to the Board of Trustees shall be provided with an orientation designed to allow that individual to become a fully-participating Board member within the shortest period of time possible. Said orientation is the joint responsibility of the Chairperson of the Board of Trustees, and the President of the College or their designee. Said orientation shall take place within one month of the person's appointment to the Board and shall include at a minimum:

1. An explanation of the duties and responsibilities of the Board of Trustees.
2. A tour of the campus.
3. A general orientation to the current status/activities of Guam Community College.
4. An explanation of the GCC Foundation and its relationship with the Board of Trustees.
5. Such materials (provided electronically) as are deemed important to the proper functioning of the new Board member. Such materials may include:
 - A. A copy of the current operational budgets.
 - B. A copy of TRUSTEES ROLES AND RESPONSIBILITIES AND TRUSTEE DECISION MAKING.
 - C. Copies of the minutes of all Board of Trustees meetings of the last six months.
 - D. Guam Public Law 14-77 (Title 17, Guam Code Annotated, Div. 4, Chapters 30-34).

Page 2: GCC Board of Trustees Policy 120 – Orientation of new Board of Trustees Members

- E. Board of Trustees Policy Handbook.
- F. Board of Trustees Membership Handbook.

**Amended & Adopted: December 15, 2023
Resolution 24-2023**

Reviewed, no changes: June 19, 2020

**Amended & Adopted: July 15, 2016
Resolution 6-2016**

**Amended & Adopted: July 24, 2014
Resolution 29-2014**

**Amended & Adopted: September 5, 2008
Resolution 18-2008**

**Adopted: March 16, 1994
Resolution 1-93**